Regular Meeting of the Board of Education
Bradley Elementary School Library
Tuesday, April 28, 2015 - 7:00 P.m.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Recognition of Visitors and Delegations
   - School Safety Excellence Award – Mary Mandel
5. Approval of Minutes – Regular Meeting of April 7, 2015
6. Correspondence and Communications
7. Board Committee Reports
   - Building, Grounds & Transportation Committee – April 8, 2015
   - Community Relations Committee – April 8, 2015
   - Staffing & Curriculum Committee – April 13, 2015
8. Old Business
   A. Third Reading of Policies/Regulations

   It is recommended that the following policies/regulations be adopted following the third and final reading:

   #5001 District-Wide Safety Plans and Building Level Emergency Response Plans
   #5002 School Closings
   #5003 Short-Term Worker Asbestos Notification
   #5003.1 Asbestos Hazard Emergency Response Act Short-Term Notification Forum I
   #5003.2 Acknowledgement of Receipt of Asbestos Notification Information
   #5004 Notification of Pesticide Application
8. **Old Business - Third Reading of Policies/Regulations (cont'd.)**

#5005 Health Insurance Portability and Accountability Act of 1996 (HIPAA)
#5100 Automated External Defibrillation (AED) Policy
#5100.1 Automated External Defibrillation (AED)
#5100.2 Automated External Defibrillation Collaborative Agreement (AED)
#5100.3 Notice of Intent to Provide Public Access Defibrillation
#5101 Health Supplies
#5200 School Wellness Policy
#5201 Free and Reduced Meals Policy
#5300 Information Security Breach Policy
#5300.1 Security Breach Reporting Form
#5305 Use of Copyrighted Materials
#5305.1 Copyright Guidelines
#5400 Transportation
#5401 Internal Controls Over Fuel Inventory
#5401.1 Internal Controls Over Fuel Inventory
#5500 Patriotic Ceremonies and Observances
#5307 Social Media and Electronic Device Policy

9. **New Business**

A. **Personnel**

1. **Appointments**

   a. **Bus Aide**

   It is recommended that Lorraine Dunn be appointed to the position of bus aide, effective April 29, 2015.

   b. **Bus Driver**

   It is recommended that Renee Kowalski be appointed to the position of bus driver, effective April 29, 2015.

   c. **School Monitor**

   It is recommended that Heather O'Donnell be appointed to the position of school monitor, effective April 29, 2015.
9. New Business – Personnel (cont'd.)

2. Reclassifications

a. It is recommended that Susan Jones be reclassified from the position of school monitor to the position of teacher aide I, effective September 1, 2015.

b. It is recommended that Kris Sierson be reclassified from the position of senior cleaner nights to the position of senior custodian, effective September 1, 2015.

c. It is recommended that Dave Leuthauser be reclassified from the position of cleaner nights to the position of senior cleaner nights, effective September 1, 2015.

d. It is recommended that Jeff Davis be reclassified from the position of grounds/building maintenance nights to the position of building maintenance worker, effective August 17, 2015.

e. It is recommended that Mary Bowee be reclassified from the position of bus driver to the position of teacher aide I, effective April 29, 2015.

B. Adoption of BOCES Budget for 2015-2016

It is recommended that the Board of Education approves the tentative administration budget of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, in the amount of $2,356,159.23 for 2015-2016.

C. Election of BOCES Board Members

It is recommended that the Board of Education casts its votes for the slate of candidates as presented at the April 15, 2015 BOCES Annual Meeting.

D. Committee on Pre-School Special Education (CPSE)

The recommendations from the Committee on Pre-School Special Education’s meeting of March 27, 2015 (2) are presented for approval.
9. New Business (cont'd.)

E. Committee on Special Education (CSE)

The recommendations from the Committee on Special Education's meetings of March 12, 2015 (7), March 24, 2015 (9), March 25, 2015 (8), March 27, 2015 (1), April 9, 2015 (12), April 10, 2015 (10), April 20, 2015 (12), and April 21, 2015 (9) are presented for approval.

F. 504 Committee

The recommendations from the 504 Committee's meetings of March 25, 2015 (1), April 9, 2015 (6), and April 13, 2015 (22) are presented for approval.

10. Other Business

- Legislative Update and Ongoing Board Strategy

11. Adjournment
MEMBERS PRESENT:  Mr. Flemme, Mr. Jadhon, Ms. King, Mrs. Philipson, Mr. Piotrowski, Ms. Soggs Coombs, Mr. Stephens

OTHERS PRESENT:  Mr. Nole, Mr. Hyde, Ms. Mandel, Ms. Heil

The meeting was call to order by Board President, Mr. Jadhon, at 6:02 p.m.

Pledge of Allegiance

Proposed Executive Session Subject to Board Approval

Mr. Stephens moved and Ms. Philipson seconded that the Board enter into Executive Session at 6:03 p.m. for the purpose of discussing current litigation and invite Attorney Frank Miller.

Ayes 7, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 6:25 p.m. and Mr. Miller was excused.

Mr. Stephens moved and Mr. Piotrowski seconded that the Board re-enter into Executive Session at 6:25 p.m. for the purpose of discussing proposed litigation and the employment history of a particular person.

Ayes 7, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 6:45 p.m.

The regular meeting was called to order at 6:52 p.m.

Recognition of Visitors and Delegations

The following persons addressed the Board: Mr. Vincent Mazzei, resident, regarding Veteran’s Tax Exemption, Ms. Deborah Dowling, NHTA President and resident, regarding NYS Education Issues, Ms. Kim Reale, parent and resident, regarding NYS Education Issues, and Mr. Edmund Wiatr, resident, regarding public awareness of voting referendums.

Approval of Minutes

Mr. Stephens moved and Ms. Philipson seconded that the minutes of the March 17, 2015 Regular Meeting be approved.

Ayes 7, nays 0, motion carried.
Correspondence and Communications

Mr. Nole shared a letter he received from parents regarding the positive experience their son had as part of the Masque production, "The Addams Family". He also congratulated the Music Department on the recent notification that New Hartford was once again selected as one of the Best Communities for Music Education. Mr. Flemma distributed an anonymous letter that he received from a teacher, taxpayer and parent.

Board Committee Reports

- **Budget & Finance – 3/18/15**

  Ms. Philipson reported: The committee received a review of the 2015-2016 budget which included details on the significant factors that make up the changes in the proposed budget, the multi-year planning that assisted in the budget development process and the increase in health insurance costs. As there were no state aid runs available at the time of the meeting, it was determined that the revenue portion of the budget would be presented at the April 7, 2015 Board of Education meeting.

- **Staffing & Curriculum – 3/19/15**

  Ms. Philipson reported: The committee received the Occupational Education Department report which included an update on the Project Lead the Way Computer Programming Course. The committee also received a report on staffing recruitment plans as well as teacher certification status. An update on Common Core was also provided to the committee.

Old Business

A. **Second Reading of Policies/Regulations**

The following policies/regulations were presented for the second reading:

#5001 District-Wide Safety Plans and Building Level Emergency Response Plans  
#5002 School Closings  
#5003 Short-Term Worker Asbestos Notification  
#5003.1 Asbestos Hazard Emergency Response Act Short-Term Notification Forum  
#5003.2 Acknowledgement of Receipt of Asbestos Notification Information  
#5004 Notification of Pesticide Application  
#5005 Health Insurance Portability and Accountability Act of 1996 (HIPAA)  
#5100 Automated External Defibrillation (AED) Policy  
#5100.1 Automated External Defibrillation (AED)
Board of Education Minutes  
Regular Meeting  
April 7, 2015  
Page 3

#5100.2 Automated External Defibrillation Collaborative Agreement (AED)  
#5100.3 Notice of Intent to Provide Public Access Defibrillation  
#5101 Health Supplies  
#5200 School Wellness Policy  
#5201 Free and Reduced Meals Policy  
#5300.1 Information Security Breach Policy  
#5300.1 Security Breach Reporting Form  
#5305 Use of Copyrighted Materials  
#5305.1 Copyright Guidelines  
#5400 Transportation  
#5401 Internal Controls Over Fuel Inventory  
#5401.1 Internal Controls Over Fuel Inventory  
#5500 Patriotic Ceremonies and Observances  
#5307 Social Media and Electronic Device Policy

New Business

A. Personnel

1. Resignation

Mr. Stephens moved and Ms. King seconded that the resignation of Lisa Shahoud from the position of DP aide be accepted, effective April 6, 2015.

Ayes 7, nays 0, motion carried.

2. Appointments

a. Substitute Teacher List

Mr. Piotrowski moved and Ms. Soggs Coombs seconded that the following person be appointed to the per diem substitute teacher list:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Simone Shaheen</td>
<td>Uncertified</td>
</tr>
</tbody>
</table>

Ayes 7, nays 0, motion carried.
b. Tenure

Mr. Flemma moved and Ms. King seconded that the following be granted tenure, effective September 1, 2015:

Laura Tartaglia       Teacher Assistant
Melissa Coffay        Special Education
Jonathan Vaughn      Art
Ashley Fox            Mathematics
Adrienne Ciampi       Library Media Specialist
Allison Dunn          Elementary
Kelly Rowland         Special Education
Andrea Sandock        Reading
Kitrina Finlayson     Foreign/World Language

Ayes 7, nays 0, motion carried.

c. Master Teacher

Mr. Stephens moved and Ms. Soggs Coombs seconded that the following teachers be granted Master Teacher status, effective September 1, 2015:

Donna Deep            Social Studies
Michael Hinman        Science
Kitrina Finlayson     Foreign/World Language

Ayes 7, nays 0, motion carried.

d. Advisor

Mr. Stephens moved and Ms. Philipson seconded that Timothy Ferguson be appointed to the position of elementary district band advisor for the 2014-2015 school year.

Ayes 7, nays 0, motion carried.

e. Coach

Ms. King moved and Mr. Piotrowski seconded that Anthony Grieco be appointed to the position of assistant varsity baseball coach for the spring 2015 sports season.

Ayes 7, nays 0, motion carried.
f. School Monitor

Ms. Philipson moved and Ms. King seconded that Sandra Nowicki be appointed to the position of school monitor, effective April 8, 2015.

Ayes 7, nays 0, motion carried.

g. Substitute School Monitor/Substitute Teacher Aide I/Substitute Office Specialist I

Ms. Soggs Coombs moved and Ms. Philipson seconded that Catherine Garrabrant be appointed to the substitute positions of school monitor, teacher aide I, and office specialist I, effective April 8, 2015, pending satisfactory clearance for employment by the State Education Department.

Ayes 7, nays 0, motion carried.

h. Reclassifications

1. Mr. Flemma moved and Mr. Piotrowski seconded that Gina Antone be reclassified from the position of teacher aide I to the position of DP teacher aide class I, effective April 8, 2015.

Ayes 7, nays 0, motion carried.

2. Ms. Philipson moved and Ms. King seconded that Tammy Matys be reclassified from the position of school bus attendant and school monitor to the position of DP aide, class I, effective April 8, 2015.

Ayes 7, nays 0, motion carried.

B. Committee on Pre-School Special Education (CPSE)

Mr. Flemma moved and Ms. King seconded that the recommendations from the Committee on Pre-School Special Education’s meetings of March 6, 2015 (7) and March 11, 2015 (1) be approved.

Ayes 7, nays 0, motion carried.
C. Committee on Special Education (CSE)

Ms. King moved and Ms. Soggs Coombs seconded that the recommendations from the Committee on Special Education’s meetings of March 10, 2015 (8), March 11, 2015 (6), March 16, 2015 (11), March 17, 2015 (6), March 18, 2015 (8), and March 23, 2015 (7) be approved.

Ayes 7, nays 0, motion carried.

D. 504 Committee

Mr. Stephens moved and Mr. Piotrowski seconded that the recommendations from the 504 Committee’s meetings of March 11, 2015 (1), March 16, 2015 (3), March 17, 2015 (2), March 18, 2015 (4), and March 23, 2015 (1), be approved.

Ayes 7, nays 0, motion carried.

E. 2015-2016 Budget Presentation

Ms. King moved and Ms. Philipson seconded that the budget for the 2015-2016 school year be adopted in the amount of $49,419,245.

Ayes 6, nays 1 (Mr. Fleemma), motion carried.

F. Budget Transfers

Mr. Stephens moved and Ms. Philipson seconded that the February 28, 2015 Budget Transfers be approved.

Ayes 7, nays 0, motion carried.

G. Treasurer’s Report

Mr. Fleemma moved and Ms. Philipson seconded that the February 28, 2015 Treasurer’s Report be accepted.

Ayes 7, nays 0, motion carried.

H. Cooperative Bidding Resolution

Mr. Stephens moved and Mr. Piotrowski seconded that the Board of Education approve the district’s participation in a cooperative bid with Madison-Oneida BOCES during the 2015-2016 school year for the purchase of various types of computers and technology commodities.

Ayes 7, nays 0, motion carried.
Other Business

- Legislative Update and Ongoing Board Strategy

The Board discussed sending additional communication to parents regarding the recent NYS Education Law changes. It was decided that the Community Relations Committee would place this on their agenda for discussion at their meeting scheduled for Wednesday, April 8, 2015.

Adjournment

Ms. Soggs Coombs moved and Ms. King seconded that the meeting be adjourned at 8:25 p.m.

Ayes 7, nays 0, motion carried.

Respectfully submitted,

Betty Heil, Clerk
BUILDING, GROUNDS & TRANSPORTATION COMMITTEE
MEETING MINUTES
April 8, 2015
12:00 noon

Members Present: Mrs. Beth Coombs
Mr. Paul Piotrowski

Others Present: Mrs. Mary Mandel
Mr. Robert Nole
Mr. Andy Morgan
Mr. Peter Oagianlo
Mr. John Banek

Mrs. Coombs called the meeting to order at 12:02 p.m.

**District Safety Review:**
On Wednesday, March 11, 2015, Mrs. Mandel, Mr. Banek, and Mr. Nole attended the Safe Schools NY Regional Meeting facilitated by the NYS Police and the NYS Division of Homeland Security and Emergency Services. The presenters provided valuable information and resources to assist us with our continuing efforts to improve and enhance our safety and school emergency operations plans. It was announced that School and Community Outreach Coordinators (SCOCs) are assigned to each NYS Police Troop and are available to present to schools and community groups. It was stated that they are well versed in the intricacies of school safety and security, crime prevention and deterrence and effective crisis response. The SCOC is our contact point to coordinate and assist us with obtaining the tools, training, and resources necessary to improve our safety plans.

An update was provided on School Safety Officers, staff badges and new radios. It was noted that New Hartford Police Department does not have the Mutual Link Update as of yet. In addition, The New Hartford Police Department will contract with the District for summer school Safety Officer coverage at Perry Junior High.

Mrs. Coombs inquired about the products used in Brine. Mr. Morgan confirmed with the Town of New Hartford that the Town’s Brine is a product of salt mixed with local water mixed at the Town Department of Public Works building. No material from waste product of fracking is used in the process.

**New York School and Municipal Energy Consortium Bid:**
The District participates in the Onondaga BOCES and New York School & Municipal Energy Consortium (NYSMEC). They have recently completed the bidding process for both Natural Gas and Electricity with very favorable bid results. On behalf of the consortium, they entered into a three year contract from May 1, 2015 – April 30, 2018 with Direct Energy. The results of the bid are as follows: the supply price for gas decreased by $0.09 per therm and the electricity price increased slightly by $0.007 per KWH. Both prices are extremely favorable and in line with budget allocations. Mrs. Mandel represents New Hartford Central School District and the Oneida-Herkimer-Madison BOCES school districts to serve on the (NYSMEC) Advisory Council. The primary goal of this consortium is to effectively coordinate the purchase of natural gas and to 137 school districts, 17 BOCES, and 23 municipalities throughout New York State. NYSMEC has saved school districts and municipalities millions of dollars over the last several years.

**Cellular Network:**
Information was provided to the committee regarding a proposed lease agreement between New Hartford Central School District and Verizon Wireless for a Cellular Tower located on the Myles Elementary property. Mr. Morgan and Mrs. Mandel will meet with representatives from Verizon Wireless to review the site requested and obtain additional details on the proposal to review with the committee at a future Buildings, Grounds, and Transportation Committee meeting.
Transportation Garage DEC Inspection:
The New York Department of Environmental Conservation (DEC) performed an unannounced inspection on the school bus garage. The facility was inspected to determine compliance with DEC’s certification posting regulations and federal storage tank regulations. The inspector determined that there were no violations present. The DEC thanked the District for “cooperation during the inspection and your efforts in maintaining compliance to prevent releases of petroleum to the environment.” Mr. Gagliano and the transportation department staff involved with the inspection were commended for their efforts.
Turf Field Rubber Infill Review:
In response to recent news reports regarding potential lead in artificial turf fields we have contacted our consultants to review the type of material utilized on our turf field. We received correspondence from our landscape architect which indicates that we utilize crumb rubber which is a “virgin” product. He indicated in his correspondence that there is no elevated human health or environment risk from ingestion, inhalation, or dermal contact with our type of synthetic turf.

Perry Junior High Science Room:
The maintenance department was requested to investigate the possibility of mold growth on the floor of a storeroom adjacent to a science classroom at Perry Junior High. Upon consultation with the Oneida BOCES Safety office that day, an air quality testing firm was hired to take moisture readings from the walls and sink areas in the room. In addition, they took samples of wall material from within the wall cavity of these areas and air samples of both inside and outside the classroom were taken for evaluation. The consultant indicated that the substance found was not airborne or exposed to the classroom but recommended removal. As a preventative measure, we removed and replaced portions of the wall behind the sinks that appeared to have a high moisture content. The entire work scope, testing, and report were completed prior to the start of school on April 7, 2015.

Fire Inspection Report:
Mr. Morgan distributed and reviewed a summary report for the annual fire inspection. The inspection took place during the month of March 2015. The District passed the inspection with a few minor non-conformities which will be corrected prior to the due date submission to the State Education Department of May 2015.

Adjournment:
The meeting was adjourned at 12:50 p.m.
New Hartford Central School District
Community Relations Committee Meeting Minutes
April 8, 2015
4:30 p.m.

Members Present: Ed Flemma, Lisa Philipson, Pam King

Others Present: Robert Nole, Allen Hyde, Mary Mandel

Excused: Ed Flemma

Call to Order: by Lisa Philipson at 4:33 pm

Budget Newsletter/Website - Mrs. Mandel reviewed key components of the budget newsletter. The format of the newsletter and information to include was discussed. Mrs. Mandel pointed out that all of the budget information is available on the school website.


Legislative Update and Communication - Information regarding the laws that were enacted will be reviewed as more information becomes available. A fact sheet will be developed that will be sent home with students. It will also be available on the school website.

Meeting adjourned: by Lisa Philipson at 5:25 pm
New Hartford Central School District
Staffing and Curriculum Minutes
April 13, 2015
4:00 p.m.

Members Present: Ed Fleemma, Lisa Philipson, James Stephens

Others Present: Robert Nole, Allen Hyde, Sandy Halpin, Holly Parker

Call to Order: by Lisa Philipson at 3:52 pm

Received Social Studies Department Report
Mrs. Sandy Halpin presented.
Highlights: Exploratory phase in the Social Studies Department will begin at the start of the new school year. Mrs. Halpin discussed key points of what the department will be doing as they continue the process of the curriculum cycle. Important features of a Learning Management System (LMS) were shared with the committee. Other technologies and how they are used were shared as well. Points of the curriculum were discussed in reference to offering a guaranteed and viable curriculum so all students have the same opportunities to engage with the same curriculum. Other features that are offered in reference to curriculum were shared.

The Social Studies Department is involved in the Reward School Grant. The department is creating new Effective Communicator writing tasks. AP History will be administered in May. This is the new examination that will be administered. The new examination focuses on the new standards. For example, a document will be attached to the objective questions. The students will have the document as a reference that promotes students to recollect and answer questions based on the assimilation of information. There are also short answer questions that students will be answering.

Interim assessments and all other examinations are analyzed to help drive instruction in the classroom. Other results were shared with the committee.

Members of the Social Studies Department are analyzing current schedules and making plans for next year. All numbers from 7 - 12 are down. This is a possible result of the number of courses that are offered at the high school. Peter Anderson will teach AP Economics next year. He will need the AP training this upcoming summer. All other courses will remain the same.

Received Art Department Report
Miss Holly Parker presented.
Highlights: Current staff for the District was reviewed. The goals for the department were reviewed as well. Miss Parker shared work samples that students completed throughout the year. The department is reviewing the sequence of courses to ensure more advanced courses can be offered at the high school. Currently General Drawing is offered as an MVCC dual credit course. There are additional courses offered at the junior and senior high school. The department is also focusing on increasing the number of students who are taking art courses. There is also an exploration of adding AP Art at the senior high school.

Post secondary plans for high school students were reviewed.

There is a junior high and senior high art club. The students in the club are completing school projects as well as community projects. There is also a sixth grade art club at Bradley Elementary as well as Myles Elementary. Photography students are assisting with the yearbook.

Student artwork is displayed throughout our community. Various art shows were discussed and our participation in the shows. May 16, 2015, will be the Sixth Annual District Art Festival which is held at the high school.

There has been an emphasis on the infusion of technology into several art courses that are offered at the junior and senior high schools. Document cameras are also used to enhance instruction in the classrooms. There is also work being done at the elementary level in reference to the curriculum. The department members are currently working on a well aligned curriculum.

Received Update Report on Elementary Enrichment DELTA/STEM

Mr. Hyde presented: Details about the DELTA Enrichment Programs were shared. Ideas were discussed on how to keep females interested in technology courses at the junior high school as well as offering additional courses in the area of Code.org. Technology Clubs were discussed as they are offered to students at the elementary level. A breakdown of male and female students in DELTA Reading were provided. The DELTA STEM numbers will be shared with the Board of Education as well.

Received Common Core Update and Discussion

Updated numbers for test refusal were presented to the committee along with the dates of the English Language Arts and Mathematics Assessments. The committee asked for information about test refusal and possible impacts on our District as well as Adequate Yearly Progress (AYP). Federal law requires that states assess students in grades 3 - 8 on an annual basis. It also requires 95% of students in each school participate in the assessments. If a school does not meet the 95% threshold for testing, the school will not meet Adequate Yearly Progress (AYP). The following schools did not meet AYP for the 2013 - 2014 school year:
- Bradley Elementary School
- Hughes Elementary School
- Myles Elementary School
- Perry Junior High School

In addition, failure to comply with the requirement can subject school districts to sanctions including reduction of Title I funding.

Meeting adjourned by Lisa Philipson at 5:15 pm

Next meeting for Staffing & Curriculum Committee: May 11, 2015 at 4:00 in the Bradley Library
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413

Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Lorraine Dunn

ADDRESS:

PHONE:

EFFECTIVE DATE OF PERMANENT APPOINTMENT: April 29, 2015

HOURLY RATE: $10.06

JOB TITLE: Bus Aide

OLD TITLE:

OLD RATE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR: Tammy Matys

HOURS PER DAY: 4.5 per day

BACKGROUND: Mrs. Dunn is currently a substitute bus aide.

C: Sharie Arnold
NAME: Renee Kowalski

ADDRESS: 

PHONE: 

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: April 29, 2015

HOURLY RATE: $14.20

JOB TITLE: Bus Driver

OLD RATE: 

OLD TITLE: 

CIVIL SERVICE TITLE: 

SCHOOL TITLE (if different): 

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR: 

HOURS PER DAY: 4 hours per day

BACKGROUND: Ms. Kowalski was a bus driver in the District for 4 years prior.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Heather O'Donnell

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: April 29, 2015

HOURLY RATE: $9.08

TITLE: school monitor

OLD TITLE:

OLD RATE:

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Bradley Elementary

REPLACEMENT FOR: Tammy Matys

HOURS PER DAY: 1.5 hours

BACKGROUND: Mrs. O'Donnell has been a consistent substitute for the District since November 2011.

C: Sharie Arnold
NAME: Susan Jones

ADDRESS:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 1, 2015

HOURLY RATE: $13.58 (2015-16 rate)

JOB TITLE: Teacher Aide I

OLD JOB TITLE: School Monitor

OLD JOB RATE: $12.58

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Senior High

REPLACEMENT FOR: Suzanne Gerling

HOURS PER DAY: 6 hours

BACKGROUND: Mrs. Jones was the most senior bidder for this position.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME:    Kris Sierson
ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT:   September 1, 2015

HOURLY RATE:     $22.34 (2015-16 rate)

JOB TITLE:        Senior Custodian

OLD RATE:         $21.56

OLD TITLE:        Senior Cleaner Nights

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT:  Myles

REPLACEMENT FOR:    Peter Obernesser

HOURS PER DAY:      8 hours

BACKGROUND:  Mr. Sierson is the most senior bidder and is also reachable on the Civil Service List.

C:    Sharie Arnold
NAME: Dave Leuthausen

ADDRESS:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 1, 2015

HOURLY RATE: $21.32

JOB TITLE: Sr. Cleaner Nights

OLD TITLE: Cleaner Nights

OLD RATE: $20.69

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Junior High

REPLACEMENT FOR: Kris Sierson

HOURS PER DAY: 7.5 hours

BACKGROUND: Mr. Leuthausen was the most senior bidder for this position.

C: Sharie Arnold
NAME: Jeff Davis

ADDRESS:

EFFECTIVE DATE OF PROVISIONAL APPOINTMENT: August 17, 2015

HOURLY RATE: $22.02

JOB TITLE: Building Maintenance Worker

OLD TITLE: Grounds/Building Maintenance Nights

OLD RATE: $20.09

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR: Ed Patterson who retired

HOURS PER DAY: 8 hours

BACKGROUND: Mr. Davis was the most senior bidder who accepted the position.

C: Sharie Arnold
NAME: Mary Bowee

ADDRESS: 

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: April 29, 2015

HOURLY RATE: $10.08

JOB TITLE: Teacher Aide I

OLD TITLE: Bus Driver

OLD RATE: $12.82

CIVIL SERVICE TITLE: 

SCHOOL TITLE (if different): 

SCHOOL BUILDING ASSIGNMENT: Junior High

REPLACEMENT FOR: Gina Antone

HOURS PER DAY: 6 hours per day

BACKGROUND: Mrs. Bowee was the most senior bidder for this position.

C: Sharie Arnold
To: Clerks of Boards of Education
From: Deborah Kimball, Clerk of the Board
Date: April 9, 2015
Subject: 1. Resolution for the Election of Cooperative Board Members
         2. Resolution for the Adoption of the BOCES Tentative Administration Budget

At the April 28th meetings in each component district, the Boards of Education will cast votes for four seats on the Cooperative Board. We provided notification on March 31st of the slate of candidates to all the members of the Boards of Education.

The election of Cooperative Board members is to occur by resolution. The official ballot and the certification statement are enclosed. One vote for each vacant board position may be cast, and the winning candidates receiving a plurality of the votes cast will be elected. In keeping with the 1993 legislation, each component school district is to provide my office with its completed ballot no later than one business day after the election. Rather than delivering the documents in person, you may prefer to send a fax (793-8652) to me on April 28th. If you do send a fax, please mail the hard copies to me as well.

Also on April 28th, the members of the Boards of Education of each component school district are to adopt a public resolution which approves or disapproves the BOCES tentative administration budget in the amount of $2,356,159.23. If the resolutions adopted by the boards of education of a majority of the component districts approve the tentative administration budget, the BOCES may adopt the tentative administration budget without modification. Copies of the tentative budgets were sent to component board members on March 27, 2015.

Each component district is to provide my office with a resolution either approving or disapproving the BOCES tentative administration budget no later than one business day after the adoption of such resolution. A resolution on the budget has been included on the certification statement which can be faxed to me. Again, hard copies should be mailed to my office as well.

Thank you for your assistance. Please feel free to call my office at 793-8558 should you have any questions.

C: Presidents of Boards of Education
Superintendents of Schools
Cooperative Board Members
To be returned on April 28, 2015
to Mrs. Deborah Kimball
Clerk of the Board
Oneida BOCES
Box 70 – Middle Settlement Road
New Hartford, NY 13413
FAX 793-8541

I, ________________________________, District Clerk of the
_______________________________ School District, do
hereby certify that at a public meeting held on April 28, 2015, the Board of
Education of the __________________________ School District
adopted the following two resolutions:

RESOLUTION NO. 1

WHEREAS, the BOCES tentative administration budget is adopted by public
resolution; and

WHEREAS, copies of the tentative administration, capital and program budgets
were received on March 27, 2015 and an information meeting was presented at
Oneida BOCES on April 15, 2015.

(Vote by making an X in one of the boxes below.)

NOW THEREFORE BE IT RESOLVED, that the Board of
Education APPROVES the tentative administration budget
Of the Board of Cooperative Educational Services, Sole
Supervisory District of Oneida, Herkimer and Madison
Counties, in the amount of $2,356,159.23 for 2015-2016.

NOW THEREFORE BE IT RESOLVED, that the Board of
Education DISAPPROVES the tentative administration
budget of the Board of Cooperative Educational Services,
Sole Supervisory District of Oneida, Herkimer and Madison
Counties, in the amount of $2,356,159.23 for 2015-2016.
RESOLUTION NO. 2

WHEREAS, the election of Cooperative Board members is to occur by resolution; and

WHEREAS, notification was received on March 31st of the slate of candidates, and an information meeting was presented at Oneida BOCES on April 15th.

NOW THEREFORE BE IT RESOLVED, that the Board of Education casts its vote(s) in the annual election of members of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, for the person or persons indicated on the attached ballot.

(Signature)
<table>
<thead>
<tr>
<th>For the Board of Cooperative Educational Services election, April 28, 2015, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.</th>
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<tr>
<td>To fill the vacancy caused by the expiration of the term of Mrs. Doreen Corbin, (Brookfield Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:</td>
<td>To fill the vacancy caused by the expiration of the term of Mrs. Elaine M. Falvo, (New Hartford Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:</td>
<td>To fill the vacancy caused by the expiration of the term of Ms. Margaret Buckley, (Utica City School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:</td>
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<tr>
<td>Vote by making an X in the box below.</td>
<td>Vote by making an X in the box below.</td>
<td>Vote by making an X in the box below.</td>
</tr>
<tr>
<td>Mrs. Doreen Corbin</td>
<td>Mrs. Elaine M. Falvo</td>
<td>Ms. Margaret Buckley</td>
</tr>
</tbody>
</table>
For the Board of Cooperative Educational Services election, April 28, 2015, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Mrs. Charlene Hartman, (Westmoreland Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:

Vote by making an X in the box below.

Mrs. Charlene Hartman