## How Do Students

Add Course
Selections In SchoolTool?

## Login to your SchoolTool Account



## Select Scheduling tab



## PE is pre-populated for everyone * do NOT remove prepopulated course *



## Other classes have also been pre-populated <br> * do NOT remove prepopulated course *

| MY HOME |
| :--- |
| PREFERENCES |

## PERSONAL INFORMATION



Cycle day 4, Period 2 (9:15AM to 10:39AM)
ENGLISH 10 H Spr in Room Eng 271 Teacher: Kelly Nugent
BShow student details

$\square$ Do Not Schedule Lunch
Credits Selected: 0.5
Selected Courses

|  | Course | Priority |  | Credit |
| :--- | :--- | :--- | :--- | :--- |
| $\$$ | 950FALL PHYS ED FALL | High | - | 0.25 |
| $\$$ | 950SPR PHYS ED SPRING | High | - | 0.25 |
| $\$$ | CASE10 CASE COORDINATION 10 | High | - | 0 |
| $\$$ | RES10F RESOURCE 10 FALL | High | - | 0 |
| $\$$ | RES10S RESOURCE 10 SPR | High | - | 0 |

(O) Department View

List View

| Available Courses |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Department: |  | Art | $\checkmark$ |  |  |
|  | Course |  |  | Elective | Credit |
| 8 | 749 DIGITAL PHOTOGRAPHY |  |  | Yes | 0.5 |
| \% | 750 STUDIO ART 1 |  |  | Yes | 0.5 |
| 约 | 752 STUDIO ART 2 |  |  | Yes | 0.5 |
| 约 | 760 DRAWING |  |  | Yes | 0.5 |
| S | 761 GENERAL DRAWING (FA101) |  |  | Yes | 0.5 |
| 8 | 762 PAINTING |  |  | Yes | 0.5 |
| 8 | 780 CERAMICS 1 |  |  | Yes | 0.5 |

## Using the Course Registration Guide type course numbers leaving a space between each course then click on



## Courses will populate into Selected Courses. Now SAVE!!

## If you made a mistake you can remove course by $\mathbf{X}$



## English 10 was removed now adding English 10H

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ENGLISH 10 H Spr in Room Eng 271 Teacher: Kelly Nugent
BShow student details

## COURSE SELECTIONS

Year: $\square$ High School $\rightarrow$
Enter Course IDs: 050fall 050spr|

Do Not Schedule Lunch

## Credits Selected: 5

## Selected Courses

|  | Course | Priority |  | Credit |
| :---: | :---: | :---: | :---: | :---: |
| 8 | 150 GLOBAL HISTORY 2 |  |  | 1 |
| \% | 260 LVING ENVIRONMENT |  |  | 1 |
| \% | 261 LVING ENVIRONMENT |  |  | 0 |
| \% | 348 GEOMETRY | High | $\checkmark$ | 1 |
| \% | 415 FRENCH 3 | High | $\checkmark$ | 1 |
| \% | 510 COMPUTER APPLICATIONS | High | - | 0.5 |
| ふ | 950FALL PHYS ED FALL | High | $\checkmark$ | 0.25 |
| \% | 950SPR PHYS ED SPRING | High | - | 0.25 |
| \% | CASE 10 CASE COORDINATION 10 | High | - | 0 |
| \% | RES 10 F RESOURCE 10 FALL | High | $\checkmark$ | 0 |
| $\%$ | RES10S RESOURCE 10 SPR | High | $\checkmark$ | 0 |

(O) Department View

- List View

Available Courses

| Department: |  | Art |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Course |  | Elective | Credit |
| $\%^{8}$ | 749 DIGITAL PHOTOGRAPHY |  | Yes | 0.5 |
| $\square^{3}$ | 750 STUDIO ART 1 |  | Yes | 0.5 |
| $\delta_{6}$ | 752 STUDIO ART 2 |  | Yes | 0.5 |
| 8 | 760 DRAWING |  | Yes | 0.5 |
| S | 761 GENERAL DRAWING (FA101) |  | Yes | 0.5 |
| § | 762 PAINTING |  | Yes | 0.5 |
| $\mathrm{S}_{3}$ | 780 CERAMICS 1 |  | Yes | 0.5 |
| \% | 782 CERAMICS 2 |  | Yes | 0.5 |
| \% | 784 CERAMICS 3 |  | Yes | 0.5 |
|  | 795SM1 ADVANCED ART - D \& P Fall |  | Yes | 0.5 |
| ${ }_{3}$ | 795SM2 ADVANCED ART - D \& P Spr |  | Yes | 0.5 |
| $\Omega$ | 796511 ADVANCED ART - PHOTO Fall |  | Yes | 0.5 |
| 8 | 796SM2 ADVANCED ART - PHOTO Spr |  | Yes | 0.5 |
| 33 | 797FALL AP STUDIO ART Fall |  | Yes | 0.5 |

## Note Credits Selected

Cycle day 4, Period 2 (9:15AM to 10:39AM)
ENGLISH 10 H Spr in Room Eng 271 Teacher: Kelly Nugent
BShow student details
COURSE SELECTIONS


## Too Many Classes Selected

BShow student details

## COURSE SELECTIONS

Year：$\square \rightarrow$ High School -8
Enter Course IDs：

$\square$ Do Not Schedule Lunch
Credits Selected： $\mathbf{8 . 5}$
Selected Courses
（ Department View
List View
Available Courses

|  | Course | Priority |  | Credit |
| :---: | :---: | :---: | :---: | :---: |
| \＄ | 050FALL ENGLISH 10 H Fall |  |  | 0.5 |
| \＆ | 050SPR ENGLISH 10 H Spr |  |  | 0.5 |
| 8 | 150 GLOBAL HISTORY 2 |  |  | 1 |
| \％ | 260 LVING ENVIRONMENT |  |  | 1 |
| S | 261 LIVING ENVIRONMENT |  |  | 0 |
| $\mathbb{2}$ | 348 GEOMETRY | High | $\square$ | 1 |
| $\$$ | 415 FRENCH 3 | High | $\checkmark$ | 1 |
| \＆ | 510 COMPUTER APPLICATIONS | High | $\checkmark$ | 0.5 |
| $\$$ | 515 EMERGING TECHNOLOGY | High | $\checkmark$ | 0.5 |
| $\mathfrak{W}$ | 593 PLTW CIMS | High | $\checkmark$ | 1 |
| $\$$ | 749 DIGIAL PHOTOGRAPHY | High | $\checkmark$ | 0.5 |
| \＄ | 935 HEALTH | High | $\checkmark$ | 0.5 |
| \＆ | 950FALL PHYS ED FALL | High | $\checkmark$ | 0.25 |
| $\$$ | 950SPR PHYS ED SPRING | High | $\square$ | 0.25 |
| $2$ | CASE10 CASE COORDINATION 10 | High | $\checkmark$ | 0 |
| $\$$ | RES 10 F RESOURCE 10 FALL | High | $\cdots$ | 0 |
| \＆ | RES10S RESOURCE 10 SPR | High | $\checkmark$ | 0 |


|  | Course | Elective | Credit |
| :---: | :---: | :---: | :---: |
|  | 749 DIGIAL PHOTOGRAPHY | Yes | 0.5 |
| 约 | 750 STUDIO ART 1 | Yes | 0.5 |
| क | 752 STUDIO ART 2 | Yes | 0.5 |
| 今0 | 760 DRAWING | Yes | 0.5 |
| ${ }^{5}$ | 761 GENERAL DRAWING（FA101） | Yes | 0.5 |
| 4 | 762 PAINTING | Yes | 0.5 |
| \％ | 780 CERAMICS 1 | Yes | 0.5 |
| 8 | 782 CERAMICS 2 | Yes | 0.5 |
| \＆ | 784 CERAMICS 3 | Yes | 0.5 |
| \＆ | 795SM1 ADVANCED ART－D \＆P Fall | Yes | 0.5 |
| 8 | 795SM2 ADVANCED ART－D \＆P Spr | Yes | 0.5 |
| \％ | $796 \mathrm{SM1}$ ADVANCED ART－PHOTO Fall | Yes | 0.5 |
| ${ }^{5}$ | 796SM2 ADVANCED ART－PHOTO Spr | Yes | 0.5 |
| 骨 | 797FALL AP STUDIO ART Fall | Yes | 0.5 |
| 8 | 797SPR AP STUDIO ART Spr | Yes | 0.5 |

## This may work but will only have 1 study hall once a cycle for 1 semester. Credit should be 5.5 to 7.0 !



## Every time you make a change <br> 

Cycle day 4, Period 2 (9:15AM to 10:39AM)
ENGLISH 10 H Spr in Room Eng 271 Teacher: Kelly Nugent

## Show student details <br> COURSE SELECTIONS


$\square$ Do Not Schedule Lunch
Credits Selected: 7
Selected Courses

|  | Course | Priority |  | Credit |
| :---: | :---: | :---: | :---: | :---: |
| $83$ | 050FALL ENGLISH 10 H Fall |  |  | 0.5 |
| ふ | 050SPR ENGLISH 10 H Spr |  |  | 0.5 |
| W | 150 GLOBAL HISTORY 2 |  |  | 1 |
| \% | 260 LVIING ENVIRONMENT |  |  | 1 |
| ふ | 261 LIVING ENVIRONMENT |  |  | 0 |
| $2$ | 348 GEOMETRY | High | $\square$ | 1 |
| $8$ | 415 FRENCH 3 | High | $\checkmark$ | 1 |
| $83$ | 510 COMPUTER APPLICATIONS | High | $\checkmark$ | 0.5 |
| \$ | 515 EMERGING TECHNOLOGY | High | $\checkmark$ | 0.5 |
| \& | 935 HEALTH | High | $\checkmark$ | 0.5 |
| $\$$ | 950FALL PHYS ED FALL | High | $\checkmark$ | 0.25 |
| $\$$ | 950SPR PHYS ED SPRING | High | $\checkmark$ | 0.25 |
| $\$$ | CASE10 CASE COORDINATION 10 | High | $\checkmark$ | 0 |

