

A

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Local Agency Information			
<b>Funding Source:</b>	AMERICAN RESCUE PLAN (ARP) ESSER 3		
<b>Report Prepared By:</b>	Mary Mandel		
<b>Agency Name:</b>	New Hartford CSD		
<b>Mailing Address:</b>	29 Oxford Rd		
	Street		
	New Hartford	NY	13413
	City	State	Zip Code
<b>Telephone # of Report Preparer:</b>	(315) 624-1202	<b>County:</b> Oneida	
<b>E-mail Address:</b>	<a href="mailto:mmandel@nhart.org">mmandel@nhart.org</a>		
<b>Project Funding Dates:</b>	3/13/2020 Start	9/30/2024 End	

Received  
 OCT 29 2021  
 Office of Accountability

- INSTRUCTIONS**
- Submit the original FS-10 Budget and the required number of copies along with the completed application directly to the appropriate State Education Department office as indicated in the application instructions for the grant program for which you are applying. DO NOT submit this form to Grants Finance.
  - The Chief Administrator's Certification on the Budget Summary worksheet must be signed by the agency's Chief Administrative Officer or properly authorized designee.
  - An approved copy of the FS-10 Budget will be returned to the contact person noted above. A window envelope will be used; please make sure that the contact information is accurate and confined to the address field without altering the formatting.
  - For information on budgeting refer to the Fiscal Guidelines for Federal and State Aided Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

**SALARIES FOR PROFESSIONAL STAFF**

Subtotal - Code 15			<b>\$430,000</b>
Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary
SOCIAL WORKER	1.00	\$70,000	\$70,000
NURSE	1.00	\$45,000	\$45,000
INSTRUCTIONAL COACH/TEACHER	2.00	\$60,000	\$120,000
AIS TEACHERS	3.00	\$65,000	\$195,000

**SALARIES FOR SUPPORT STAFF**

Subtotal - Code 16			<b>\$140,000</b>
Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary
TEACHER AIDES/MONITORS	2.00	\$20,000.00	\$40,000
CLEANERS	2.00	\$25,000.00	\$50,000
BUS DRIVERS	2.00	\$25,000.00	\$50,000

**PURCHASED SERVICES**

			Subtotal - Code 40	\$136,372
Description of Item	Provider of Services	Calculation of Cost	Proposed Expenditure	
CONTRACTUAL SERVICES FOR SUMMER PROGRAM	TOWN ON NEW HARTFORD	6 WKS X \$1,500	\$9,000	
CONTRACTUAL SERVICES FOR SUMMER PROGRAM	TOWN ON NEW HARTFORD	6 WKS X \$1,500	\$9,000	
SCHOLASTIC LITERACY PROGRAM - ELA K-2 CURRICULUM	SCHOLASTIC, INC.	11 UNITS X \$2,037	\$22,407	
SCHOLASTIC LITERACY PROGRAM - ELA 3-5 CURRICULUM	SCHOLASTIC, INC.	9 UNITS X \$2,513	\$22,617	
SCHOLASTIC LITERACY PROGRAM-ELA K-2 CURRICULUM	SCHOLASTIC, INC.	11 UNITS X \$1,995	\$21,945	
SCHOLASTIC LITERACY PROGRAM - ELA 3-5 CURRICULUM	SCHOLASTIC, INC.	9 UNITS X \$2,495	\$22,455	
SCHOLASTIC LITERACY PROGRAM - ELA K-6 CURRICULUM	SCHOLASTIC, INC.	1 UNIT X \$28,948	\$28,948	

**SUPPLIES AND MATERIALS**

Subtotal - Code 45			\$406,000
Description of Item	Quantity	Unit Cost	Proposed Expenditure
UPDATE OF PORTABLE AIR PURIFYING SYSTEMS FOR CLASSROOMS	250.00	\$750.00	\$187,500
CHROMEBOOKS	700.00	\$300.00	\$210,000
WINDOW AIR SYSTEM	17.00	\$500.00	\$8,500

**PURCHASED SERVICES WITH BOCES**

Subtotal - Code 49			\$300,150
Description of Services	Name of BOCES	Calculation of Cost	Proposed Expenditure
SUMMER SCHOOL TO ADDRESS LEARNING LOSS	ONEIDA HERKIMER MADISON BOCES	870 X \$345/COURSE	\$300,150

**BUDGET NARRATIVE**

<b>LEA:</b> New Hartford CSD	<b>FOR TITLE:</b> American Rescue Plan - ESSER 3
<b>BEDSCODE:</b> 411501060000	

**\*\* MUST BE SUBMITTED WITH EACH BUDGET IN THE CONSOLIDATED APPLICATION**

If using Transferability, please indicate on the Budget Narrative and FS-10 the amount of funds to be included under transferability in the budget categories where funds will be used. Example: In the Title IIA budget under Code 15 – Transferability - Title I Reading Teacher – FTE.35 - \$15,000.

<b>CODE/ BUDGET CATEGORY</b>	<b>EXPLANATION OF EXPENDITURES IN THIS CATEGORY (as it relates to the program narrative for this title)</b>
<b>Code 15</b> <i>Professional Salaries</i>	1.0 FTE each - Social Worker/Nurse 2.0 FTE - Instructional Coach and Teacher 3.0 FTE - AIS teachers To provide additional support to implement strategies to meet educational, social, mental, and academic needs.
<b>Code 16</b> <i>Support Staff Salaries</i>	2.0 FTE Teacher Aide/Monitor 2.0 FTE Bus Drivers 2.0 FTE building maintenance To support and maintain the health and safety of students and employees
<b>Code 40</b> <i>Purchased Services</i>	Contractual services - The BOCES summer program was hosted in-district. Crossing guards were necessary for the safety of students attending this new program designed to address learning loss. Scholastic Literacy program for the ELA curriculum for grades K-6.
<b>Code 45</b> <i>Supplies and Materials</i>	Chromebooks to provide access for remote learning Portable air purification systems to enhance air flow and filtration Window air systems to provide enhanced air flow and filtration
<b>Code 46</b> <i>Travel Expenses</i>	

<b>CODE/ BUDGET CATEGORY</b>	<b>EXPLANATION OF EXPENDITURES IN THIS CATEGORY (as it relates to the program narrative for this title)</b>
<b>Code 80</b> Employee Benefits	
<b>Code 90</b> Indirect Cost	
<b>Code 49</b> BOCES Services	BOCES summer school program to address learning loss
<b>Code 30</b> Minor Remodeling	
<b>Code 20</b> Equipment	



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FEB 01 2023

The University of the State of New York  
THE STATE EDUCATION DEPARTMENT

PROPOSED AMENDMENT FOR A  
FEDERAL OR STATE PROJECT  
FS-10-A (03/15)

= Required Field

received  
FEB 03 2023  
Office of Accountability

Agency Name:	New Hartford CSD	Oneida
Mailing Address:	29 Oxford Road	County
	New Hartford, NY 13413	

Agency Code:	<input type="text" value="411501060000"/>	Amendment #:	<input type="text" value="001"/>
Project Number:	<input type="text" value="5880-21-2015"/>		
Contract #:	<input type="text"/>		
Contact Person:	<input type="text" value="Jackie Circelli"/>	Tel:	<input type="text" value="(315) 624-1286"/>
E-mail Address:	<input type="text" value="jcircelli@nhart.org"/>		

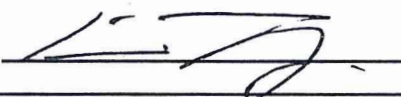
**INSTRUCTIONS**

- Submit the original and two copies directly to the same State Education Department office where budget was mailed. DO NOT submit this form to Grants Finance.
- This form need only be submitted for budget changes that require prior approval as follows:
  - Personnel positions, number and type
  - Equipment items having a unit value of \$5,000 or more, number and type
  - Minor remodeling
  - Any increase in a budget subtotal (professional salaries, purchased services, travel, etc.) by more than 10 percent or \$1,000, whichever is greater
  - Any increase in the total budget amount.
- Amendment # at top of this page must be completed.
- If extra room is needed for explanations, expand the rows using the row breaks on the left.
- Do not use the FS-10-A for requesting a project extension.

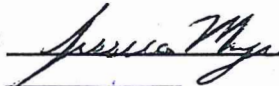
**CHIEF ADMINISTRATOR'S CERTIFICATION**

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, & accurate, & the expenditures, disbursements, & cash receipts are for the purposes & objectives set forth in the terms & conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Date: 1/29/23

Signature: 

**FOR DEPARTMENT USE ONLY**

Program Approval:  Date: 2/14/23

Finance:  Logged

Approved

RECEIVED

FEB 16 2023

GRANTS FINANCE

SUBTOTAL	EXPLANATION (Provide same detail as required in FS-10 Budget)	SUBTOTAL INCREASE	SUBTOTAL DECREASE
15 - Professional Salaries	0.5 FTE-DIRECTOR OF STUDENT SERVICES (ANNUAL RATE \$145,000) - 0.75 FTE TEACHER (ANNUAL RATE \$50,008)	\$110,006	
16 - Support Staff Salaries			
40 - Purchased Services	SCHOLASTIC LITERACY PROGRAM (1x\$28,948 * 11x\$2,037 * 9x\$2,513-1x\$1,995)		\$75,965
45 - Supplies & Materials	AIR PURIFICATION SYSTEM FILTERS (262 x \$573)	\$149,953	
46 - Travel Expenses			
80 - Employee Benefits			
90 - Indirect Cost			
49 - Boces Services	SUMMER SCHOOL PROGRAM (345 X \$533/COURSE)		\$183,994
30 - Minor Remodeling			
20 - Equipment			
	Total Increase or Decrease:	(+) \$ 259,959	(-) \$ 259,959
	Net Increase or Decrease:	\$ 0	
ENTER BUDGET >	Previous Budget Total:	\$ 1,412,522	
	Proposed Amended Total:	\$ 1,412,522	

RECEIVED

007 1 0 2023

The University of the State of New York  
THE STATE EDUCATION DEPARTMENT  
Grants Finance, Rm. 510W EB  
Albany, New York 12234

Business Office  
FINAL EXPENDITURE REPORT FOR A  
FEDERAL OR STATE PROJECT  
FS-10-F Long Form (03/15)

= Required Field

Local Agency Information

Funding Source:	ARP - ESSER III
Report Prepared By:	Jackie Circelli
Agency Name:	New Hartford CSD
Mailing Address:	29 Oxford Rd.
	Street
	New Hartford CSD NY 13413
	City State Zip Code

Telephone # of Report Preparer:  County:

E-mail Address:

INSTRUCTIONS

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

**SALARIES FOR PROFESSIONAL STAFF**

Subtotal - Code 15

**\$495,006**

Name	Position Title	Beginning and End Dates of Work	Salary Paid
LILIYA ZHUK	TEACHER	06/01/2021 - 06/30/2023	\$83,514
TAMMY THOMAS	TEACHER	06/01/2021 - 06/30/2023	\$58,756
BRIANNE SLATTON	TEACHER	06/01/2021 - 06/30/2023	\$114,166
ALISSA MORREALE	TEACHER	06/01/2021 - 06/30/2023	\$111,089
MICHAEL RYAN	TEACHER	06/01/2021 - 06/30/2023	\$57,481
TRICIA HOYER	SOCIAL WORKER	06/01/2021 - 06/30/2023	\$70,000

**SALARIES FOR SUPPORT STAFF**

			Subtotal - Code 16	\$185,000
Name	Position Title	Beginning and End Dates of Work	Salary Paid	
JAMES OWENS	CLEANER	06/01/2021 - 06/30/2023	\$55,000	
TERESA KRUMBACH	NON-INSTRUCTIONAL STAFF	06/01/2021 - 06/30/2022	\$20,000	
JOHN GILLETTE	DIRECTOR OF IT	06/01/2022 - 06/30/2023	\$20,000	
CATHERINE ENTWISTLE	NURSE	06/01/2022 - 06/30/2023	\$22,400	
CATHY CLARK	NURSE	06/01/2021 - 06/30/2023	\$37,600	
JESSICA WELLINGTON	NURSE	06/01/2022 - 06/30/2023	\$30,000	

## PURCHASED SERVICES

PURCHASED SERVICES			Subtotal - Code 40	\$60,407
Encumbrance Date	Vendor	Check or Journal Entry #	Amount Expended	
07/29/21	BAROQUE VIOLIN	11149	\$345	
07/29/21	CROSSING GUARD, D.GREEN	11150	\$250	
07/29/21	CROSSING GUARD, S. JORDAN	11151	\$400	
07/29/21	CROSSING GUARD, P.REBISZ	11153	\$100	
07/29/21	CROSSING GUARD, T. RYAN	11154	\$500	
08/12/21	CROSSING GUARD, S. JORDAN	11159	\$150	
08/12/21	CROSSING GUARD, T. RYAN	11160	\$200	
09/23/21	A-VERDI	11185	\$536	
09/23/21	MUSIC & ARTS CENTER	11188	\$4,991	
10/21/21	A-VERDI LLC	11205	\$140	
10/21/21	GRANT CONFERENCE - J.CIRCELLI	11208	\$905	
11/18/21	A-VERDI LLC	11218	\$140	
11/18/21	MUSIC & ARTS CENTER	11219	\$810	
12/16/21	A-VERDI LLC	11227	\$140	
12/30/21	A-VERDI LLC	11233	\$100	
01/13/22	A-VERDI LLC	11236	\$700	
01/27/22	A-VERDI LLC	11238	\$400	
02/10/22	A-VERDI LLC	11244	\$140	
02/10/22	ASCD	11245	\$7,000	
02/24/22	A-VERDI LLC	11251	\$400	
02/24/22	ASCD	11252	\$7,000	
03/10/22	A-VERDI LLC	11257	\$400	
03/24/22	A-VERDI LLC	11264	\$400	
04/07/22	A-VERDI LLC	11266	\$400	
04/07/22	CORE BTS	11267	\$5,800	
04/21/22	A-VERDI LLC	11274	\$400	
05/05/22	A-VERDI LLC	11281	\$400	
05/19/22	A-VERDI LLC	11287	\$400	
06/02/22	A-VERDI LLC	11290	\$400	
06/16/22	A-VERDI LLC	11292	\$400	
06/30/22	A-VERDI LLC	11299	\$260	
07/14/22	A-VERDI LLC	11302	\$400	
07/29/22	A-VERDI LLC	11308	\$400	

07/29/22	ASCD	11309	\$21,000
08/11/22	A-VERDI LLC	11314	\$400
08/25/22	A-VERDI LLC	11318	\$400
09/08/22	A-VERDI LLC	11326	\$400
09/22/22	A-VERDI LLC	11335	\$400
10/06/22	A-VERDI LLC	11343	\$400
10/20/22	A-VERDI LLC	11348	\$400
11/03/22	A-VERDI LLC	11349	\$400
11/17/22	A-VERDI LLC	11351	\$400
12/01/22	A-VERDI LLC	11353	\$400
12/15/22	A-VERDI LLC	11356	\$400

**SUPPLIES AND MATERIALS**

Subtotal - Code 45

**\$555,953**

Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
07/29/21	MOREHOUSE APPLIANCES	11152	\$9,920
08/26/21	CINTAS CORPORATION	11168	\$2,200
09/09/21	MOREHOUSE APPLIANCES	11176	\$1,488
09/09/21	AL'S	11173	\$1,083
09/09/21	AUSTIN AIR SYSTEMS, LTD	11175	\$18,874
09/09/21	AUSTIN AIR SYSTEMS, LTD	11174	\$124,916
09/23/21	AUSTIN AIR SYSTEMS, LTD	11186	\$11,885
09/23/21	CDW GOVERNMENT INC	11187	\$196,181
10/07/21	PARKWAY DRUGS OF ONEIDA CO, INC	11203	\$1,470
10/07/21	AMAZON CAPITAL SERVICES - PPE	11201	\$1,675
10/07/21	MAINTENANCE PRODUCTS & EQUIP	11202	\$7,565
10/21/21	SCHOOL SPECIALTY LLC	11209	\$166
10/21/21	CINTAS CORPORATION	11207	\$2,240
10/21/21	AUSTIN AIR SYSTEMS, LTD	11206	\$6,116
12/02/21	SCRIPTCLAIM SYSTEMS LLC	11226	\$585
12/02/21	CDW GOVERNMENT INC	11224	\$895
12/02/21	PC UNIVERSITY DIST, INC	11225	\$1,650
12/02/21	CDW GOVERNMENT INC	11224	\$14,677
12/16/21	MUSIC & ARTS CENTER	11228	\$1,259
12/16/21	PARKWAY DRUGS OF ONEIDA CO, INC	11229	\$4,998
12/30/21	SCHOOL SPECIALTY LLC	11234	\$157
12/30/21	SCRIPTCLAIM SYSTEMS LLC	11235	\$1,305
01/13/22	CDW GOVERNMENT INC	11237	\$47,966
01/27/22	MAINTENANCE PRODUCTS & EQUIP	11239	\$4,780
02/10/22	ASCD	11245	\$408
02/24/22	MUSIC & ARTS CENTER	11253	\$854
03/10/22	ULINE	11259	\$401



03/10/22	MAINTENANCE PRODUCTS & EQUIP	11258	\$1,211
03/10/22	W.B. MASON CO INC	11260	\$1,498
04/07/22	MUSIC & ARTS CENTER -	11268	\$812
04/21/22	STAPLES CONTRACT & COMMERCIAL -	11279	\$87
04/21/22	MAINTENANCE PRODUCTS & EQUIP	11277	\$505
04/21/22	MAINTENANCE PRODUCTS & EQUIP	11278	\$2,875
04/21/22	MAINTENANCE PRODUCTS & EQUIP	11276	\$4,227
04/21/22	MAINTENANCE PRODUCTS & EQUIP	11275	\$15,408
05/05/22	MUSIC & ARTS CENTER	11283	\$121
05/05/22	MAINTENANCE PRODUCTS & EQUIP	11282	\$11,920
06/16/22	ULINE	11293	\$453
06/16/22	WILSON LANGUAGE TRAINING CORP	11294	\$39,114
06/30/22	MOREHOUSE APPLIANCES	11301	\$1,725
06/30/22	MAINTENANCE PRODUCTS & EQUIP	11300	\$6,750
07/14/22	MAINTENANCE PRODUCTS & EQUIP	11303	\$3,537

**PURCHASED SERVICES WITH BOCES**

Subtotal - Code 49			<b>\$116,156</b>
Encumbrance Date	Name of BOCES	Check or Journal Entry #	Amount Expended
05/05/22	ONEIDA-HERKIMER-MADISON BOCES	11284	\$78,005
09/08/22	ONEIDA-HERKIMER-MADISON BOCES	11327	\$38,151

### BUDGET SUMMARY

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$430,000
Support Staff Salaries	16	\$140,000
Purchased Services	40	\$136,372
Supplies and Materials	45	\$406,000
Travel Expenses	46	
Employee Benefits	80	
Indirect Cost	90	
BOCES Services	49	\$300,150
Minor Remodeling	30	
Equipment	20	
<b>Grand Total</b>		<b>\$1,412,522</b>

Agency Code:	411501060000
Project #:	5880-21-2015
Contract #:	
Agency Name:	NEW HARTFORD CSD

<u>FOR DEPARTMENT USE ONLY</u>		
Funding Dates:	_____ From _____	_____ To _____
Program Approval:	_____	Date: _____
<u>Fiscal Year</u>	<u>First Payment</u>	<u>Line #</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	
Voucher #	First Payment	

**CHIEF ADMINISTRATOR'S CERTIFICATION**

*By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).*

1/27/2022 \_\_\_\_\_  
 Date Signature

Asimo Tangora, Superintendent

**Name and Title of Chief Administrative Officer**

CF121  
 ENTRY DATE 10/05/23  
 PROJECT 5880212015  
 SED CODE 411501060000  
 NYC DOC #

GRANTS FINANCE  
 PROJECT STATUS REPORT  
 ARP ESSER 3  
 NEW HARTFORD CSD

RUN DATE 10/05/23

BUDGET DETAIL INFORMATION

PROF SALARY	15	495,006.00	BEGIN DATE	03/13/20
NON PROF SALARY	16	185,000.00	END DATE	09/30/24
PURCH SERVICES	40	60,407.00	AMENDMENT #	002
SUPP & MATERIAL	45	555,953.00	CONTRACT #	
TRAVEL EXPENSE	46	0.00	STOP DATE	
EMP BENEFITS	80	0.00	REFUND CHECK #	
INDIRECT COST	90	0.00	IND COST RATE	10.0
BOCES SERVICES	49	116,156.00	INT ELIG	N
REMODELING	30	0.00		
EQUIPMENT	20	0.00		

BUDGET SUMMARY INFORMATION

FUNDYEAR	BUDGET SPLITS	PAID TO DATE	OUTSTANDING ENC
588021	1,412,522.00	1,412,522.00	0.00
588020	0.00	0.00	0.00
588019	0.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
<b>TOTAL</b>	<b>1,412,522.00</b>	<b>1,412,522.00</b>	<b>0.00</b>

LOG AND CONTRACT DATES

	RECEIVED	ENTERED	CONTRACT	APPROVED
BUDGET	02/14/22	02/17/22		
INTERIM				
FINAL	10/04/23	10/05/23		

CASH DETAIL

ENTRY	DOC #	TRANS	ENC	RPT	LINE	AMOUNT	FUNDYR	MIR	PD DT	STAT
021822	563545F	INIT	000	02/22	01	141,252.00	588021	021422		PAID
040622	568844F	PAY	000	03/22	02	686,528.00	588021	040622		PAID
012723	596000F	PAY	000	01/23	03	302,570.00	588021	012723		PAID
100523	617541F	FINAL	000	10/23	04	282,172.00	588021	100523		ENT

THIS FINAL EXPENDITURE REPORT HAS BEEN PROCESSED BY THE NEW YORK STATE EDUCATION DEPARTMENT. THIS SUMMARY REPLACES THE SIGNED COPY.