Regular Meeting of the Board of Education
Bradley Elementary School Library
Tuesday, September 2, 2014
7:00 P.M.

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Recognition of Visitors and Delegations
   - Presentation to the Boys' Varsity Golf Team - Section Champions

4. Approval of Minutes
   Regular Meeting - 8/14/14

5. Correspondence and Communications

6. Board Committee Reports

7. Old Business
   A. Third Reading of Policy
      It is recommended that the following policy be adopted following the third and final reading:

      #8035 Early Retirement Incentive Program

8. New Business
   A. Personnel
      1. Resignations
         a. School Monitor/Bus Driver
            It is recommended that the resignation of Renee Kowalski from the positions of school monitor and bus driver be accepted, effective August 31, 2014.
b. **Coach**

It is recommended that the resignation of Vito Sinisgalli, II from the position of assistant JV football coach be accepted, effective August 13, 2014.

c. **Permanent Substitute Elementary Teacher**

It is recommended that the resignation of Anthony Gorea from the position of permanent substitute elementary teacher be accepted, effective August 27, 2014.

d. **School Monitor**

It is recommended that the resignation of Dianna Scarafile from the position of school monitor be accepted, effective September 4, 2014.

2. **Appointments**

a. **Permanent Substitute Elementary Teacher**

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Jennette Nichols is hereby appointed to the position of permanent substitute elementary teacher. The service shall begin on September 2, 2014 and end on June 30, 2015, pursuant to the agreement with the collective bargaining unit. The appointee is certified (permanent) in Pre-Kindergarten, Kindergarten and Childhood Education 1-6, and Literacy (professional) B-6.

b. **Permanent Substitute Elementary Teacher**

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Jeffrey Morris is hereby appointed to the position of permanent substitute elementary teacher. The service shall begin on September 2, 2014 and end on June 30, 2015, pursuant to the agreement with the collective bargaining unit. The appointee is certified (professional) in Childhood Education 1-6 and Social Studies (permanent) 7-12.
8. New Business – Personnel – Appointments (cont'd.)

c. Permanent Substitute Elementary Teacher

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Lisa Florenz is hereby appointed to the position of permanent substitute elementary teacher. The service shall begin on September 2, 2014 and end on June 30, 2015, pursuant to the agreement with the collective bargaining unit. The appointee is certified (permanent) in Pre-Kindergarten, Kindergarten and Childhood Grades 1-6.

d. Substitute Teacher List

It is recommended that the following teachers be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jolene Lyndaker</td>
<td>Social Studies 7-12</td>
</tr>
<tr>
<td>Annmarie Weber</td>
<td>Childhood Ed. 1-6</td>
</tr>
<tr>
<td>Kimberly Benkert</td>
<td>Music</td>
</tr>
</tbody>
</table>

e. Advisor

It is recommended that Margaret Pokorny be appointed to the position of freshman club advisor at Perry Jr. High for the 2014-2015 school year.

f. Coach

It is recommended that the following coach be appointed for the fall 2014 sports season:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allison Paravati</td>
<td>Head – Modified Field Hockey</td>
</tr>
</tbody>
</table>
8. New Business – Personnel – (cont’d.)

g. Substitute School Monitor/Substitute Teacher Aide I/Substitute Typist

It is recommended that Sarah Chetnik be appointed to the substitute positions of school monitor, teacher aide I, and typist, effective September 3, 2014.

3. Reclassification

It is recommended that Danielle Bateson be reclassified from the position of DP Aide “Class I” to DP Aide “Class J”, effective July 1, 2014.

B. Committee on Pre-School Special Education (CPSE)

The recommendations from the Committee on Pre-School Special Education’s meetings of August 8, 2014 (2) and August 14, 2014 (1) are presented for approval.

C. Committee on Special Education (CSE)

The recommendations from the Committee on Special Education’s meetings of August 8, 2014 (2) and August 14, 2014 (1) are presented for approval.

D. 504 Committee

The recommendations from the 504 Committee’s meetings of August 8, 2014 (3) and August 14, 2014 (1) are presented for approval.

E. Resolution for the Re-Certification of Lead Evaluator of Principals

WHEREAS, the Board of Education has been provided evidence that Robert Nole has completed training which meets the requirements of the Regents Rules and the New Hartford Central School District Annual Professional Performance Review Plan for re-certification as Lead Evaluator of principals, therefore

BE IT RESOLVED, that, Robert Nole be re-certified as Lead Evaluator of principals.
8. New Business – (cont’d.)

F. Resolution for the Re-Certification of Lead Evaluator of Principals

WHEREAS, the Board of Education has been provided evidence that Allen Hyde has completed training which meets the requirements of the Regents Rules and the New Hartford Central School District Annual Professional Performance Review Plan for re-certification as Lead Evaluator of principals, therefore

BE IT RESOLVED, that, Allen Hyde be re-certified as Lead Evaluator of principals.

G. Resolution for the Re-Certification of Lead Evaluators of Teachers

WHEREAS, the Board of Education has been provided evidence that Jennifer Spring, Keith Levatino, Maureen Futsch, Kathy Carney, and Cindy Langone have completed training which meets the requirements of the Regents Rules and the New Hartford Central School District Annual Professional Performance Review Plan for re-certification as Lead Evaluators of teachers, therefore

BE IT RESOLVED, that, upon the recommendation of the superintendent of schools, Jennifer Spring, Keith Levatino, Maureen Futsch, Kathy Carney, and Cindy Langone be re-certified as Lead Evaluators of teachers.

9. Other Business

10. Adjournment
Work Session of the Board of Education
Bradley Elementary School Library
Tuesday, August 14, 2014
4:00 P.M.

DRAFT

Members Present: Mr. Fielemma, Mr. Jadhon, Ms. Philipson, Mr. Piotrowski, Ms. Soggs, Mr. Stephens

Excused: Ms. King

Others Present: Mr. Nole, Mr. Hyde and Mrs. Mandel, Jamie McPherson, New York State School Boards Association

The meeting was called to order at 4:03 p.m. by President Jadhon.

Mr. McPherson led the Board through a series of exercises relative to the establishment of the 2014-2015 goals for the district.

At 6:30 p.m. the Board recessed for dinner.

Respectfully submitted,

Betty Heil, Clerk
Regular Meeting of the Board of Education
Bradley Elementary School Library
Tuesday, August 14, 2014
7:00 P.M.

DRAFT

Members Present: Mr. Flemma, Mr. Jadhon, Ms. Philipson, Mr. Piotrowski, Ms. Soggs, Mr. Stephens

Excused: Ms. King

Others Present: Mr. Nole, Mr. Hyde, Mrs. Mandel, Mrs. Heil and others

The meeting was reconvened at 7:12 p.m. by President Jadhon.

Approval of Minutes

Mr. Stephens moved and Ms. Philipson seconded that the minutes of the July 8, 2014 Annual Reorganization Meeting be approved as submitted. Ms. Philipson moved and Ms. Soggs seconded that the July 8, 2014 Regular Business Meeting minutes be approved as submitted.

Ayes 6, nays 0, motion carried.

Correspondence and Communications

Mr. Nole distributed an addendum to the agenda. Ms. Mandel distributed Budget & Finance Committee information, including the 2014-2015 tax warrant.

Board Committee Reports

Revised minutes from the June 17, 2014 Building, Grounds & Transportation Committee and Budget & Finance Committee meetings were provided for the Board’s information.

Budget & Finance Committee – August 12, 2014

Ms. Philipson reported that the proposed tax levy and fund balance (reserved and unreserved) were reviewed. The committee recommended the tax warrant be presented to the Board of Education. The proposed Budget & Finance Committee calendar for the 2014-2015 school year was distributed and an update on the status of all pending tax certiorari claims was provided.

Old Business

Second Reading of Policy

Policy #8035 – Early Retirement Incentive Program was presented for the second reading.
New Business

A. Personnel

1. Resignations

a. Elementary Teacher

Mr. Stephens moved and Mr. Piotrowski seconded that the resignation of Stephanie Lozzo from the position of elementary teacher be accepted, with regret, effective August 31, 2014.

Ayes 6, nays 0, motion carried.

b. Teacher Assistant

Ms. Philipson moved and Ms. Soggs seconded that the resignation of Josette Lasher from the position of teacher assistant be accepted, effective July 14, 2014.

Ayes 6, nays 0, motion carried.

c. School Monitor

Ms. Soggs moved and Ms. Philipson seconded that the resignation of Dana Mackie from the position of school monitor be accepted, effective June 30, 2014.

Ayes 6, nays 0, motion carried.

d. Coach

Mr. Stephens moved and Mr. Flemm a seconded that the resignation of Michel Kelly from the position of assistant varsity football coach be accepted, effective July 16, 2014.

Ayes 6, nays 0, motion carried.

2. Leaves of Absence

a. Elementary Teacher

Mr. Stephens moved and Ms. Soggs seconded that an extension to an unpaid leave of absence be granted to JoeyAnne Sherman for child rearing, effective September 1, 2014 through June 30, 2015.

Ayes 6, nays 0, motion carried.
b. **DP Aide**

Ms. Soggs moved and Mr. Flemma seconded that an extension to an unpaid leave of absence be granted to **Melissa Gentile** for child rearing, effective September 1, 2014 through February 25, 2015.

Ayes 6, nays 0, motion carried.

3. **Appointments**

a. **Director of Athletics, Health and Safe Schools**

Ms. Soggs moved and Mr. Flemma seconded that upon the recommendation of Robert J. Nole, Superintendent of Schools, **John Banek** is hereby appointed on probation to the administrative tenure area of Director of Athletics, Health and Safe Schools. The service shall begin on September 2, 2014, and end on August 31, 2017. The appointee is certified (permanent) in School Administrator/Supervisor, School District Administrator and Physical Education.

Ayes 6, nays 0, motion carried.

b. **Teacher Assistant**

Ms. Soggs moved and Ms. Philipson seconded that upon the recommendation of Robert J. Nole, Superintendent of Schools, **Caitlin Kerr** is hereby appointed on probation to the tenure area of teacher assistant. The service shall begin on September 1, 2014 and end on August 31, 2017. The appointee is certified (initial) in Students with Disabilities (1-6) and Childhood Education (1-6).

Ayes 6, nays 0, motion carried.

c. **Advisors**

Ms. Philipson moved and Mr. Flemma seconded that the lists of advisors for the 2014-2015 school year be approved as presented by the senior high, junior high, and elementary principals.

Ayes 6, nays 0, motion carried.
d. Part-Time Driver Education Teacher

Mr. Stephens moved and Mr. Flemma seconded that upon the recommendation of Robert J. Nole, Superintendent of Schools, **Cynthia Circelli** is hereby re-appointed to the position of part-time Driver Education teacher. The service shall begin on September 1, 2014 and end on June 30, 2015. The appointee is certified (permanent) in the areas of Social Studies (7-12), Pre-K-Grade 6 (Common Branch Studies), Occupational Education: Trade Subjects, and Dept. of Motor Vehicles – 238B (permanent).

Ayes 6, nays 0, motion carried.

e. Coaches

Mr. Piotrowski moved and Ms. Philipson seconded that the following coaches be appointed for the fall 2014 sports season:

- **Paul Bisaccia**: Asst. Varsity Football
- **John Keady**: Volunteer – Varsity Football
- **Jerry Pitaressi**: Volunteer – Modified Football
- **Lori Hunt**: Asst. Modified Cross Country
- **Mike Tesak**: Head JV Girls Soccer

Ayes 5, nays 0, abstain 1 (Mr. Jadhon), motion carried.

f. Deputy Claims Auditor

Ms. Soggs moved and Ms. Philipson seconded that **Sandy D’Onofrio** be appointed to the position of deputy claims auditor, effective July 1, 2014.

Ayes 6, nays 0, motion carried.

g. School Monitor

Ms. Soggs moved and Mr. Piotrowski seconded that **Renee Kowalski** be appointed to the position of school monitor, effective September 4, 2014.

Ayes 6, nays 0, motion carried.
h. Substitute Bus Aide

Ms. Soggs moved and Ms. Philipson seconded that Sandra Nowicki be appointed to the position of substitute bus aide, effective September 4, 2014.

Ayes 6, nays 0, motion carried.

i. Part-Time School Monitor

Mr. Flemma moved and Ms. Soggs seconded that Dianna Scarafie be appointed to the position of part-time school monitor, effective September 4, 2014.

Ayes 6, nays 0, motion carried.

j. Permanent Substitute Elementary Teacher

Mr. Stephens moved and Mr. Piotrowski seconded that upon the recommendation of Robert J. Nole, Superintendent of Schools, Gina Stagliano is hereby appointed to the position of permanent substitute elementary teacher. The service shall begin on September 1, 2014 and end on June 30, 2015, pursuant to the agreement with the collective bargaining unit. The appointee is certified (initial) in Early Childhood Education (B-2) and Childhood Education (1-6).

Ayes 6, nays 0, motion carried.

k. Permanent Substitute Elementary Teacher

Ms. Philipson moved and Mr. Flemma seconded that upon the recommendation of Robert J. Nole, Superintendent of Schools, Erica Kloster is hereby appointed to the position of permanent substitute elementary teacher. The service shall begin on September 1, 2014 and end on June 30, 2015, pursuant to the agreement with the collective bargaining unit. The appointee is certified (initial) in Early Childhood Education (B-2) and Childhood Education (1-6).

Ayes 6, nays 0, motion carried.
I. Permanent Substitute Elementary Teacher

Ms. Soggs moved and Ms. Philipson seconded that upon the recommendation of Robert J. Nole, Superintendent of Schools, Anthony Gorea is hereby appointed to the position of permanent substitute elementary teacher. The service shall begin on September 1, 2014 and end on June 30, 2015, pursuant to the agreement with the collective bargaining unit. The appointee is certified (initial) in Childhood Education (1-6).

Ayes 6, nays 0, motion carried.

B. Committee on Pre-School Special Education (CPSE)

Mr. Fleemma moved and Ms. Soggs seconded that the recommendations from the Committee on Pre-School Special Education’s meetings of July 7, 2014 (3) and July 9, 2014 (2) be approved.

Ayes 6, nays 0, motion carried.

C. Adoption of Tax Warrant - 2014-2015

Ms. Philipson moved and Mr. Piotrowski seconded that the Tax Warrant for 2014-2015 be adopted.

Ayes 6, nays 0, motion carried.

D. Resolution to Approve BOCES Contract for Services During the 2014-2015 School Year

Ms. Soggs moved and Mr. Fleemma seconded that the BOCES contract for services for the 2014-2015 school year be approved.

Ayes 6, nays 0, motion carried.

E. Physical Therapy Services

Ms. Philipson moved and Ms. Soggs seconded that the bid for Physical Therapy Services for the 2014-2015 school year be awarded to Developmental Therapy Associates.

Ayes 6, nays 0, motion carried.
F. School Safety Officer Agreement

Mr. Flemma moved and Ms. Soggs seconded that the resolution approving the one-year agreement with the Town of New Hartford Police Department for the School Safety Officer Program be adopted*.

Ayes 6, nays 0, motion carried.

*Ncte – the Board approved the School Safety Officer Agreement for Services with an amendment which will add to the agreement the wording that a marked patrol car will be present at the school building.

G. Budget Transfers

Mr. Piotrowski moved and Ms. Philipson seconded that the May 31, 2014 and the June 30, 2014 budget transfers be approved.

Ayes 6, nays 0, motion carried.

H. Authorization to Execute Agreement

Mr. Stephens moved and Mr. Piotrowski seconded that the Board of Education authorize the superintendent of schools to execute a Memorandum of Agreement between the district and the New Hartford Teachers’ Association – Administrative Group.

Ayes 6, nays 0, motion carried.

Other Business

A. Review of Board of Education Standards of Conduct

President Jadhon requested that the Board review policy #2002 – Board of Education Standards of Conduct and bring any questions and/or concerns with the policy back to the Board.

B. Reports by the Director of Athletics, Health and Safe Schools

Mr. Piotrowski had previously suggested that an interscholastic athletics ad hoc committee be formed. At that time, the Board requested that Mr. Piotrowski write and present a charge statement for the committee. After further consideration, Mr. Piotrowski would like to change his suggestion and now requests that the athletic director be asked, on a quarterly basis, to make a presentation to the Board of Education. The Board agreed with this suggestion and Mr. Nole will discuss this with the new director of athletics, health and safe schools.
Further discussion took place regarding the "Contact the Board" link on the district website. It was determined that any correspondence that is sent via that link will now be shared with the Board of Education in the weekly "Friday Letter". In addition, the Board discussed the procedures that are currently in place regarding security, theft, etc.

Mrs. Philipson left the meeting at 8:06 p.m.

After much discussion regarding the current procedures regarding security, etc., Mr. Jadhon suggested that, with the recent appointment of the new Director of Athletics, Health and Safe Schools, now may be the perfect time to revisit the procedures that are currently in place to see if improvement can be made.

Executive Session

Ms. Soggs moved and Mr. Flemma seconded that the Board go into Executive Session at 8:09 p.m. for the purpose of potential litigation and to discuss the employment of a particular person. The Board invited Attorneys Joseph Shields and Katherine Gavett into Executive Session.

Ayes 5, nays 0, motion carried.

Ms. Soggs moved and Mr. Flemma seconded that the Board go out of Executive Session at 9:32 p.m.

Ms. Soggs moved and Mr. Flemma seconded that the Board pass a resolution authorizing the Ferrara, Fiorenza, Larrison, Barrett & Reitz Law Firm to file a notice of claim regarding recovery of sewer charges.

Ayes 5, nays 0, motion carried.

Ms. Soggs moved and Mr. Piotrowski seconded that Mr. Flemma be authorized to contact Presbyterian Homes and Services and Sitrin regarding outstanding issues and to invite the Town of New Hartford Board to discuss the same.

Ayes 5, nays 0, motion carried.

Adjournment

Ms. Soggs moved and Mr. Flemma seconded that the meeting be adjourned at 9:36 p.m.

Ayes 5, nays 0, motion carried.

Respectfully submitted,

Betty Heil, Clerk

8
Policy

PERSONNEL 8035

EARLY RETIREMENT INCENTIVE PROGRAM

I. A. An early retirement incentive program is hereby adopted as a policy of the New Hartford Central School District Board of Education. The purpose of this program is to provide qualified District employees with an Early Retirement Incentive.

B. The duration of this policy and program shall be from [the date of Board approval] through June 30, 2018, and, notwithstanding Section 209 (a)(1)(e) of the Civil Service Law, shall expire fully and completely as of June 30, 2018.

C. The first year of retirement eligibility shall be defined as the first year in which an employee is eligible to retire from the district and immediately receive a service retirement benefit from the New York State Teachers' Retirement System or the New York State Employees' Retirement System.

II. Eligibility Requirements

A. In order to be eligible for any payment under this program, the individual must (1) be either (1) a full-time professional employee of the District; (2) not hold a “Disqualified Position” (as defined below); (3) having rendered at least ten (10) years of continuous full-time service to the District; and (4) be on the payroll of the District on January 1 of the year in which the eligible employee submits the application, or (2) in the case of a school-related employee, a full-time employee having rendered at least ten (10) years of continuous full-time service to the District and on the payroll of the District on January 1 of the year in which the eligible employee submits the application, “Disqualified Position” shall include the following positions: Superintendent of Schools and any Assistant Superintendent positions. Individuals employed in any such Disqualified Position shall not be eligible to receive any benefits under the Early Retirement Incentive Program Policy.

Employees meeting all of the requirements in A above will be eligible to apply for participation in this program by following the procedures set forth in B or C below.

B. Any eligible employee who is at least fifty-five (55) years of age and reaches his or her first, second or third year of retirement eligibility between January 1 and August 31 of any year during the time period of
October 19, 2010 through June 30, 2018 must submit his/her irrevocable letter of retirement to the Board of Education no later than February 1, stipulating an effective date of retirement no sooner than July 1 nor later than August 31 of that year. The letter may be turned in before the employee becomes fifty-five (55) or reaches the first date of eligibility.

**B-C.** Any eligible employee who is at least fifty-five (55) years of age and reaches his/her first, second or third year of retirement eligibility after August 31, but not later than December 31, of any year during the time period of October 19, 2010 through June 30, 2018 must submit his/her irrevocable letter of retirement to the Board of Education no later than the following February 1, stipulating an effective date of retirement no sooner than July 1 nor later than the August 31 following the first date of eligibility. However, by mutual consent, employees qualifying according to this clause may retire during the July 1 - August 31 window period prior to the start of the school year when eligibility first occurs according to this policy. The irrevocable letter of retirement to the Board of Education would have to be turned in before the preceding February 1 and before the employee becomes fifty-five (55) or reaches the first year of eligibility.

**III. Benefit**

Any employee who has met all of the eligibility requirements in A, as well as B and/or C, and actively retires on the specified effective date which occurs during the period of October 19, 2010 through June 30, 2018 shall be eligible for the following Early Retirement Incentive Benefit.

An employee will be eligible for the retirement incentive plan when the employee first meets all of the criteria. If an employee had prior service in the retirement system and met the retirement system criteria but failed to meet the District’s length of service criteria, the eligibility window for the incentive would be in the first through the third year after all criteria were met including the District’s length of service criterion.

A qualified employee shall receive a total dollar amount prior to any legal deductions equal to one-half (1/2) of his/her regular base annual salary paid during the first year of retirement eligibility. This base salary amount shall exclude any extra payments, such as, but not limited to overtime, extra-duty pay, coaching pay or any other additional pay stipend.

**IV. Payment Schedule**

Within thirty (30) calendar days immediately following the employee's effective date of retirement the employee shall receive a lump sum check of the total appropriate benefit amount.
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Jennette Nichols

Position: Permanent Substitute Kindergarten - Myles Elementary

Educational Background:
Master of Science in Education - SUNY Oswego - 2008
Bachelor's Degree in Elementary Education - SUNY Cortland - 2001

Education Experience:
Catherine McNamara Elementary, Baldwinsville NY, 2nd grade - 2006 - Present
Reynolds Elementary, Baldwinsville NY, 1st grade - 2005 - 2006
Elbridge Elementary, Elbridge NY, Kindergarten - 2004 - 2005

Certification Status:

<table>
<thead>
<tr>
<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre Kindergarten, Kindergarten and Grades 1-6 Permanent Literacy: Birth-Grade 6 Professional</td>
<td>2/01/2009</td>
<td>9/1/2008</td>
</tr>
</tbody>
</table>

Appointment Recommendation:
Appointment will begin on September 2, 2014 and end on June 30, 2015.

Salary Justification:
Step 10: $45,998
Grad. Hours 33 x 84 2,772
Masters - Yes 700
Total Salary 1.0 FTE: $49,470

Information: This position opened due to the increased kindergarten enrollment at Myles Elementary.

August 26, 2014
Name: Jeffrey A. Morris

Position: Permanent Substitute AIS Math position at all Elementary Bldgs.

Educational Background:
Certificate of Advanced Studies, SUNY Cortland - in progress
Master of Science, Educational Leadership - Bob Jones University, Greenville SC - 2004
Bachelor of Arts, History, Education minor - Utica College - 1997
Associate in Arts, Humanities and Social Science - MVCC and Utica College 1995

Education Experience:
Owen D. Young School - 6th grd, all subjects, as well as AIS Math and ELA/Rdg, 2011-Present
Brookfield Central School - Long term sub. 5th and 6th grd. SS, ELA and AIS Reading, 2010-11

Certification Status:

<table>
<thead>
<tr>
<th>Certificate</th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Childhood Education (Grades 1-6)</td>
<td>2/01/2010</td>
<td></td>
</tr>
<tr>
<td>Professional Certificate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social Studies 7-12 Permanent Certificate</td>
<td>9/1/2008</td>
<td></td>
</tr>
</tbody>
</table>

Appointment Recommendation:
Appointment will begin on September 2, 2014 and end on June 30, 2015.

Salary Justification:
Step : 7                             $ 43,555
Grad. Hours                          54 x 84  4,536
Masters - Yes                        700
Total Salary 1.0 FTE:               $ 48,791

Information: This is an AIS Math position created to support students who require additional math service.

August 26, 2014
Name: Lisa Flotenz

**Position:** Permanent Substitute in third grade - Bradley Elementary

**Educational Background:**
Master of Science in Education - Walden University - 2005  
Bachelor’s of Science in Elementary Education - SUNY Cortland - 2003

**Education Experience:**
Utica Academy of Science Charter School - 6th grade - 2013-2014  
Frederick County Public Schools, Virginia - 4th & 5th grade - 2004-2013

**Certification Status:**

<table>
<thead>
<tr>
<th>Certificate</th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre Kindergarten, Kindergarten and Grades 1-6 Permanent</td>
<td>9/01/2011</td>
<td></td>
</tr>
</tbody>
</table>

**Appointment Recommendation:**
Appointment will begin on September 2, 2014 and end on June 30, 2015.

**Salary Justification:**
Step 4: $41,115  
Grad. Hours 30 x 84 2,520  
Masters - Yes 700  
Total Salary 1.0 FTE: $44,335

**Information:** This position opened due to the resignation of Mr. Gorea - Third grade teacher at Bradley Elementary.

August 28, 2014
To: Mr. Robert Nole
From: Dr. Keith T. Levatino
Re: Perry Jr. High Freshman Club Advisor
Date: August 27, 2014

At this time I would like to recommend Mrs. Margaret Pokorny for the position of Advisor of the Perry Junior High Freshman Club.

I have full confidence in her ability to make Freshman Club extremely rewarding for all of the students who participate.

Please contact me with any questions.
I have reviewed the following list of coaches, they are deemed compliant (certified) in accordance with New York State coaching license requirements.

Coordinator of Athletics

Date

FIELD HOCKEY
Modified · Head Coach · Allison Paravati

## COACHING CERTIFICATIONS - FALL 2014

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Paravati, Allison</td>
<td>Fall 2014</td>
<td>exp 8/16</td>
<td>exp 8/16</td>
<td>TBC</td>
<td>TBC</td>
<td>TBC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


Once a certificate is issued it appears on the TEACH system and is valid immediately. The effective date is dictated by Department regulations as either February 1 or September 1 of a school year. For a full explanation see the memo dated June 4, 2007 from the Senior Deputy Commissioner of Education.

Person Inquiry
ALLISON L PARAVATI

Certificates

<table>
<thead>
<tr>
<th>Description</th>
<th>Issue/Effective Date</th>
<th>Begin Date</th>
<th>Effective Date</th>
<th>End Date</th>
<th>Status</th>
<th>Date of Certificate Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Childhood Education (Birth-Grade 2) Initial Certificate</td>
<td>03/26/2014</td>
<td>03/26/2014</td>
<td>08/31/2019</td>
<td></td>
<td>Issued</td>
<td></td>
</tr>
<tr>
<td>Childhood Education (Grades 1-6) Initial Certificate</td>
<td>02/01/2012</td>
<td>02/01/2012</td>
<td>01/31/2017</td>
<td></td>
<td>Issued</td>
<td></td>
</tr>
</tbody>
</table>
Name: Allison Paravati

Position: Coach: Girls Modified Field Hockey

Replacement for: Marissa Rys

Educational Background:

Experience:

Certification Status: Certified Teacher

Salary Justification: Step 1 Coach Salary Scale 4%
Approximately $1,645.00

Information: Interviewed by Richard Hunt
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413

Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Sarah Chetnik

EFFECTIVE DATE OF PROVISIONAL APPOINTMENT: September 3, 2014

HOURLY RATE: $8.51, $9.08, $10.08

JOB TITLE: Substitute school monitor, teacher aide I and typist

OLD TITLE: 

OLD RATE: 

CIVIL SERVICE TITLE: 

SCHOOL TITLE (if different): 

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR: 

HOURS PER DAY: per diem

BACKGROUND: Mrs. Chetnik retired in June from the District and a teacher aide.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Danielle Bateson

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: July 1, 2014

HOURLY RATE: $14.09

OLD RATE: $14.09

OLD TITLE: DP Teacher aide Class I

JOB TITLE: DP Teacher aide Class J

CIVIL SERVICE TITLE: Teacher aide

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Bradley

REPLACEMENT FOR:

HOURS PER DAY: 6 hours per day

BACKGROUND: Mrs. Bateson worked the summer of 2014 and is eligible to be reclassified to a Class J aide.

C: Sharie Arnold