Regular Meeting of the Board of Education
Bradley Elementary School Library
Tuesday, April 5, 2016 – 7:00 p.m.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Recognition of Visitors and Delegations
4. Approval of Minutes

   Regular Meeting – 3/15/16

5. Correspondence and Communications
6. Board Committee Reports

   Buildings, Grounds & Transportation Committee – 3/10/16
   Staffing & Curriculum Committee – 3/17/16
   Budget & Finance Committee – 3/23/16

7. New Business
   A. Personnel
      1. Resignation

         It is recommended that the resignation of Lori Hunt from the position of assistant modified girls’ track coach for the spring 2016 sports season be approved.
7. New Business – Personnel – Appointments (cont’d.)

2. Appointments

a. Substitute Teacher List

It is recommended that the following be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dana Percia</td>
<td>Chemistry 7-12</td>
</tr>
</tbody>
</table>

b. Tenure

It is recommended that the following be granted tenure, effective September 1, 2016:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tania Menendez-Aponte</td>
<td>World Language</td>
</tr>
<tr>
<td>Nickolas Buckley</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Kristin Dardano</td>
<td>Elementary</td>
</tr>
<tr>
<td>Alyssa Lewis</td>
<td>Psychology</td>
</tr>
<tr>
<td>Christine Luvera</td>
<td>Special Ed.</td>
</tr>
<tr>
<td>Rochelle Lynch</td>
<td>Elementary</td>
</tr>
<tr>
<td>Janice Murray</td>
<td>Library Media Specialist</td>
</tr>
<tr>
<td>Jenette Nichols</td>
<td>Elementary</td>
</tr>
<tr>
<td>Megan Owens</td>
<td>Elementary</td>
</tr>
<tr>
<td>Kelly Paul</td>
<td>English</td>
</tr>
<tr>
<td>Matthew Romanow</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Gina Totaro</td>
<td>Elementary</td>
</tr>
<tr>
<td>Jarrod Williams</td>
<td>English</td>
</tr>
</tbody>
</table>

c. Master Teacher

It is recommended that the following teachers be granted Master Teacher status, effective September 1, 2016:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashley Fox</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Andrew Goodelle</td>
<td>Reading &amp; Business &amp; Distributive Ed.</td>
</tr>
<tr>
<td>Thomas Krol</td>
<td>Science</td>
</tr>
<tr>
<td>Gregory Sopuski</td>
<td>Technology</td>
</tr>
</tbody>
</table>
7. **New Business – Personnel – Appointments (cont’d.)**

d. **Coaches**

It is recommended that the following coaches be appointed for the spring 2016 sports season:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Sport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christopher Moran</td>
<td>Unpaid Volunteer Asst. – JV Baseball</td>
</tr>
<tr>
<td>Daniel Jones</td>
<td>Head – Girls JV Lacrosse</td>
</tr>
<tr>
<td>Gina St. Croix</td>
<td>Head – Modified Girls Lacrosse</td>
</tr>
<tr>
<td>Madison Vitale</td>
<td>Asst. – Modified Girls Lacrosse</td>
</tr>
<tr>
<td>Katie Cooke</td>
<td>Asst. – Modified Girls Track</td>
</tr>
</tbody>
</table>

e. **School Monitor**

1. It is recommended that Melissa Kolb be appointed to the position of school monitor, effective April 6, 2016.

2. It is recommended that Dianna Scarafile be appointed to the position of school monitor, effective April 6, 2016.

f. **Substitute Bus Aide**

It is recommended that Sandra Kasky be appointed to the position of substitute bus aide, effective April 6, 2016, pending satisfactory clearance for employment by the State Education Department.

g. **Permanent Substitute School Nurse**

It is recommended that Kim Sullivan be appointed to the position of permanent substitute school nurse, effective April 6, 2016 through June 30, 2016.
7. New Business (cont'd.)

B. Recommendation to Establish Communications Club

It is recommended that a Communications Club be established at the Senior High School, according to Policy #6101 – Introduction of Extra Curricular Activities in the School System.

C. 2016-2017 Budget

It is recommended that the budget for the 2016-2017 school year be adopted in the amount of $50,380,171.

D. 2016-2017 Property Tax Report Card

It is recommended that the 2016-2017 Property Tax Report Card be approved.

E. Treasurer's Reports

It is recommended that the February 29, 2016 Treasurer's Reports be accepted.

F. Budget Transfers

It is recommended that the Budget Transfers effective February 29, 2016 be approved.

G. Resolution of Condolence

"The Board of Education of the New Hartford Central School District records with sorrow the passing of former bus driver, Rodger Reynolds.

RESOLVED, that the Board of Education express its sincere sympathy to the family of Rodger Reynolds and that this resolution be spread upon the records of the district and a copy sent to the family”.

H. Committee on Pre-School Special Education (CPSE)

The recommendations from the Committee on Pre-School Special Education's meetings of March 4, 2016 (7) and March 11, 2016 (2) are presented for approval.
7. New Business (cont'd.)

I. Committee on Special Education (CSE)

The recommendations from the Committee on Special Education's meetings of March 10, 2016 (8), March 14, 2016 (3), March 15, 2016 (7), March 16, 2016 (8), March 17, 2016 (6), and March 21, 2016 (9) are presented for approval.

J. 504 Committee

The recommendations from the 504 Committee's meetings of March 7, 2016 (9), March 14, 2016 (1) and March 17, 2016 (4) are presented for approval.

8. Other Business

- Legislative Update and Ongoing Board Strategy

9. Proposed Executive Session Subject to Board Approval

10. Adjournment
**Members Present:** Mrs. Coombs, Mr. Flemma, Mr. Jadhon, Mrs. King, Mrs. Philipson, Mr. Piotrowski

**Excused:** Mr. Stephens

**Others Present:** Mr. Nole, Mr. Hyde, Mrs. Mandel, Mrs. Heil

The meeting was called to order at 7:00 p.m. by Board of Education President, Mr. Piotrowski.

**Pledge of Allegiance**

Following the Pledge of Allegiance, Board of Education President, Mr. Piotrowski asked the attendees to remain standing for a moment of silence for the recent passing of Dr. James A. Meyer, former Superintendent of Schools.

**Recognition of Visitors and Delegations**

No one wished to address the Board.

- **Presentation of DELTA STEM Project – Kathy Donovan**

  Led by teacher Mrs. Kathy Donovan, a Sphero presentation was given by three elementary students in the DELTA STEM program.

**Approval of Minutes**

Mr. Flemma moved and Mrs. Coombs seconded that the minutes of the *Regular Meeting of February 23, 2016* be approved.

Ayes 6, nays 0, motion carried.

**Correspondence and Communications**

Mr. Nole referenced an addendum to the agenda that was distributed.

**Board Committee Reports**

- **Budget & Finance Committee – 2/10/16**

  Mrs. Coombs reported: The committee met to review the second quarter reports, the major factors affecting the budget, the Governor’s proposal on state aid for the 2016-2017 school year and the property tax levy limit.

- **Budget & Finance Committee – 2/25/16**

  Mrs. Coombs reported: The committee met to receive an overview of the 2016-2017 budget, the property tax levy limit and to receive a tax certiorari update.
New Business

A. Personnel

1. Retirement Resignation/Resignations

   a. Mrs. Coombs moved and Mrs. King seconded that the retirement resignation of Janice Stelzer from the position of teacher aide be accepted, with deep regret, effective June 30, 2016.

      Ayes 6, nays 0, motion carried.

   b. Mrs. Philipson moved and Mrs. Coombs seconded that the resignation of Mary Bowee from the position of teacher aide be accepted, effective March 4, 2016.

      Ayes 6, nays 0, motion carried.

   c. Mrs. King moved and Mr. Jadhon seconded that the resignation of Cynthia Obernesser from the position of school monitor be accepted, effective March 10, 2016.

      Ayes 6, nays 0, motion carried.

   d. Mrs. Coombs moved and Mrs. King seconded that the resignation of Cheryl Calenda from the position of school monitor be accepted, effective March 8, 2016.

      Ayes 6, nays 0, motion carried.

2. Appointments

   a. Substitute Teacher List

      Mr. Fleemma moved and Mrs. King seconded that the following be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:

      Lisa Czarnocki    Social Studies 7-12
      Tammy Thomas     Uncertified
      James McQuinn    Uncertified
      Gail Massello    Uncertified
      Michael Ferris   Uncertified

      Ayes 6, nays 0, motion carried.
b. Substitute Teacher Aide/Substitute School Monitor/
   Substitute Office Specialist I

Mrs. Coombs moved and Mr. Flemma seconded that Ilona Taub
be appointed to the substitute positions of teacher aide, school
monitor and office specialist I, effective March 16, 2016, pending
satisfactory clearance for employment by the State Education
Department.

Ayes 6, nays 0, motion carried.

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c. Substitute Teacher Aide/Substitute School Monitor

1. Mrs. Coombs moved and Mrs. Philipson seconded that
   Myrheiieh O’Donnell be appointed to the substitute positions
   of teacher aide and school monitor, effective March 16, 2016,
   pending satisfactory clearance for employment by the State
   Education Department.

   Ayes 6, nays 0, motion carried.

2. Mrs. Coombs moved and Mrs. Philipson seconded that
   Rebecca Klossner be appointed to the substitute positions of
   teacher aide and school monitor, effective March 16, 2016,
   pending satisfactory clearance for employment by the State
   Education Department.

   Ayes 6, nays 0, motion carried.

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d. Coaches

Mrs. Philipson moved and Mrs. King seconded that the following
coaches be appointed for the spring 2016 sports season.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Sport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicholas Levanti</td>
<td>Asst. Boys JV Lacrosse</td>
</tr>
<tr>
<td>Paul Vitagliano</td>
<td>Head Boys Modified Lacrosse</td>
</tr>
<tr>
<td>Daniel Pierson</td>
<td>Head Boys Varsity Tennis</td>
</tr>
<tr>
<td>Cassandra White</td>
<td>Asst. Girls Varsity Track</td>
</tr>
</tbody>
</table>

Ayes 6, nays 0, motion carried.

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B. Resolution for Bus Purchase

Mrs. Coombs moved and Mrs. King seconded that the school bus
propo**nent** be approved for submittal to the voters on May 17, 2016.
This proposition authorizes the purchase of school buses according to
the district’s school bus replacement schedule.

Ayes 6, nays 0, motion carried.
C. Resolution for Capital Project Proposition

Mrs. Coombs moved and Mrs. King seconded that the resolution for a capital project proposition be approved for submittal to the voters on May 17, 2016.

Ayes 6, nays 0, motion carried.

D. Treasurer’s Reports

Mrs. Coombs moved and Mr. Jadhon seconded that the January 31, 2016 Treasurer’s Reports be accepted.

Ayes 5, nays 1 (Mr. Flemma), motion carried.

E. Revenue and Expense Reports

Mrs. Coombs moved and Mrs. Philipson seconded that the October, November and December, 2015 Revenue and Expense Reports be accepted.

Ayes 5, nays 1 (Mr. Flemma), motion carried.

F. Budget Transfers

Mrs. Coombs moved and Mr. Philipson seconded that the Budget Transfers effective January 31, 2016 be approved.

Ayes 6, nays 0, motion carried.

G. Committee on Special Education (CSE)

Mr. Jadhon moved and Mrs. King seconded that the recommendations from the Committee on Special Education’s meetings of February 12, 2016 (1) and March 1, 2016 (2) be approved.

Ayes 5, nays 0, abstain 1 (Mr. Flemma), motion carried.

H. Board of Voter Registration 2015-2016

Mrs. Coombs moved and Mr. Flemma seconded that the following persons be appointed to the 2016-2017 Board of Voter Registration: Sylvia Carlo, Ellie Jones, and Betty Heil.

Ayes 6, nays 0, motion carried.
I. Voter Registration Dates 2016

Mrs. Philipson moved and Mrs. King seconded that the following dates/locations be approved for voter registration for the May 17, 2016 Annual Budget Vote:

Thursday, May 5, 2016 3:00 – 7:00 p.m.
High School Lobby

Saturday, May 7, 2016 9:00 a.m. – 1:00 p.m.
High School Lobby

Monday, May 9, 2016 3:00 – 7:00 p.m.
High School Lobby

Ayes 6, nays 0, motion carried.

J. 2016-2017 School Calendar

Mr. Flemma moved and Mrs. Philipson seconded that the 2016-2017 school calendar be adopted.

Ayes 6, nays 0, motion carried.

K. Resolutions of Condolence

1. Mrs. Coombs moved and Mrs. King seconded that the following resolution be adopted:

"The Board of Education of the New Hartford Central School District records with sorrow the passing of former Superintendent of Schools, Dr. James A. Meyer.

RESOLVED, that the Board of Education express its sincere sympathy to the family of Dr. James A. Meyer and that this resolution be spread upon the records of the district and a copy sent to the family."

Ayes 6, nays 0, motion carried.

2. Mrs. Coombs moved and Mrs. Philipson seconded that the following resolution be adopted:

"The Board of Education of the New Hartford Central School District records with sorrow the passing of former Secretary, Phyllis B. Smith.

RESOLVED, that the Board of Education express its sincere sympathy to the family of Phyllis B. Smith and that this resolution be spread upon the records of the district and a copy sent to the family."

Ayes 6, nays 0, motion carried.
Other Business

- Legislative Update and Ongoing Board Strategy

  No report was given.

- Review of Board of Education Policies:
  - #2000 – Bylaws of the Board of Education
  - #2002 – Board of Education Standards of Conduct

Discussion ensued regarding the review of the above two Board of Education policies. The Board requested that Mr. Nole obtain model policies for both of the above from the Policy Development Service at Madison-Oneida BOCES. Once the information is received, the Policy Committee will then convene to review the policies and report back to the Board of Education with any recommendations.

Executive Session

Mrs. Coombs moved and Mrs. King seconded that the Board go into Executive Session at 8:09 p.m. for the purpose of discussing the employment history of particular persons and collective negotiations with the New Hartford Administrators’ Association.

Ayes 6, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 8:52 p.m.

Adjournment

Mrs. Coombs moved and Mrs. Philipson seconded that the meeting be adjourned at 8:53 p.m.

Ayes 6, nays 0, motion carried.

Respectfully submitted,

Betty Heil, Clerk
NEW HARTFORD CENTRAL SCHOOL DISTRICT
BUSINESS OFFICE
29 Oxford Road
New Hartford, NY 13413

MARY B. MANDEL
Assistant Superintendent
For Business Affairs
Phone: 315-624-1202
Fax: 315-624-1265

TO: Robert J. Nole
Superintendent of Schools

FROM: Mary B. Mandel
Assistant Superintendent for Business Affairs

RE: Board Agenda

DATE: March 14, 2016

Enclosed please find minutes from the March 10, 2016 Buildings, Grounds and Transportation Committee meeting for approval at the April 5, 2016 Board of Education Meeting.

MBM:rak
Enclosures
NEW HARTFORD CENTRAL SCHOOL DISTRICT
BUILDINGS, GROUNDS AND
TRANSPORTATION COMMITTEE
MINUTES

March 10, 2016

Members Present: Mr. Ed Flemma, Chair

Others Present: Mrs. Mary Mandel
Mr. Robert Nole
Mr. Andy Morgan
Mr. John Banek

Mr. Flemma called the meeting to order at 12:02 p.m.

Review Fire Inspection:
Mr. Morgan distributed and reviewed a summary report for the annual fire inspection. The inspection took place during the month of February 2016. The District passed the inspection with a few minor non-conformities which will be corrected prior to the due date submission to the State Education Department of April 2016.

Safety Update:
- **Carbon monoxide detectors:** In following through with a State Education requirement, the District furnished and installed 29 detector/alarm units in the District buildings during the month of February 2016.
- **File review:** Joe Muller from BOCES is in the process of reviewing the district’s safety files to ensure the district is in compliance and up to date in all areas.
- **Incident response training:** Mr. Banek reported that he has worked closely with the BOCES Safety Office to provide incident response training for faculty and staff during the months of December 2015 and January 2016 district wide. It was requested that he schedule training for the bus garage and business office staff.
- **Safety grant review:** On behalf of the district, Mr. Morgan coordinated and submitted an application for the “2016 School Safety Excellence Award.” This award program is sponsored by Utica National Insurance Company to recognize the excellent safety practices and loss prevention strategies utilized by participating school districts. Award winners will be announced by April 18, 2016. The New Hartford Central School District was a recipient of this award in 2015 at the Titanium level with honors. We also received $500 to purchase additional safety related equipment.

Batting Cage Donation:
The District has received a one hundred percent donation from the baseball boosters of a semi-permanent batting cage and foundation posts. The baseball booster club and the District are working together to determine a location for placement.

Bradley Roof Update:
Mr. Morgan provided an update on the roof leak that occurred in February at Bradley Elementary School. As of February 21, 2016 the contractor completed a temporary roof membrane. Mr. Morgan is working with the District’s insurance carrier and insurance adjuster compiling costs associated with the leak to complete the claim.

Adjourned:
The meeting was adjourned at 12:40 p.m.

The next Buildings, Grounds and Transportation Committee meeting will be Thursday, April 14, 2016 at noon in the District Conference Room.
New Hartford Central School District  
Staffing & Curriculum Meeting  
March 17, 2016  
4:00 p.m.

**Members Present:** Lisa Philipson, Ed Fleemma, Pamela King

**Others Present:** Paul Piotrowski, Allen Hyde, Margaret Weber, TJ McAvaney, Mike Amante

**Excused:** Robert Nole

**Call to Order:** by Lisa Philipson at 3:58 pm

**Received Occupational Education Department Report**
Highlights presented by: Margaret Weber  
Newsletters were shared with the committee.  
The department is in its second year in curriculum cycle - highlights include:
  - Participation on STEAM Committee
  - Continuing to do Hour of Code
  - Implement two MVCC Business courses- Accounting and Introduction to Business
  - Implemented coding into Computer Application course - This is a required course. The curriculum map was updated last summer. Additional work will be done to continue with additional updates.
  - Makey Makey Boards have been purchased
  - PLTW updated modules
  - Furniture has been updated
  - Alternative Energy Club - Working on car for upcoming competition

**Additional highlights as follows:**
  - AP Computer Science Principles - Students can now take the AP exam at the end of the course.
  - Mrs. Weber will be retiring at the end of this school year.
  - Mr. Amante shared what has been done in computer applications with coding.

**Received Music Department Report**
Highlights presented by: TJ McAvaney  
Shared events such as:
  - Musical - *Chicago*
  - Best community designation - criteria in selection process
  - Marching Band: Third this year in competition
  - Annual Veterans’ Day Program
  - Five New Hartford students were selected to the All-State Music Festival
• Junior and Senior High Jazz Bands participated in the Oneida and New Hartford Jazz Festivals - Gold rating awards were received
• The Bradley band and orchestra will participate in the Music in the Parks Festival competition in mid-May at Darien Lake.

Received Report on Teacher Recruitment Plans
Mr. Hyde presented the plans for the 2016-2017 school year. The report also included information regarding department chair and assistant department chairs that are expiring. The positions have been posted and interviews will be taking place soon. These include: Family and Consumer Science, World Language, Business and Science.

Meeting was adjourned at 5:27 by Lisa Philipson.

The next meeting will be held on Tuesday, April 19, 2016 at 4:00 pm in the Bradley Library.
TO: Robert J. Nole  
Superintendent of Schools

FROM: Mary B. Mandel  
Assistant Superintendent for Business Affairs

RE: Board Agenda

DATE: March 24, 2016

Enclosed please find minutes from the March 23, 2016 Budget and Finance Committee Meeting/Budget Workshop for approval at the April 5, 2016 Board of Education Meeting.

MBM: rak  
Enclosures
New Hartford Central School District
Budget and Finance Committee/Budget Workshop
Minutes
March 23, 2016

Members Present:  
Mr. John Jadhon  
Mrs. Pam King

Others Present:  
Mr. Robert Nole  
Mrs. Mary Mandel  
Mr. Allen Hyde  
Mr. Paul Piotrowski  
Mr. Ed Flemma  
Mrs. Lisa Philipson  
Mr. Jim Stephens

Call to Order: Mr. Jadhon called the meeting to order at 5:00 p.m.

2016-2017 Budget Presentation:  
Mrs. Mandel reviewed the 2016-2017 budget. The presentation included details on the significant factors that make up the changes in the proposed budget. She also reviewed multi-year planning that has assisted the district during the budget development process such as cost containment initiatives, continued support of the curriculum and instructional needs, technology purchases, safety, health insurance, and continuation of the bus replacement plan to ensure the safety of our students. The proposed health insurance increase of six percent is below national trend and the result of mitigating factors that have been implemented to help keep increases below national trend. Mrs. Mandel indicated that the three part budget provides details associated with the administrative component of the budget, the program (instructional related) component and the capital component. The budget presents an increase in spending of 1.9%. This follows a seven year average budget increase of approximately $530,000 or 1.2%.

Revenue Projections:  
The property tax levy limit increase for 2016-2017 is $234,094 or 0.69% as reviewed by the Budget and Finance Committee in February and March. There was discussion regarding the low tax levy increase and the hope that state aid in the form of general operating aid and removal of the Gap Elimination Adjustment will be restored to help mitigate high levy increases in the future. This restoration will also assist the District in maintaining educational programs and fiscal health. The budget presents an increase in tax of 0.69%. The property tax report card was distributed and reviewed by the committee. It will be presented for approval at the April 5, 2016 Board of Education meeting.

Adjournment:  
The meeting was adjourned at 6:20 p.m.
Name: Dana Percia

Address: 

Position: Certified Per Diem Substitute Teacher

Educational Background:
Master of Arts in Adolescent Education - SUNY Empire State College - August 2015
Bachelor of Science in Chemistry - Utica College - December 2009

Education Experience:
Adjunct Instructor of Chemistry and Mathematics - MVCC/January 2016 - Present
Adjunct Instructor of Mathematics - HCCC/August 2015 - December 2015
Instructional Support Assistant - Mathematics/Chemistry - SUNY PI/ March 2014-Present

Certification Status:

<table>
<thead>
<tr>
<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
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<tbody>
<tr>
<td>Chemistry 7-12 Initial Certificate</td>
<td>11/18/2015</td>
<td>1/31/2021</td>
</tr>
</tbody>
</table>

Effective Date Pending Board of Education approval:
April 6, 2016

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $78.00 per day

March 21, 2016
NEW HARTFORD SPRING COACHES RECOMMENDATIONS
2016

I have reviewed the following list of coaches, they are deemed compliant (certified) in accordance with New York State coaching license requirements.

Director of Athletics

Date

BASEBALL

JV Unpaid Volunteer Ass’t

Christopher Moran

LACROSSE – GIRLS

JV
Daniel Jones
Head Modified
Gina St. Croix
Ass’t Modified
Madison Vitale

TRACK – GIRLS

Ass’t Modified
Katie Cooke

BOE 4.5.2016
<table>
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<tr>
<th>Coach</th>
<th>DOH</th>
<th>1st Aid</th>
<th>CPR</th>
<th>Phil/Prin.</th>
<th>Hlth Sci</th>
<th>Theory/Tech</th>
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<td>LACROSSE - GIRLS</td>
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<tr>
<td>Jones, Daniel</td>
<td>Apr-16</td>
<td>exp 3/18</td>
<td>exp 3/18</td>
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<td>exp 3/18</td>
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<td>TBC</td>
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<td>Vitale, Madison</td>
<td>Apr-16</td>
<td>exp 3/18</td>
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4.5.2016
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Christopher Moran

Address: 

Phone: 

Position: Coach: JV/Varsity Unpaid Volunteer Assistant Baseball

Educational Background: Graduate New Hartford High School

Experience: Head/Assistant Coach - 10 yrs, baseball, soccer, ice hockey youth programs
2013-2014 – Modified baseball Coach – NHCSD
2015 – present – Unpaid Volunteer Assistant Baseball

Certification Status: Temporary Coaching License

Salary Justification: Unpaid Volunteer

4.2016
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Daniel Jones

Address: 

Phone: 

Position: Coach: Girls JV Lacrosse

Educational Background: MVCC – Liberal Arts – 2005
SUNY Cortland – BS – Education – 2009
Emporia State University – MS – Education - Current

Experience: 2008 – present – Ass’t Modified Football – JFK, Utica
2011 – Head Boys Modified Lacrosse – JFK, Utica

Certification Status: Temporary Coaching License

Salary Justification: Step 5 Coach Salary Scale 6%
Approximately $ 2578

CC: Sheila Shaheen
4.2016
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Gina St. Croix

Address: 

Phone: 

Position: Coach: Head Girls Modified Lacrosse

Replacement for: Jim Caswell

Educational Background: SUNY Cortland – BSED – Health – 2007
SUNY Potsdam – MSED – Literacy - 2009


Certification Status: Temporary Coaching License

Salary Justification: Step 11 Coach Salary Scale 5%
Approximately $ 2398.00

CC: Sheila Shaheen
4.2016
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Madison Vitale

Address:

Phone:

Position: Coach: Ass’t Girls Modified Lacrosse

Replacement for: Amy Lamitie

Educational Background: MVCC – AS – ECD/CE - 2012
Utica College – BS – ECD/CE – Projected – May 2016

Experience: Played College Lacrosse and Soccer
U11 Coliseum Soccer Coach

Certification Status: Temporary Coaching License

Salary Justification: Step 4 Coach Salary Scale 4%
Approximately $ 1685.00

CC: Sheila Shaheen
4.2016
Name: Katie Cooke

Address: 

Phone: 

Position: Coach: Girls Assistant Modified Track

Replacement for: Lori Hunt

Educational Background: BA Elementary Education

Experience: 2014 – Present – Ass’t Varsity Field Hockey – NHCSD

Certification Status: Certified Teacher

Salary Justification: Step 4 Coaching Salary Scale 4 %
Approximately $1685

4.2016
CC: Sheila Shaheen
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Melissa Kolb

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: April 6, 2016

HOURLY RATE: $9.12

JOB TITLE: school monitor

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Hughes Elementary

REPLACEMENT FOR: Cheryl Calenda

HOURS PER DAY: 2 hours

BACKGROUND: Mrs. Kolb has been a substitute teacher aide and substitute school monitor for the District since 2014.

C: Shari Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Dianna Scarafile

ADDRESS: 

PHONE: 

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: April 6, 2016

HOURLY RATE: $9.12

TITLE: school monitor

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Bradley Elementary

REPLACEMENT FOR: Heather O’Donnell

HOURS PER DAY: 1 ½ hours

BACKGROUND: Mrs. Scarafile has been a substitute teacher aide and school monitor for the District since February 2014.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Sandra Kasky

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: April 6, 2016

HOURLY RATE: $9.11

JOB TITLE: substitute bus aide

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Mrs. Kasky has volunteered as a chaperone for Marching Band for ten years and has served on several committees for the implementation of the turf fields and the Meyer performing arts center.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Kim Sullivan
ADDRESS: 

PHONE: 

EFFECTIVE DATE OF PERMANENT APPOINTMENT: April 6, 2016
Through June 30, 2016

HOURLY RATE: $17.34

JOB TITLE: permanent substitute School Nurse

SCHOOL TITLE (if different): 

SCHOOL BUILDING ASSIGNMENT: Myles Elementary

REPLACEMENT FOR: Donna Jordan

HOURS PER DAY: 7 hours

BACKGROUND: Mrs. Sullivan has 8 years of nursing experience and is currently a substitute nurse for the District.

C: Sharie Arnold
To: Robert Nole  
Superintendent

From: Mark Benson  
Principal

Date: March 23, 2016

RE: Establishment of a New Club

I highly recommend the approval for the establishment of the New Hartford Communications Club at the Senior High School. The purpose of this club is to provide a service to the District and the Athletic Department by preparing content for and operating the new video screen and score board at Don Edick Field. In addition, this club will provide real world, hands on experience for any high school student with an interest in broadcasting, journalism, live streaming and or communications. This club meets the Board of Education requirements outlined in Policy #6101:

I. Special requests are occasionally presented to the Board of Education for the introduction of and funding of new extra-curricular programs into the school system. Such requests often emanate from special interest student and/or booster organizations.

II. In order to deal responsibly and systematically with such requests, the following practice will be followed:

a. The board of education will consider the introduction of a new extra-class activity only if the proposed new activity is compliant with such Board Policies and the Philosophy of The Board of Education.

The philosophy as stated in Policy #0010 indicates that the School Board believes that instructional programs should be designed to develop the following skills, abilities and attitudes among all youth. The Communication Club would specifically address the following items:

   a. All communication, reasoning and computational skills
   b. Curiosity and interest, which will lead to life-long learning

(315) 624-1214
33 OXFORD ROAD
NEW HARTFORD, NEW YORK 13413
newhartfordschools.org
d. An understanding of cross-disciplinary relationships and an appreciation for extracurricular learning resulting in an intellectual curiosity that extends beyond formal schooling.

o. Capability for identifying and further developing one’s interests and abilities.

b. Consideration will be given to the introduction of a new activity only if (1) a qualified, certified coach/advisor is available on a reasonably long-term basis, and (2) a reasonably large enough group of students wish to participate.

Mr. Thomas Krol, a science teacher and Coach within the district has agreed to advise the Communications Club. In addition to his teaching and coaching experience, Mr. Krol has several years’ experience operating the scoreboard for the Girls Basketball games. Several students have signed the attached petition indicating their interest in the Communications Club.

c. The Board of Education must be assured that proper funding is available to financially support the activity. Such funding must be within the school budget and proper budget code.

The district and community have already committed the most significant portion of funds needed for this club with the installation of the new video screen and scoreboard at Don Edick Field. There would be no cost for the advisor for the 15-16 school year. Upon successful completion of the first year the advisor would then receive a stipend for the 16-17 school year as per the Teacher’s Contract.

d. The Board establishes a Closed Forum for the District’s high school student organizations and requires such organizations to be directly related to the curriculum.

The activities of the Communications Club would provide strong connections to many areas of our existing curriculum including Journalism, Computer Applications, Theater, and many art classes.

Additional information about the club may be found on the attached request.

If you have any questions, please do not hesitate to contact me. Thank you.

Cc: Allen Hyde
    John Banek
    Thomas Krol
December 15, 2015

Mr. Mark Benson  
High School Principal  
New Hartford Central School  
33 Oxford Road  
New Hartford, NY 13304

Mr. Benson,

We respectfully ask that you please consider formally recommending to the Superintendent of Schools the development of a Communication Club here at New Hartford High School. We believe this will be an excellent opportunity on several levels for the students at New Hartford Central School.

First, the students of the communication club could provide a service to Mr. Banek of the Athletic Department by running the video screen for home varsity events. Second, having the time to work with the software, create graphics and gaining an understanding of the technology surrounding the video score board would give those of us interested in pursuing communications some practical experience. Additionally, this will tie in with NHCS Radio which many of us are a part of. We don’t believe we will need any additional equipment at this time other than an inexpensive green screen.

Thank you for your time and consideration.

Sincerely,