



Robert E. Myles Elementary

PRINCIPAL
Judeanne C. Rockford

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Dear Myles Families:

This information is being made available to you if you have requested a Chromebook from New Hartford Central School District. **Chromebooks can be picked up at a designated location at Myles Elementary School on Friday, September 4, from 10:00 AM until 4:30 PM.**

This Chromebook pickup coincides with our instructional materials pick up. If you have requested a Chromebook, pull up curbside at each of the designated locations listed below and indicate to our school staff that you have requested a Chromebook through our online sign-up form. School staff will retrieve your Chromebook for you. You will be kindly asked to complete a sign out form.

Chromebook Pick-up Myles Elementary School

	Zone 1 (Library outside door entrance) Grades K-2	Zone 2 (Main Entrance) Grades 3-6
10:00-11:30	Kindergarten 10:00-10:45 A-L (Last name initial) 10:45-11:30 M-Z	Grade 3 10:00-10:45 A-L 10:45-11:30 M-Z
11:30-1:00	Grade 1 11:30-12:15 A-L 12:15-1:00 M-Z	Grade 4 11:30-12:15 A-L 12:15-1:00 M-Z
1:00-1:30	LUNCH BREAK	
1:30-3:00	Grade 2 1:30-2:15 A-L 2:15-3:00 M-Z	Grade 5 1:30-2:15 A-L 2:15-3:00 M-Z
3:00-4:30		Grade 6 3:00-3:45 A-L 3:45-4:30 M-Z

Upon returning home, please sign in to the Chromebook on your home network. The Chromebook is then ready to use for remote learning.

Sincerely,

Judeanne C. Rockford