AGENDA

1. Call to Order
2. Proposed Executive Session Subject to Board Approval
3. Pledge of Allegiance
4. Recognition of Visitors and Delegations
5. Correspondence and Communications
6. Board Committee Reports
   - Staffing & Curriculum Committee - May 12, 2014
7. New Business
   A. Personnel
      1. Appointments
         a. Summer School Teachers
            It is recommended that Eve Calli, Justin Spanneut, Lisa Manley, Tammy Wiley, and Derek Richards be appointed as teachers for the 2014 Perry Jr. High summer school session.
         b. Developmental Program Summer School Staff
            It is recommended that the following be appointed as summer school staff for the Developmental Program for the period of July 7, 2014 through August 15, 2014: Denise Altamura, Gina Stagliano, Lynne Roberts, Tammy Zecca, Anne Perra, Liz Halpin, and Terry Draper.
7. New Business - Personnel - Appointments (cont'd.)

c. Social Studies Department Chair

It is recommended that Sandra Towers-Halpin be re-appointed to the position of Social Studies Department Chair, effective July 1, 2014 through June 30, 2019.

d. Bus Driver

It is recommended that James Luley be appointed to the position of bus driver, effective May 28, 2014.

e. Substitute Office Specialist

It is recommended that Martha Middaugh be appointed to the position of substitute office specialist I, effective May 28, 2014, pending satisfactory clearance for employment by the State Education Department.

f. Substitute Teacher Aide I/Substitute School Monitor

1. It is recommended that Gertrude Rice be appointed to the substitute positions of teacher aide I and school monitor, effective May 28, 2014, pending satisfactory clearance for employment by the State Education Department.

2. It is recommended that Michelle Smith be appointed to the substitute positions of teacher aide I and school monitor, effective May 28, 2014, pending satisfactory clearance for employment by the State Education Department.

g. Substitute Teacher Aide I/Substitute School Monitor/Substitute Office Specialist I

It is recommended that Rachel Freiberger be appointed to the substitute positions of teacher aide I, school monitor, and office specialist I, effective May 28, 2014, pending satisfactory clearance for employment by the State Education Department.
7. New Business - Personnel (cont'd.)

2. Leave of Absence

   It is recommended that Jessica Saraceno's request for a voluntary layoff under the terms of Article X (C) (8) of the New Hartford Teachers' Agreement for the six consecutive year period of September 1, 2014 through June 30, 2020 be approved.

B. Cooperative Bidding Resolution

   It is recommended that the Board of Education approve the district's participation in a cooperative bid with Madison-Oneida BOCES during the 2014-2015 school year for the purchase of various types of computers and technology commodities.

C. Committee on Pre-School Special Education (CPSE)

   The recommendations from the Committee on Pre-School Special Education's meetings of April 25, 2014 (3), May 2, 2014 (12), and May 9, 2014 (4) are presented for approval.

D. Committee on Special Education (CSE)

   The recommendations from the Committee on Special Education's meetings of May 2, 2014 (10), May 5, 2014 (9), May 6, 2014 (6), May 7, 2014 (8), May 8, 2014 (10), May 12, 2014 (11), May 13, 2014 (4), and May 14, 2014 (12) are presented for approval.

E. 504 Committee

   The recommendations from the 504 Committee's meeting of May 5, 2014 (3) are presented for approval.

8. Other Business

9. Adjournment
New Hartford Central School District
Staffing and Curriculum
Minutes
May 12, 2014
4:00 p.m.

Members Present:  Paul Piotrowski, Ed Flemma, Lisa Philipson

Excused:

Others Present:  Robert Nole, Vincent Condro, Jennifer Spring, Allen Hyde, Science Curriculum Cycle Committee, Elizabeth Cissi, Marilyn Montesano

Call to Order:  By Mrs. Philipson at 4:02 pm

Received Science Curriculum Cycle Report  Presenters:  Science Curriculum Cycle Committee - Tina Klar, Allen Hyde, Andre Paradis, Cheryl Allen, Rose Mauro

(From Executive summary) New Hartford offers a strong and varied science curriculum for all students. Science enrollment at the high school is at an all-time high. The recent additions of courses such as Advanced Placement Environmental Science and Biotechnology, combined with traditional courses, offer students a wide range of opportunities. The recent regional initiative, Nano Utica, will spotlight world class science-based opportunities for our students.

At the state level, the State Education Department is exploring a recently published set of standards, similar to the Common Core State Standards, known as The Next Generation Science Standards. The committee reviewed this document in detail. The committee recommends that the District “stay the course” for now and monitor policy changes from the state. The committee believes the current science program meets the needs of our students.

Accordingly, the committee is recommending no major curriculum changes at this time. Committee members representing Grade K-6 reviewed recent advances in the O-H-M BOCES Science Kit program. Although the committee members are very impressed with the quality of the revised BOCES kits, they also believe, however, that the BOCES program is not ready at this time. BOCES indicates that they are in the process of updating and revising all kits for all grades. The committee recommends that we wait until the kits are completely revised.

At the secondary level, the committee recommends updates for curriculum materials such as textbooks and lab kits.

Received Report/Recommendations on District Tutorial and Summer School Programs.
Presenter:  Vince Condro
The District will host the following summer programs:
- Driver Education
- Music lessons
- Junior High Summer School
- Developmental Program, summer session

**Received Staffing & Curriculum End of Year Goals for 2013-14** Presenter: Vince Condro

The committee reviewed the Staffing and Curriculum Goals established in June 2013. The goals included:
- Common Core and APPR implementation and revisions
- Professional Development on Teach Like a Champion
- Updating the elementary enrichment program (DELTA NU)
- Redesigning the New Teacher Induction Program
- Completing Curriculum Cycles in English 7-12 and Science K-12
- Expansion of the Validated Instructional Professional (VIP) model of professional development
- Researching the use of technology to assist in AIS math instruction
- Addressing needs of Grade 6-7 transition
- Implementing a Computer Programming course at the high school

Of the 35 goals and sub-goals, 28 have been accomplished, 6 are in-progress and will continue into 2014-15, and 1 delayed.

**Received Common Core Update** Presenter: Vince Condro

Mr. Condro updated the committee on the high school being selected for a “Title I Reward School Grant.” The grant is issued to high performing schools that also receive Title I funding. The grant seeks to assist schools identified as “focus” or “priority” schools in the accountability system, by exposing them to best practice from reward schools. Mr. Condro and Mrs. Spring presented at a recent conference on New Hartford’s teacher feedback systems, and the VIP program for Common Core literacy. New Hartford will be paired with regional schools to assist with their plans to meet accountability goals. New Hartford can use a portion of the grant funding to enhance its own best practice in these areas.

**Received Policy 7002 Selection and Procedures for Reconsideration for Instructional Materials** Presenter: Vince Condro

Mr. Condro briefed the committee regarding Board of Education Policy 7002 pertaining to the process concerning complaints to reconsider instructional material. The Board of Education received a request to reconsider the use of the novel *Montana 1948* by Larry Watson. Mr. Condro is following the procedures outlined in Policy 7002. English 12 teacher Marilyn
Montesano provided her unit plan for the book and her views on its literary merit. English Department Chair Elizabeth Cissi provided some historical context regarding the book.

**Other Business**
Mr. Condro shared a *New York Times* article from May 10, 2014, *Reading, Writing, Arithmetic, and Lately, Coding* documenting the growth of computer programming opportunities for elementary students. This is a timely article as the DELTA NU STEM program including computer programming curriculum for elementary children developed by MIT.

Next meeting: June 9th at 4:00 in the Perry Library

Meeting adjourned at 5:28 pm
To: Robert Nole, Superintendent  
From: Keith Levatino, Principal  
Re: Summer School Recommendations  
Date: May 8, 2014

At this time I would like to recommend the following faculty members for Perry Junior High's summer school program this year.

- Mrs. Eve Calli  
- Mr. Jud Spanneut  
- Ms. Lisa Manley  
- Mrs. Tammy Wiley  
- Mr. Derek Richards

The program will begin on Monday, July 7th and will run through Friday, July 25th.

If you have any questions please do not hesitate to contact me. Thank you.
Memo

In compliance with Part 200 of the Commissioner’s Regulations, the district will be providing extended school year programming for classified students who demonstrate severe regression. The majority of those students that qualify will be instructed in BOCES summer programs. The district will provide programming for the students in the Developmental Program at Bradley. The summer session will be from July 7 to August 15, 2014. The following staff will be required for the summer session, and should be appointed by the school board before July 1, 2014:

Denise Altimuro          Special Education Teacher (3-6) (Full-Time)
Open Position – To be posted Special Education Teacher (K-2) (Full-Time)
Gina Stagliano            Teaching Assistant (Shared) (Full-Time)
Lynne Roberts            Occupational Therapy (Part Time)
Tammy Zecca              Occupational Therapy Assistant (Part Time)
Anne Perra               Speech (Part Time)
Liz Halpin               Speech (Part Time)
Terry Draper             Speech (Part Time)

The above teachers and therapists will be paid 1/200 of their annual salary for each day of the summer session. Physical Therapy services will be provided on a contractual basis through Developmental Therapy Associates according to the 2013-2014 service rate.

Please do not hesitate to contact me if you have any questions.
To: Robert Nole, Superintendent

From: Vincent Condro, Assistant Superintendent

Subject: Recommendation for Social Studies Department Chair

Date: April 22, 2014

I recommend that Mrs. Sandy Towers-Halpin be re-appointed as Social Studies Department Chair.

Department chairs are appointed for five-year terms. Mrs. Halpin was originally appointed in 2009. The five-year term expires at the end of this school year.

The position was posted. Mrs. Halpin was the only applicant. This is evidence of the confidence and trust in Mrs. Halpin’s leadership demonstrated by her department colleagues. Sandy is clearly the teacher leader of the department.

I have conferred with Principals Spring and Levatino. Both endorse this recommendation enthusiastically.

Sandy Halpin has demonstrated effective leadership in the term as department chair. She is involved in scheduling, budget preparation, hiring, and supporting district initiatives. In addition, she has demonstrated district level leadership. She was the lead presenter to all teachers, K-12, at the October 2013 Superintendent’s Conference Day. She presented on Mindset. The district has plans to continue professional development in this area. Sandy has presented teacher center workshops on this topic and has developed a New Hartford exclusive on-line course.

The Social Studies department has thrived under her leadership. Regent’s exam and Advanced Placement results are outstanding. The Regent’s exam results are consistently among the best in the state (95-100% passing). The Social Studies department administers more AP exams than any other department. The average AP score is more than 3.0.

It is without reservation that I recommend Mrs. Halpin for re-appointment. The appointment shall begin on July 1, 2014 and end on June 30, 2019.

Cc:
Jennifer Spring, Ed.D.
Keith Levatino, Ed.D.
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1260
Fax: 1-315/624-1265

NAME: James Luley

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: May 28, 2014

HOURLY RATE: $12.58

JOB TITLE: Bus Driver

OLD TITLE:

OLD RATE:

CIVIL SERVICE TITLE:

SCHOOL TITLE (If different):

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR: Dan White who resigned

HOURS PER DAY: 4.5 hours per day

BACKGROUND: Mr. Luley has been a substitute bus driver since February 2013.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1260
Fax: 1-315/624-1265

NAME: Martha Middaugh

EFFECTIVE DATE OF PROVISIONAL APPOINTMENT: May 28, 2014

HOURLY RATE: $10.08

JOB TITLE: substitute Office Specialist I

OLD TITLE:

OLD RATE:

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Mrs. Middaugh worked for the District for over 20 years as an Office Specialist.

C: Sharie Arnold
NAME: Gertrude Rice

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: May 28, 2014

HOURLY RATE: $9.08 / $8.51

JOB TITLE: substitute teacher aide I and school monitor

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Mrs. Rice has been a substitute school monitor at Central Valley and understands the procedures.

C: Sharie Arnold
NAME: Michelle Smith

EFFECTIVE DATE OF PERMANENT APPOINTMENT: May 28, 2014
HOURLY RATE: $9.08 / $8.51
JOB TITLE: substitute teacher aide and school monitor
OLD TITLE:
OLD RATE:
SCHOOL TITLE (if different):
SCHOOL BUILDING ASSIGNMENT: District
REPLACEMENT FOR:
HOURS PER DAY: per diem
BACKGROUND: Mrs. Smith has experience working with people in a customer service setting.

C: Sharie Arnold
NAME: Rachel Freiberger

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: May 28, 2014

HOURLY RATE: $9.08 / $8.51 / $10.08

JOB TITLE: substitute teacher aide I
Substitute school monitor
Substitute office specialist I

OLD TITLE:

OLD RATE:

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Mrs. Freiberger has worked in banking as an operations specialist and holds a two-year degree in business and banking.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
BUSINESS OFFICE
29 Oxford Road
New Hartford, NY 13413

MARY B. MANDEL
Assistant Superintendent
For Business Affairs
Phone: 315-624-1202
Fax: 315-624-1265

TO: Robert J. Nole
Superintendent of Schools

FROM: Mary B. Mandel
Assistant Superintendent for Business Affairs

RE: Resolution

DATE: May 1, 2014

Enclosed please find a resolution regarding Cooperative Bidding with the
Madison-Oneida BOCES Regional Information Center for the purchase of various
types of computers and technology commodities. It is recommended that the
Board of Education adopt this resolution at their next meeting.

Thank you.

MBM:rak
Enclosures
To: Superintendents

From: Scott Budelmann, Assistant Superintendent for Administrative Services
Madison-Oneida BOCES

Date: April 16, 2014

Re: Participation in RIC Bids with Non-General Fund Dollars

The Mohawk Regional Information Center helps school districts purchase hardware and software to complement school technology plans, regardless of the source of funding or the source of state aid. Additionally, the MORIC provides installation and support services to school districts to ensure consistency with existing technology, follow-through on the function of the equipment, and on-going support and accountability.

When these purchases are made with building aid funds, hardware aid funds, and/or grant funds instead of general funds, they do not qualify for BOCES aid and the district retains ownership of the items purchased. “BOCES” should not be listed as a vendor on Final Cost Reports for building projects.

Here is the process by which a school district can participate in a RIC bid with non-general fund dollars:

A. A district can purchase from the MORIC regional bids for technology and software using non-general fund dollars by having the Board of Education approve the attached Cooperative Bidding Resolution. In this way, each local district may cut a purchase order directly to the vendor. The purchase order needs to list the Mohawk Regional Information Center bid number and a copy of the purchase order is sent to the Mohawk Regional Information Center by the district. Your assigned Mohawk Regional Information Center Technology Planning Specialist can work with you on all the details.

B. When the equipment arrives, the district calls the Mohawk Regional Information Center for installation. The installation service cost will be provided through the established instructional or management Mohawk Regional Information Center CoSer depending on the equipment purchased. “Building aidable” equipment installed by the Mohawk Regional Information Center will have a “RIC Installed” tag on the equipment. The equipment is owned and insured by the district and not the...
Mohawk Regional Information Center because the district used grant and/or building project monies. However, the equipment is connected to district networks and other equipment made available through BOCES aidable CoSers.

If you wish to participate in the regional technology bid with non-general fund dollars, please send the attached yearly Cooperative Bid Resolution to Heather Mahoney, Director of the Mohawk Regional Information Center, by May 5, 2014.

Please do not hesitate to contact us if you have any questions or concerns.

Thank you.

Attachment

C:   Heather Mahoney, Director of Mohawk Regional Information Center
     Lisa Decker, Director of Finance
     Thomas Dorr, Oneida BOCES, Assistant Superintendent, Administrative Services
     Mark Deierlein, Herkimer BOCES, Executive Director of Business Operations
     Michele Traynor, Jefferson-Lewis BOCES, Assistant Superintendent for Business
Cooperative Bidding Resolution

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2014-2015 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS, the __________________________ School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

CERTIFICATION OF DISTRICT CLERK

I, __________________________, District Clerk of the __________________________ School District Board of Education, hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on __________ __________, 2014.

Date: __________________________