Regular Meeting of the Board of Education

Bradley Elementary School Library

Tuesday, December 16, 2014 – 7:00 p.m.

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Recognition of Visitors and Delegations

4. Approval of Minutes – Regular Meeting of December 2, 2014

5. Correspondence and Communications

6. Board Committee Reports
   - Staffing & Curriculum Committee – December 8, 2014
   - Budget & Finance Committee – December 10, 2014

7. New Business
   A. Personnel
      1. Appointments
         a. Tenure
            1. Teacher Assistant

It is recommended that Trisha Peckam be granted tenure in the special subject tenure area of teacher assistant, effective December 20, 2014.

2. School Counselor

It is recommended that Jay Baldo be granted tenure in the special subject tenure area of guidance counselor, effective January 13, 2015.

b. Bus Driver

It is recommended that Vincent Neschi be appointed to the position of bus driver, effective December 17, 2014.

c. Substitute School Nurse

It is recommended that Kathleen Harvey be appointed to the position of substitute school nurse, effective December 17, 2014, pending satisfactory clearance for employment by the State Education Department.

2. Leaves of Absence

a. Reading Teacher

It is recommended that an unpaid leave of absence be granted to Judeanne Rockford for child rearing, effective at the end of her disability period through June 25, 2015.

b. Elementary Teacher

It is recommended that an unpaid leave of absence be granted to Kelly DeDominick for child rearing, effective at the end of her disability period through June 25, 2015.

B. Committee on Pre-School Special Education (CPSE)

The recommendations from the Committee on Pre-School Special Education’s meeting of November 21, 2014 (4) are presented for approval.
7. **New Business (cont’d.)**

   **C. Committee on Special Education (CSE)**

   The recommendations from the Committee on Special Education’s meetings of November 21, 2014 (2), December 2, 2014 (2), and December 9, 2014 (2) are presented for approval.

   **D. 504 Committee**

   The recommendations from the 504 Committee’s meeting of December 2, 2014 (2) are presented for approval.

   **E. Sangertown Square Bond Resolution**

   It is recommended that the Bond Resolution authorizing the utilization of the district’s reserves and the issuance of serial bonds to finance the certiorari claim for Sangertown Square, LLC, be approved.

   **F. Professional Development Plan**

   It is recommended that the district’s 2014 Professional Development Plan be approved.

   **G. Administrative Internship**

   It is recommended that an administrative internship be approved for Rebecca Pepperine through Stony Brook University for the period of January 5, 2015 through July 15, 2015.

   **H. Revision to the 2014-2015 School Calendar**

   It is recommended that the 2014-2015 school calendar be revised to reflect a change in the date of the Superintendent’s Conference Day from March 20, 2015 to March 13, 2015.

8. **Other Business**

9. **Adjournment**
Regular Meeting of the Board of Education  
Hughes Elementary School Cafeteria  
Tuesday, December 2, 2014 – 7:00 p.m.

MEMBERS PRESENT: Mr. Flemma, Mr. Jadhon, Ms. King, Ms. Philipson,  
Mr. Piotrowski, Mr. Stephens

EXCUSED: Ms. Soggs

OTHERS PRESENT: Mr. Nole, Mr. Hyde, Ms. Mandel, and Ms. Heil

The meeting was called to order at 7:10 p.m. following a reception hosted by the Hughes Elementary PTA.

Members of the Hughes Elementary orchestra, choir, and band performed for the Board.

Pledge of Allegiance

Recognition of Visitors and Delegations

Parent and Sr. High School teacher, Mr. Jamie McNair, addressed the Board regarding high-stakes standardized testing and the New York State Education Department’s College Readiness Report.

- Technology Presentation – Mr. C J. Amarosa provided a presentation on the district's technology department to the Board of Education.

Approval of Minutes

Mr. Stephens moved and Ms. King seconded that the minutes of the Regular Meeting of November 18, 2014 be approved.

Ayes 6, nays 0, motion carried.

Correspondence and Communications

Mr. Nole commented on the 9th Annual Genesis Celebration of Education dinner that was held on November 20, 2014 at which the Sr. High School AP Program and Math teacher, Mark McFarland were honored, and the New Hartford Marching Spartans were recognized. He also shared a thank you note from NHEU President, Barb Kivela, for SRP recognition day which was Tuesday, November 18, 2014.
Board Committee Reports

Audit Committee – November 20, 2014

Ms. Philipson reported that the Questar III BOCES internal auditor reviewed the scope of work, audit objectives and extraclassroom activity fund audit and reported that the team was impressed with the overall condition of the district’s fiscal and internal control operations. The internal audit risk assessment procedures were also reviewed by the internal auditor.

Budget and Finance Committee – November 20, 2014

Ms. Philipson reported that the 2015-2016 budget calendar was reviewed, adopted and will be presented to the Board of Education at the December 2, 1014 meeting. The results of the 2014-2015 school tax collection process were discussed and the first quarter 2014-2015 financial reports were reviewed by the committee as well. Mrs. Mandel provided a legal update on the status of pending tax certiorari claims and reviewed the payment schedule for a serial bond.

Old Business

Third Reading of Policies/Regulations

Mr. Stephens moved and Ms. King seconded that the following policies/regulations be adopted following the third and final reading:

<table>
<thead>
<tr>
<th>#</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>#8109</td>
<td>Substitute Non-Teaching Employees</td>
</tr>
<tr>
<td>#4001</td>
<td>Fiscal Responsibilities</td>
</tr>
<tr>
<td>#4002</td>
<td>Reports of Possible Violations of Policy or Law</td>
</tr>
<tr>
<td>#4101</td>
<td>Bonding of School District Employees and Officers</td>
</tr>
<tr>
<td>#4102</td>
<td>Periodic Financial Reports</td>
</tr>
<tr>
<td>#4103</td>
<td>Tax Certiorari Proceedings</td>
</tr>
<tr>
<td>#4104</td>
<td>School Tax Exemptions</td>
</tr>
<tr>
<td>#4105</td>
<td>Authorized Signatures</td>
</tr>
<tr>
<td>#4200</td>
<td>Budget Policy</td>
</tr>
<tr>
<td>#4201</td>
<td>Budget Publications and Hearing</td>
</tr>
<tr>
<td>#4203</td>
<td>Contingency Budget</td>
</tr>
<tr>
<td>#4204</td>
<td>Investments</td>
</tr>
<tr>
<td>#4300</td>
<td>Cash Management</td>
</tr>
<tr>
<td>#4301</td>
<td>Expense Reimbursement (Employees)</td>
</tr>
<tr>
<td>#4301.1</td>
<td>Claim Form</td>
</tr>
<tr>
<td>#4301.2</td>
<td>Mileage Claim Form</td>
</tr>
<tr>
<td>#4302</td>
<td>Meals and Refreshments</td>
</tr>
</tbody>
</table>
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Regular Meeting
December 2, 2014
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#4303 Use of Phones
#4304 Use of District Vehicles
#4304.1 Use of District Vehicle – Request Form
#4305 Use of District Credit Card
#4400 Audit Committee
#4401 Annual Audit
#4402 Internal Audit Function
#4403 Auditing Claims for Payment
#4404 Medicaid Billing Compliance Program
#4500 General Procurement Standards
#4500.1 Competitive Bidding
#4500.2 Non-Bid Purchasing
#4500.3 Procurement of Goods and Services Quote Form
#4503 Inventory
#4504 Construction Contracts and Change Orders Signed by the Board President
#4600 Fundraising in the New Hartford Central School District
#4600.1 Fundraising Guidelines for School Related Organizations
#4600.2 Raffle Request Form
#4600.3 Fundraising Request Form
#4601 Public Gifts, Grants and Bequests to the School
#4602 Gold Card Passes
#4603 Petty Cash Accounts

Ayes 6, nays 0, motion carried.

New Business

A. Personnel

1. Appointments

   a. Substitute Teacher List

   Ms. Philipson moved and Mr. Piotrowski seconded that the following teachers be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:
<table>
<thead>
<tr>
<th>Name</th>
<th>Certification Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah Beaton</td>
<td>Childhood Ed. 1-6</td>
</tr>
<tr>
<td>Stephanie Mahoney</td>
<td>Music</td>
</tr>
<tr>
<td>Daniella Yozzo</td>
<td>Childhood Ed. 1-6 &amp; Students w/Disab. 1-6</td>
</tr>
</tbody>
</table>

Ayes 6, nays 0, motion carried.

b. Coaches

Ms. King moved and Mr. Piotrowski seconded that the following coaches be appointed for the winter 2014-2015 sports season:

<table>
<thead>
<tr>
<th>Name</th>
<th>Sport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jeremy Kozak</td>
<td>Volunteer Varsity Wrestling</td>
</tr>
<tr>
<td>Kyle Hutchinson</td>
<td>Volunteer Varsity Wrestling</td>
</tr>
</tbody>
</table>

Ayes 6, nays 0, motion carried.

B. Committee on Special Education (CSE)

Mr. Stephens moved and Mr. Piotrowski seconded that the recommendations from the Committee on Special Education’s meetings of November 12, 2014 (3) and November 18, 2014 (8) be approved.

Ayes 6, nays 0, motion carried.

C. 2015-2016 Budget Calendar

Ms. Philipson moved and Ms. King seconded that the 2015-2016 budget calendar presented by the Budget & Finance Committee be adopted.

Ayes 6, nays 0, motion carried.
D. Treasurer’s Reports

Ms. Philipson moved and Ms. King seconded that the October 31, 2014 Treasurer’s Reports be accepted.

Ayes 6, nays 0, motion carried.

E. Revenue and Expense Reports

Ms. King moved and Ms. Philipson seconded that the July, August, and September, 2014 Revenue and Expense Reports be accepted.

Ayes 6, nays 0, motion carried.

Other Business

NYS Field Testing – John Jadhon

The Board discussed the recent Board of Regents recommendation of mandating field testing. Mr. Hyde provided information on last year’s field testing and the Board further discussed the possibility of issuing a resolution opposing New York State Field testing. Following additional discussion, the Board decided to refer the matter back to the Staffing and Curriculum Committee for further consideration and possible recommendation to the full Board of Education.

Mr. Fleemma provided a report from his attendance at the New Hartford Foundation meeting. He noted that the Foundation continues their work on planning for the Prince Charming Ball and Don Edick Roast. He added that the group has various projects for improvements to the facilities that they will bring to the Board of Education.

EXECUTIVE SESSION

Mr. Stephens moved and Mr. Fleemma seconded that the Board go into Executive Session at 8:25 p.m. for the purpose of discussing pending litigation and current litigation regarding a tax certiorari matter, inviting attorney Bill Ryan and also to discuss matters leading to the employment of particular persons and inviting Athletic Director Banek.

Ayes 6, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 9:45 p.m.
New Business

F. Personnel

1. Resignation

Mr. Flemma moved and Ms. Philipson seconded that the resignation of Mike Kennedy from the position of girls' varsity basketball coach be accepted, effective November 26, 2014.

Ayes 6, nays 0, motion carried.

2. Appointments

Coaches

Mr. Stephens moved and Ms. King seconded that the following coaches be appointed for the winter 2014-2015 sports season:

<table>
<thead>
<tr>
<th>Name</th>
<th>Sport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karen Randall</td>
<td>Volunteer Asst. Girls' Varsity Basketball</td>
</tr>
<tr>
<td>Mark Stappenbeck</td>
<td>Volunteer Asst. Girls' Varsity Basketball</td>
</tr>
</tbody>
</table>

Ayes 5, nays 1(Mr. Piotrowski), motion carried.

Adjournment

Ms. King moved and Ms. Philipson seconded that the meeting be adjourned at 9:47 pm.

Ayes 7, nays 0, motion carried.

Respectfully submitted,

Betty Heil, Clerk
New Hartford Central School District  
Staffing and Curriculum Minutes  
December 8, 2014  
4:00 p.m.

Members Present: Ed Flemma, Lisa Philipson

Others Present: Allen Hyde, Carrie Storm, Sheila Grimmer, Sandy D’Onofrio, Jennifer Spring

Excused: Robert Nole, James Stephens

Call to order by Mrs. Philipson at 4:00 pm

Received World Language Report
  • Mrs. Sheila Grimmer discussed present staffing as well as highlights from the Curriculum Cycle. Currently, the teachers from the department are collecting professional literature, reviewing and updating curriculum maps. Additional highlights included reviewing Languages Other Than English (LOTE) requirements as part of the core curriculum.
  • At the high school, French 1 & 2 as well as Latin 4 will continue to be offered to students.
  • Language Labs are utilized by all students to improve speaking and listening skills. Teachers continue to receive training and share ideas. Last year was the first year for the Language Lab at the junior high school. The senior high school has an updated lab that is in use as well.
  • Reviewed sequence of courses for World Language Department.
  • Dual credit is under review through Mohawk Valley Community College. Additional meetings will take place regarding the dual credit for Level 4 students taking French and Spanish.
  • Reviewed Common Core and correlations to World Languages.
  • Mrs. Grimmer thanked the entire Language Department for all of their support of the program.

Received Library Report
  • Ms. Carrie Storm presented the Library Department report. The staffing was reviewed for each building in the district.
  • Edmodo was discussed. This is an innovative, free web-based service that ensures a safe environment for students and teachers to communicate.
• Elementary librarians have started teaching and facilitating DELTA reading this year.
• Amy Tallman and Adrianne Ciampi presented at the regional Library Leatherstocking Conference held in Vernon on October 28th.
• BOCES Media Service was discussed. Training is offered to classroom teachers. All teachers have access to this service.
• Librarians had the opportunity to attend our summer Curriculum Alignment Process (CAP) to stay informed of changes and updates in all curriculum areas.
• Ms. Storm also presented statistics on the usage of the high school library.

**Received Annual Report from Professional Development Specialist**

• Mrs. Sandy D’Onofrio presented highlights from the New Teacher Induction Program (NTIP). The highlights included the number of new teachers involved in the program. This year there are ten first year teachers and one social worker who are part of the NTIP. Additionally, there are four teachers changing tenure area and thirteen teachers changing grade level. Each teacher will receive a mentor.
• The New Teacher Orientation was held from August 18 - August 21 and August 29. The orientation includes three instructional days and one technology day. Teachers also attended a presentation by Harry and Rosemary Wong.
• New Teacher Induction days were discussed as they relate to the New Hartford Framework for Teaching. All participants are active in the process of learning best practices to use in the classroom on a daily basis.
• Keys to a successful mentoring program were presented to the committee. Examples were provided on what is done to provide a high level of support to our new teachers.

**Received Update on Testing Resolution**

• The Staffing & Curriculum Committee will investigate information to incorporate into a resolution in response to the proposed mandated field testing that is under review by the New York State Board of Regents. Additional information will be discussed and presented to the Board of Education for review.

Next meeting for Staffing & Curriculum Committee: January 26, 2015 at 4:00 in the Bradley Library

Meeting adjourned by Mrs. Philipson at 5:00 pm
New Hartford Central School District
Budget and Finance Committee Minutes
December 10, 2014
12:00 noon

Members Present:  Mrs. Lisa Philipson
                 Mrs. Pam King
                 Mr. Paul Piotrowski

Others Present:  Mrs. Mary Mandel
                 Mr. Robert Nole

Call to Order:  Mrs. Philipson called the meeting to order at 12:05 p.m.

Forecast on Major Factors Affecting Budget:
Mrs. Mandel reported to the committee on the many factors that affect the school budget. Some of these include: preliminary review of state aid, PILOT Agreements, salaries and benefits, BOCES services, special education budget, plans for debt service, technology, safety initiatives and curriculum development cycle. She also reviewed the financial benefits associated with utilizing cooperative shared services for technology, bidding, utilities and fuel.

Property Tax Cap Review:
Mrs. Mandel explained that each school district must follow an eight step formula to calculate its individual tax levy limit. She indicated that some of the information necessary to calculate the formula is still unavailable from New York State. Additional details will be communicated to the committee as they become available.

Veteran’s Tax Exemption:
The committee reviewed and discussed the Veteran’s Tax Exemption legislation. This legislation was opposed by the New York State School Board Association. While recognizing that the veterans are deserving of respect and gratitude, the New York State School Board Association is concerned that this shifts the burden onto other local taxpayers. Also, since there is no income limit on those who receive the exemption, providing this benefit increases the property taxes for the others in the community (including those on fixed incomes, unemployed, or with disabilities.) The estimated increase in tax rate for other, non-veteran taxpayers in this District would be 1.4%. The committee is recommending that no further action be taken on this exemption.

Tax Certiorari Planning:
Mrs. Mandel distributed and reviewed the proposed Tax Certiorari Bond Resolution, borrowing timetable, and maturity schedule. It is recommended that the Bond Resolution be presented to the Board of Education for approval at their December 16, 2014 meeting.

Adjournment:
The meeting was adjourned at 1:10 p.m.
NAME: Vincent Nesci

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROVISIONAL APPOINTMENT: December 17, 2014

HOURLY RATE: $12.82

JOB TITLE: bus driver

OLD TITLE:

OLD RATE:

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR: Sharon Merkel who retired

HOURS PER DAY: 4 hours per day

BACKGROUND: Mr. Nesci is currently a substitute bus driver for the District.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413

Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Kathleen Harvey

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: December 17, 2014

HOURLY RATE: $16.11

JOB TITLE: substitute school nurse

OLD RATE:

OLD TITLE:

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Ms. Harvey recently retired as a nurse from Mohawk Valley Psychiatric Center after 31 years.

C: Sharie Arnold
BOND RESOLUTION DATED December 16, 2014

A BOND RESOLUTION OF THE NEW HARTFORD CENTRAL SCHOOL DISTRICT, ONEIDA COUNTY, NEW YORK, AUTHORIZING THE ISSUANCE OF $2,681,138 SERIAL BONDS TO FINANCE THE PAYMENT OF TAX CERTIORARI CLAIMS AGAINST THE SCHOOL DISTRICT.

BE IT RESOLVED, by affirmative vote of no less than two-thirds of the total voting strength of the Board of Education of the New Hartford Central School District, Oneida County, New York, (the “School District”) as follows:

Section 1. The School District is hereby authorized to pay tax certiorari claims against the School District, resulting from a court order on proceedings brought pursuant to Article Seven of the New York Real Property Tax Law, in an amount that is more than five percent (5%) of the School District real property tax levy for the year in which payment is to be made, at an estimated maximum cost of $2,981,138, and to issue an aggregate $2,681,138 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid class of objects or purposes.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid object or purpose is $2,981,138, said amount is hereby appropriated therefore and the plan for the financing thereof is as follows:

(a) the issuance of up to $2,681,138 serial bonds (the "Bonds") of the School District authorized to be issued pursuant to this bond resolution and the Local Finance Law; and

(b) the appropriation and expenditure of up to $300,000 from the School District’s tax certiorari reserve and reserve for liability claims, which is hereby authorized.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of specific objects or purposes is twenty (20) years, pursuant to subdivision 33-a(c) of paragraph (a) of Section 11.00 of the Local Finance Law. The proposed maturity of the Bonds will be in excess of five years.

Section 4. The temporary use of available funds of the School District, not immediately required for the purpose or purposes of which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution.

Section 5. The Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the School District, payable as
to both principal and interest by a general tax upon all the real property within the
School District without legal or constitutional limitation as to rate or amount.

Section 6. The faith and credit of the School District are hereby
irrevocably pledged to the punctual payment of the principal of and interest on the
Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and
provision shall be made annually in the budget of the School District by appropriation for
(a) the amortization and redemption of the Bonds and any bond anticipation notes to
mature in such year, and (b) the payment of interest to be due and payable in such
year.

Section 7. Subject to the provisions of this resolution and of the Local
Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00
to 63.00, inclusive, of the Local Finance Law, the power to authorize the issuance of
and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds
herein authorized, including renewals of such notes, and the power to prescribe the
terms, form and contents of the Bonds, and any bond anticipation notes, and the power
to sell and deliver the Bonds and any bond anticipation notes issued in anticipation of
the Bonds, and the power to issue Bonds providing for substantially level or declining
annual debt service, is hereby delegated to the to the President of the Board of
Education, the chief fiscal officer of the School District.

Section 8. The validity of the Bonds and any bond anticipation notes
issued in anticipation of the Bonds may be contested only if:

a. such obligations are authorized for an object or purpose for
which the School District is not authorized to expend money, or

b. the provisions of law which should be complied with at the date
of the publication of this resolution or a summary hereof are not substantially
complied with, and an action, suit or proceeding contesting such validity is
commenced within twenty days after such publication, or

c. such obligations are authorized in violation of the provisions of
the Constitution.

Section 9. This resolution shall constitute a declaration of the School
District's "official intent" to reimburse expenditures of the aforesaid object of purpose
with proceeds of the Bonds or bond anticipation notes issued in anticipation of issuance
of the Bonds as required by Treasury Regulation Section 1.150-2. Other than as
specified in this resolution, no monies are, or are reasonably expected to be, reserved,
allocated on a long term basis, or otherwise set aside with respect to the permanent
funding of the objects or purposes described herein.

Section 10. The President of the Board of Education, as chief fiscal
officer of the School District, is hereby authorized to enter into an undertaking for the
benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the School District to provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12.

Section 11. The Board of Education hereby determines that the payment of the tax certiorari claim constitute a "Type II Action" (as defined in New York State Environmental Quality Review Act ("SEQRA") and is subject to no further review under SEQRA.

Section 12. This resolution which takes effect immediately, or a summary thereof, shall be published in the official newspapers of the School District, together with a notice of the School District Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.
STATE OF NEW YORK
 )
 ) SS.: 
COUNTY OF ONEIDA
 )

I, BETTY HEIL, District Clerk of the New Hartford Central School District, Oneida County, New York (the "School District"), DO HEREBY CERTIFY:

That I have compared the annexed abstract of the minutes of the meeting of the Board of Education of the School District, held on the ____ day of ________, 201__, including the resolution contained therein, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that the full Board of Education of the School District consists of seven (7) members; that _______ ( ) members of the Board of Education were present at such meeting; and, that _______ ( ) of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the School District this ____ day of _________, 201__.

________________________________________________________________________
Betty Heil, District Clerk,
New Hartford Central School District,
Oneida County, New York

(SEAL)