

*Regular Meeting of the Board of Education*

*Bradley Elementary School Library*

*Tuesday, February 24, 2015 - 7:00 p.m.*

**A G E N D A**

1. Call to Order
2. Pledge of Allegiance
3. Recognition of Visitors and Delegations
  - Presentation to Andre Paradis - NYS Master Teacher Award
  - Recognition to New Hartford Foundation - Lumens LadiBugs
  - Growth Scores Presentation - Jamie McNair
4. Approval of Minutes - Regular Meeting of 2/3/15
5. Correspondence and Communications
6. Board Committee Reports
  - Policy Committee - 2/11/15
  - Budget & Finance Committee - 2/11/15
7. New Business
  - A. Personnel
    1. Resignations/Retirement Resignation
      - a. It is recommended that the resignation of Jennifer Spring from the position of principal be accepted, with regret, effective April 1, 2015.
      - b. It is recommended that the resignation of Melissa Gentile from the position of DP aide be accepted, with regret, effective February 24, 2015.

**7. New Business – Personnel – Resignations/Retirement Resignation (cont'd.)**

- c. It is recommended that the retirement resignation of Thomas Sears from the position of bus driver be accepted, effective February 23, 2015.

**2. Appointments**

**a. Substitute Teacher List**

It is recommended that the following be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:

Robert Musante	Uncertified
Nicole Madia	Uncertified
Kathleen Shevlin	Childhood Ed. 1-6
Jennifer Musch	Uncertified

**b. Substitute Bus Aide**

It is recommended that Lorraine Dunn be appointed to the position of substitute bus aide, effective February 25, 2015, pending satisfactory clearance for employment by the State Education Department.

**c. School Monitors**

1. It is recommended that Kris Holbert be appointed to the position of school monitor, effective February 25, 2015.
2. It is recommended that Amos Odit be appointed to the position of school monitor, effective February 25, 2015.

**d. Substitute Teacher Aide/Substitute School Monitor/  
Substitute Office Specialist**

It is recommended that Dawn Butler be appointed to the substitute positions of teacher aide, school monitor, and office specialist, effective February 25, 2015, pending satisfactory clearance for employment by the State Education Department.

**7. New Business (cont'd.)**

**B. Resolution Regarding Alexandra Kogut Memorial Award**

It is recommended that the resolution regarding the Alexandra Kogut Memorial Award be adopted.

**C. Revenue and Expense Reports**

It is recommended that the October, November, and December 2014, Revenue and Expense Reports be accepted.

**D. Committee on Pre-School Special Education (CPSE)**

The recommendations from the Committee on Pre-School Special Education's meeting of February 6, 2015 (2) are presented for approval.

**E. Committee on Special Education (CSE)**

The recommendations from the Committee on Special Education's meeting of February 3, 2015 (4) is presented for approval.

**8. Other Business**

**A. Legislative Update and Ongoing Board Strategy**

**9. Adjournment**

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**Regular Meeting of the Board of Education  
Bradley Elementary School Library  
Tuesday, February 3, 2015  
7:00 P.M.**

**MEMBERS PRESENT:** Mr. Flemma, Mr. Jadhon, Ms. King, Ms. Philipson,  
Mr. Piotrowski, Ms. Soggs, Mr. Stephens

**OTHERS PRESENT:** Mr. Nole, Mr. Hyde, Ms. Mandel, Ms. Heil

The meeting was called to order at 7:00 p.m.

**Pledge of Allegiance**

**Recognition of Visitors and Delegations**

No one wished to address the Board.

**Approval of Minutes**

Mr. Stephens moved and Ms. Soggs seconded that the minutes of the **Work Session of January 13, 2015** be approved.

Ayes 7, nays 0, motion carried.

Mr. Flemma moved and Ms. King seconded that the minutes of the **Regular Meeting of January 13, 2015** be approved.

Ayes 7, nays 0, motion carried.

**Correspondence and Communications**

Mr. Nole distributed information regarding two workshops offered by the Oneida-Madison-Herkimer School Boards Institute. The first workshop is entitled "Affordable Care Act" and will be held on February 25, 2015. The second is "How to Become a School Board of Education Candidate" and will be held on March 2, 2015. In addition he distributed information on The New York State School Boards Association's Capital Conference which will be held on March 15 and 16, 2015 in Albany. Mr. Nole also distributed updated information on Governor Cuomo's budget proposal.

The Board discussed, at length, their position on the governor's recent proposals regarding public education. The decision was made that a statement should be made by the Board and, therefore, Mr. Flemma, Ms. Soggs, and Ms. King agreed to collaborate on drafting a letter from the Board to be addressed to area legislators and copied to the Observer-Dispatch with an accompanying press release. The draft will be shared with the full Board of Education via e-mail prior to mailing.

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Discussion also took place regarding sending a more broad based letter to parents and guardians and joining forces with other schools (Utica, Herkimer and Rome). The Board agreed that a standing item, "Legislation Updates" should now be placed on the Board of Education meeting agendas.

Mr. Flemma made a motion that the recently discussed SMART Goals be amended, striking the entire goal under Community Relations which references "Achieve 95% student participation rate in grades 3 – 8 English Language Arts and Mathematics Assessments" and any goal regarding a decrease in students not taking the Common Core tests. Ms. Soggs seconded the motion.

Ayes 6, nays 0, abstain 1 (Mr. Stephens), motion carried.

**Board Committee Reports**

- **Building, Grounds & Transportation Committee – 1/14/15**

Ms. Soggs reported that the committee discussed the bus replacement schedule for 2015-2016 as well as alternative fuel vehicle options, bus radio updates and bus security camera implementation plan status. Mr. Morgan presented an analysis of the building and grounds equipment replacement costs and an update of the department's current motor vehicle and grounds equipment inventory and condition report.

- **Staffing & Curriculum – 1/26/15**

Ms. Philipson reported that the committee received reports from the Math and Counseling Departments and she reviewed the highlights of each. The Staffing & Curriculum Committee also received a report on Extra-Curricular Activities and proposed course changes for 2015-2016 as well as an update on the Regents Reform Agenda.

- **Community Relations – 1/28/15**

Ms. Philipson reported that the committee discussed a change in the next meeting date and ways to communicate information about *Journeys ELA Program* and *EnVision Math*. The committee also discussed an English Language Arts (ELA) workshop that will be held for parents in the spring. An outline of information for the *New Hartford Report Card* May issue was reviewed and communication regarding the Regents Reform Agenda was discussed.

**New Business**

**A. Personnel**

**1. Retirement Resignations/Resignation**

- a. Mr. Stephens moved and Ms. King seconded that the retirement resignation of **Patricia Durante** from the position of music teacher be accepted, with deep regret, effective July 1, 2015.

Ayes 7, nays 0, motion carried.

- b. Ms. Soggs moved and Mr. Piotrowski seconded that the retirement resignation of **Peter Obernesser** from the position of senior custodian be accepted, with deep regret, effective August 31, 2015.

Ayes 7, nays 0 motion carried.

- c. Mr. Stephens moved and Mr. Piotrowski seconded that the retirement resignation of **Edward Patterson** from the position of building maintenance worker be accepted, with deep regret, effective August 17, 2015.

Ayes 7, nays 0, motion carried.

- d. Mr. Stephens moved and Ms. Philipson seconded that the retirement resignation of **Suzanne Gerling** from the position of teacher aide I be accepted, with regret, effective June 30, 2015.

Ayes 7, nays 0, motion carried.

- e. Ms. Soggs moved and Ms. King seconded that the resignation of **Kristin Holbert** from the position of school monitor be accepted, effective January 16, 2015..

Ayes 7, nays 0, motion carried.

2. **Appointments**

a. **Temporary Music Teacher**

Mr. Flemma moved and Mr. Piotrowski seconded that upon the recommendation of Robert J. Nole, Superintendent of Schools, the Board of Education hereby appoints **Deborah Gutkowski**, who holds an initial certificate to teach music, to a temporary position as a music teacher, effective February 1, 2015 until June 30, 2015 and hereby approves an agreement with Deborah Gutkowski

Ayes 7, nays 0, motion carried.

b. **Permanent Substitute Reading Teacher**

Ms. Soggs moved and Ms. Philipson seconded that upon the recommendation of Robert J. Nole, Superintendent of Schools, **Rachel Culyer** is hereby appointed to the position of permanent substitute reading teacher. The service shall begin on February 4, 2015 and end on June 25, 2015, pursuant to the agreement with the collective bargaining unit. The appointee is certified (initial) in Early Childhood Education (B-2), Childhood Education (1-6) and Literacy (B-6).

Ayes 7, nays 0, motion carried.

c. **Substitute Teacher List**

Mr. Flemma moved and Ms. Philipson seconded that the following be appointed to the per diem substitute teacher list:

**Brian Picente**, Certified – Music

**Rebecca Pepperine** - Uncertified

Ayes 7, nays 0, motion carried.

d. **Advisors – Masque**

Mr. Stephens moved and Ms. Soggs seconded that the following Masque advisors be appointed for Spring 2015:

**Matthew Romanow**, Director  
**Christine Krumbach**, Director  
**Deborah Gutkowski**, Assistant Director  
**Jennifer Musch**, Choreographer

Ayes 7, nays 0, motion carried.

e. **Coaches – Spring 2015**

Ms. King moved and Ms. Soggs seconded that the **list of coaches for the spring 2015** sports season be approved as submitted.

Ayes 6, nays 1 (Mr. Flemma), motion carried.

f. **Substitute School Monitor**

Ms. Philipson moved and Ms. King seconded that **Regina Peterson** be appointed to the position of substitute school monitor, effective February 4, 2015.

Ayes 7, nays 0, motion carried.

g. **Substitute Bus Driver**

Ms. King moved and Ms. Soggs seconded that **Scott Kelley** be appointed to the position of substitute bus driver, effective February 4, 2015, pending satisfactory clearance for employment by the State Education Department.

Ayes 7, nays 0, motion carried.



**3. Leave of Absence**

Ms. Philipson moved and Ms. Soggs seconded that the request for an extension to an unpaid leave of absence be granted to **Judeanne Rockford** from September 1, 2015 through the end of the first semester of the 2015-2016 school year.

Ayes 7, nays 0, motion carried.

**B. Project Lead the Way Agreement**

Ms. King moved and Ms. Philipson seconded that the **Project Lead the Way Agreement** for the 2015-2016 school year be approved.

Ayes 7, nays 0, motion carried

**C. Insight House Agreement**

Mr. Piotrowski moved and Ms. Soggs seconded that the 2014-2015 Service Agreement with the **Insight House** for the **HYPE Program** be approved.

Ayes 7, nays 0, motion carried.

**D. Treasurer's Reports**

Ms. Soggs moved and Ms. Philipson seconded that the **November 30, 2014** and **December 31, 2014 Treasurer's Reports** be accepted.

Ayes 6, nays 1 (Mr. Flemma), motion carried.

**E. Budget Transfers**

Ms. Soggs moved and Ms. Philipson seconded that the **December 31, 2014 Budget Transfers** be approved.

Ayes 7, nays 0, motion carried.

**F. Resolution of Condolence**

Mr. Flemma moved and Ms. Soggs seconded that the following resolution be adopted:

“The Board of Education of the New Hartford Central School District records with sorrow the passing of former school monitor and bus aide **Barbara Smith**.

RESOLVED, that the Board of Education express its sincere sympathy to the family of **Barbara Smith** and that this resolution be spread upon the records of the district and a copy sent to the family.”

Ayes 7, nays 0, motion carried.

**G. Committee on Pre-School Special Education (CPSE)**

Mr. Stephens moved and Mr. Flemma seconded that the recommendations from the Committee on Pre-School Special Education’s meetings of **November 24, 2014 (2) and January 16, 2015 (5)** be approved.

Ayes 7, nays 0, motion carried.

**H. Committee on Special Education (CSE)**

Mr. Flemma moved and Ms. Soggs seconded that the recommendations from the Committee on Special Education’s meetings of **January 13, 2015 (8), January 16, 2015 (2), and January 27, 2015 (5)** be approved.

Ayes 7, nays 0, motion carried.

**I. 504 Committee**

Mr. Piotrowski moved and Mr. Flemma seconded that the recommendations from the 504 Committee’s meetings of **January 13, 2015 (2) and January 27, 2015 (1)** be approved.

Ayes 6, nays 0, abstain 1 (Ms. Soggs), motion carried.

**Other Business**

- Request to Make Growth Scores Presentation

Mr. Jadhon reported that a request was received from Jamie McNair to make a presentation to the Board of Education on growth scores. The Board agreed to grant the request and asked Mr. Nole to notify Mr. McNair that this will be placed on the February 24, 2015 Board of Education meeting agenda and relay that the presentation length should be kept to 15 minutes.

**Executive Session**

Ms. King moved and Mr. Piotrowski seconded that the Board go into Executive Session at 8:22 p.m. for the purpose of discussing current litigation and the employment history of particular persons and invite Director of Athletics, John Banek.

Ayes 7, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 10:01 p.m.

**New Business – Personnel – Appointments (continued)**

**e. Coaches – Spring 2015**

Mr. Flemma moved and Mr. Piotrowski seconded that the following coach be approved for the spring 2015 sports season:

Robert Byrd, Asst. Boys' Varsity Track

Ayes 7, nays 0, motion carried.

**Adjournment**

Ms. Soggs moved and Ms. Philipson seconded that the meeting be adjourned at 10:03 p.m.

Ayes 7, nays 0, motion carried.

Respectfully submitted,

Betty Heil, Clerk

New Hartford Central School District  
33 Oxford Road  
New Hartford, NY 13413

Minutes of the Policy Committee Meeting  
Wednesday, February 11, 2015  
12:00 p.m.  
District Office

Present: Jim Stephens, Chair  
Pam King  
Beth Soggs

Others Present: Robert Nole  
Mary Mandel  
Keith Levatino  
Betty Heil

**Call to Order:**

Mr. Stephens called the meeting to order at 12:05 p.m.

**Review of New Policy - #5307 – Social Media and Electronic Device**

The committee was given copies of a new Policy - #5307 – Social Media & Electronic Device Policy. Mr. Nole had requested that Dr. Levatino work with the BOCES Policy Service to develop this draft. Mr. Nole explained that the intent was to have Dr. Levatino briefly explain the policy and then bring it back to the next Policy Committee meeting for further discussion by the committee. Dr. Levatino provided a brief history of the policy and then reviewed some of its highlights. Several suggestions to the policy were made by committee members. Dr. Levatino will update the policy and provide it to the committee members for discussion at the next meeting. Dr. Levatino was excused from the meeting at 12:35 p.m.

**Review of Policy Section 5000 – Support Operations**

The committee reviewed Policy Section 5000 – Support Operations. Some minor wording changes were made to several policies. Ms. King had additional questions regarding Policy #5100 – Automated External Defibrillation (AED) Policy and Regulation 5100.1 – Automated External Defibrillation (AED). The questions were specific to Director of Athletics, John Banek. Mr. Banek will be asked to attend the next meeting of the Policy Committee to address the questions.

In addition, Ms. King had several questions regarding Policy #5200 – School Wellness Policy. At Mr. Nole’s request, Ms. King will e-mail him the list of questions and answers will be provided at the next Policy Committee meeting.

**Adjournment:**

The meeting was adjourned at 1:15 p.m.

**Next Meeting:**

The next meeting of the Policy Committee will be held on Tuesday, March 3, 2015 at 12:00 p.m.

**New Hartford Central School District  
Budget and Finance Committee Minutes  
February 11, 2015  
4:00 p.m.**

**Members Present:** Mrs. Lisa Philipson  
Mrs. Pam King  
Mr. Paul Piotrowski

**Others Present:** Mrs. Mary Mandel  
Mr. Robert Nole

**Call to Order:** Mrs. Philipson called the meeting to order at 4:01 p.m.

**Second Quarter Reports:**

The second quarter 2014-2015 financial reports and budget transfers were reviewed by the committee and will be presented to the Board of Education at their February 24, 2015 meeting. Fund balance projection for the current year was reviewed. Employee Retirement System and Teacher Retirement System projections for 2015-2016 were also discussed. The expenditure projections through June 30, 2015 are anticipated to be below appropriations as a result of cost containment measures that this district is undertaking to control expenses. Revenue projections are above budget as a result of higher than anticipated BOCES aid and PILOT revenue. Mrs. Mandel also reviewed major factor's affecting the budget, ie: health insurance expense trend.

**Property Tax Levy Limit Review:**

Mrs. Mandel reviewed the allowable tax levy for a simple majority approval for the 2015-2016 school year. It was explained that each school district must follow an eight step formula to calculate its individual tax levy limit. She reviewed each step of the formula with the committee including the information needed from the Governor's proposal on state aid to determine our tax levy limit for 2015-2016. She reiterated the need for state aid runs to effectively complete the tax cap formula and for 2015-2016 budget planning. She explained in further detail the multiple proposals from the Governor relative to the property tax cap law such as submission of efficiency plans with other school districts and the impact on future budget planning.

**State Aid Update:**

Mrs. Mandel reviewed the Governor's proposal on State Aid for the 2015-2016 school year. She advised the committee that Mr. Nole will be meeting with local Legislators to continue lobby efforts on State Aid. Three areas of focus will be the removal of the Gap Elimination Adjustment (GEA), restoration of Foundation Aid, and to continue advocating for mandate relief. Mrs. Mandel and Mr. Nole will also be attending state aid workshops over the next few months to stay apprised of legislative language changes as they arise.

**Serial Bond Review:**

Mrs. Mandel indicated that the recent General Serial Bond sale for Sangertown Square borrowing yielded a very favorable interest rate. The low bid came in at 2.21% versus the estimated 3.5% projection, resulting in a \$270,237 reduction in our anticipated interest expense over the life of the bond. Four financial entities submitted bids ranging from a low of 2.21% to a high of 2.38%.

**Cost Savings Analysis:**

Mrs. Mandel distributed a cost savings analysis summary through December 31, 2014 showing savings resulting from purchasing goods and services via various bids.

**Meeting Dates:**

The committee has requested, if available, that the full Board of Education attend the March 18, 2015 Budget and Finance Committee meeting at 4:00 p.m. to review the full budget therefore consolidating the Budget Workshop scheduled for March 21, 2015 into the meeting on March 18, 2015.

**Adjournment:**

The meeting was adjourned at 4:50 p.m.

rak

**NEW HARTFORD CENTRAL SCHOOL DISTRICT**

**RECEIVED**

FEB 05 2015

**Name:** Robert Musante

**Initial:** RM

**Address:**

**Position:** Uncertified Per Diem Substitute Teacher

**Educational Background:**

Ph.D. in English/Middle Tennessee State University  
Master of Arts in English/Clemson University  
Bachelor of Arts in Political Science/Clemson University

**Education Experience:**

Adjunct Instructor/ Pratt at Munson-Williams-Proctor Art Institute Utica, NY Aug. 2014-current  
Adjunct Instructor/ITT Technical Institute Dec. 2014-current  
Associate Professor of Humanities/MVCC 2003-2014

**Certification Status:**

	<u>Issue Date</u>	<u>End Date</u>

**Effective Date Pending Board of Education approval:**

February 25, 2015

**Salary Justification:**

Per New Hartford Teachers' Association Contract - Per Diem uncertified rate at \$72.00 per day

February 5, 2015



# NEW HARTFORD CENTRAL SCHOOL DISTRICT

**Name:** Nicole Madia

**Address:**

**Position:** Uncertified Per Diem Substitute Teacher

**Educational Background:**

Bachelor in Science - Childhood/Early Childhood Education-SUNY Cortland  
Associates in Science - Childhood/Early Childhood Education - MVCC

**Education Experience:**

Junior Junction Child Care Inc. - Teacher's Assistant - May 2012 - Current  
South Side Elementary School, Canastota - Student Teacher in Second Grade 10/20/14 - 12/17/14  
Lake Street Elementary School, Chittenango - Student Teacher in Kindergarten 9/2/14 - 10/17/14

**Certification Status:**

	<u>Issue Date</u>	<u>End Date</u>

**Effective Date Pending Board of Education approval:**

February 25, 2015

**Salary Justification:**

Per New Hartford Teachers' Association Contract - Per Diem uncertified rate at \$72.00 per day

February 4, 2015

**NEW HARTFORD CENTRAL SCHOOL DISTRICT RECEIVED**

FEB 10 2015

**Name:** Kathleen Shevlin

**Initial:** BH

**Address:**

**Position:** Certified Per Diem Substitute Teacher

**Educational Background:**

Master of Arts in Teaching - Western Governors University  
BA in English - SUNY Cortland

**Education Experience:**

Substitute Teacher- Utica City School District - Grade 1-6 - Sept. 2014 - current  
AIS Teaching Assistant -Watson Williams Elementary School Utica, NY - Feb. 2012-June 2014  
Computer Lab Teaching Assistant- Watson Williams Elementary School Utica, NY -1/2011-1/12

**Certification Status:**

	<u>Issue Date</u>	<u>End Date</u>
Childhood Education (Grades 1-6) Initial Certificate Time Extension	2/01/2015	1/31/2017

**Effective Date Pending Board of Education approval:**

February 25, 2015

**Salary Justification:**

Per New Hartford Teachers' Association Contract - Per Diem certified rate at \$78.00 per day

February 10, 2015

**NEW HARTFORD CENTRAL SCHOOL DISTRICT**

**RECEIVED**

**Name:** Jennifer Musch

FEB 11 2015

**Address:**

**Initial:** BH

**Position:** Uncertified Per Diem Substitute Teacher

**Educational Background:**

Bachelor in Science - Childhood/Early Childhood Education-Utica College  
Associates in Science - Childhood/Early Childhood Education - MVCC

**Education Experience:**

Substitute Teacher- Utica City School District K-6 - Dec. 2012- current  
Substitute Teacher- Sauquoit Valley School District K-8 - Feb. 2014- current

**Certification Status:**

	<u>Issue Date</u>	<u>End Date</u>

**Effective Date Pending Board of Education approval:**

February 25, 2015

**Salary Justification:**

Per New Hartford Teachers' Association Contract - Per Diem uncertified rate at \$72.00 per day

February 11, 2015

NEW HARTFORD CENTRAL SCHOOL DISTRICT  
NEW HARTFORD, NEW YORK 13413

Business Office  
Phone: 315/624-1280  
Fax: 1-315/624-1265

**NAME:** Lorraine Dunn

**ADDRESS:**

**PHONE:**

**EFFECTIVE DATE OF PROVISIONAL APPOINTMENT:** February 25, 2015

**HOURLY RATE:** \$9.04

**JOB TITLE:** substitute bus aide

**OLD TITLE:**

**OLD RATE:**

**CIVIL SERVICE TITLE:**

**SCHOOL TITLE (if different):**

**SCHOOL BUILDING ASSIGNMENT:** Transportation

**REPLACEMENT FOR:**

**HOURS PER DAY:** per diem

**BACKGROUND:** Mrs. Dunn has been a food service worker at Bradley Elementary School since 2004.

C: Sharie Arnold

NEW HARTFORD CENTRAL SCHOOL DISTRICT  
NEW HARTFORD, NEW YORK 13413

Business Office  
Phone: 315/624-1280  
Fax: 1-315/624-1265

**NAME:** Kris Holbert

**ADDRESS:**

**EFFECTIVE DATE OF PROBATIONARY APPOINTMENT:** February 25, 2015

**HOURLY RATE:** \$9.08

**JOB TITLE:** school monitor

**OLD JOB TITLE:**

**OLD JOB RATE:**

**CIVIL SERVICE TITLE:**

**SCHOOL TITLE (if different):**

**SCHOOL BUILDING ASSIGNMENT:** Bradley

**REPLACEMENT FOR:** Marlene Bailey

**HOURS PER DAY:** 2.5 hours

**BACKGROUND:** Ms. Holbert was the most senior bidder for this position.

C: Sharie Arnold

NEW HARTFORD CENTRAL SCHOOL DISTRICT  
NEW HARTFORD, NEW YORK 13413

NEW HARTFORD CENTRAL SCHOOL DISTRICT  
NEW HARTFORD, NEW YORK 13413

Business Office  
Phone: 315/624-1280  
Fax: 1-315/624-1265

**NAME:** Amos Odit

**ADDRESS:**

**EFFECTIVE DATE OF PROBATIONARY APPOINTMENT:** February 25, 2015

**HOURLY RATE:** \$9.08

**JOB TITLE:** school monitor

**OLD RATE:**

**OLD TITLE:**

**CIVIL SERVICE TITLE:**

**SCHOOL TITLE (if different):**

**SCHOOL BUILDING ASSIGNMENT:** Hughes Elementary

**REPLACEMENT FOR:** Sandy DeSarro

**HOURS PER DAY:** per diem

**BACKGROUND:** Mr. Odit is the most senior bidder for this position.

C: Sharie Arnold

NEW HARTFORD CENTRAL SCHOOL DISTRICT  
NEW HARTFORD, NEW YORK 13413

Business Office  
Phone: 315/624-1280  
Fax: 1-315/624-1265

**NAME:** Dawn Butler

**ADDRESS:**

**PHONE:**

**EFFECTIVE DATE OF PROVISIONAL APPOINTMENT:** February 25, 2015

**HOURLY RATE:** \$8.75 / \$9.04 / \$9.86

**JOB TITLE:** substitute school monitor/ substitute teacher  
aide/substitute office specialist

**OLD TITLE:**

**OLD RATE:**

**CIVIL SERVICE TITLE:**

**SCHOOL TITLE (if different):**

**SCHOOL BUILDING ASSIGNMENT:**

**REPLACEMENT FOR:**

**HOURS PER DAY:** per diem

**BACKGROUND:** Mrs. Butler is a parent in the district and well known at  
Hughes Elementary School.

C: Sharie Arnold