Regular Meeting of the Board of Education
Perry Jr. High School Library
Tuesday, October 1, 2013
7:00 P.M.

The Perry Jr. High School PTA will host a reception for
the Board of Education at 6:30 p.m. in the Library

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Recognition of Visitors and Delegations
   - Perry Jr. High School Jazz Band Performance
   - Perry Jr. High Student Council Presentation
   - Elementary Student Performance – Vince Condro

4. Approval of Minutes
   - Regular Meeting of September 3, 2013
   - Regular Meeting of September 17, 2013

5. Correspondence and Communications

6. Board Committee Reports
   - Staffing & Curriculum Committee – September 18, 2013

7. Old Business

   Second Reading of Policies/Regulations

   It is recommended that the following policies/regulations be
   presented for the second reading:

   #2001   Absentee Ballots
   #2002   Board of Education Standards of Conduct
   #2100   Citizen Advisory Committees
   #2200   Naming School Facilities
   #2300   Expense Reimbursement for Board Members
           (Conference Attendance)
   #0015   Equal Opportunity and Non Discrimination
   #3011.13 Athletic Coordinator (Extra Duty Annual Appointment)
8. New Business

A. Personnel

1. Appointments

a. Permanent Substitute Teacher Assistant

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Caitlin Kerr is hereby appointed to the position of permanent substitute teacher assistant. The service shall begin on October 2, 2013 and end on January 30, 2014, pursuant to the agreement with the collective bargaining unit. The appointee is certified (initial) in Childhood Education (1-6) and Students with Disabilities (1-6).

b. Substitute Teacher List

It is recommended that the following teachers be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthony Corea</td>
<td>Childhood Ed. 1-6</td>
</tr>
<tr>
<td>Kevin Byrd</td>
<td>Earth Science 7-12</td>
</tr>
<tr>
<td>Emily Bonomo</td>
<td>Mathematics 7-12, Students w/Disab. 7-12, Students w/Disab. Math 7-12</td>
</tr>
<tr>
<td>Michael Vivacqua</td>
<td>Mathematics 7-12</td>
</tr>
</tbody>
</table>

c. Club Advisor

It is recommended that Lisa Cooper be appointed to the position of Mathletics Club Advisor for the 2013-2014 school year.
8. New Business - Personnel - Appointments (cont'd.)

d. Substitute School Bus Attendant

It is recommended that Dana Mackie be appointed to the position of substitute school bus attendant, effective October 2, 2013, pending satisfactory clearance for employment by the State Education Department.

B. Committee on Special Education (CSE)

The recommendations from the Committee on Special Education's meetings of September 19, 2013 (1), September 24, 2013 (5), and September 25, 2013 (1) are presented for approval.

C. NYSSBA Voting Delegate/Alternate

It is recommended that a voting delegate and an alternate voting delegate be appointed for the 2013 Annual New York State School Boards Association Convention.

9. Other Business

10. Adjournment
Regular Meeting of the Board of Education  
Bradley Elementary School Library  
Tuesday, September 3, 2013  
7:00 P.M.

Members Present: Mr. Flemma, Mr. Jadhon, Mrs. Luker, Mrs. Philipson, Mr. Piotrowski, Mrs. Soggs, Mr. Stephens

Others Present: Mr. Nole, Mr. Condro, Mrs. Mandel, Mrs. Greico, Mr. Levatino, Mrs. Spring

The meeting was called to order at 7:00 p.m. by Board President, Mrs. Luker.

Recognition of Visitors and Delegations
- Secondary Student Performance Presentation – Vince Condro, Mrs. Spring, Mr. Levatino

Approval of Minutes

Mrs. Soggs moved Mr. Piotrowski seconded that the minutes from the August 15, 2013 Special Meeting be approved.

Ayes 7, nays 0, motion carried.

Mrs. Soggs moved Mr. Jadhon seconded that the minutes of the August 20, 2013 Regular Meeting be approved.

Ayes 7, nays 0, motion carried.

Correspondence and Communications

Mr. Nole gave Board information concerning the upcoming NYSSBA membership meeting, presented them with Tri Valley League passes.

New Business

A. Personnel

1. Appointments

   a. Permanent Substitute Spanish Teacher

   Mr. Stephens moved Mr. Flemma seconded that upon the recommendation of Robert J. Nole, Superintendent of Schools, Meredith Doyle is hereby appointed to the position of permanent substitute Spanish teacher. The service shall begin on October 22, 2013 and end on June 30, 2014, pursuant to the agreement with the collective bargaining unit. The appointee is certified (initial) in Spanish 7-12.

   Ayes 7, nays 0, motion carried.
Board of Education Minutes
Regular Meeting
September 3, 2013
Page 2

b. Permanent Substitute Teacher Assistant

Mr. Piotrowski moved Mr. Jadhon seconded that upon the recommendation of Robert J. Nole, Superintendent of Schools, Nicole MacDonough is hereby appointed to the position of permanent substitute teacher assistant, pending satisfactory clearance for employment by the State Education Department. The service shall begin on September 1, 2013 and end on June 30, 2104, pursuant to the agreement with the collective bargaining unit. The appointee is certified (initial) in Childhood Education (1-6), Students with Disabilities (B-2), Early Childhood Education (B-2), and Students with Disabilities (1-6).

Ayes 7, nays 0, motion carried.

c. Substitute Teacher Aide

Mrs. Soggs moved Mr. Jadhon seconded that Karla Reilly be appointed to the position of substitute teacher aide, effective September 6, 2013, pending satisfactory clearance for employment by the State Education Department.

Ayes 7, nays 0, motion carried.

2. Reclassification

Mr. Philipson moved Mr. Jadhon seconded that Eileen Cougan be reclassified from the position of DP Aide “Class I” to DP Aide “Class J”, effective July 1, 2013.

Ayes 7, nays 0, motion carried.

B. Committee on Pre-School Special Education (CPSE)

Mr. Stephens moved Mr. Jadhon seconded that the recommendations from the Committee on Pre-School Special Education’s meetings of August 8, 2013 (2) and August 28, 2013 (1) be approved.

Ayes 7, nays 0, motion carried.

C. 2013-2014 Board of Education Meeting Date Change

Mr. Stephens moved Mrs. Philipson seconded that Monday, November 4, 2013 be designated as a Board of Education meeting date in place of Tuesday, November 5, 2013.

Ayes 7, nays 0, motion carried.
D. Surplus Technology Equipment

Mrs. Soggs moved Mr. Jadhon seconded that the list of technology equipment be declared surplus items for disposal as per the request of the Technology Department.

Ayes 7, nays 0, motion carried.

EXECUTIVE SESSION

Mrs. Soggs moved Mr. Jadhon seconded that the Board go into Executive Session at 8:20 p.m. for the purpose to discuss collective negotiations and employment history of a particular person.

Ayes 7, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 8:33 p.m.

Adjournment

Mrs. Philipson moved, Mrs. Soggs seconded that the meeting be adjourned at 8:34 p.m.

Ayes 7, nays 0, motion carried.

Respectfully submitted,

Aurelia R. Greico, Clerk
Regular Meeting of the Board of Education
Bradley Elementary School Library
Tuesday, September 17, 2013 – 7:00 p.m.

MEMBERS PRESENT: Mr. Flemma, Mr. Jadhon, Mrs. Luker, Mrs. Philipson, Mr. Piotrowski, Mrs. Soggs, Mr. Stephens

OTHERS PRESENT: Mr. Nole, Mr. Condro, Mrs. Mandel, Mrs. Greico, Mr. Amarosa, Mr. Wiatr, NHTA Representative, Observer-Dispatch Reporter

The meeting was called to order at 7:04 p.m. by Board President, Mrs. Luker

Recognition of Visitors and Delegations

- Technology Presentation – CJ Amarosa

Correspondence and Communications

Mr. Nole shared a draft of the APPR Development Policy.

Board Committee Reports

A. Buildings, Grounds & Transportation Committee – 9/3/13

Mrs. Soggs reported, the Committee reviewed and approved the 2013-14 calendar for the Committee's meetings; Mrs. Mandel reviewed with the committee the 2013-14 goals that were established in June 2013; Mrs. Mandel shared safety update, the committee members and other Board members toured the Bradley, Senior High and Transportation Garage.

B. Community Relations Committee – 9/10/13

Mrs. Philipson reported, the committee received a report presented by Mr. Richard Hunt from the Advisory Committee on the Interscholastic Athletic Program. The Committee will review and analyze the report and a progress report will be presented to the Committee at their January 14, 2014 meeting.

C. Policy Committee – 9/10/13

The Committee recommended that the following policies/regulations be presented for the first reading:

- #2001 Absentee Ballots
- #2002 Board of Education Standards of Conduct
- #2100 Citizen Advisory Committees
- #2200 Naming School Facilities
- #2300 Expense Reimbursement for Board Members (Conference Attendance)
- #0015 Equal Opportunity and Non Discrimination
- #3011.13 Athletic Coordinator (Extra Duty Annual Appointment)
Policy #2000 Bylaws of the Board of Education

Mrs. Soggs moved Mrs. Philipson seconded that the first and seconded reading of Policy #2000 Bylaws of the Board of Education be waived and that the policy be approved.

Ayes 7, nays 0, motion carried.

New Business

A. Personnel

1. Resignation

Club Advisor – Mathletics Club

Mrs. Philipson moved Mrs. Soggs seconded that the resignation of Eileen Roth from the position of Mathletics Club Advisor be accepted, effective September 5, 2013.

Ayes 7, nays 0, motion carried.

2. Appointments

a. Substitute Teacher List

Mr. Stephens moved Mrs. Soggs seconded that the following persons be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Kall</td>
<td>Childhood Education 1-6, Early Childhood Ed. B-2, Students w/Disab. B-2, Students w/Disab. 1-6, Students w/Disab. 7-12, Business &amp; Marketing</td>
</tr>
<tr>
<td>Michael Ashley</td>
<td>French 7-12</td>
</tr>
</tbody>
</table>

Ayes 7, nays 0, motion carried.
b. **Substitute Bus Driver**

   Mr. Stephens moved Mr. Piotrowski seconded that **Michael Klenotiz** be appointed to the position of substitute bus driver, effective September 18, 2013, pending satisfactory clearance for employment by the New York State Education Department.

   Ayes 7, nays 0, motion carried.

B. **Committee on Special Education (CSE)**

   Mrs. Philipson moved Mrs. Soggs seconded that the recommendation from the Committee on Special Education’s meeting of **August 29, 2013** be approved.

   Ayes 7, nays 0, motion carried.

C. **504 Committee**

   Mr. Jadhon moved Mrs. Soggs seconded that the recommendation from the 504 Committee’s meeting of **August 29, 2013** be approved.

   Ayes 7, nays 0, motion carried.

D. **Agreement – Insight House**

   Mr. Piotrowski moved Mr. Jadhon seconded that the Board of Education authorize the Superintendent of Schools to sign the agreement for services with the Insight House for the 2013-2014 school year.

   Ayes 7, nays 0, motion carried.

E. **Resolutions for the Re-Certification of Lead Evaluators of Principals**

   Mr. Stephens moved Mr. Piotrowski seconded that the following resolutions for the re-certification of Robert Nole and Vincent Condro as lead evaluators of principals be approved:

   WHEREAS, the Board of Education has been provided evidence that Robert Nole has completed training which meets the requirements of the Regents Rules and the New Hartford Central School District Annual Professional Performance Review Plan for re-certification as a Lead Evaluator of principals, therefore
BE IT RESOLVED, THAT Robert Nole be re-certified as a Lead Evaluator of principals.

WHEREAS, the Board of Education has been provided evidence that Vincent Condro has completed training which meets the requirements of the Regents Rules and the New Hartford Central School District Annual Professional Performance Review Plan for re-certification as a Lead Evaluator of principals, therefore

BE IT RESOLVED, that, upon recommendation of the superintendent of schools, Vincent Condro be re-certified as a Lead Evaluator of principals.

Ayes 7, nays 0, motion carried.

F. Resolution for the Re-Certification of Lead Evaluators of Classroom Teachers

Mr. Philipson moved Mr. Flemma seconded that the following resolution for the re-certification of Jennifer Spring, Keith Levatino, Maureen Futscher, Allen Hyde, and Cynthia Langone as lead evaluators of classroom teachers be approved:

WHEREAS, the Board of Education has been provided evidence that Jennifer Spring, Keith Levatino, Maureen Futscher, Allen Hyde, and Cindy Langone have completed training which meets the requirements of the Regents Rules and the New Hartford Central School District Annual Professional Performance Review Plan for re-certification as a Lead Evaluators of teachers, therefore

BE IT RESOLVED, that upon recommendation of the superintendent of schools, Jennifer Spring, Keith Levatino, Maureen Futscher, Allen Hyde, and Cindy Langone be re-certified as Lead Evaluators of teachers.

Ayes 7, nays 0, motion carried.
Adjournment

Mr. Jachon moved Mrs. Soggs seconded that the meeting be adjourned at 8:22 p.m.

Ayes 7, nays 0, motion carried.

Respectfully submitted,

Aurelia R. Greico, Clerk
New Hartford Central School District
Staffing and Curriculum
Minutes
September 18, 2013
6:30 p.m.

Members Present: Paul Piotrowski, Ed Flemma, Lisa Philipson

Excused: Bob Noie

Others Present: Vincent Condro, Nicole Suppa

Call to Order: By Lisa Philipson at 6:20 pm

Reviewed District Initiatives
Mr. Condro presented the report. Initiatives include:
  • Regents Reform Agenda Implementation
    o Implementing Common Core State Standards
    o Revising the APPR Plan
    o Conducting student performance data analysis
  • Specialize professional development on Setting High Academic Expectations Using Teach Like a Champion Techniques
  • Recommendations to realign elementary enrichment education (DELTA) with an emphasis on STEM standards
  • Completing the Curriculum Review Cycle for ELA Grades 7-12
  • Conducting the Curriculum Review Cycle for Science, Grades K-6
  • Continue to offer and promote professional development using the VIP model of layered levels of expertise
  • Redesign the New Teacher Induction Program
  • Research Khan Academy math
  • Address the transition of students from Grade 6-7
  • Research the feasibility of providing computer programming opportunities in the curriculum

Reviewed Curriculum Cycle Calendar
As noted, Science is the featured curriculum area for grades K-12. Plans include:
  • Conducting a professional literature review
  • Conducting and internal and external adult
  • Consulting with science education experts
  • Articulating a vision for the future
• Articulating the elements of an exemplary program
• Developing program recommendations

**Reviewed Staffing and Curriculum Committee Goals/Calendar**
The calendar includes reports on all Board goals, school improvement plans, review of class sizes and staffing, new course proposals, and department chair reports.
Condro presented

**Received update on Opening Day (including report on the Board goal of specialized professional development on Setting High Academic Expectations)**
On September 4 all faculty participated in *Setting High Academic Standards Using Techniques from Teach Like a Champion*. Although the evaluation comments were mixed, survey results included:
• 93% of the respondents believed the objectives of the program were met.
• 84-96% of the respondents said they would use, or might use the skills from the workshop in their classroom

Meeting adjourned at 7:25 pm

Next meeting: October 16 at 6:30 in the Perry Library

Meeting adjourned at pm
ATHLETIC COORDINATOR (Extra-Duty Annual Appointment)

The duties of the Athletic Coordinator are presently performed by an individual who is annually appointed by the Board of Education to serve in this extra-duty assignment.

The individual serving in such capacity shall serve under the direct supervision of the Superintendent and/or his designee.

With respect to making recommendations for the appointment of members of the coaching staff, the Athletic Coordinator’s initial recommendations shall be subject to approval by the Superintendent and Board of Education.

The general expectations of the Athletic Coordinator include, but are not limited to, the following:

1. The coordinator shall establish an athletic program that insures a cooperative, supportive, and participative environment for all students, coaches, faculty, and community.

2. The coordinator shall be visionary and innovative and will create the short and long-term goals for the school athletic program in cooperation with students, faculty, community, board of education, and state associations.

3. The coordinator shall provide leadership that is pro-active and positive. This leadership will place utmost emphasis on the educational, physical, mental, and social benefits of interscholastic athletics to the student-athlete.

4. The coordinator will successfully perform and show accountability for managerial functions that reflect knowledge and organizational competence.

5. The coordinator, with the cooperation of the coaching staff, shall provide an athletic program that promotes good sportsmanship and citizenship.

6. Specific responsibilities include:

   a. Providing leadership of the athletic department and placing it in the balanced perspective of the comprehensive educational program.

   b. Recruiting, supervising and evaluating, according to the administration procedures, all coaching personnel.

   c. Administrating and evaluating athletic activities at all levels.
d. Submitting to the Superintendent prior to each season a recommended list of coaching personnel.

e. The general administration and evaluation of all home interscholastic athletic contests, including the scheduling of games, employment of qualified officials and assignment of necessary help for the conduct of the game and control of the spectators. This includes responsibilities for tickets, gate receipts, passes and game reports for all games where admissions are charged. This also includes providing dressing rooms for visiting teams and game officials.

f. Coordinating team schedules and arranging all transportation connected with athletic events.

g. Assigning facilities for all school athletic practices and contests.

h. Coordinating all recreational activities with the Town and Village recreation departments.

i. Assisting with community use of indoor and outdoor facilities for recreational purposes; developing and maintaining a program of public relations for the interscholastic program.

j. Coordinating a pre and post-season inspection and evaluation of the athletic facilities and grounds with the maintenance department for the repair and maintenance of same.

k. The preparation and administration of a budget for athletic and recreational activities.

l. Representing the District and its athletic philosophy in meetings within the school system, the community and athletic leagues.

m. Attending and serving as school liaison at athletic booster meetings and serve as school liaison between the coaches and athletic booster club.

n. Evaluating the program, always seeking ways of improving interscholastic athletics.

o. Any other duties assigned by the Superintendent that will assist in providing appropriate services to the school district.
Name: Caitlin Kerr

Position: Permanent Sub TA in DP at Bradley Elementary

Educational Background:
MS in Childhood Ed./Special Ed.- Utica College
BS in Liberal Studies - Utica College

Education Experience:
Substitute DP Program - Bradley Elementary New Hartford - present
Substitute- JF Hughes Elementary- 8/2010-10/2010

Certification Status:

<table>
<thead>
<tr>
<th>Certificate</th>
<th>Issued</th>
<th>Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students with Disabilities (Grades 1-6) Initial Certificate</td>
<td>09/01/2011</td>
<td>08/31/2016</td>
</tr>
<tr>
<td>Childhood Education (Grades 1-6) Initial Certificate</td>
<td>09/01/2010</td>
<td>08/31/2015</td>
</tr>
</tbody>
</table>

Appointment Recommendation:
Appointment will begin on October 2, 2013 and end on January 30, 2014.

Salary Justification:
Step : 1  $21,120 (based on 2013-14 salary schedule)
Masters - Yes  500
Total Salary 1.0 FTE:  $21,620 (Pro Rated)

Information: Caitlin will be substituting for Mrs. Lasher who is out on maternity leave.
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413

Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Dana Mackie

EFFECTIVE DATE OF PROVISIONAL APPOINTMENT: October 2, 2013

HOURLY RATE: $9.08

JOB TITLE: Substitute school bus attendant

OLD TITLE:

OLD RATE:

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Ms. Mackie is currently a food service worker at BOCES.

C: Sharie Arnold