Regular Meeting of the Board of Education
Bradley Elementary Library
Tuesday, May 6, 2014 – 6:00 p.m.

AGENDA

1. Call to Order
2. Proposed Executive Session Subject to Board Approval
3. Pledge of Allegiance
4. Recognition of Visitors and Delegations
   - Presentation to Frank DuRoss – New York State Master Teacher
5. Approval of Minutes
   Regular Meetings – April 1, 2014 and April 22, 2014
6. Correspondence and Communications
7. Board Committee Reports
   - Staffing & Curriculum Committee – April 28, 2014
8. New Business
   A. Personnel
      1. Resignation

   It is recommended that the resignation of Dan White from the positions of bus driver and groundsman be accepted, effective April 26, 2014.
8. New Business – Personnel (cont’d.)

2. Appointments

a. Substitute Teacher List

It is recommended that the following be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eva Constantine</td>
<td>ELA (7-12)</td>
</tr>
</tbody>
</table>

b. Special Education Department Chair

It is recommended that Eve Calli be appointed to the position of Special Education Department Chair, effective July 1, 2014.

c. Summer School Driver Education Teachers

It is recommended that the following driver education teachers be appointed for the summer 2014 session: Thomas Snizek, Paul Blaocla, and Robert Healey.

d. Election Workers

It is recommended that the following people be appointed as Chairperson, Clerks/Inspectors for the May 20, 2014 Annual Budget Vote:

Chairperson: Penny Assaro
Clerks/Inspectors: Nancy Bayliss, Delores Cahill, Donna Carney, Anthony Carlo, Sylvia Carlo, Lynette Cunningham, Jane Grant, Beth Guzski, Betty Heil, Diane Nobles, Rae Rosenfeld, Steve Rosenfeld, Carol Solan, Tim Solan, Annette Thompson, Barbara Zogby
8. New Business (cont'd.)

3. Amendment of Resolution

It is recommended that the resolution dated April 22, 2014 requesting an extension to an unpaid leave of absence for Katrina Griffith from July 1, 2014 through June 30, 2015 be amended to read that the extension to the leave of absence begin September 1, 2014 through June 30, 2015.

B. Surplus Technology Equipment

It is recommended that the items on the list of technology equipment be declared surplus items for disposal as per the request of the Technology Department.

C. Resolution of Condolence


RESOLVED, that the Board of Education express its sincere sympathy to the family of Arthur DelMedico and that this resolution be spread upon the records of the district and a copy sent to the family.”

D. Committee on Special Education (CSE)

The recommendations from the Committee on Special Education’s meetings of April 22, 2014 (5), April 23, 2014 (12), April 24, 2014 (11), April 28, 2014 (6), and April 30, 2014 (3) are presented for approval.

E. 504 Committee

The recommendations from the 504 Committee’s meetings of April 22, 2014 (2), April 23, 2014 (2), April 24, 2014 (3), and April 28, 2014 (1) are presented for approval.

F. Review of Letter Requesting the Release of State Exams

It is recommended that the Board adopt a resolution to submit a letter to state officials advocating the release of state exams.
9. Other Business
10. Adjournment
Regular Meeting of the Board of Education  
Bradley Elementary School Library  
Tuesday, April 22, 2014—7:00 P.m.

MEMBERS PRESENT: Mr. Fleemma, Mr. Jadhon, Mrs. Luker, Mrs. Philipson, Mr. Piotrowski, Mrs. Soggs,  
-Mr. Stephens arrived at 7:15 p.m.

OTHERS PRESENT: Mr. Condro, Mrs. Mandel, Mrs. Greico,  
Mr. Nole was absent due to illness.

The meeting was called to order at 7:00 p.m.

Pledge of Allegiance

Recognition of Visitors and Delegations

NHTA member, Jamie McNair, gave the Board an update on the Common Core Task Force (next meeting April 28, 7 p.m.).

Mr. Don Edick commended the Board members and Administrators on the 2014-15 Budget.

Correspondence and Communications

Mr. Condro announced the recognition received by the District - in the top 1% in the USA by Newsweek Magazine and Washington Post reader's poll.

Mr. Fleemma questioned communication procedures concerning correspondence addressed to the Board and the role of the Board President.

Board Committee Reports

- Building, Grounds & Transportation Committee – April 1, 2014

Mrs. Soggs reported - The Committee reviewed and discussed District safety procedures and the potential hiring of retired police officers in the District; reviewed the procedures that are in place for Athletic Field preparation for the Spring sports' season.

- Staffing & Curriculum Committee – April 7, 2014

Mrs. Philipson reported - Margaret Weber presented the Occupational education Department Report; Sandy Halpin presented the Social Studies Department Report; Mr. Condro reported on recommendations for Elementary Enrichment (DELTA); Mr. Condro presented an update on State Testing and local testing reduction; Mr. Condro reported on a proposed elementary grading scale adjustment.
Old Business

A. Third Reading of Policies/Regulations

Mr. Stephens moved Mrs. Philipson seconded that the following policies/regulations be adopted following the third and final reading:

#3010 Organizational Plan of the New Hartford Central School District
#3010.1 Instructional Organizational Chart
#3010.2 Program Support Organizational Chart
#3011 Administrative Job Descriptions
#3011.1 Administrative Council
#3011.2 Superintendent of Schools
#3011.3 Assistant Superintendent for Curriculum and Instruction
#3011.4 Assistant Superintendent for Business
#3011.5 Building Principal
#3011.6 Director of Student Services
#3011.7 Dean of Students
#3011.8 Summer School Principal
#3011.9 Director of Adult Education
#3011.10 Director of Instructional Technology
#3011.12 Director of Athletics, Wellness & Safe Schools
#3011.13 Athletic Coordinator (Extra-Duty Annual Appointment)
#3015 Administrative Action in Absence of Policy

Ayes 7, nays 0, motion carried.

New Business

A. Personnel

1. Appointments

a. English Teacher

Mr. Stephens moved Mrs. Soggs seconded that upon the recommendation of Robert J. Nole, Superintendent of Schools, Kelly Paul is hereby appointed on probation to the tenure area of English. The service shall begin on September 1, 2014 and end on August 31, 2016. The appointee is certified (permanent) in Nursery, Kindergarten & Grades 1-6, English 7-9 Extension.

Ayes 7, nays 0, motion carried.
b. **Permanent Substitute Speech and Language Pathologist**

Mrs. Soggs moved Mr. Flemma seconded that upon the recommendation of Robert J. Nole, Superintendent of Schools, **Anna Maria Mirza** is hereby appointed to the position of permanent substitute speech and language pathologist. The service shall begin on May 1, 2014 and end on June 30, 2016, pursuant to the agreement with the collective bargaining unit. The appointee is certified (initial) in the area of Speech and Language Disabilities.

Ayes 7, nays 0, motion carried.


c. **Substitute Teacher List**

Mrs. Soggs moved Mr. Piotrowski seconded that the following persons be appointed to the per diem substitute teacher list:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Herzog-Spanneut</td>
<td>Mathematics (7-12)</td>
</tr>
<tr>
<td>Melissa Chiffy</td>
<td>Occupational Therapist</td>
</tr>
</tbody>
</table>

Ayes 7, nays 0, motion carried.

d. **Substitute Cleaners**

1. Mrs. Soggs moved Mr. Flemma seconded that **Alex Brown** be appointed to the position of substitute cleaner, effective April 23, 2014, pending satisfactory clearance for employment by the State Education Department.

   Ayes 7, nays 0, motion carried.

2. Mr. Piotrowski moved Mr. Flemma seconded that **Vincent DelMastro** be appointed to the position of substitute cleaner, effective April 23, 2014, pending satisfactory clearance for employment by the State Education Department.

   Ayes 7, nays 0, motion carried.
3. Mrs. Philipson moved Mr. Flemma seconded that Colin Douglas be appointed to the position of substitute cleaner, effective April 23, 2014, pending satisfactory clearance for employment by the State Education Department.

Ayes 7, nays 0, motion carried.

e. Substitute Bus Drivers

1. Mr. Stephens moved Mr. Flemma seconded that David Casier be appointed to the position of substitute bus driver, effective April 23, 2014, pending satisfactory clearance for employment by the State Education Department.

Ayes 7, nays 0, motion carried.

2. Mr. Piotrowski moved Mrs. Philipson seconded that John Winter be appointed to the position of substitute bus driver, effective April 23, 2014, pending satisfactory clearance for employment by the State Education Department.

Ayes 7, nays 0, motion carried.

2. Unpaid Leave of Absence

Mr. Stephens moved Mr. Flemma seconded that the request for an extension to an unpaid leave of absence be granted to Katrina Griffith from July 1, 2014 through June 30, 2015.

Ayes 7, nays 0, motion carried.

B. Adoption of BOCES Budget for 2014-2015

Mrs. Soggs moved Mrs. Philipson seconded that the Board of Education approve the tentative administration budget of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, in the amount of $2,298,190.75 for 2014-2015.

Ayes 7, nays 0, motion carried.

C. Election of BOCES Board Members

Mr. Stephens moved Mr. Piotrowski seconded that the Board of Education casts its votes for the slate of candidates as presented at the April 2, 2014 BOCES Annual Meeting.

Ayes 7, nays 0, motion carried.
D. **Budget Transfers**

Mrs. Soggs moved Mr. Stephens seconded that the February 28, 2014 budget transfers be approved.

Ayes 7, nays 0, motion carried.

E. **Committee on Special Education (CSE)**

Mrs. Soggs moved Mr. Piotrowski seconded that the recommendations from the Committee on Special Education’s meetings of March 21, 2014 (7), March 26, 2014 (9), April 4, 2014 (2), April 8, 2014 (7), and April 9, 2014 (18) be approved.

Ayes

F. **504 Committee**

Mrs. Philipson moved Mr. Flemma seconded that the recommendations from the 504 Committee’s meetings of March 21, 2014 (3) and April 8, 2014 (1) be approved.

Ayes 7, nays 0, motion carried.

G. **Committee on Pre-School Special Education (CPSE)**

Mr. Stephens moved Mr. Piotrowski that the recommendations from the Committee on Pre-School Special Education’s meeting of April 4, 2014 (2) be approved.

Ayes 7, nays 0, motion carried.

Adjournment

Mrs. Soggs moved Mrs. Philipson seconded that the meeting be adjourned at 7:35 p.m.

Ayes 7, nays 0, motion carried.

Respectfully submitted,

Aurelia R. Greico, Clerk
Regular Meeting of the Board of Education  
Bradley Elementary School Library  
Tuesday, April 1, 2014 – 7:00 p.m.

MEMBERS PRESENT:  
Mr. Flemma, Mr. Jadhon, Mrs. Luker, Mrs. Philipson,  
Mr. Piotrowski, Mrs. Soggs  
Excused: Mr. Stephens

OTHERS PRESENTS:  
Mr. Nole, Mr. Condro, Mrs. Mandel, Mrs. Greico,  
NHTA Officers/Staff, Parents, Residents

The meeting was call to order by Board President, Mrs. Luker, at 7:00 P.M.

Pledge of Allegiance

Recognition of Visitors and Delegations

PTA Council Members, parents and staff members spoke to the Board expressing their  
views on the Common Core Curriculum.

Technology Presentation – C.J. Amarosa

Approval of Minutes

Mr. Flemma moved Mrs. Soggs seconded that the minutes of the March 24, 2014  
Regular Meeting be approved.

Ayes 6, nays 0, motion carried.

Correspondence and Communications

Mr. Nole announced that the District has earned Utica National Insurance Group's  
"School Safety Excellence Award" for 2014.

Old Business

A. Second Reading of Policies/Regulations

The following policies/regulations were presented for the second reading:

#3010 Organizational Plan of the New Hartford Central School District
#3010.1 Instructional Organizational Chart
#3010.2 Program Support Organizational Chart
#3011 Administrative Job Descriptions
#3011.1 Administrative Council
New Business

A. Personnel

1. Appointments

a. Substitute Teacher List

Mrs. Philipson moved Mr. Fiemma seconded that the following person be appointed to the per diem substitute teacher list:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
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</thead>
<tbody>
<tr>
<td>Sherry Coleman</td>
<td>Elementary Ed./Special Ed./SDA</td>
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</tbody>
</table>

Ayes 6, nays 0, motion carried.

b. Tenure

Mrs. Soggs moved Mr. Piotrowski seconded that the following be persons be granted tenure, effective September 1, 2014:

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
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<tbody>
<tr>
<td>Teresa Kennedy</td>
<td>Music</td>
</tr>
<tr>
<td>Thomas Krol</td>
<td>Science</td>
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<tr>
<td>Michelle Morris</td>
<td>Elementary</td>
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<tr>
<td>Scott Morris</td>
<td>Elementary</td>
</tr>
<tr>
<td>Greg Soposki</td>
<td>Technology</td>
</tr>
<tr>
<td>Katie Sullivan</td>
<td>Art</td>
</tr>
</tbody>
</table>

Ayes 6, nays 0, motion carried.
c. Master Teacher

Mrs. Soggs moved Mr. Piotrowski seconded that the following teachers be granted Master Teacher status, effective September 1, 2014:

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
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<tbody>
<tr>
<td>Catherine Bolos</td>
<td>Elementary</td>
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<tr>
<td>Allison Grace</td>
<td>Elementary</td>
</tr>
<tr>
<td>Jessica Lewis</td>
<td>ESL</td>
</tr>
<tr>
<td>Katie Sullivan</td>
<td>Art</td>
</tr>
<tr>
<td>Amy Tallman</td>
<td>Library Media</td>
</tr>
</tbody>
</table>

Ayes 6, nays 0, motion carried.

d. Coach

Mrs. Soggs moved Mr. Flemma seconded that Jessica Rys be appointed to the position of modified girls' lacrosse head coach for the spring 2014 sports season.

Ayes 6, nays 0, motion carried.

B. Committee on Pre-School Special Education (CPSE)

Mr. Flemma moved Mr. Piotrowski seconded that the recommendations from the Committee on Pre-School Special Education's meetings of March 7, 2014 (10) and March 20, 2014 (1) be approved.

Ayes 6, nays 0, motion carried.

C. Committee on Special Education (CSE)

Mr. Flemma moved Mrs. Philipson seconded that the recommendations from the Committee on Special Education's meetings of March 12, 2014 (3), March 13, 2014 (9), March 18, 2014 (5), and March 20, 2014 (8) be approved.

Ayes 6, nays 0, motion carried.
D. **504 Committee**

Mr. Piotrowski moved Mrs. Philipson seconded that the recommendations from the 504 Committee’s meetings of March 12, 2014 (1), March 18, 2014 (1), and March 20, 2014 (1), be approved.

Ayes 6, nays 0, motion carried.

E. **2014-2015 Budget Presentation**

Mrs. Soggs move Mr. Fliemma seconded that the budget for the 2014-2015 school year be adopted in the amount of $48,476,646.

Ayes 6, nays 0, motion carried.

F. **Professional Development Plan**

Mrs. Philipson moved Mr. Piotrowski seconded that the district’s 2013 Professional Development Plan be approved.

Ayes 6, nays 0, motion carried.

**Other Business**

Mr. Condro reviewed and gave the Board an update on the State Education Departments Regents Reform Agenda relative to the Resolution adopted by the Board.

**Executive Session**

Mrs. Soggs moved Mr. Fliemma seconded that the Board go into Executive Session at 9:15 p.m. for the purpose of the employment history of a particular person.

Ayes 6, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 9:26 p.m.

**Adjournment**

Mr. Jachon moved Mrs. Soggs seconded that the meeting be adjourned at 9:27 p.m.

Ayes 6, nays 0, motion carried.

Respectfully submitted,

Aurelia R. Greico, Clerk
New Hartford Central School District
Staffing and Curriculum
Minutes
April 28, 2014
4:00 p.m.

Members Present: Paul Piotrowski, Ed Flemma, Lisa Philipson

Excused:

Others Present: Vincent Condro, Allen Hyde, Holly Parker and Dan Pope

Call to Order: By Mrs. Philipson at 4:02 pm

Received Art Department Report Presenter: Holly Parker
The Committee received the Art Department Report. Highlights included:
- This is Ms. Parker’s first year as department chair
- Mr. Vaughn is a new teacher, replacing the retired Mrs. Hadfield
- Department Goals include:
  - To provide high quality instruction and experience in multiple areas of fine arts
  - To assist students in pursuing art based careers
  - To provide art as an extracurricular activity
  - To keep art visible in the community and to celebrate the successes of the talented students in New Hartford
  - Incorporate and utilize technological resources to help aid instruction
  - To provide an aligned and consistent curriculum
- The District wide K-12 Arts Festival is scheduled for May 17 from 12-4 pm in the high school gym.

Received Physical Education Department Report Presenter: Dan Pope
The committee received the Physical Education Report. The report featured the transition to a more fitness-based program with an emphasis on “fitness stations.” The program has been in place at the elementary schools. Emphasis this year has been to expand the program to the junior and senior high schools. Teachers report that the program is successful. Two New Hartford teachers presented the program to other area teachers. Mr. Pope has received several requests from area schools for more information.

The committee reviewed department staffing assignments.

Received The Common Core and School Report Card Update Presenter: Vincent Condro
Mr. Condro’s report focused on Geometry instruction for 2014-15. Due to New Hartford’s unique
semester based block schedule, students enrolled in Geometry at the high school (mostly 10th graders) will receive instruction from the 2005 Geometry Standards. The students will take the traditional Regents exams in January and June respectively.

Students enrolled in Geometry at the junior high school (grade 9 accelerated students) will receive instruction in Common Core Geometry. These students will take the June 2015 Common Core Geometry Regents Exam and the traditional 2005 Standards Geometry Regents Exam.

**Received Elementary Grading Scale.** Presenter: Vincent Condro
The committee continued discussion on this topic from the previous meeting. Mr. Condro demonstrated that the current elementary grading scale is no longer accurate in reporting student achievement. He reported the results from several faculty meetings where there is broad consensus that the grading scale requires adjustment. Mr. Condro also reported on alternate grading scales from other schools, and a recommended scale. The new scale is scheduled to take effect in September 2014.

**Other Business**
The committee received information on the upcoming elementary transfer and assignment “bidding” meeting regarding date, time, location and procedure.

Next meeting: May 12th at 4:00 in the Perry Library

Meeting adjourned at 5:40 pm
To: Robert Nole
From: Vincent Condro, Assistant Superintendent
Subject: Recommendation for Special Education Department Chair 7-12
Date: April 30, 2014

On behalf of the selection committee, I recommend Mrs. Eve Calli for the position of Special Education Department Chair. By contract, department chairs serve a five-year term. Mrs. Calli’s term shall begin on July 1, 2014 and end on June 30, 2019.

The position is open due to the retirement of the current chair, Cindy Curri.

The selection committee comprised of principals Spring and Levatino, Mr. Allam, special education teacher Lisa Clark, and me. There were two applicants for the position and both were interviewed. Mrs. Calli is highly respected by her colleagues and administrators. She is a veteran teacher who understands the challenges and potential of special education.

Mrs. Calli received her Bachelor of Science degree in social work from Utica College. She received her Master of Science degree in special education from the College of St. Rose. She began her teaching career in New Hartford in 1997. She has taught at both the high school and junior high school.

The committee and I enthusiastically recommend Mrs. Calli without reservation.
MEMO

To: Bob Nole
From: Jennifer Spring
Date: April 7, 2014
Subject: Summer School Appointments

I recommend Tom Snizek, Paul Bisaccia and Robert Healy for Summer School Driver Education teachers.
To: Mary Mandel
From: Re Greico
Date: May 1, 2014

Re: May 20, 2014 Vote Chairperson, Clerks/Inspectors

It is recommended that the following persons be appointed to work as Chairperson, Clerks/Inspectors at the May 20, 2014 Annual Vote:

Penny Assaro, Chairperson
Nancy Bayliss, Delores Cahill, Donna Carney,
Anthony Carlo, Sylvia Carlo, Lynette Cunningham,
Jane Grant, Beth Guzski, Betty Heil, Diane Nobles,
Rae Rosenfeld, Steve Rosenfeld, Carol Solan,
Tim Solan, Annette Thompson, Barbara Zogby

c: Mr. Nole
TO: Robert J. Nole

FROM: Mary Mandel

ISSUE: Surplus of Technology Equipment

DATE: April 17, 2014

It is recommended that the attached list of technology equipment be declared surplus items for disposal as per the request of C.J. Amarosa, Information Technology Department.
New Hartford Central School District
New Hartford, NY 13413

Asset Inventory
2013-2014

New Hartford School District

IT Equipment (See Attached Spreadsheet)
Asset Description

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<th>Vendor</th>
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<tr>
<th>Site/Building Description</th>
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<tbody>
<tr>
<td></td>
<td></td>
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</table>

Requested by:

Signature: [Signature]
Print Name: C.J. Amarosa

Choose One:

☐ Above Asset Being Transferred To:
(Please attach sheet with detail information as to its new location.)

☐ Requesting Above Asset to be Disposed
(Need approval by the Board of Education.)

NOTE: Please send this sheet to: Diana Jaworski, Business Office
<table>
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<tr>
<th>NH Asset</th>
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<th>Description</th>
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Technology Request to Dispose of Computer/Electronics Equipment
15-Apr-14

Location: High/Bradley

Model: HK3385

Serial Number: AN008E-02894

Description: Amplifier

Business Tag: 100702

RIC Tag: 2297112
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Dear Governor Cuomo, Commissioner King, Board of Regents, State and Assembly Members:

The parents, teachers and members of The Board of Education of the New Hartford Central School District write to ask for transparency with respect to this year's grades 3-8 Common Core English Language Arts and Math exams.

New Hartford is a community with a long standing tradition of excellence in education. As a district that is always working to improve and innovate, change is not something we shy away from. For the last two years, our district, like every other in New York State, has had to reckon with a great deal of change under the Regents Reform Agenda. We believe no district has worked harder to make the most of this opportunity for growth.

However, we as a community cannot begin to assess these changes if the New York State tests, designed to measure both student achievement and teacher effectiveness, are not available to review. We would welcome the opportunity to provide those specific concerns here, as we are confident that the information would be useful to you, but we will not, for fear of violating the confidentiality statements that were signed by school personnel. Only after releasing the tests for review by the public, can these concerns be addressed, and trust in these changes be built.

The New York State Education Department has a long history of promptly scoring State Exams, releasing student results on State Exams to teachers and providing everyone immediate access to those same exams. Assessment is an integral part of education and teachers require timely feedback to help them best meet the needs of their current and future students. We cannot see any good reason for NYSED to part with this long-standing, pedagogically sound practice. Parents and students also require timely feedback from assessments in order to benefit from them. Failure to provide timely feedback and immediate access diminishes the value of those assessments and further erodes trust in the current NYS Exams.

Our focus is, and will continue to be, service to the children of our community. Without full access to the NYS Exams for which we have prepared our children, we will be denied an important tool in our work towards continued growth and improvement.

We are therefore demanding that the New York State Education Department provide immediate, full and public access to all NYS Exams by posting those exams on the Engage NY website.
Transparency and accountability at every level of governance are vital to the success of any democracy. We are hopeful that NYSED will join the community of New Hartford in working to ensure our students are afforded every opportunity to succeed and honor this request to see the NYS exams that are children are taking.

Sincerely,

Kim Luker, President

John Jadhon, Vice President

Ed Flemma, Member

Lisa Philipson, Member

Paul Piotrowski, Member

Beth Soggs, Member

James Stephens, Member