New Hartford Central School District
Staffing & Curriculum Meeting
February 9, 2016
11:00 a.m.

Members Present: Lisa Philipson, Ed Flemma, Pamela King

Others Present: Bob Nole, Allen Hyde, Tim Crowe, Sandy D’Onofrio, Elizabeth Cissi

Excused: N/A

Call to Order: by Lisa Philipson at 11:01 am

Received English Department Report
Highlights presented by: Elizabeth Cissi

- All students passed the English Common Core Assessment that was administered in January. Thirty students took the examination.
- Details about the development of the English Language Arts curriculum were shared as well as the alignment to the new standards.
- All English finals have been revised to reflect the new standards.
- Continue to use technology (document cameras) to augment the instruction in the classroom.
- English 12 curriculum has been reorganized.

Received Senior High Extra-Curricular Activity Report
Highlights presented by: Mr. Tim Crowe

- 58% participated in extracurricular activities.
- 56% participated in athletics.
- 84% participated in at least one extracurricular activity.
- Information about clubs was shared with the committee.
- A Club Fair is held annually to provide information about the clubs.
- Additional exploration of club offerings will be examined including clubs that have less than ten members.

Received Annual Report from Professional Development Specialist
Highlights presented by: Mrs. Sandy D’Onofrio

- Professional development offerings were shared with the committee.
- Mentor program was discussed and offerings to our new teachers.
- Details regarding the 6+1 Traits of writing initiative at the elementary level were shared.
- Other initiatives include: Growth Mindset, Teach Like A Champion, Guided Reading, Item Analysis.
Workshops are offered initially as Face to Face opportunities and then become online courses. This has been met with a high level of success.

- 100% of our teachers participate in at least one workshop offered through our Teacher Center.
- The committee explored additional workshops that can assist with meeting the needs of all subgroups.

**Receive District Hiring Process and Protocols**

Highlights presented by: Mr. Allen Hyde

- Mr. Hyde presented the [Guidebook for Members Serving on a Committee to Select Administrator Candidates](#) and [Guidebook for Members Serving on Committees to Select Teacher Candidates](#). Current openings were presented. (Perry Junior High Principal, Business Teacher, Home & Careers Teacher, French/Spanish Teacher, Science Teacher).

**Receive Enrollment Projection/Staffing Program Review**

Highlights presented by: Mr. Allen Hyde

- Enrollment projections were shared for the 2016-17 school year. The numbers will continue to be analyzed as there is an additional kindergarten registration date scheduled for March 24, 2016.

The next meeting will be held on Thursday, March 17, 2016 at 4:00 pm in the Bradley Library.

Meeting was adjourned at 12:25 by Lisa Philipson
Minutes of the Policy Committee Meeting
Tuesday, February 9, 2016
1:00 p.m.
District Office

Present: Jim Stephens, Chair
Lisa Philipson
John Jadhon (left at 1:52 p.m.)

Others Present: Paul Piotrowski
Ed Flemma (left at 1:35 p.m.)
Pam King
Robert Nole
John Banek
Mark Benson
Betty Heil
Ellen Rayhill, District Resident/Parent

Call to Order:

Mr. Stephens called the meeting to order at 1:00 p.m.

Review of Policy #6100 – Athletic Code of Conduct

The meeting was held to review policy #6100 – Athletic Code of Conduct. Mr. Nole provided background information for the committee members noting that policy 6100 was previously reviewed by this committee and brought to the Board of Education for the first reading. At that time, Board member, Pam King, submitted a proposal to delete item number II B (4) from the policy - “Student athletes will refrain from attending and/or remaining in attendance at a function where illegal drugs are present and/or being used or where alcohol is possessed or being used by minors. Remaining in attendance means: the student athlete remaining at the function after becoming aware or after he/she reasonably should have been aware that drugs or alcohol were present, possessed or being used as described above.”

The committee discussed, at length, the pros and cons of deleting that paragraph from the policy, hearing input from district resident/parent, Ellen Rayhill who is in support of eliminating the paragraph.
As the committee members were undecided at this time on whether or not to make a recommendation to the full Board of Education to remove the paragraph from the policy, leave the paragraph in the policy or change the wording of the paragraph, the decision was made that additional assessment is needed. This should include reviewing other district’s policies and re-reviewing the information from the previous Athletic Code of Conduct Committee.

**Adjournment:**

The meeting was adjourned at 1:55 p.m.
Name: Rachel Culyer

Address:

Position: Permanent Substitute, Library Media Specialist - Myles Elementary

Educational Background:
Masters of Science in Education - SUNY Cortland
BS in Early Childhood - Utica College

Education Experience:
Permanent Substitute New Hartford Central School - September 1, 2015 - January 29, 2016
Permanent Substitute New Hartford Central School - January 2015-June 2015
Substitute in New Hartford Central School District - K-6/present
Substitute in Utica City School District - K-6/2013-present
Substitute in Whitesboro School District - K-6/2013-present

Certification Status:

<table>
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<tr>
<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Childhood Education (Birth-Grade 2) Initial Cert.</td>
<td>9/01/2013</td>
<td>8/31/2018</td>
</tr>
<tr>
<td>Childhood Education (Grades 1-6) Initial Cert.</td>
<td>9/01/2013</td>
<td>8/31/2018</td>
</tr>
<tr>
<td>Literacy (Birth-Grade 6) Initial Cert.</td>
<td>9/01/2013</td>
<td>8/31/2018</td>
</tr>
</tbody>
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Appointment Recommendation:
Appointment will begin on February 24, 2016 and end on June 30, 2016

Salary Justification:
Step 5: $42,965
Grad. Hours 33 x 84 2,772
Masters - Yes 700
Total Salary 1.0 FTE: $46,437
PRO RATED FROM FEBRUARY 24 - JUNE 30, 2016

Information: Rachel will be filling the vacancy left by Amy Tallman due to a maternity leave.

January 27, 2016
Name: Bradley Kowalczyk

Address:

**Position:** Uncertified Per Diem Substitute Teacher

**Educational Background:**
Bachelor's of Science Degree in Chemical Engineering - University of Rochester

**Education Experience:**
Matlab, University of Rochester
Chemical Engineering Principles Lab, University of Rochester

**Certification Status:**

<table>
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<tr>
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<th>Issue Date</th>
<th>End Date</th>
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**Effective Date Pending Board of Education approval:**
February 24, 2016

**Salary Justification:**
Per New Hartford Teachers' Association Contract - Per Diem uncertified rate at $72.00 per day

February 5, 2016
Position: Certified Per Diem Substitute Teacher

Educational Background:
Currently Seeking - Master of Education in Leadership and Instruction for Inclusive Classrooms, Utica College - Expected graduation - Spring 2018
Bachelor of Arts in Liberal Studies, Utica College - December 2015

Education Experience:
Substitute Teacher, K-6, Utica City School District - 2016 - Present
Substitute Kindergarten and Special Education Teacher Assistant, Utica City School - 2013 - 2015
Religion Teacher, 1st and 3rd grade, St. Paul’s Catholic Church, Whitesboro - 2014 - Present

Certification Status:

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<tr>
<th>Certificate Description</th>
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Effective Date Pending Board of Education approval:
February 24, 2016

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $78.00 per day

February 8, 2016
NEW HARTFORD SPRING COACHES RECOMMENDATIONS
2016

I have reviewed the following list of coaches, they are deemed compliant (certified) in accordance with New York State coaching license requirements.

Director of Athletics

Date

BASEBALL
Head Modified
John Randall

SOFTBALL
Head JV
Olivia Deck

TRACK - GIRLS
Head Modified
Margaret Kemp
Ass’t Modified
Lori Hunt

LACROSSE – GIRLS
Ass’t Varsity
Michael Delia

BOE 2.23.2016

RECEIVED
FEB 19 2016
Initial: BH
<table>
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<tr>
<th>COACH</th>
<th>DOH</th>
<th>1ST AID</th>
<th>CPR</th>
<th>Phil/Prin.</th>
<th>Hlth Sci</th>
<th>Theory/Tech</th>
<th>Child Abuse</th>
<th>Viol Prev</th>
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<th>DASA</th>
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<td>Nov-00</td>
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<td>exp 8/17</td>
<td>Sep-13</td>
<td>Nov-03</td>
<td>Sep-13</td>
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<td>Sep-13</td>
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<td>exp 8/17</td>
<td>Dec-13</td>
<td>exp 2/18</td>
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<td>exp 6/17</td>
<td>exp 6/17</td>
<td>TBC</td>
<td>TBC</td>
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<td>x</td>
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<td>x</td>
<td>exp 7/17</td>
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<td>exp 8/17</td>
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<td>x</td>
<td>PE</td>
<td>n/a</td>
<td>x</td>
<td>exp 2/18</td>
<td></td>
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2.23.2016
Name: John Randall

Address:

Phone:

Position: Coach: Modified Baseball

Replacement for: Tom Krol

Educational Background:
- New Hartford High School Graduate
- Herkimer Community College – Associates Degree
- SUNY Utica/Rome – Bachelor’s Degree

Experience:
- 3 yr. NH JV Basketball Coach
- 6 yr. SUNY Tech women’s Basketball Coach
- 2 yr. NH Freshman Basketball Coach
- 2 yr. NY Mills 7th/8th grade Basketball Coach
- 2002 – Present – Varsity Basketball – NHCSD
- 2009 – Modified Girls Softball - NHCSD

Certification Status: Temporary Coaching License

Salary Justification: Step 27 Coach Salary Scale 7% (4% + 3% exp)
Approximately $3,357

CC: Sheila Shaheen
2.2016
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Olivia Deck

Address:

Phone:

Position: Coach – JV Softball

Replacement for: Megan Alsheimer

Educational Background: BA Degree – Utica College 2015
AA Degree - MVCC

Experience: 4 Year Volleyball player – NHCS
2 Year Volleyball player – MVCC
2007-2009 – Volleyball scorekeeper – Utica City Schools
2011-2015 – Volleyball scorekeeper – NHCS
2011 – Present – Volunteer Youth Volleyball – NH
2015 – 2016 – JV Volleyball - NHCS

Certification Status: Temporary Coaches License

Salary Justification: Step 4 Coaching Salary Scale 5%
Approximately $2,106

2.2016
CC: Sheila Shaheen
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Margaret Kemp

Address:

Phone:

Position: Coach: Head Girls Modified Track

Replacement for: Todd Hobin

Educational Background: 1991 SUNY Cortland – BS biology
1999 SUNY Cortland – MS Outdoor Education

1995 – Varsity Cross Country – Waterville HS
2015 – Present – Girls Modified Cross Country - NHCSD

Certification Status: Certified Teacher

Salary Justification: Step 5 Coach Salary Scale 5%
Approximately $2,148

CC: Sheila Shaheen
2.2016
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Lori Hunt

Address:

Phone:

Position: Coach: Assistant Girls Modified Track

Educational Background: Bachelor of Science - Education

Experience: Various coaching positions for the past 27 years
2014 – Assistant Modified Cross Country Coach – NHCSD
2015 – Present – Ass’t Modified Girls Track Coach

Certification Status: Certified Teacher

Salary Justification: Step 28 Coach Salary Scale 7% (4% + 3% exp.)
Approximately $3,357

2,2016
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Michael Delia

Address:

Phone:

Position: Coach: Assistant Girls Varsity Lacrosse

Replacement for: Allison Paravati

Educational Background: MS – Health Education – CUNY
BS – Education - College of Mt. St. Vincent
AS – General Studies - MVCC

2005 – Ass’t JV Football – Proctor
2006 – Present – Modified Football – JFK, Utica
2003 – 2004 – Modified Boys Basketball – Eastchester SD
2005 – 2008 – Freshman Boys Basketball - Proctor
2015 – Present – Modified Girls Basketball - JFK

Certification Status: Certified Health/PE Teacher

Salary Justification: Step 4 Coach Salary Scale 6%
Approximately $ 2527.00

CC: Sheila Shaheen
2.2016
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413

Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: David Whitman

ADDRESS: 

PHONE: 

EFFECTIVE DATE OF PERMANENT APPOINTMENT: February 24, 2016

HOURLY RATE: $11.70

JOB TITLE: substitute bus driver

SCHOOL TITLE (if different): 

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR: 

HOURS PER DAY: per diem

BACKGROUND: Mr. Whitman is currently a corrections officer.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413

Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Linda Seufert

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: February 24, 2016

HOURLY RATE: $11.70

TITLE: substitute bus driver

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Ms. Seufert is currently working for Realty USA. She has worked as an assistant for MetLife, H & R Block and Northern Safety.

C: Sharle Arnold
TO: Robert J. Nole
Superintendent of Schools

FROM: Mary B. Mandel
Assistant Superintendent for Business Affairs

RE: Ice Control Agreement

DATE: January 28, 2016

Enclosed please find a copy of an Ice Control Agreement between the New Hartford Central School District and The Town of New Hartford approved by the Buildings, Grounds and Transportation Committee at their January 14, 2016 meeting. It is recommended for adoption by the Board of Education at their February 23, 2016 meeting.

Thank you.
ICE CONTROL AGREEMENT

THIS AGREEMENT, made this _____ day of ____________, 2015 between the

TOWN OF NEW HARTFORD, a municipal corporation organized under the laws of the

State of New York, party of the first part, and the NEW HARTFORD CENTRAL

SCHOOL DISTRICT, a district organized under the laws of the State of New York,

party of the second part

WHEREAS, the party of the first part does purchase and store pure salt for

application of ice control on the streets within the Town of New Hartford;

and,

WHEREAS, the party of the second part does have need for such pure salt,

desires to purchase said mix or salt from the party of the first part; the

parties hereto agree as follows:

That the party of the first part will provide pure salt on an as needed basis to

the party of the second part for its utilization on its Village streets, and that the

party of the second part does hereby agree to make payment on a monthly basis

for said ice control utilized the month preceding that monthly billing. The agreed

compensation for the purchase of said Pure Salt by the party of the second part,

shall be fifty three dollars and twenty one cents ($53.21) per ton, as provided and

as delivered to a stockpile location within the district limits of the party of the

second part.
This Agreement shall be for a period commencing on the 1st day of November 2015 and terminated on the last day of October 2016, unless sooner terminated for cause, and if cause shall be the reason for termination, such cause shall be advised to the party of the second party by ten (10) days notice in writing.

Both party of the first part and party of the second part have hereby been authorized to enter this Agreement by appropriate Resolutions or authority of its respective boards.

TOWN OF NEW HARTFORD

By: __________________________
   Town Supervisor

NEW HARTFORD CENTRAL SCHOOL DISTRICT

By: __________________________
   Signature

_____________________________
   Name (Print)

_____________________________
   Title
STATE OF NEW YORK

) SS:
COUNTY OF ONEIDA 

On the 8th day of December 2015, before me personally came Patrick M. Tyksinski to me known, who being by me duly sworn, did depose and say, that he resides in New Hartford, New York; that he is the Supervisor of the TOWN OF NEW HARTFORD, municipal corporation, described in and which executed the foregoing Agreement is such corporate seal; that is was so affixed to said agreement is such corporate seal; that is was so affixed by order of the board of the Town on New Hartford, and that he signed his name thereto by like order.

[Signature]
Notary Public

STATE OF NEW YORK

) SS:
COUNTY OF ONEIDA 

On this ______ day of ____________, 2015 before me personally came and appeared ___________________________ to me known and known to me to be the person described in and who executed the foregoing instrument and acknowledged that he executed the same.

[Signature]
Notary Public
NEW HARTFORD CENTRAL SCHOOL DISTRICT
BUSINESS OFFICE
29 Oxford Road
New Hartford, NY 13413

MARY B. MANDEL
Assistant Superintendent
For Business Affairs
Phone: 315-624-1202
Fax: 315-624-1265

TO: Robert J. Nole
Superintendent of Schools

FROM: Mary B. Mandel
Assistant Superintendent for Business Affairs

RE: Recreation Center Agreement

DATE: January 28, 2016

Enclosed please find a copy of an New Hartford Recreation Center Ice Hockey Agreement between the New Hartford Central School District and The Town of New Hartford approved by the Buildings, Grounds and Transportation Committee at their January 14, 2016 meeting. It is recommended for adoption by the Board of Education at their February 23, 2016 meeting.

Thank you.

MBM:rak
Enclosure
RENTAL AGREEMENT

THIS IS A RENTAL AGREEMENT made this 3rd day of November 2015 by and between:

TOWN OF NEW HARTFORD, a New York municipal corporation, New Hartford, New York (herein referred as "Lessor"), and the

NEW HARTFORD CENTRAL SCHOOL DISTRICT
(herein referred as the "Lessee").

IN CONSIDERATION of the mutual covenants and promises contained herein, the parties hereto agree as follows:

1. **Description of Leases Property:** The lessor agrees to the use by Lessee of Property more particularly described in Rider A attached hereto and made a part hereof.

2. **Rental Periods:** The daily rental periods for the use of said property are as set forth in Rider A, plus attachment #1.

3. **Rental:** Lessee agrees to pay a rental fee in the amount(s) set forth in Rider A attached.

4. **Right of Lessor to Cancel:** The Lessor reserves the right to cancel one or more of the rental periods herein provided, upon verbal notice by the facility manager or Director of Parks and Recreation to the Lessee or its designated agent, and in the event of such cancellation the Lessor will bill to the Lessee the usual fee prorated for such rental period so used, or shall arrange to the best of its ability for substitute periods of time so cancelled.

5. **Responsibility of the Lessee:**
   
   (a) The Lessee shall be responsible at all times to the Lessor for the proper and safe conduct of its members, employees, agents, guests, and invitee and shall at all times comply with all applicable local laws and legislation and with all rules and regulations and administrative guideline of the Town of New Hartford.

   (b) The Lessee shall be responsible to the Lessor for any damage committed by or through the conduct or negligence of its members, agents, employees, guests, invitees or suppliers to real or personal property and equipment contained in or being a part of the said leased property and for any personal injuries to Town employees or agents or public invitees caused, in whole or part, by the Lessee, its members, agents, employees, guests, invitees, or suppliers. Lessee shall assume full responsibility that the said leased facilities are returned at the end of each said rental period in the same condition, but for normal wear and tear as existed prior to the commencement of each said rental period.
6. **Lessee’s Insurance**: The Lessee agree to save, hold harmless, indemnify and defend, The Lessor, Town of New Hartford, from any and all claims, suits, causes of action and liabilities arising out of or caused by negligent or intentional acts of the Lessee, its members, agents, employees, guests, invitees, or suppliers. The Lessee further agree to carry, as its own cost and expense during the term of this Lease, or until sooner terminated, a policy of public liability insurance with combined bodily injury and property damage, single limits, of $1,000,000.00 (1 million). **That the said policy or policies required herein shall name the Lessor, Town of New Hartford, as an additional named insured**. That the Lessee shall furnish to the Lessor an acceptable certification of insurance as required prior to the utilization of the leased property and provide immediate notice to the Town if the above-referenced policy is cancelled or otherwise terminated. Failure to provide or maintain the requisite insurance coverage shall be grounds to terminate and cancel any and all rental periods herein provided.

7. **Damage to Leased Property**: In case the leased property is wholly damaged or destroyed by fire or other casualty, to such extent that the said property is either temporarily or permanently unsuitable for the purpose for which this rental agreement was executed, then, in that event, this rental agreement shall terminate and neither party shall have any further rights here under, nor shall either party have claim for damages or compensation by reason thereof, except any unpaid or outstanding rent that may be due and owing prior to termination. Should such damaged condition be resolved or repaired within a thirty-day period the subject agreement shall not be terminated, but rather shall be deemed suspended during said temporary period.

8. **Default by Lessee**: If the Lessee shall fail to make any payments to the Lessor in accordance with the terms herein, or shall fail to refuse to carry out the terms hereof then Lessor may cancel this agreement upon one day’s written notice subject to the right of Lessor to collect any payment due under this Lease.

9. **Non-Assignment**: The Lessee shall not assign this lease nor sublet the Leased Property or any portion thereof without prior written approval of the Lessor.

10. **Buildings Rules and Regulations**: The Lessee will be responsible at all times for compliance of its members, employees, agents, quests, and invitees with the following rules, regulations, and administrative guidelines.

    (a) No smoking, including smokeless types, or alcoholic beverages are to be used in the New Hartford Recreation Center Complex.

    (b) No members, employees, agents, guests, or invitees of Lessee allowed in the Zamboni or gate area.
(c) Entrance to locker rooms, press box, and benches to be accessed by walkways, unless wearing proper skating apparel, at which time the ice surface may be used.

(d) No member, employee, agents, guests, or invitees allowed in bench area before scheduled ice times begin.

(e) Only members, employees, agents, or guests of Lessee allowed in Recreation Center complex during Lessee's rental period, unless conducting business with the Lessor or preparing for upcoming ice rental. All others will be asked to vacate the premises during Lessee's rental period.

(f) No Loitering

(g) No athletic activities to be carried on off the ice surface without the permission of the Lessor.

1. No floor hockey

2. No playing catch

3. No games of tag, ect.

4. No food or beverage of any kind allowed on ice surface at any time.

5. Lessee shall allow ten minutes out of every hour for ice resurfacing

6. Lessee shall notify Lessor of any delays that will cause Lessee to run longer than scheduled rental period. Lessor shall then notify any affected Lessees of schedule delays.

7. Above rules and regulations to be enforced by the Recreation Center staff and adhered to by the Lessee.

11. **Building Policy:**

(a) It will be building policy that groups impeding on another ice block will replace the time, taken within a week prior or after the occurrence. Other arrangements made between will be accepted, only if the facility manager or the Director of Parks and Recreation is made aware and amendments are made to the respective contracts.
(b) It will be building policy that the facility manager or the Director of Parks and Recreation decides when a group may exceed their time block, all those groups to follow will have their hour(s) extended the equal amount of times. 

(c) It will be building policy that the facility manager or the Director of Parks and Recreation may require groups to leave the ice prior to their scheduled time. If that group forms a habit of exceeding their scheduled time deadline.

(d) It will be building policy that the facility manager or the Director of Parks and Recreation may request a resurfacing to be scheduled, by a group, if the group to follow cannot adequately make ice in one resurfacing.

(e) It will be building policy that the facility manager or the Director of Parks and Recreation and the ice committee will have the final decision on all tournaments, competitions, playoffs, test sessions, or any events dates and times. Groups affected will be compensated and scheduled appropriately.

12. **Entire Agreement:** This Agreement and Rider A attached shall constitute the entire agreement between the parties herein and no provisions herein shall be waived or altered except by properly authorized and endorsed writing attached hereto.

**Date:** Nov 4, 2015  **Lessor:** Town of New Hartford

By: [Signature]

Patrick Tyksinski, Town Supervisor

**Date:**  **Lessee:** New Hartford Central Sch. District

By: [Signature]

Mary Mandel, Ass’t Supt. / Business

**Address:** 31 Oxford Road
New Hartford, N. Y. 13413
RIDER A

LESSOR:  TOWN OF NEW HARTFORD

LESSEE:  NEW HARTFORD CENTRAL SCHOOL DISTRICT

1. DESCRIPTION OF LEASED PROPERTY:

N.H. RECREATION CENTER: 4 Mill Street / New Hartford, including: WARMING LOBBYS,Locker Rooms, Benches, & ICE SURFACE on dates and times listed.

2. RENTAL PERIOD: NOVEMBER 9, 2015 - MARCH 13, 2016

3. RENTAL AMOUNT:  $11,707.11

   - For dates listed on attached 2015/16 Ice Schedule. Billing to be done in December 2015 and February 2016.

4. OTHER: Schedule of dates and times on attached sheet are considered part of this Rider. Any changes in the schedule, that results in an increase or decrease in rental hours, will be reviewed with the Athletic Department and configured in the next billing statement.

TOWN OF NEW HARTFORD (LESSOR)

BY ____________________________

P. TYKSINSKI, Supervisor
TOWN OF NEW HARTFORD
November 4, 2015

NEW HARTFORD SCHOOL DIST. (LESSEE)

BY ____________________________

M. MANDEL, Ass’t Supt. / Business
N. H. CENTRAL SCH. DISTRICT
# NEW HARTFORD HIGH SCHOOL HOCKEY
## 2015 - 2016 ICE SCHEDULE

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<td>3:30 - 5 PM</td>
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<td>10 - 11:30 AM</td>
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<td>12/TH</td>
<td>6 - 7 AM</td>
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## DECEMBER

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**TOTALS:** $2434.24  $380.00

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- End of regular season

**TOTALS:** $1673.50  $260.00

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**TOTALS:** $10,107.11  $1600.00

**GRAND TOTAL:** $11,707.11
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Sub Total     | 80  | $1,600.00

GRAND TOTAL:  | $11,707.11

11/1/2015
CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/28/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFRMS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(s) must be endorsed. If such ENDORSEMENT IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Gilroy, Kerman & Gilroy, Inc.
210 Clinton Road
P.O. Box 542
New Hartford, NY 13413-0542
Lawrence T. Gilroy, III

INSURED
New Hartford Central School
Mary Mandel
33 Oxford Road
New Hartford, NY 13413

CONTACT
NAME: [Redacted]
PHONE [Redacted]
FAX [Redacted]
ADDRESS [Redacted]

INSURER(S) AFFORDING COVERAGE
INSURER A: Utica National Assurance Co. 10687
INSURER B: Utica National Ins. Co of Ohio 13998
INSURER C:
INSURER D:
INSURER E:
INSURER F:

NAIC #

COVERAGES

COVERAGE NUMBER:

GENERAL LIABILITY
A X 1 COMMERCIAL GENERAL LIABILITY
CLAIMS-MADE X OCCUR
07/01/2015 07/01/2016

AUTOMOBILE LIABILITY
A X ANY AUTO
X SCHEDULED AUTOS
X NON-OWNED AUTOS
07/01/2015 07/01/2016

B X UMBRELLA LIAB
X OCCUR
CLAIMS-MADE
10,000

EXCESS LIAB

DEED X RETENTION

WORKERS COMPENSATION AND EMPLOYERS' LIABILITY

Y / N

EACH OCCURRENCE $ 1,000,000

$ 1,000,000

$ 10,000

$ 1,000,000

$ 3,000,000

$ 3,000,000

$ 500/1,000

$ 15,000,000

$ 15,000,000

$ 500,000

$ 1,000,000

$ 3,000,000

CANCELLATION

 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

CERTIFICATE HOLDER

TOWN-04

Certificate holder is listed as Additional Insured ATIMA

© 1988-2010 ACORD CORPORATION. All rights reserved.
TO: Robert J. Nole
Superintendent of Schools

FROM: Mary B. Mandel
Assistant Superintendent for Business Affairs

RE: SEQRA

DATE: February 10, 2016

Enclosed please find a State Environmental Quality Review Act resolution indicating a Type II action with no environmental impact for approval at the February 23, 2016 Board of Education meeting.

The procedures and necessary documents required for the State Environmental Quality Review Act process were reviewed by the Buildings, Grounds and Transportation Committee at their January 28, 2016 meeting and finalized by Colleen Heinrich, Ferrara Law Firm, and Chris Crolius, March Associates Architects in February 2016.

In proceeding with a May 17, 2016 public vote; the next step in the process would be to review and finalize the project scope based on recommendations of the Buildings, Grounds and Transportation Committee at the February 23, 2016 Board of Education meeting. This will be followed by a recommendation on a proposition for voter authorization at the next Board of Education meeting.
RESOLUTION REGARDING
STATE ENVIRONMENTAL QUALITY REVIEW

WHEREAS, the New Hartford Central School District (the “District”) Board of Education has considered the impacts to the environment of following Scope of Work to be completed:

Building renovations and additions to the Senior High School, Perry Junior High School, Bradley Elementary School, Myles Elementary School and Hughes Elementary School, including, but not limited to roof replacements, kitchen renovations, upgrades to fire alarm systems, replacement of playground equipment, as well as District-wide upgrades to the telephone system, surveillance cameras and exterior card readers.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action, does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.
CERTIFICATE OF COMPLETION

Presented to

Richard Hunt

IN HONOR OF HAVING SUCCESSFULLY COMPLETED ALL REQUIRED TRAININGS OF LEAD EVALUATOR of TEACHERS FOR THE 2015-16 SCHOOL YEAR PER SUBPART 30-2.9 OF NYS EDUCATION LAW 3012-C AND 3012-d

Mrs. Ann P. Turner

Acting Director, Program and Professional Development

Oneida • Herkimer • Madison

BOCES
New Hartford Central School District

Amendment to Employment Agreement

AGREEMENT, made this ______ day of February 2016, by and between THE BOARD OF EDUCATION OF THE NEW HARTFORD CENTRAL SCHOOL DISTRICT, with Administrative Offices at 33 Oxford Road, New Hartford, New York, (hereinafter, “the Board”) and ROBERT NOLE, residing at (hereinafter, the “Superintendent”).

WHEREAS, the Board and the Superintendent are parties to an Employment Agreement dated June 17, 2014 covering the period from on or about July 1, 2014 through June 30, 2019 (having been amended on September 16, 2014) (hereinafter, the “Agreement”); and

WHEREAS, said Agreement as previously amended, contains salary, benefits and other terms and conditions of employment for the Superintendent; and

WHEREAS, the Board and Superintendent have met and wish to amend the employment agreement to provide for a modification to the terms and conditions of employment; and

WHEREAS, the parties have conferred relative to the modification to the Agreement in order to clarify and confirm understandings relating to the above.

NOW, THEREFORE, the parties agree to amend the Superintendent’s employment agreement as follows:

1. Section 8 – Remuneration, Subsection (a) - Salary. The current first paragraph shall be removed as it no longer applies, and will be replaced with the following:

   For the period July 1, 2015 through June 30, 2016, the Superintendent’s annual base salary shall be increased retroactively, to One Hundred Ninety-Six Thousand Four Hundred Sixty-Two Dollars ($196,462.00).
The last two paragraphs of this provision (Future Years of the Agreement) shall remain the same.

2. **Section 8 – Remuneration.** A new subparagraph (c) shall be added to Section 8 to provide for a one-time only stipend for the 2015-16 school year which shall not be added to the Superintendent’s future base salary. The new subsection shall provide as follows:

   \[(c)\] *The Superintendent shall be provided with a one-time only stipend for the 2015-16 school year in the amount of $3,852.00.*

3. The parties expressly agree that the provision contained in Section 8(a) of the Agreement relating to potential additional compensation based upon a performance award stipend shall not apply and is hereby waived for the 2015-16 school year.

4. The foregoing amendment shall become effective immediately and continue in effect thereafter throughout the term of the Agreement, unless subsequently modified by the parties in writing.

5. All other provisions of the Agreement not specifically addressed herein shall remain in full force and effect.

**IN WITNESS WHEREOF,** the parties hereto have set their hands and seals the day and year first above set forth.

**BOARD OF EDUCATION OF THE NEW HARTFORD CENTRAL SCHOOL DISTRICT**

By: ____________________________

   Paul Piotrowski, President

______________________________

   Robert Nole
   Superintendent of Schools