1. Approval of minutes of the June 21, 2016 Regular Meeting

2. Recognition of Visitors and Delegations
   - Section III Championship Presentations:
     - Boys Varsity Golf

3. Correspondence and Communications

4. Board Committee Reports
   - Buildings, Grounds & Transportation Committee – 6/9/16
   - Audit Committee – 6/16/16

5. Old Business
   A. Policies
      It is recommended that the following policies be adopted following the third and final reading:
      
      #0015 – Equal Opportunity and Nondiscrimination
      #6004 – Elementary School Attendance Zones

6. New Business
   A. Personnel
      1. Appointments
         a. Substitute Teacher List
            It is recommended that the following be appointed to the per diem substitute teacher list:
6. New Business – Personnel – Appointments (cont’d.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annette Bean</td>
<td>Biology &amp; Gen. Science 7-12</td>
</tr>
<tr>
<td>Margaret Weber</td>
<td>Business &amp; Distributive Education</td>
</tr>
<tr>
<td>Victoria Angell</td>
<td>Nursery, Kindergarten, Grades 1-6 &amp; Reading</td>
</tr>
<tr>
<td>Sherri Bauer</td>
<td>Uncertified</td>
</tr>
<tr>
<td>Anna Maria Mirza</td>
<td>Speech &amp; Language Disabilities</td>
</tr>
</tbody>
</table>

b. Coach

It is recommended that the following coach be appointed for the fall 2016 sports season:

Football

Paul Vitagliano – Unpaid Volunteer Assistant All Levels

c. Tenure

1. Upon the recommendation of Robert J. Nole, Superintendent of Schools, Elisabeth Relyea is hereby granted tenure, in the administrative tenure area of Dean of Students, effective August 19, 2016.

2. Upon the recommendation of Robert J. Nole, Superintendent of Schools, Allen Hyde is hereby granted tenure, in the Administrative tenure area of Assistant Superintendent for Curriculum and Instruction, effective August 1, 2016.
6. New Business – Personnel – Appointments (cont’d.)

d. Substitute Cleaners

1. It is recommended that Rose Frate be appointed to the substitute position of substitute cleaner, effective July 7, 2016, pending satisfactory clearance for employment by the State Education Department.

2. It is recommended that Tammy Lewandrowski be appointed to the position of substitute cleaner, effective July 7, 2016.

e. Substitute Bus Drivers

1. It is recommended that Robert Giruzzi, Jr. be appointed to the position of substitute bus driver, effective July 7, 2016, pending satisfactory clearance for employment by the State Education Department.

2. It is recommended that Ronald Hart be appointed to the position of substitute bus driver, effective July 7, 2016, pending satisfactory clearance for employment by the State Education Department.

f. School Monitor

It is recommended that Laurie Grisham be appointed to the position of school monitor, effective September 1, 2016.

g. Teacher Aide I

It is recommended that James Futscher be appointed to the position of teacher aide I, effective September 1, 2016.

h. Student Helpers

It is recommended that the following be appointed to the temporary position of student helper, effective July 7, 2016 - June 30, 2017:

Zachary Johnson
Kyle Nordstrom
Aidan Lawless
6. New Business - Personnel (cont'd.)

2. Reclassification

It is recommended that Dianna Scarafile be reclassified from the position of school monitor to the position of teacher aide I, effective September 1, 2016.

B. District Committee Appointments for 2016-2017

1. New Hartford Central School District Committee on Special Education

   a. CSE Chair/LEA Representative – Ashraf Allam
   b. School Physician – Dr. Christopher Alinea
   c. Alyssa Lewis, Psychologist
      Scott Phelps, Psychologist
   d. Student’s Parent(s) or Guardian(s)
   e. Student’s Regular Education Teacher
   f. Special Education Teacher

2. New Hartford Central School District Committee on Pre-School Special Education

   a. CPSE/LEA Representative Chair – Ashraf Allam
   b. BOCES CPSE Coordinator - Pamela Smoulcey
   c. County Representatives
   d. Student’s Parent(s) or Guardian(s)
   e. Regular Education Teacher (Pre-School)
   f. Special Education Teacher (Pre-School)

3. Wellness Committee

It is recommended that the attached list of Wellness Committee members for the 2016-2017 school year be approved.
6. **New Business (cont’d.)**

C. **Annual Reports for the Committee on Special Education and the Committee on Pre-School Special Education**

1. It is recommended that the annual report to the Board of Education (2015-2016 school year) from the Committee on Special Education be accepted.

2. It is recommended that the annual report to the Board of Education (2015-2016 school year) from the Committee on Pre-School Special Education be accepted.

D. **Appointment of Law Firms**

It is recommended that the law firms of Hancock and Estabrook, LLP, Ferrara, Fiorenza, P.C., Bond Schoeneck, and King, and Timothy R. McGill be retained for legal services.

E. **Surplus of Lever Voting Machines**

It is recommended that the list of lever voting machines as submitted by the district clerk be declared as surplus items for disposal.

F. **Revised 2016-2017 School Calendar**

It is recommended that a revision to the 2016-2017 school calendar be approved to reflect Tuesday, June 13, 2017 as a Regents Examination day.

G. **Physical Therapy Services**

It is recommended that the contract with Developmental Therapy Associates for physical therapy services for the 2016-2017 school year be approved.

H. **Sports Medicine Professional Services**

It is recommended that the Agreement for Sports Medicine Professional Services between Slocum-Dickson Medical Group, PLLC and the New Hartford Central School District for the period of July 1, 2016 through June 30, 2019 be approved.
6. **New Business (cont’d.)**

I. **Resolution Approving Amendment to Agreement for Assistant Superintendent for Curriculum and Instruction**

It is recommended that the following resolution be adopted:

**WHEREAS**, pursuant to the terms of the Agreement with Allen Hyde as Assistant Superintendent for Curriculum and Instruction (“Assistant Superintendent”), the Board of Education, having met and conferred, is desirous of modifying the Agreement; and,

**WHEREAS**, at the request of the Board, Counsel to the District has prepared a Second Amendment to the Agreement between the Assistant Superintendent and the Board of Education, with such Amendment modifying the Assistant Superintendent’s salary and modifying the involuntary termination provision to reflect legal rights afforded to tenured employees; and

**WHEREAS**, the Board and the Assistant Superintendent agree to such proposed Amendment.

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Education hereby accepts and agrees to the Amendment to the Agreement, dated July 7, 2016 (as attached herewith), and hereby authorizes the President of the Board, or the Vice President in his absence, to execute said Agreement on behalf of the District and to file same with the District Clerk.

J. **BOCES Questar III Inter-Municipal Agreement**

It is recommended that the Inter-Municipal Agreement between Quester III BOCES and the New Hartford Central School District for the period of July 1, 2016 through June 30, 2017 be approved.

K. **Treasurer’s Reports**

It is recommended that the May 31, 2016 Treasurer’s Reports be accepted.
6. New Business (cont'd.)

L. Budget Transfers

It is recommended that the May 31, 2016 Budget Transfers be approved.

M. Committee on Special Education (CSE)

The recommendations from the Committee on Special Education's meetings of May 2, 2016 (11), May 12, 2016 (9), May 23, 2016 (14), June 8, 2016 (11), June 9, 2016 (11), June 15, 2016 (7) and June 21, 2016 (2) are presented for approval.

N. 504 Committee

The recommendations from the 504 Committee's meetings of May 2, 2016 (1), May 12, 2016 (2) and June 15, 2016 (2) are presented for approval.

O. Resolution Regarding Board of Education and Superintendent of Schools Professional Development

WHEREAS, the Board of Education and Superintendent of Schools are better able to perform their responsibilities of being well informed regarding current educational methods and the legal obligations of the District, and

WHEREAS, the most reliable and most cost-effective way for members of the Board and Superintendent of Schools to be well informed is to attend the meetings and conferences of those groups organized to support, and to represent the interests of, school boards and school districts,

BE IT THEREFORE RESOLVED, that the Board of Education hereby authorizes for the 2016-2017 fiscal year, the attendance of Board members and Superintendent of Schools at conferences and educational programs and the reimbursement of any actual and necessary expenses incurred by any of its members attending those conferences or educational programs.
7. **Other Business**
   - Legislative Update and Ongoing Board Strategy
   - Request to Rename the Ralph Perry Jr. High Large Group Instruction Room – “The Helen Sperling Large Group Instruction Room”

8. **Proposed Executive Session Subject to Board Approval**

9. **Adjournment**
Regular Meeting of the Board of Education
Bradley Elementary School Library
Tuesday, June 21, 2016
7:00 p.m.

Members Present: Mrs. Coombs Mr. Flemma, Mr. Jadhon, Mrs. King,
Mrs. Philipson, Mr. Piotrowski, Mr. Stephens

Others Present: Mr. Nole, Mr. Hyde, Mrs. Mandel, Mrs. Heil

The meeting was called to order at 7:00 p.m. by Board of Education President
Mr. Piotrowski.

Pledge of Allegiance

Recognition of Visitors and Delegations

Mr. Bob Payne addressed the Board regarding the STEAM initiative.

- School Safety Excellence Award – Mary Mandel

A presentation was made regarding the district’s Excellence in Safety Award
given by Utica National Insurance.

- STEAM Presentation – Allen Hyde

The district’s STEAM initiatives were presented by members of the STEAM
Committee.

Approval of Minutes

- Regular Meeting of June 7, 2016

Mr. Stephens moved and Mrs. King seconded that the minutes of the regular
meeting of June 7, 2016 be approved.

Ayes 6, nays 1 (Mr. Flemma), motion carried.

Correspondence and Communications

Mr. Nole distributed a thank you card from Melissa Curtis for the support she
received during her administrative internship. He also notified the Board of
correspondence received from OHM BOCES regarding a vacancy on the BOCES
Board. He notified the Board of a certificate received for member Jim Stephens from
the Oneida-Madison-Herkimer School Boards Institute for his dedication to professional
development. Mr. Nole also referenced a memo that he received regarding renaming
the Large Group Instruction Room at Perry Jr. High to “The Helen Sperling Large Group
Instruction Room.” Mr. Piotrowski requested to place the request on the agenda for the
next business meeting of the Board of Education so that opportunity for public comment
may be made.
Board Committee Reports

- Staffing & Curriculum Committee – June 9, 2016

Mrs. Philipson reported: The committee received the Social Studies curriculum cycle report as well as the upcoming summer curriculum work report. Mrs. Philipson reviewed the highlights from each report.

Old Business

A. Second Reading of Policies/Regulations

The following policies/regulations were presented for the second reading:

#0015 – Equal Opportunity and Nondiscrimination

#6004 – Elementary School Attendance Zones

New Business

A. Personnel

1. Appointments

a. Substitute Teacher List

Mrs. King moved and Mrs. Coombs seconded that the following be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
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</thead>
<tbody>
<tr>
<td>Madison Vitale</td>
<td>Uncertified</td>
</tr>
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</table>

Ayes 7, nays 0, motion carried.

b. Assistant Department Chair – Occupational Education

Mr. Stephens moved and Mrs. Coombs seconded that **Greg Soposki** be appointed to the position of Assistant Occupational Education Department Chair, effective July 1, 2016 through June 30, 2021.

Ayes 7, nays 0, motion carried.
c. **School Nurse**

Mrs. King moved and Mrs. Coombs seconded that **Kim Sullivan** be appointed to the position of school nurse, effective July 1, 2016.

Ayes 7, nays 0, motion carried.

d. **Assistant Superintendent for Business Affairs**

Mr. Stephens moved and Mrs. Coombs seconded that upon the recommendation of Robert J. Nole, Superintendent of Schools, the Board of Education hereby appoints **John McKeown** to a four-year probationary term in the administrative tenure area known as Assistant Superintendent for Business Affairs, pending satisfactory clearance for employment by the State Education Department. The probationary term will begin on July 22, 2016 and end on July 21, 2020. The Board of Education also ratifies and adopts the written contract of employment containing all of the relevant and applicable benefits, terms and conditions of employment and authorizes the Board President and the Superintendent of Schools to execute the contract.

Ayes 6, nays 1 (Mr. Flemma), motion carried.

2. **Reclassifications**

a. Mrs. Coombs moved and Mrs. King seconded that **Rose DelMedico** be reclassified from the position of cleaner/nights to the position of DP aide class I, effective September 1, 2016.

Ayes 7, nays 0, motion carried.

b. Mrs. Coombs moved and Mrs. Philipson seconded that **David Green** be reclassified from the position of bus driver and part-time grounds to the position of cleaner/nights, effective July 1, 2016.

Ayes 7, nays 0, motion carried.
B. Bus Parts Bid

Mr. Stephens moved and Mrs. Philipson seconded that the bus parts bid for the 2016-2016 school year be awarded on a per group basis to each vendor as listed.

Information: Invitations to bid were mailed to sixteen companies. Sealed bids were received from twelve vendors for consideration.

Ayes 7, nays 0, motion carried.

C. Capital Project Bond Resolution

Mr. Stephens moved and Mrs. Coombs seconded that the bond resolution authorizing the reconstruction and addition, improvements and rehabilitation of school district buildings which was approved by the district voters on May 17, 2016 be approved.

Ayes 7, nays 0, motion carried.

D. School Bus Bond Resolution

Mrs. Coombs moved and Mrs. Philipson seconded that the Bond Resolution for the purchase of school buses be approved.

Ayes 7, nays 0, motion carried.

E. Inter-Municipal Agreement

Mr. Fleemma moved and Mrs. Philipson seconded that the Inter-municipal Agreement between the New Hartford Central School District and the Madison-Oneida BOCES for the term of July 1, 2016 through June 30, 2017 be approved.

Ayes 7, nays 0, motion carried.

F. Authorization to Enter Into Agreement

Mrs. Coombs moved and Mrs. King seconded that the Board of Education authorize the Superintendent of Schools to enter into an agreement for the period of July 1, 2016 through June 30, 2019 with the New Hartford Teachers’ Association – Administrative Group.

Ayes 6, nays 1 (Mr. Fleemma), motion carried.
G. Confidential/Managerial Salaries

Mrs. Coombs moved and Mrs. King seconded that the amount of $24,215 be allocated for the 2016-2017 confidential/managerial salary pool increase.

Ayes 7, nays 0, motion carried.

H. Committee on Pre-School Special Education (CPSE)

Mrs. Coombs moved and Mrs. King seconded that the recommendations from the Committee on Pre-School Special Education’s meetings of May 20, 2016 (9), May 26, 2016 (1) and June 3, 2016 (9) be approved.

Ayes 7, nays 0, motion carried.

I. Committee on Special Education (CSE)

Mrs. Philipson moved and Mrs. King seconded that the recommendations from the Committee on Special Education’s meetings of May 20, 2016 (7), May 24, 2016 (9), May 25, 2016 (11), May 26, 2016 (6), June 1, 2016 (12), June 2, 2016 (10), June 3, 2016 (6) and June 7, 2016 (2) be approved.

Ayes 6, nays 0, abstain 1 (Mr. Flemma), motion carried.

K. 504 Committee

Mrs. Coombs moved and Mrs. King seconded that the recommendations from the 504 Committee’s meetings of May 24, 2016 (1), May 25, 2016 (1) and May 26, 2016 (3) be approved.

Ayes 6, nays 0, abstain 1 (Mr. Flemma), motion carried.

Other Business

- Legislative Update and Ongoing Board Strategy

No report was given.
Executive Session

Mrs. Coombs moved and Mr. Fleemma seconded that the Board enter into Executive Session at 8:05 p.m. for the purpose of discussing the employment history of particular persons.

Ayes 7, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 8:35 p.m.

Adjournment

Mrs. Coombs moved and Mrs. Philipson seconded that the meeting be adjourned at 8:36 p.m.

Ayes 7, nays 0, motion carried.

Respectfully submitted

Betty Heil, Clerk
NEW HARTFORD CENTRAL SCHOOL DISTRICT
BUILDINGS, GROUNDS AND
TRANSPORTATION COMMITTEE MINUTES

June 9, 2016

Members Present: Mr. Ed Flemma, Chair
Mr. Beth Coombs
Mr. Jim Stephens

Others Present: Mrs. Mary Mandel
Mr. Andy Morgan
Mr. Peter Gagliano
Mr. John Banek

Mr. Flemma called the meeting to order at 12:00 p.m.

Department of Transportation Inspection:
Mrs. Mandel and Mr. Gagliano distributed and reviewed the New York State Department of
Transportation Bus Inspection report indicating a 98.2% passing rate, placing our maintenance program
among the best in New York State. This report summarized the results of vehicle inspections performed
on the New Hartford Central School District bus fleet during the State fiscal year of April 1, 2015 to
March 31, 2016. Mr. Gagliano commended the mechanics for their excellent job performance and
dedication to the safety of our students.

Smart School Bond Act Required Architectural Services:
It was agreed to by the committee to utilize the District’s architect, March Associates to assist with
necessary tasks required by the State Education Department for successful completion of the Smart
School Bond Act grant process.

Capital Project Tentative Calendar:
Mrs. Mandel reviewed with the committee the tentative calendar for the upcoming capital project. This
includes meeting with the Community Relations Committee; preparing a Fall communication newsletter
to be sent to residents as well as planning for sub committees to be formed.

Safety:
Mr. Banek reviewed with the committee several initiatives the district has been working on regarding
safety. Evacuation locations and plans have been finalized. The District Safety committee reviewed at
their meeting new legislation regarding evacuation drills/lockdown drills and a safety assessment review
was conducted by the School Safety Officer where testing exercises concluded with positive results with a
dependable level of safety. There will be additional “safety” evacuation type training for bus drivers in
August 2016.

Adjourned: The meeting was adjourned at 12:55 p.m.
NEW HARTFORD CENTRAL SCHOOL DISTRICT  
AUDIT COMMITTEE  
MINUTES  
June 16, 2016

Members Present:  Mrs. Beth Coombs, Chair  
                 Mrs. Pam King

Others Present:  Mrs. Mary Mandel

Call to Order:  Mrs. Coombs called the meeting to order at 2:05 p.m.

Audit Review:  Mrs. Mandel reviewed with the committee the draft report from the New York State Comptroller’s Audit performed this year. She reminded them that the draft audit is confidential until the Office of the State Comptroller formally releases the report. The committee developed a letter of response to the preliminary draft findings and Mrs. Mandel will send out by June 30, 2016.

Adjournment:  The meeting was adjourned at 2:30 p.m.
               rak
Name: Annette Bean

Address:

Position: Certified Per Diem Substitute Teacher

Educational Background:
Bachelor of Science Utica College - 1982
Associates in Biology - College of St. Vincent - 1980

Education Experience:

Certification Status:

<table>
<thead>
<tr>
<th>Biology &amp; General Science 7-12 Permanent Certificate</th>
<th>Issue Date</th>
<th>End Date</th>
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</thead>
<tbody>
<tr>
<td></td>
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</table>

Effective Date Pending Board of Education approval:
September 1, 2016

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $84.00 per day

May 10, 2016
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Margaret Weber

Address:

Position: Certified Per Diem Substitute Teacher

Educational Background:
Advanced Classroom Teaching - SUNY at Albany
Bachelor of Science in Business Education - SUNY at Albany - 1982

Education Experience:
Technology Teacher at New Hartford Central School District -1985-2016

Certification Status:

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Effective Date Pending Board of Education approval:
September 1, 2016

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $84.00 per day

May 5, 2016

RECEIVED
JUN 13 2016
Initials
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Joanne Stephens

Address:

Position: Certified Per Diem Substitute Teacher

Educational Background:
Master’s in Vocational Education - SUNY Oswego
Bachelor’s in Vocational Teaching - SUNYIT
Associate’s in Business - Herkimer County Community College

Education Experience:
Family and Consumer Science Teacher at Ilion Central School District/1999-2006
Business Teacher at Ilion Central School District/1981-1995

Certification Status:

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<td>Home Economics Permanent Certificate</td>
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Effective Date Pending Board of Education approval:
September 1, 2016

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $84.00 per day

June 13, 2016
Name: Victoria Angell

Address:

Position: Certified Per Diem Substitute Teacher

Educational Background:
Master’s in Education - SUNY Cortland
Bachelor’s in Elementary Education - SUNY Geneseo

Education Experience:

Certification Status:

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<th>Nursery, Kindergarten &amp; Grades 1-6 Permanent Certificate</th>
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Effective Date Pending Board of Education approval:
September 1, 2016

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $84.00 per day

June 22, 2016
Name: Sherri Bauer

Position: Uncertified Per Diem Substitute Teacher 7-12

Educational Background:
Master of Science in Reading - SUNY Cortland
Bachelor of Arts in Journalism - Utica College

Education Experience:
Teaching Assistant in New Hartford Central School - 1994-2016

Certification Status:

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Effective Date Pending Board of Education approval:
September 1, 2016

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem uncertified rate at $72.00 per day

June 2, 2016
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Anna Maria Mirza

Address:

Position: Certified Per Diem Substitute Teacher

Educational Background:
Master’s Degree Speech Pathology with specialization in Traumatic Brain Injury SUNY Geneseo
Bachelor of Science Speech Pathology Buffalo State College

Experience:
Buffalo Hearing & Speech Center Speech Pathologist 1997-1999
Ahlbin Center for Rehabilitation speech Pathologist Supervisor 1994-1997
Burke Rehabilitation Center/Hospital Speech Pathologist 1993-1994
Norwalk Hospital Speech Pathologist 1991-1993
Speech Teacher sub New Hartford Central School 2010-2011
Speech Teacher sub New Hartford Central School 2014-2016

Certification Status:

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Effective Date Pending Board of Education approval:
September 1, 2016

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $78.00 per day

June 22, 2016
I have reviewed the following list of coaches, they are deemed compliant (certified) in accordance with New York State coaching license requirements.

Director of Athletics

Date

FOOTBALL

Unpaid Volunteer Ass’t - Paul Vitagliano

7.2016
<table>
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<tr>
<th>COACH</th>
<th>DOH</th>
<th>1ST AID</th>
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<td>x</td>
<td>16-Jan</td>
<td>exp 2/18</td>
</tr>
</tbody>
</table>
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Paul Vitagliano

Address:

Phone:

Position: Coach: Unpaid Volunteer Ass’t Football – All Levels

Replacement for: Mike Barr

Educational Background: BS – Health Care Admin. - SUNY POLY

                  MS – Human Resource Mgt. - SUNY POLY

             2008 – 2011 – South Utica Little League Baseball
             2008 – 2011 – Utica Pop Warner Flag Football
             2011 – Present – NH Little League Baseball
             2011 – Present – NH Pop Warner Football
             2016 – Present – Boys Modified Lacrosse - NHCSD

Certification Status: Temporary Coaching License

Salary Justification: Unpaid Volunteer

6.2016
NAME: Rose Frate

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROVISIONAL APPOINTMENT: July 7, 2016

HOURLY RATE: $10.62

JOB TITLE: substitute cleaner

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Ms. Frate worked as a cleaner, bus aide and bus driver in the District before she retired.

C: Sharie Arnold
NAME: Tammy Lewandrowski

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROVISIONAL APPOINTMENT: July 7, 2016

HOURLY RATE: $10.62

JOB TITLE: substitute cleaner

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Ms. Lewandrowski is currently a bus driver for the District.

C: Sharie Arnold
NAME: Robert Giruzzi, Jr.

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROVISIONAL APPOINTMENT: July 7, 2016

HOURLY RATE: $11.70

JOB TITLE: substitute bus driver

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Mr. Giruzzi recently retired from the Marcy Correctional Facility.

C: Sharie Arnold
NAME: Ronald Hart

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: July 7, 2016

HOURLY RATE: $11.70

JOB TITLE: Substitute bus driver

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Mr. Hart recently retired from the Marcy Correctional Facility.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413

Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Laurie Grisham

ADDRESS:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 1, 2016

HOURLY RATE: $9.16

TITLE: school monitor

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Bradley

REPLACEMENT FOR: Dianna Scarafile

HOURS PER DAY: 1.5 hours

BACKGROUND: Mrs. Grisham has been a substitute for the District since 2010.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME:     James Futscher

ADDRESS:  

PHONE:    

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT:  September 1, 2016

HOURLY RATE:  $10.20

TITLE:     Teacher Aide I

CIVIL SERVICE TITLE:  Teacher Aide

SCHOOL BUILDING ASSIGNMENT:  Junior High

REPLACEMENT FOR:  Lisa Greico

HOURS PER DAY:  6 hours

BACKGROUND:  Mr. Futscher has been a substitute teacher aide in this position for the first semester 2015-2016 and a substitute teacher aide at the senior high for the second semester both for special education classrooms.

C:  Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Zachary Johnson

ADDRESS:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: July 7, 2016

HOURLY RATE: $9.00

TITLE: student helper

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Senior High IT Department

REPLACEMENT FOR:

HOURS PER DAY: approximately 500 hours annually

BACKGROUND: Mr. Johnson worked in the District last year.

C: Sharie Arnold
NAME: Kyle Nordstrom

ADDRESS:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: July 7, 2016

HOURLY RATE: $9.00

TITLE: student helper

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Senior High IT Department

REPLACEMENT FOR:

HOURS PER DAY: approximately 500 hours annually

BACKGROUND: Mr. Nordstrom worked in the District last year.

C: Snarie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Aiden Lawless

ADDRESS:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: July 7, 2016

HOURLY RATE: $9.00

TITLE: student helper

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Senior High IT Department

REPLACEMENT FOR:

HOURS PER DAY: approximately 500 hours annually

BACKGROUND: Mr. Lawless worked in the District last year.

C: Shane Arnold
NAME: Dianna Scarafile

ADDRESS:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 1, 2016

HOURLY RATE: $10.20

OLD HOURLY RATE: $9.12

OLD JOB TITLE: School Monitor

NEW JOB TITLE: Teacher Aide I

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Bradley Elementary

REPLACEMENT FOR: New position

HOURS PER DAY: 5 hours per day

BACKGROUND: Mrs. Scarafile is the most senior bidder for this position.

C: Sharie Arnold
To: Mr. Robert J. Nole, Superintendent
From: Mr. Allen E. Hyde, Assistant Superintendent
Subject: Recommendation for Committee Members
Date: June 21, 2016

I recommend the New Hartford Central School Wellness Committee members be approved for the 2016-2017 school year. The committee is and comprised of representatives from the Board of Education, school personnel and community organizations.

The goal of the committee is to promote wellness, good nutrition and regular physical activity as part of the total learning environment.
<table>
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<tr>
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<td>Marie Abraham</td>
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<td>Timothy Barcomb &amp; Nicole Farkouh - JH</td>
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<td>Ric Ripa</td>
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<td>BOCES Food Service Rep.</td>
<td>Tom Pfisterer</td>
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<tr>
<td>Director of Athletics, Health and Safe Schools</td>
<td>John Banek</td>
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<tr>
<td>Assistant Superintendent for Curriculum &amp; Instruction</td>
<td>Allen E. Hyde, Chairman</td>
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SPECIAL EDUCATION DISTRICT PLAN
ANNUAL REPORT TO THE BOARD OF EDUCATION
2015-2016

I. INTRODUCTION
II. CONTINUUM OF SERVICES
III. OUTSIDE DISTRICT PLACEMENTS
IV. ENROLLMENT REVIEW
V. CENSUS
VI. SPECIAL EDUCATION STAFF
VII. SPACE PLAN
VIII. EVALUATION
IX. COMMITTEE ON SPECIAL EDUCATION
X. COMMITTEE ON PRESCHOOL SPECIAL EDUCATION
I. INTRODUCTION

The objectives of the New Hartford Central School Special Education Programs are reflective of the intent of IDEA, and are aligned with the regulations of the Commissioner of Education as set forth in Article 89 of the New York State Education Law. The purpose of special education is to provide a free and appropriate education in the least restrictive environment for students under the age of twenty-one identified as having educational difficulties. Special Education is intended to address individual academic, social, physical, and management needs as identified by a student’s Individualized Education Plan (IEP). Specialized instructional strategies and materials are used to individualize instruction so that students with disabilities can benefit from the district's programs.

The Board of Education has adopted policies regarding the provision of services to students with disabilities. These policies are available for inspection by contacting the records access officer. Included is a policy that addresses the provision of instructional materials for students who may need an alternate format.

The Board of Education adopts an annual budget, which includes provisions to support the special education program. This budget is available for review by contacting the District Business Office.

II. CONTINUUM OF SERVICES

The district's special education programs coexist with our regular education programs. The intent of program modification, special services, and special classes is to expose special education students to the regular education curriculum and environment to the maximum extent possible. The continuum of services provides a way for students to overcome and deal with learning problems in the regular program when possible, to learn in a special education classroom when this is not possible. The continuum of services provides for easy student movement among the levels of services and programs.

A. Related Services

Speech/Language, psychological, occupational therapy, physical therapy, hearing impaired, visually impaired, adaptive physical education, and counseling/social work services are available to students in special education programs. Working with the classroom teacher, related service providers have an opportunity to share expertise, provide direct service and make recommendations for strategies for the teacher and the student.
B. Consultant Teacher Services

Consultant teacher services are specifically designed individual or group instruction provided by a certified special education teacher to a student with a disability within the regular education classroom. These services are provided directly to the student, or indirectly by providing consultation to the regular education classroom teachers. The consultant teacher assists the regular education teacher by modifying the classroom or the instruction for the student with special needs if necessary.

C. Resource Room Program

A resource room program is a program of supplemental instruction for students with disabilities. The instruction is to be supplemental to that which is occurring in the student's primary instructional setting. This instruction is provided by a certified special education teacher in groups of five or less students per class period.

D. Special Class 15:1

The 15:1 classroom was developed to address the need to provide students with more direct instruction in Math and English in a co-teaching model. Students are exposed to the same curriculum as their typical peers, the given a skill-review and re-teach period immediately afterwards. The result is that 15:1 students receive 80 minutes each of Math and English every day. The special education teachers involved in the 15:1 are dually certified in the content area.

E. Special Class 12:1:1, 12:1:4

A student with special needs should receive special educational programming when it is determined that the student requires primary instruction from a special education teacher, and does not make adequate progress through classroom instruction. A student can receive primary instruction from as little as one period per day to as much as the entire day. Primary instruction is designed to address the student's specific academic needs as stated in the student's IEP. To maximize the student's exposure to the regular education curriculum, the special education staff may push into regular education classes when possible.

F. Declassification Support Services

Any student needing services as a transition from special education services to general education services in the year he/she leaves a special education program has declassification support services as deemed appropriate by the Committee on Special Education. These services may include academic support services.
III. SPECIAL EDUCATION PROGRAMS OUTSIDE THE DISTRICT

Students are placed in out of district programs only when their learning, social, or physical needs cannot be met by the district programs. There is a full range of special education placements outside of the district.

1. BOCES Special Education Classes

A. BOCES 12:1:3 (Transition)

Designed for students with cognitive and management needs who require more assistance than can be provided in a resource room program. Social work services are provided as component of the program.

B. BOCES 12:1:1 - (Mild, Moderate)

The mildly handicapped program is intended to provide programs to meet the needs of students who require a more intensive level of support than can be provided in a resource room program. Outcome goals are focused on living and employment skills. Students are able to benefit from a public school environment with the support of a self-contained setting. Academic skills are delivered in a functional context. The students are integrated into regular education classes whenever possible. Moderate students have a greater emphasis on life-skills and activities of daily living.

C. BOCES 12:1:3 (Developmental Program)

This program is designed for students who were educated in the district’s 12:1:4 program at Bradley in grades K-6. The 7-9 and 10-12 programs, housed at Perry Junior High and New Hartford High School, continue to provide intensive language programming, daily living skills, and behavioral support. Students also have an opportunity to participate in occupational training on a half-day basis.

D. BOCES 12:1:3 (Severe)

This program is designed to meet the needs of the students with profound and multiple disabilities. Essential elements of the program include gross and fine motor skills, self-help skills, language development, and socialization skills. These students will likely require extensive supportive services throughout their adult lives.
E. BOCES Adjustment Program - 12:1:3, 8:1:2

Designed for students with severe behavioral management needs who cannot be maintained in a less restrictive setting. Counseling is a mandated component of these programs.

F. BOCES Career and Community Connections

This program provides an opportunity for students with disabilities to improve their self-concept and social skills while pursuing the goal of career exploration and development. This is a half-day program which focuses on home and community living and employment skills. Work site experiences include exploration and shadowing and can be extended to include training.

2. Special School, Residential, and Hospital Programs

Should a student's learning, physical or management needs be so intense as to not be served in the aforementioned programs, there are private and state operated schools with specialized programs available. These represent the most restrictive settings on the continuum.

A. Upstate Cerebral Palsy (Tradewinds 6:1:2)

This program provides for day and residential services designed for students who have high management and intensive academic needs. The students are provided with a highly structured behavioral program.

B. The House of the Good Shepherd (Tilton School 6:1:3)

These programs provide educational day and residential services to students with highly intensive behavioral needs. These students may be school or court placed, or placed by the County DSS.

C. Pathfinder Village (6:1:2, 8:1:2)

As an approved private placement, Pathfinder has programs designed specifically to meet the needs of students with Down Syndrome in a supportive and therapeutic environment. Pathfinder provides both day and residential services.
D. The School at Springbrook (8:1:1)

As an approved private placement, Springbrook provides residential services for students with severe behavioral and developmental needs. Students reside at the school year-round, and are provided with all required academic and transition services on site.

IV. ENROLLMENT REVIEW

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Total CSE Enrollment:

Enrollment by Disability: 2015-16

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Total 504 Enrollment: 67 Students
V. CENSUS

The District maintains a census for students with special needs. The following information is electronically maintained and is updated after each CSE meeting:

1. Student Identification Number
2. Student Name
3. Classification
4. Address and Phone Number
5. Parent/Guardian
6. Date of Birth
7. Date of Referral
8. Date of Evaluation
9. Date of CSE Recommendation
10. Date of BOE Approval
11. Date of Placement
12. Student program services and location
13. Language Spoken

VI. SPECIAL EDUCATION STAFF

Special Education Teachers: 18

Teaching Assistants: 9

Aides: 16

VII. SPACE

All district programs and student activities are accessible to students with disabilities. Space allocated to special education programs is reviewed annually and space is allocated as dictated by need. Many of the special education services are delivered in the regular education classroom. Space is allocated in each building for related services that need to be delivered outside of the general education environment.

The high school has four classrooms housing the district's special education programs. The high school has also allocated office and evaluation space for the psychologist and the social worker/counselor who provide services for the special education program.

The junior high building has four classrooms allocated to special education programs. Also housed at the junior high are the district special education
administrative offices as well as office and evaluation space for the psychologist and social worker/counselor who work with the special education programs.

The elementary buildings have 10 classrooms allocated to special education programs. Each building has allocated office and evaluation space for the psychologist and the social worker/counselor.

The Oneida BOCES plan for the allocation of space for regional special education programs is on file in the special education office and is available for review.

VIII. COMMITTEE ON SPECIAL EDUCATION

Chairperson: Ashraf Allam
School Psychologists: Alyssa Lewis, Scott Phelps
School Physician Dr. Christopher Alinea
Teacher of referred Student
Special Education Teacher and/or Related Service Provider
Student's Parent or Guardian
Student (when appropriate)

IX. PRESCHOOL SPECIAL EDUCATION

The New Hartford Central School District provides for special education services for identified preschool students.

a. Preschool Programs

1. Upstate Cerebral Palsy

   a. Preschool Programs
      UCP operates several preschool sites. These are integrated preschool settings, which provides full and half-day programs for students requiring special education services.

   b. Promise Program (6:1:3)
      This is a highly intensive special education program for preschool students who have significant management needs. To address these needs, they utilize Applied Behavior Analysis.

2. Related Services
Itinerant Services are provided to preschool students who require related services. Speech/Language, occupational therapy, physical therapy, and special education services are provided in the home, daycare or preschool setting.

X. COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

Chairperson: Ashraf Allam
BOCES Coordinator: Pamela Smoulcey
County Representatives
Student's Parent or Guardian
Special Education Providers

Enrollment Of Preschool Students: 40 Students
NEW HARTFORD CENTRAL SCHOOL DISTRICT
BUSINESS OFFICE
29 Oxford Road
New Hartford, NY 13413

MARY MANDEL
Assistant Superintendent
For Business Affairs
Phone: 315-624-1202
Fax: 315-624-1265

TO: Robert J. Nole
FROM: Mary Mandel
ISSUE: Surplus of Lever Voting Machines
DATE: June 16, 2016

It is recommended that the attached list of lever voting machines be declared surplus items for disposal.
NEW HARTFORD CENTRAL SCHOOL DISTRICT
New Hartford, NY 13413

ASSET INVENTORY
2015-16

__________ District __________

June 9, 2016

__________ Today's Date __________

__________ Liver Voting Machines __________

__________ Asset Description __________

__________ Automatic Voting Machine - Jamestown, NY __________

__________ Vendor __________

172306, 174254, 174099+200398

__________ Serial Number __________

__________ N/A __________

__________ Original Cost __________

__________ Bradley Elem, Wyn __________

__________ Site/Building Description __________

__________ Boys Locker Area __________

__________ Room __________

Requested by:

__________________________

Signature

__________________________

Print Name

Betty Heil

Choose One:

☐ Above Asset Being Transferred To:
   (Please attach sheet with detail information as to its new location.)

☒ Requesting Above Asset to be Disposed
   (Need approval by the Board of Education.)

NOTE:

Please send this sheet to:
Diana Jaworski, Business Office
# NEW HARTFORD CENTRAL SCHOOL DISTRICT
## School Calendar 2016 – 2017

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In case emergency days are exceeded before April 17, 2017, the following days would be used in this order: April 17, 18, 19, 20, & 21, 2017.

(03/15/16)  
(Revised 4/19/16, 7/6/16)