Regular Meeting of the Board of Education
Bradley Elementary School Library
Tuesday, April 19, 2016 - 7:00 P.M.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Recognition of Visitors and Delegations
4. Technology Presentation and Public Hearing on Smart Schools Bond Act - Preliminary Investment Plan - CJ Amarosa
5. Approval of Minutes - Regular Meeting of April 5, 2016
6. Correspondence and Communications
7. Board Committee Reports
8. New Business
   A. Personnel
      1. Resignation
         It is recommended that the resignation of Mary Mandel from the position of Assistant Superintendent for Business Affairs be accepted, effective July 1, 2016.
      2. Appointments
         a. Occupational Education Department Chair
            It is recommended that Gary VonDauber be appointed to the position of Occupational Education Department Chair, effective July 1, 2016 through June 30, 2021.
8. New Business – Personnel – Appointments (cont’d.)

b. Substitute School Monitor/Substitute Teacher Aide I/Substitute Office Specialist I

It is recommended that Gineene Comito-Paulson be appointed to the substitute positions of school monitor, teacher aide I and office specialist I, effective April 20, 2016.

c. Teacher Aide I

It is recommended that Sarah Roberts be appointed to the position of teacher aide I, effective April 20, 2016.

d. Temporary School Monitor

It is recommended that Bonnie Murling be appointed to the position of temporary school monitor, effective April 20, 2016 through June 2, 2016.

e. Bus Driver

1. It is recommended that Vincent DelMastro be appointed to the position of bus driver, effective April 20, 2016.

2. It is recommended that Heather Thomas be appointed to the position of bus driver, effective April 20, 2016.

B. Adoption of BOCES Budget for 2016-2017

It is recommended that the Board of Education approves the tentative administration budget of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, in the amount of $3,537,982.00 for 2016-2017.

C. Election of BOCES Board Members

It is recommended that the Board of Education casts its votes for the slate of candidates as presented at the April 6, 2016 BOCES Annual Meeting.
8. New Business (cont'd.)

D. Revision to the 2016-2017 School Calendar

It is recommended that the 2016-2017 school calendar be revised to include an elementary parent/teacher conference day on Thursday, April 27, 2017.

E. Resolution of Condolence

It is recommended that the following be approved:

“The Board of Education of the New Hartford Central School District records with sorrow the passing of head nurse, Donna Jordan.

RESOLVED, that the Board of Education express its sincere sympathy to the family of Donna Jordan and that this resolution be spread upon the records of the district and a copy sent to the family.”

F. Cooperative Bidding Resolution

It is recommended that the Board of Education approves the district’s participation in a cooperative bid with Madison-Oneida BOCES during the 2016-2017 school year for the purchase of various types of computers and technology commodities.

G. Committee on Special Education (CSE)

The recommendations from the Committee on Special Education’s meetings of March 23, 2016 (8), March 29, 2016 (7), March 30, 2016, (3), March 31, 2016 (11) and April 1, 2016 (3) are presented for approval.

H. 504 Committee

The recommendations from the 504 Committee’s meetings of March 29, 2016 (2), March 30, 2016 (12), March 31, 2016 (1) and April 1, 2016 (2) are presented for approval.
9. Other Business
   - Legislative Update and Ongoing Board Strategy

10. Proposed Executive Session Subject to Board Approval

11. Adjournment
MEMBERS PRESENT: Mrs. Coombs, Mr. Flemma, Mr. Jadhon, Mrs. Philipson, Mr. Piotrowski, Mr. Stephens

EXCUSED: Mrs. King

OTHERS PRESENT: Mr. Nole, Mr. Hyde, Mrs. Mandel, Mrs. Heil

The meeting was called to order at 7:01 by Board of Education President, Mr. Piotrowski.

Pledge of Allegiance

Recognition of Visitors and Delegations

No one wished to address the Board.

Approval of Minutes

Mrs. Coombs moved and Mr. Stephens seconded that the minutes of the March 15, 2016 Regular Meeting be approved.

Ayes 6, nays 0, motion carried.

Correspondence and Communications

Mr. Nole distributed pictures of NHCSD graduate, Derek Bard as he is currently playing golf in the 2016 Masters Tournament. Mr. Nole also distributed achievement certificates from the New York State School Boards Association to Board of Education members Mrs. Coombs, Mr. Jadhon, and President Piotrowski. Mrs. King was also a recipient of an achievement award. He thanked the Board members for their ongoing training and dedication. Mr. Nole announced that this year’s Prince Charming Ball, sponsored by the New Hartford Foundation, is sold out. The event will take place on Saturday, April 16, 2016 at Harts Hill Inn. Mr. Piotrowski referenced an e-mail that he received from Mrs. King regarding a teacher’s attendance request for her children and that since it is governed by a Board of Education policy, the matter will be discussed by the Policy Committee.

Board Committee Reports

- Buildings, Grounds & Transportation Committee – 3/10/16

Mr. Flemma reported: The committee reviewed the summary report for the annual fire inspection. They received a safety update on carbon monoxide detectors, a file review, incident response training and a safety grant review. They discussed a batting cage donation and received an update on the Bradley roof.
- **Staffing & Curriculum Committee – 3/17/16**

  Mrs. Philipson reported: The committee received reports from the Occupational Education Department and the Music Department. In addition, the committee received a report on teacher recruitment plans.

- **Budget & Finance Committee – 3/23/16**

  Mr. Jadhon reported: Mrs. Mandel reviewed the 2016-2017 budget presentation with the committee as well as the revenue projections.

**New Business**

**A. Personnel**

1. **Resignation**

   Mr. Stephens moved and Mrs. Coombs seconded that the resignation of **Lori Hunt** from the position of assistant modified girls' track coach for the spring 2016 sports season be approved.

   Ayes 6, nays 0, motion carried.

2. **Appointments**

   a. **Substitute Teacher List**

      Mrs. Coombs moved and Mrs. Philipson seconded that the following person be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:

      | Name           | Certification   |
      |----------------|-----------------|
      | Dana Percia    | Chemistry 7-12  |

   Ayes 6, nays 0, motion carried.

   b. **Tenure**

      Mr. Stephens moved and Mrs. Coombs seconded that the following be granted tenure, effective September 1, 2016:

      | Name                             | Certification        |
      |----------------------------------|----------------------|
      | Tania Menendez-Aponte            | World Language       |
      | Nickolas Buckley                 | Mathematics          |
      | Kristin Dardano                  | Elementary           |
      | Alyssa Lewis                     | Psychology           |
      | Christine Luvera                 | Special Ed.          |
Rochelle Lynch  Elementary
Janice Murray  Library Media
Specialist
Jenette Nichols  Elementary
Megan Owens  Elementary
Kelly Paul  English
Matthew Romanow  Mathematics
Gina Totaro  Elementary
Jarrod Williams  English

Ayes 6, nays 0, motion carried.

c. Master Teacher

Mrs. Philipson moved and Mrs. Coombs seconded that the following teachers be granted Master Teacher status, effective September 1, 2016:

Ashley Fox  Mathematics
Andrew Goodelle  Reading & Business & Distributive Ed.
Thomas Krol  Science
Gregory Saposki  Technology

Ayes 6, nays 0, motion carried.

d. Coaches

Mr. Stephens moved and Mrs. Philipson seconded that the following coaches be appointed for the spring 2016 sports season:

Name:                Position/Sport:
Christopher Moran  Unpaid Volunteer Asst. – JV Baseball
Daniel Jones        Head – Girls JV Lacrosse
Gina St. Croix      Head – Modified Girls Lacrosse
Madison Vitale      Asst. – Modified Girls Lacrosse
Katie Cooke         Asst. – Modified Girls Track

Ayes 6, nays 0, motion carried.
e. **School Monitor**

1. Mrs. Coombs moved and Mrs. Philipson seconded that **Melissa Kolb** be appointed to the position of school monitor, effective April 6, 2016.

   Ayes 6, nays 0, motion carried.

2. Mrs. Coombs moved and Mrs. Philipson seconded that **Dianna Scaraflee** be appointed to the position of school monitor, effective April 6, 2016.

   Ayes 6, nays 0, motion carried.

f. **Substitute Bus Aide**

   Mr. Stephens moved and Mrs. Philipson seconded that **Sandra Kasky** be appointed to the position of substitute bus aide, effective April 6, 2016, pending satisfactory clearance for employment by the State Education Department.

   Ayes 6, nays 0, motion carried.

g. **Permanent Substitute School Nurse**

   Mr. Stephens moved and Mr. Flemma seconded that **Kim Sullivan** be appointed to the position of permanent substitute school nurse, effective April 6, 2016 through June 30, 2016.

   Ayes 6, nays 0, motion carried.

B. **Recommendation to Establish Communication Club**

   Mrs. Coombs moved and Mr. Jadhon seconded that a **Communications Club** be established at the Senior High School, according to Policy #6101 – Introduction of Extra Curricular Activities in the School System.

   Ayes 6, nays 0, motion carried.

C. **2016-2017 Budget**

   Mr. Stephens moved and Mrs. Coombs seconded that the **budget for the 2016-2017 school year** be adopted in the amount of $50,380,171.

   During the discussion phase, Mr. Flemma read the following statement and requested that it be added to the minutes:
"While the administration has done well following Board direction regarding budget development by staying within the tax cap, I cannot support this budget. I believe that Board direction regarding budget development is short sighted in two significant ways:

1. **Student Population Decreases and Budgets in Excess of Cost of Living Increases**
   - Given, the student population of NH has steadily decreased by 10% since 1998; and,
   - Given, budget increases year over year exceed the cost of living increase for our area during many years of economic hardship, it is my belief that the continuing development of budgets without the vision and attention required to understand our population demographics vs. budget increases is not sustainable into the future.

2. **Student Population Sub-Population Changes and Test Results**
   - Given, the make-up of our student population sub-groups are changing:
     - 5% Economically Challenged students in 1998 vs. 17% in 2015
     - 3% Students with Disabilities in 1998 vs. 9% in 2015; and,
   - Given, these sub-populations of students, that now equal 1 in 4 students and growing, are struggling to make test grades at the State averages of their peer groups; and,
   - Given, our General Education student population regularly has test results in the top 15% of their State peer group; I believe that the vision and attention to realigning the resources necessary within the budget to give our sub-populations test results that equal those of our General Education population is not represented in the development of this budget.

I have attempted throughout the previous years of my service to the Board – through committees, workshops, and general board discussions – to point out these positions through the presentation of data and analysis of public NYSED information with the hope of identifying areas of opportunity to better serve our students and taxpayers with a strategic vision for the future. Unfortunately, it is my opinion that the 2016-2017 NHCS&D budget does not address that vision.

It is my sincere hope that the Board will use objective data analysis – no matter what the data shows – to drive our strategic thinking, the development of goals, and the development of budgets in the future in order that all students of NH, in all sub-populations, will receive the attention that ensures an equal NH education and that will not overburden our taxpayers."
Mrs. Coombs then requested that the following be entered into the minutes:

"I am not in agreement with Mr. Flemma’s comments. I believe that the district does use objective data and rigorous reflection in the form of the curriculum cycle and regular reviews to determine how and where resources are deployed. Our decisions are data-driven. Our resources are allocated to reflect the needs of a diverse population of students and I reject the notion that services for one student population must come at the expense of another. We value all of our students, and address their needs. In the face of significantly reduced state aid, increasing mandates and radical changes in curriculum, we have not cut our teaching staff or our programs, nor have we increased class sizes. In spite of what Mr. Flemma asserts, the overwhelming support of the budgets in the past years indicates that the community supports and continues to support the direction of the district and the efforts of the Board of Education, administration, teachers and staff to achieve the impressive results for which New Hartford is known. I, for one, am proud of what our teachers, administrators and students have achieved."

Ayes 5, nays 1 (Mr. Flemma), motion carried.

D. 2016-2017 Property Tax Report Card

Mr. Stephens moved and Mrs. Coombs seconded that the 2016-2017 property tax report card be approved.

Ayes 6, nays 0, motion carried.

E. Treasurer’s Reports

Mr. Stephens moved and Mrs. Philipson seconded that the February 29, 2016 Treasurer’s Reports be accepted.

Ayes 6, nays 0, motion carried.

F. Budget Transfers

Mrs. Coombs moved and Mrs. Philipson seconded that the February 29, 2016 Budget Transfers be approved.

Ayes 6, nays 0, motion carried.
G. Resolution of Condolence

Mrs. Philipson moved and Mr. Flemma seconded that the following resolution of condolence be adopted:

“The Board of Education of the New Hartford Central School District records with sorrow the passing of former bus driver, Rodger Reynolds.

RESOLVED, that the Board of Education express its sincere sympathy to the family of Rodger Reynolds and that this resolution be spread upon the records of the district and a copy sent to the family”.

Ayes 6, nays 0, motion carried.

H. Committee on Pre-School Special Education (CPSE)

Mrs. Coombs moved and Mr. Flemma seconded that the recommendations from the Committee on Pre-School Special Education’s meetings of March 4, 2016 (7) and March 11, 2016 (2) be approved.

Ayes 5, nays 0, abstain 1 (Mr. Flemma), motion carried.

I. Committee on Special Education (CSE)

Mrs. Coombs moved and Mr. Flemma seconded that the recommendations from the Committee on Special Education’s meetings of March 10, 2016 (8), March 14, 2016 (3), March 15, 2016 (7), March 16, 2016 (8), March 17, 2016 (6), and March 21, 2016 (9) be approved.

Ayes 5, nays 0, abstain 1 (Mr. Flemma), motion carried.

J. 504 Committee

Mr. Flemma moved and Mr. Jadhon seconded that the recommendations from the 504 Committee’s meetings of March 7, 2016 (9), March 14, 2016 (1) and March 17, 2016 (4), be approved.

Ayes 4, nays 0, abstain 2 (Mrs. Coombs and Mr. Flemma), motion carried.

Other Business

- Legislative Update and Ongoing Board Strategy

No report was given.
Executive Session

Mrs. Coombs moved and Mrs. Philipson seconded that the Board go into Executive Session at 7:54 p.m. for the purpose of discussing the employment history of particular persons.

Ayes 6, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 8:10 p.m.

Adjournment

Mrs. Coombs moved and Mr. Philipson seconded that the meeting be adjourned at 8:11 p.m.

Ayes 6, nays 0, motion carried.

Respectfully submitted,

Betty Heil, Clerk
To: Robert Nole
From: Allen E. Hyde
Date: April 6, 2016
Subject: Recommendation for Occupational Education Department Chair

On behalf of the principals and the selection committee, it is my pleasure to recommend Mr. Gary VonDauber as chairperson of the Occupational Education Department in the New Hartford Central School District. Department chairs serve a five-year term. The term shall begin on July 1, 2016 and expire on June 30, 2021. Mrs. Margaret Weber has served as the chair for the last eight years and is retiring at the end of this school year. Accordingly, the position was posted. Four candidates submitted letters of interests.

On March 31, 2016 interviews were conducted. Present at the interview were Principal Mark Benson, Assisant Superintendent for Curriculum and Instruction Allen Hyde, Dean of Students, Elisabeth Relyea, Teacher, Jeff Knapp, and Teacher, James DeRollo. Mr. VonDauber shared his vision for the next five years for the department. He also shared opportunities for growth. Mr. VonDauber has served as the Assistant Department Chair since 2008 and has taught in the District since 2006.

It is without reservation that I recommend Mr. Gary VonDauber for 5-year term as department chair for the occupational education department at New Hartford Central School.

Cc: Mark Benson
   Richard Hunt
   Elisabeth Relyea
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413

Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Gineene Comito-Paulson

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROVISIONAL APPOINTMENT: April 20, 2016

HOURLY RATE: $9.00 / $9.11 / $9.94

JOB TITLE: substitute school monitor, teacher aide, Office specialist 1

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Ms. Comito-Paulson owned and operated a daycare center, worked as a childcare director at UCP and was a program director at Eastern Star Daycare.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1285

NAME: Sarah Roberts

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: April 20, 2016

HOURLY RATE: $10.12

JOB TITLE: Teacher Aide I

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Myles

REPLACEMENT FOR: Lisa Greico

HOURS PER DAY: 5 hours per day

BACKGROUND: Mrs. Roberts is currently a substitute teacher aide in this position and the only bidder.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Bonnie Murling

ADDRESS:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: April 20, 2016
Through June 2, 2016

HOURLY RATE: $9.12

JOB TITLE: Temporary school monitor

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Bradley Elementary

REPLACEMENT FOR:

HOURS PER DAY: 1 hour / Thursdays

BACKGROUND: Mrs. Murling was the temporary school monitor for the band and orchestra this year.

C: Sharie Arnold
NAME: Vincent DelMastro

ADDRESS:

PHONE:

EFFECTIVE DATE OF PERMANENT APPOINTMENT: April 20, 2016

HOURLY RATE: $13.00

JOB TITLE: Bus Driver

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR:

HOURS PER DAY: 4.25 hours

BACKGROUND: Mr. DelMastro is currently a substitute bus driver for the District.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413

Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Heather Thomas

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: April 20, 2016

HOURLY RATE: $13.00

TITLE: bus driver

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different): Transportation

SCHOOL BUILDING ASSIGNMENT:

REPLACEMENT FOR:

HOURS PER DAY: 4.25 hours

BACKGROUND: Ms. Thomas is currently a substitute bus driver for the District.

C: Sharie Arnold
To: Clerks of Boards of Education
From: Deborah Kimball, Clerk of the Board
Date: April 1, 2016
Subject: 1. Resolution for the Election of Cooperative Board Members
          2. Resolution for the Adoption of the BOCES Tentative Administration Budget

At the April 19th meetings in each component district, the Boards of Education will cast votes for four seats on the Cooperative Board. We provided notification on March 23rd of the slate of candidates to all the members of the Boards of Education.

The election of Cooperative Board members is to occur by resolution. The official ballot and the certification statement are enclosed. One vote for each vacant board position may be cast, and the winning candidates receiving a plurality of the votes cast will be elected. In keeping with the 1993 legislation, each component school district is to provide my office with its completed ballot no later than one business day after the election. Rather than delivering the documents in person, you may prefer to send a fax (223-4704) to me on April 19th. If you do send a fax, please mail the hard copies to me as well.

Also on April 19th, the members of the Boards of Education of each component school district are to adopt a public resolution which approves or disapproves the BOCES tentative administration budget in the amount of $3,537,982.00. If the resolutions adopted by the boards of education of a majority of the component districts approve the tentative administration budget, the BOCES may adopt the tentative administration budget without modification. Copies of the tentative budgets were sent to component board members on March 18, 2016.

Each component district is to provide my office with a resolution either approving or disapproving the BOCES tentative administration budget no later than one business day after the adoption of such resolution. A resolution on the budget has been included on the certification statement which can be faxed to me. Again, hard copies should be mailed to my office as well.

Thank you for your assistance. Please feel free to call my office at 793-8558 should you have any questions.

C: Presidents of Boards of Education
Superintendents of Schools
Cooperative Board Members
I, ____________________________, District Clerk of the
________________________________________ School District, do
hereby certify that at a public meeting held on April 19, 2016, the Board of
Education of the __________________________ School District
adopted the following two resolutions:

RESOLUTION NO. 1

WHEREAS, the BOCES tentative administration budget is adopted by public
resolution; and

WHEREAS, copies of the tentative administration, capital and program budgets
were received on March 21, 2016 and an information meeting was presented at
Oneida BOCES on April 6, 2016.

(Vote by making an X in one of the boxes below.)

NOW THEREFORE BE IT RESOLVED, that the Board of
Education APPROVES the tentative administration budget
Of the Board of Cooperative Educational Services, Sole
Supervisory District of Oneida, Herkimer and Madison
Counties, in the amount of $3,537,982.00 for 2016-2017.

NOW THEREFORE BE IT RESOLVED, that the Board of
Education DISAPPROVES the tentative administration
budget of the Board of Cooperative Educational Services,
Sole Supervisory District of Oneida, Herkimer and Madison
Counties, in the amount of $3,537,982.00 for 2016-2017.
RESOLUTION NO. 2

WHEREAS, the election of Cooperative Board members is to occur by resolution; and

WHEREAS, notification was received on March 23rd of the slate of candidates, and an information meeting was presented at Oneida BOCES on April 6th.

NOW THEREFORE BE IT RESOLVED, that the Board of Education casts its vote(s) in the annual election of members of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, for the person or persons indicated on the attached ballot.

(Signature)
Vote by marking an X in the box below.

To fill the vacancy caused by the expiration of the term of Mr. Gary P. Nelson, the supervisor of the Cooperatives, Educational Services, for a three-year term, please cast one vote for the three-year term.

To fill the vacancy caused by the expiration of the term of Mr. Michael Moore, (Honorary Parental Central School District), please cast one vote for a three-year term.

For the Board of Cooperative Educational Services, April 19, 2016, for the Board of Cooperative Educational Services, April 19, 2016.

Superintendent District: Oneida, Herkimer and Madison Educational Services, Sole Supervisory Cooperative Educational Services, for a member of the board of Cooperative Supervisory District: Oneida, Herkimer, and Madison Counties.

To fill the vacancy caused by the expiration of the term of Mr. Gary W. Porcelli, (Settlement Road, New Hartford, New York), for the Board of Cooperative Educational Services, April 19, 2016.

Superintendent District: Oneida, Herkimer and Madison Educational Services, for a member of the board of Cooperative Supervisory District: Oneida, Herkimer, and Madison Counties.

DR. GARY W. PORCELLI
MR. GARY P. NELSON
MR. MICHAEL MOORE
Vote by marking an X in the box below.

To fill the vacancy caused by the expiration of

2016-2019

Mr. Russell Stewart

Superintendent District of Oconto, Herkimer and
Cooperative Educational Services, Sole

Central School District, please cast one vote for
the term of Mr. Russell Stewart, Water Valley

2016

April 19, 2016

New Hartford Central School District
Ballot of the
# NEW HARTFORD CENTRAL SCHOOL DISTRICT
## School Calendar 2016 – 2017

### SEPTEMBER 2016
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In case emergency days are exceeded before April 17, 2016, the following days would be used in this order: April 17, 18, 19, 20, & 21, 2017.

(03/15/16)
(Revised 4/19/16)
NEW HARTFORD CENTRAL SCHOOL DISTRICT
BUSINESS OFFICE
29 Oxford Road
New Hartford, NY 13413

MARY B. MANDEL
Assistant Superintendent
For Business Affairs
Phone: 315-624-1202
Fax: 315-624-1265

TO: Robert J. Nole
Superintendent of Schools

FROM: Mary B. Mandel
Assistant Superintendent for Business Affairs

RE: Resolution

DATE: March 24, 2016

Enclosed please find a resolution regarding Cooperative Bidding with the Madison-Oneida BOCES Regional Information Center for the purchase of various types of computers and technology commodities. It is recommended that the Board of Education adopt this resolution at their next meeting.

MBM:rak
Enclosure
To: Superintendents

From: Scott Budelmann, Assistant Superintendent for Administrative Services, Madison-Oneida BOCES

Date: March 21, 2016

Re: Participation in RIC Bids with Non-General Fund Dollars

The Mohawk Regional Information Center helps school districts purchase hardware and software to complement school technology plans, regardless of the source of funding or the source of state aid. Additionally, the MORIC provides installation and support services to school districts to ensure consistency with existing technology, follow-through on the function of the equipment, and on-going support and accountability.

When these purchases are made with building aid funds, hardware aid funds, and/or grant funds instead of general funds, they do not qualify for BOCES aid and the district retains ownership of the items purchased. “BOCES” should not be listed as a vendor on Final Cost Reports for building projects.

Here is the process by which a school district can participate in a RIC bid with non-general fund dollars:

A. A district can purchase from the MORIC regional bids for technology and software using non-general fund dollars by having the Board of Education approve the attached Cooperative Bidding Resolution. In this way, each local district may cut a purchase order directly to each vendor. The purchase order needs to list the Mohawk Regional Information Center bid number and a copy of the purchase order is sent to the Mohawk Regional Information Center by the district. Your assigned Mohawk Regional Information Center Technology Planning Specialist can work with you on all the details.

B. When the equipment arrives, the district calls the Mohawk Regional Information Center for installation. The installation service cost will be provided through the established instructional or management Mohawk Regional Information Center CoSer depending on the equipment purchased. “Building aidable” equipment installed by the Mohawk Regional Information Center will have a “RIC Installed” tag on the equipment. The equipment is owned and insured by the district and not the...
Mohawk Regional Information Center because the district used grant and/or building project monies. However, the equipment is connected to district networks and other equipment made available through BOCES aidable CoSers.

If you wish to participate in the regional technology bid with non-general fund dollars, please send the attached yearly Cooperative Bid Resolution to Heather Mahoney, Director of the Mohawk Regional Information Center, by May 2, 2016.

Please do not hesitate to contact us if you have any questions or concerns.

Thank you.

Attachment

C: Heather Mahoney, Director of Mohawk Regional Information Center
   Lisa Decker, Director of Finance
   Thomas Dorr, Oneida BOCES, Assistant Superintendent, Administrative Services
   Mark Deierlein, Herkimer BOCES, Executive Director of Business Operations
   Michele Traynor, Jefferson-Lewis BOCES, Assistant Superintendent for Business
Cooperative Bidding Resolution

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2016-2017 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS, the _______________________ School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

CERTIFICATION OF DISTRICT CLERK

I, _____________________, District Clerk of the ________________________________ School District Board of Education, hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on __________, 2016.

Date: ________________________________
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Date: ________________________________