To: Mr. Nole/Mr. Hyde

From: Thomas J. McAvaney

Date: May 2, 2017

Re: Summer Music Lessons

Once again the Music Department would like to offer a Summer Music Program. The program would run for two five-week sessions through July and August.

The following programs will be offered:

- Allegro Band-current 4th & 5th graders
- Vivace Band-current 6th thru 8th graders
- Suzuki Group-current 2nd & 3rd graders
- Summer Orchestra-current 4th thru 6th graders
- Private Summer Music Lessons-Band and Strings

All are certified NYS Music teachers. I recommend the following teachers be approved for this program:

- Emily Wilcox-Strings
- Returning Teachers
  Katie Donovan -Strings
  Maryann Snow, Tim Ferguson, Jo Anne Goodemote, Brian Dunlap & Dan Fabbio-Band
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: James Kramer

Address:

Position: Probationary Physical Education Teacher

Educational Background:
Master of Athletic Administration, Springfield College
Bachelor of Science with a concentration in Physical Education, Springfield College

Experience:
Physical Education Teacher at Utica College 2013 - Current
Adult Physical Education Professor - BOCES 2016
Adjunct Physical Education Professor - Utica College 2015

Certification Status:

<table>
<thead>
<tr>
<th>Certification Status</th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Education Permanent Certificate</td>
<td>9/1/2008</td>
<td></td>
</tr>
</tbody>
</table>

Appointment will begin September 1, 2017 and end on August 31, 2020.

Salary Justification:
Step: 10                           $ 48,451
Masters                           $  700
Grad. Hours 30 x 85               $  2,550
Total Salary:                     $ 51,701

Information:
Mr. Kramer will be filling the position that will be open at Perry Junior High School due to Mr. Edward Prue retiring at the end of this school year.

May 19, 2017
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Dan Fabbio

Address:

Position: Probationary Music Teacher

Educational Background:
Master of Music Education, Kent State University
Bachelor of Music Education, Nazareth College

Experience:
Itinerant Music Teacher for BOCES in New Hartford, 2015 - Current
Junior High Jazz Band Teacher in Waterville Central School, 2013 - 2015
Marching Band Instructor for New Hartford Central School District, 2013 - Current

Certification Status:

<table>
<thead>
<tr>
<th>Music Initial Certificate</th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>9/1/2012</td>
<td>8/31/2020</td>
</tr>
</tbody>
</table>

Appointment will begin September 1, 2017 and end on August 31, 2021.

Salary Justification:

Step: 5 $ 44,115
Masters $ 700
Grad. Hours 31 x 85 $ 2,635
Total Salary: $ 47,450

Information:
Mr. Fabbio will be filling the position that will be open at Perry Junior High School due to Mrs. Maryanne Snow retiring at the end of this school year.

May 19, 2017
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Laura Arbogast

Address:

Position: Probationary Foreign Language Teacher

Educational Background:
Master in French Education, Bennington College
Bachelor of Arts in French Education, SUNY Cortland

Experience:
French Teacher in Holland Patent Central School, 2006 - Current
Adjunct Professor in French at Mohawk Valley Community College, Fall 2016
French Teacher in Sauquoit Valley Central School, 2005 - 2006

Certification Status:

<table>
<thead>
<tr>
<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>French 7-12 Professional Certificate</td>
<td>02/01/2012</td>
<td></td>
</tr>
</tbody>
</table>

Appointment will begin September 1, 2017 and end on August 31, 2020.

Salary Justification:
Step: 17 $55,005
Masters $ 700
Grad. Hours 36 x 85 $ 3,060
Total Salary: $58,765

Information:
Ms. Arbogast will be filling the position that will be open in the District due to Mrs. Mary Campbell retiring at the end of this school year.

May 19, 2017
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Claire Wilcox

Address:

Position: Probationary Music Teacher

Educational Background:
Master of Science in Music Education, Syracuse University
Bachelor of Music in Violin Performance, Ithaca College

Experience:
Elementary and Jr High Strings Teacher at Fulton City School District 2015-2017
Teaching Assistant for Syracuse University Symphony Orchestra 2013-2015
Camp Counselor at Family Math and Music Camp, Ithaca NY Summer 2013

Certification Status:

<table>
<thead>
<tr>
<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Music Initial Certificate</td>
<td>8/19/2015</td>
<td>8/31/2020</td>
</tr>
</tbody>
</table>

Appointment will begin **September 1, 2017 and end on August 31, 2021.**

Salary Justification:
Step:  6  $ 45,006
Masters  $ 700
Grad. Hours 43 x 85  $ 3,655
Total Salary:  $ 49,361

Information:
Miss Wilcox will be filling the position that will be open in the District due to Mrs. Michelle Wilcox retiring at the end of this school year.

May 19, 2017
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Terra McDermott

Address:

Position: Probationary Special Education Teacher

Educational Background:
M.S. Degree in Special Education, College of Saint Rose, May 2001
B.A. Degree in Elementary Education, Plattsburgh State University, May 1999

Experience:
Central Valley CSD, Kindergarten Teacher, 9/2014 - Present
Frankfort-Schuyler CSD, Grade 5, 9/2006 - 6/2007
Saratoga Springs CSD, K-1 Special Education, 9/2002 - 6/2005

Certification Status:

<table>
<thead>
<tr>
<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
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</thead>
<tbody>
<tr>
<td>Special Education, K-12</td>
<td>9/1/02</td>
<td>Perm.</td>
</tr>
<tr>
<td>Elementary Education, PreK-6</td>
<td>9/1/03</td>
<td>Perm.</td>
</tr>
</tbody>
</table>

Appointment will begin September 1, 2017 and end on August 31, 2020.

Salary Justification:
Step: 14 $ 51,057
Graduate Degree: Y $ 700
Graduate Credits: 30 $ 2,550
Total Salary: $ 54,307

Information:
This position is vacant due to the retirement of Mrs. Joan Basloe at the end of the 2016-17 school year. This position will be at Hughes Elementary School.
Name: George Whitton

Address:

Position: Permanent Substitute in Social Studies - High School

Educational Background:
Arkansas College - History Major - 1970-72
LeMoyne College - History Major - 1973-74

Education Experience:
Social Studies Teacher in New Hartford Central School from 1974 - 2009

Certification Status:

<table>
<thead>
<tr>
<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
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</thead>
<tbody>
<tr>
<td>Social Studies Permanent Cert.</td>
<td>1974</td>
<td></td>
</tr>
</tbody>
</table>

Appointment Recommendation:
Appointment will begin on September 1, 2017 and end on January 25, 2018

Salary Justification:
Per New Hartford Teachers’ Association Contract - Mr. Whitton will be compensated 1/200 of Step 4, which is a daily rate of $216.12.

Information:
Mr. Whitton will be filling the vacancy left by Donna Deep due to a maternity leave.

May 19, 2017
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Lauren Howe

Address:

Position: Certified Per Diem Substitute Teacher

Educational Background:
Master of Elementary Education - Grand Canyon University
Bachelor of Psychology-Child Life - Utica College

Experience:
Elementary Teacher in Gansevoort Elementary School in Rome City School 2014 - 2017

Certification Status:

<table>
<thead>
<tr>
<th>Certificate Type</th>
<th>Issue Date</th>
<th>End Date</th>
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</thead>
<tbody>
<tr>
<td>Childhood Education (Grades 1-6)</td>
<td>1/23/2016</td>
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</table>

Effective Date Pending Board of Education approval:
June 7, 2017

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $78.00 per day

May 9, 2017
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Brianna O'Grady

Address:

Position: Uncertified Per Diem Substitute Teacher

Educational Background: Bachelor of Arts in Biology - Utica College

Experience: Substitute Teacher in Sauquoit Central Schools Tutor at SUNY Plattsburgh

Certification Status:  

<table>
<thead>
<tr>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
</table>

Effective Date Pending Board of Education approval:  
June 7, 2017

Salary Justification: Per New Hartford Teachers’ Association Contract - Per Diem uncertified rate at $72.00 per day

April 26, 2017
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Kayla Graham

Address:

Position: Uncertified Per Diem Substitute Teacher

Educational Background:
Master’s in Childhood and Special Education, Utica College
Bachelor of Arts in Theatre Music, LeMoyne College

Experience:
Substitute Teacher in Whitesboro Central School District
Substitute Teacher in Clinton Central School District

Certification Status:

<table>
<thead>
<tr>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
</table>

Effective Date Pending Board of Education approval:
June 7, 2017

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem uncertified rate at $72.00 per day

May 11, 2017
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Maryanne Krasinski

Address:

Position: Certified Per Diem Substitute in Math - Junior High School

Educational Background:
MS of Arts in Education - Aldephi University - 1985
National Board Certification in Mathematics, 2010

Education Experience:
Mathematics Teacher in New Hartford Central School from 2000 - 2012

Certification Status:

<table>
<thead>
<tr>
<th>Mathematics 7-12 Permanent Cert.</th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

Appointment Recommendation:
Appointment will begin on May 30, 2017 and end on June 23, 2017

Salary Justification:
Per New Hartford Teachers’ Association Contract - Mrs. Krasinski will be compensated 1/200 of Step 4, which is a daily rate of $216.12.

Information:
Mrs. Krasinski will be filling the vacancy left by Michelle Hogan due to a maternity leave.

May 19, 2017
To: Robert Nole
From: Riccardo Ripa
Re: Eve Calli – Substitute for Perry Junior High Summer School
Date: May 18, 2017
cc: Mr. Allen Hyde

Mrs. Eve Calli is one of our staff members who regularly teaches summer school at Perry Junior High each summer. Mrs. Calli will not be able to fulfill her commitment to teach summer school this year.

Therefore, I would like to recommend Mrs. Diane Kain for the 2017 summer school session. Mrs. Kain is currently a special education teacher at Perry Junior High and is very familiar with our students.

If you have any questions please do not hesitate to contact me.
TO:                    Robert Nole
FROM:                  Mark E. Benson
DATE:                  May 5, 2017
RE:                    Marching Band Advisors for 2017

I recommend the following as advisors for Marching Band for 2017, as noted on the attached document.
<table>
<thead>
<tr>
<th>2017 Marching Band</th>
<th>Advisor</th>
<th>%</th>
<th>step</th>
<th>School</th>
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<tbody>
<tr>
<td>Director</td>
<td>Hollister, Marty</td>
<td>13</td>
<td>29</td>
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<tr>
<td>Assistant Director</td>
<td>Morey, Rick</td>
<td>12</td>
<td>42</td>
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<tr>
<td>Music Arranger</td>
<td>Turner, Ken</td>
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<td>$4,700.00</td>
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<tr>
<td>Music Assistant</td>
<td>Dan Fabbio</td>
<td></td>
<td></td>
<td>$1,900.00</td>
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<tr>
<td>Music Assistant</td>
<td>Christine Krumbach</td>
<td></td>
<td></td>
<td>$1,800.00</td>
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<tr>
<td>Music Assistant</td>
<td>Greg Clark</td>
<td></td>
<td></td>
<td>$1,100.00</td>
</tr>
<tr>
<td>Percussion Caption Head</td>
<td>Steve Stoddard</td>
<td></td>
<td></td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Percussion Assistant</td>
<td>Katlin Wolford</td>
<td></td>
<td></td>
<td>$1,600.00</td>
</tr>
<tr>
<td>Percussion Assistant</td>
<td>Michael Winkler</td>
<td></td>
<td></td>
<td>$1,100.00</td>
</tr>
<tr>
<td>Percussion Assistant</td>
<td>Rich Light</td>
<td></td>
<td></td>
<td>$1,500.00</td>
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<tr>
<td>Percussion Assistant</td>
<td>Dave Kimak</td>
<td></td>
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<td>$1,000.00</td>
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<tr>
<td>Visual Caption Head</td>
<td>Larry Schmidt</td>
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<td></td>
<td>$1,900.00</td>
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<tr>
<td>Visual Assistant</td>
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<td>Color Guard Caption Head</td>
<td>Derek Pooley</td>
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<td>$2,000.00</td>
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<td>Color Guard Assistant</td>
<td>Jennifer Dormio</td>
<td></td>
<td></td>
<td>$1,600.00</td>
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<tr>
<td>Color Guard Assistant</td>
<td>Ciara Colburn</td>
<td></td>
<td></td>
<td>$1,500.00</td>
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<td><strong>TOTAL</strong></td>
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<td></td>
<td><strong>$23,700.00</strong></td>
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</tbody>
</table>
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Patricia Nessel

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: July 10, 2017

HOURLY RATE: $29.67

JOB TITLE: Senior Office Specialist I / Confidential

SCHOOL BUILDING ASSIGNMENT: Business Office

REPLACEMENT FOR: Sharie Arnold

HOURS PER DAY: 7 hours

BACKGROUND: This vacancy required filling from the Civil Service eligible list. Mrs. Nessel was the most qualified.

C: Sharie Arnold
NAME: Margaret Cioch

ADDRESS: 

PHONE: 

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 7, 2017

HOURLY RATE: $10.20

JOB TITLE: Teacher Aide I

SCHOOL BUILDING ASSIGNMENT: Myles

REPLACEMENT FOR: Sarah Roberts

HOURS PER DAY: 5 hours

BACKGROUND: Mrs. Cioch has been employed with Lennon's Jewelers for twenty years.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Vincent DelMastro

ADDRESS: 

PHONE: 

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 7, 2017

HOURLY RATE: $9.70

JOB TITLE: school monitor

SCHOOL BUILDING ASSIGNMENT: Hughes

REPLACEMENT FOR: Tammy Lewandrowski

HOURS PER DAY: 2 hours

BACKGROUND: Mr. DelMastro is currently a bus driver for the District.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Brenda Eccleston

ADDRESS: 

PHONE: 

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 7, 2017

HOURLY RATE: $9.70

JOB TITLE: school monitor

SCHOOL BUILDING ASSIGNMENT: Hughes

REPLACEMENT FOR: Melissa Kolb

HOURS PER DAY: 2 hours

BACKGROUND: Ms. Eccleston is currently a bus driver for the District.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT  
NEW HARTFORD, NEW YORK 13413  
Business Office  
Phone: 315/624-1280  
Fax: 1-315/624-1265

NAME:        Jade Giglio

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT:  September 7, 2017

HOURLY RATE:  $9.70

JOB TITLE:  school monitor

SCHOOL BUILDING ASSIGNMENT:  Hughes

REPLACEMENT FOR:  Marlene Bailey

HOURS PER DAY:  2 hours

BACKGROUND:  Ms. Giglio is currently a sub monitor and teacher aide for the District.

C:  Sharie Arnold
NAME: Stephanie Odin

ADDRESS: 

PHONE: 

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 7, 2017

HOURLY RATE: $9.70

JOB TITLE: school monitor

SCHOOL BUILDING ASSIGNMENT: Bradley

REPLACEMENT FOR: Catherine Garrabrant

HOURS PER DAY: 1 ½ hours

BACKGROUND: Ms. Odin is currently a substitute monitor and teacher aide in the District.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Trudy Sheldon

ADDRESS: 

PHONE: 

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: June 7, 2017

HOURLY RATE: $9.70/$9.70/$10.04

JOB TITLE: substitute school monitor, teacher aide
Office Specialist I

OLD TITLE: 

OLD RATE: 

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR: 

HOURS PER DAY: per diem

BACKGROUND: Ms. Sheldon has a four-year degree in broadcast journalism and was an on air radio personality for over 20 years.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Patricia Wright

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: June 7, 2017

HOURLY RATE: $11.87

JOB TITLE: substitute bus driver

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Ms. Wright worked as a dispatcher for ABF Trucking for several years.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME:    Douglas Wilbur

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT:    June 7, 2017

HOURLY RATE:    $10.75

JOB TITLE:    substitute cleaner

SCHOOL BUILDING ASSIGNMENT:    District

REPLACEMENT FOR:

HOURS PER DAY:    per diem

BACKGROUND:    Mr. Wilbur has worked a number of years as a cleaner at a local assisted living facility.

C:    Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Robert Dent

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: June 7, 2017

HOURLY RATE: $10.75

JOB TITLE: substitute cleaner

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Mr. Dent has worked as a night Foreman and as a cleaner in Susquenna Valley Schools.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT  
NEW HARTFORD, NEW YORK 13413  
Business Office  
Phone: 315/624-1280  
Fax: 1-315/624-1265

NAME: Christopher Welch

ADDRESS: 

PHONE: 

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: June 7, 2017

HOURLY RATE: $10.75

JOB TITLE: substitute cleaner

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR: 

HOURS PER DAY: per diem

BACKGROUND: Mr. Welch has worked as a custodian at Morrisville College and currently works at a local beverage distribution supply company.

C: Sharié Arnold
NAME: Zachary Johnson

ADDRESS: 

PHONE: 

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: July 1, 2017

HOURLY RATE: $9.70

JOB TITLE: student helper

SCHOOL BUILDING ASSIGNMENT: Senior High IT Department

REPLACEMENT FOR: 

HOURS PER DAY: approximately 500 hours annually

BACKGROUND: Mr. Johnson worked for the District last year.

C: Sharie Arnold
NAME: Aidan Lawless

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: July 1, 2017

HOURLY RATE: $9.70

JOB TITLE: student helper

SCHOOL BUILDING ASSIGNMENT: Senior High IT Department

REPLACEMENT FOR:

HOURS PER DAY: approximately 500 hours annually

BACKGROUND: Mr. Lawless worked for the District last year.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Kyle Nordstrom

ADDRESS: 

PHONE: 

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: July 1, 2017

HOURLY RATE: $9.70

JOB TITLE: student helper

SCHOOL BUILDING ASSIGNMENT: Senior High IT Department

REPLACEMENT FOR:

HOURS PER DAY: approximately 500 hours annually

BACKGROUND: Mr. Nordstrom worked for the District last year.

C: Sharie Arnold
NAME:  Jarod Babicz

ADDRESS:  

PHONE:  

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT:  July 1, 2017

HOURLY RATE:  $9.70

JOB TITLE:  student helper

SCHOOL BUILDING ASSIGNMENT:  Senior High IT Department

REPLACEMENT FOR:  

HOURS PER DAY:  approximately 500 hours annually

BACKGROUND:  Mr. Babicz is in 10th grade and will be helping this year.

C:  Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Judy Tartaglia

ADDRESS: 

PHONE: 

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 1, 2017

HOURLY RATE: $20.16

JOB TITLE: Office Specialist I / Receptionist I

OLD TITLE: Office Specialist I

OLD RATE: $19.11

CIVIL SERVICE TITLE: 

SCHOOL BUILDING ASSIGNMENT: Senior High School

REPLACEMENT FOR: Nancy Hall

HOURS PER DAY: 7 hours per day

BACKGROUND: Mrs. Tartaglia was the most senior bidder for this position.

C: Sharie Arnold
NAME: Lance Wehrle

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: August 15, 2017

HOURLY RATE: $19.16

JOB TITLE: Groundsman

OLD TITLE: Cleaner/Days

OLD RATE: $18.52

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR: Thomas Gregory

HOURS PER DAY: 8 hours

BACKGROUND: Mr. Wehrle was the most senior bidder for this position.

C: Sharie Arnold
NAME: Wayne DaPre

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 6, 2017

HOURLY RATE: $13.60

JOB TITLE: Cleaner /Nights

OLD RATE: $14.94

OLD TITLE: Senior Custodian

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Junior High

REPLACEMENT FOR: Dave Green

HOURS PER DAY: 7.5 hours

BACKGROUND: Mr. DaPre was the most senior bidder for this position.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Melissa Kolb

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 1, 2017

HOURLY RATE: $10.72

JOB TITLE: Teacher Aide II

OLD TITLE: School Monitor

OLD RATE: $9.70

SCHOOL BUILDING ASSIGNMENT: Myles

REPLACEMENT FOR: Theresa Sweeney

HOURS PER DAY: 4 hours

BACKGROUND: Mrs. Kolb was the most senior bidder for this position.

C: Sharie Arnold
NAME: Catherine Garrabrant

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 7, 2017

HOURLY RATE: $10.22

JOB TITLE: DP Aide Class I

OLD TITLE: School Monitor / Bus Aide

OLD RATE: $9.70 / $10.22

SCHOOL BUILDING ASSIGNMENT: Bradley Elementary

REPLACEMENT FOR: Danielle Bateson

HOURS PER DAY: 6 hours

BACKGROUND: Mrs. Garrabrant was the most senior bidder for this position.

C: Sharie Arnold
NAME: Aaron Card

ADDRESS: 

PHONE: 

EFFECTIVE DATE OF APPOINTMENT: August 15, 2017

HOURLY RATE: $13.46

JOB TITLE: Cleaner / Days

OLD TITLE: Cleaner / Nights

OLD RATE: $17.80

SCHOOL BUILDING ASSIGNMENT: Oxford Road Site

REPLACEMENT FOR: Lance Wehrle

HOURS PER DAY: 8 hours

BACKGROUND: Mr. Card was the most senior bidder for this position.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Steven Achen

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: June 7, 2017

HOURLY RATE: $16.01

JOB TITLE: bus driver

OLD RATE: $14.78

OLD TITLE: cleaner / nights

SCHOOL BUILDING ASSIGNMENT: Transportation

HOURS PER DAY: 4 hours

REPLACES: Open run

BACKGROUND: Mr. Achen was the most senior bidder for the position.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1285

NAME: Guy Rzotkiewicz
ADDRESS: 
PHONE: 

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: August 30, 2017

HOURLY RATE: $16.06
JOB TITLE: cleaner/nights
OLD TITLE: part time cleaner/nights
OLD RATE: $16.06

CIVIL SERVICE TITLE:

SCHOOL BUILDING ASSIGNMENT: Hughes/Junior High

REPLACEMENT FOR: Aaron Card

HOURS PER DAY: 7.5 hours per day

BACKGROUND: Mr. Rzotkiewicz was the most senior bidder for this position.

C: Sharie Arnold
STATEMENT OF INSPECTORS
NEW HARTFORD CENTRAL SCHOOL DISTRICT
May 16, 2017

WE, THE UNDERSIGNED, DO HEREBY CERTIFY, that we are the persons duly designed to act as Inspectors of Election at the School District of the Towns of New Hartford, Kirkland, Paris, Oneida County and Frankfort, Herkimer County, New York, held at Oxford Road School Building in the Village of New Hartford, New York on May 16, 2017 between the hours of 7:00 a.m. and 9:00 p.m.

WE, FURTHER CERTIFY, that prior to the said School District Election we took and filed our oaths and were otherwise duly qualified to act as Inspectors of Election at the May 16, 2017; that before the opening of the polls, we organized by naming Stephen Rosenfeld as Chief Inspector of the election; and that there were delivered to us in an envelope the keys to the voting machines No. NYNAEAA1135 and No. NYJAC8L2059, which envelope was not opened until at least a majority of the Inspectors were present; that we also found the protective counter numbers to register: 3335 and 3006 respectively, examined every counter in the machine and found that each registered and that the ballot was in all respects in proper condition for use; that during the examination and until the opening of the polls, the machines remained locked and sealed against operation and no machines or any other mechanism that we conducted the voting at said election in all respects in the manner prescribed by the Education Law; that the polls were opened at 7AM (DST) and only qualified voters were permitted to vote, that at 9 PM (DST) the doors of said polling place were closed and only such qualified voters as were within the polling place were permitted to vote thereafter; that a poll list containing the names and addresses of all persons was kept by the clerk of the meeting; that immediately upon the close of the polls the voting machines were locked against further operation and we found that the protective counters registered: 4025 and 3333, that the Chairman under the security of another inspector, announced that the vote as shown on the machine and the same was written down on the Statement of Canvas; that after the vote was announced and written down, the Statement of Canvas was compared with the counters in the machines and found to agree; that the total number of votes as shown by the public counter was as follows:
Statement of Inspectors  
May 16, 2017  
Page 2

Machine #1  
No. of Votes 690

Machine #2  
No. of Votes 327 = Total: 1,017

And were the official return of votes cast as the School District Election of New Hartford Central School District of the Towns of New Hartford, Kirkland and Paris in Oneida County and Frankfort in Herkimer County, New York on May 16, 2017.

The following numbers were the official return of votes cast at the Annual Vote of the New Hartford Central School District on May 16, 2017:

Budget Vote:

<table>
<thead>
<tr>
<th>Machine Vote:</th>
<th>Yes 802</th>
<th>No 194</th>
</tr>
</thead>
<tbody>
<tr>
<td>Absentee Vote:</td>
<td>Yes 51</td>
<td>No 21</td>
</tr>
<tr>
<td>Affidavit Vote:</td>
<td>Yes 0</td>
<td>No 0</td>
</tr>
<tr>
<td>TOTAL Votes:</td>
<td>Yes 853</td>
<td>No 215</td>
</tr>
</tbody>
</table>

Proposition I

| Machine Votes: | Yes 775 | No 221 |
| Absentee Votes:| Yes 53  | No 19  |
| Affidavit Vote:| Yes 0   | No 0   |
| TOTAL Votes:   | Yes 828 | No 240 |

Candidates:

<table>
<thead>
<tr>
<th>Candidates</th>
<th>Machine</th>
<th>Absentee</th>
<th>Affidavit</th>
<th>Total</th>
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<tbody>
<tr>
<td>Annette C. Bean</td>
<td>820</td>
<td>54</td>
<td>0</td>
<td>874</td>
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<tr>
<td>Linda Bylica Lark</td>
<td>517</td>
<td>52</td>
<td>0</td>
<td>569</td>
</tr>
<tr>
<td>Cindy Chan Phillips</td>
<td>624</td>
<td>51</td>
<td>0</td>
<td>675</td>
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</tbody>
</table>
WE FURTHER CERTIFY, that we completed such canvas, without adjournment, that said Election was held in an orderly manner and in all respects as provided by law and that the only persons permitted to vote on the issues were persons qualified to vote thereon under the provisions of Section 2019 of the Education Law of the State of New York.

IN WITNESS WHEREOF, we have hereunto subscribed our names this 16th day of May, 2017.

[Signatures]
Chairman of Election

[Signatures]
Chief Inspector

Sworn to before me this 16th day of May, 2017

[Signature]
Notary Public – Oneida County
Commission Expires April 20, 2018

[Stamp]
Notary Public In The State Of New York
Appointed In Oneida County
My Commission Expires April 20, 2018
TO: Robert J. Nole  
Superintendent of Schools

FROM: John McKeown  
Assistant Superintendent for Business Affairs

RE: Board Agenda

DATE: May 23, 2017

Enclosed please find the Treasurer's Reports effective April 30, 2017.

It is recommended that the Board of Education accept these reports at their next meeting.

JM:rak  
Attachments
# New Hartford Central School Treasurer's Report

**Month of** 4/1/17 - 4/30/17

## Ledger Balance

**Total General Fund** | **SCHOOL LUNCH FUND** | **TRUST AND AGENCY FUND** | **FEDERAL FUND** | **BUS** | **Capital Fund**
---|---|---|---|---|---
Balance Reported (End of Preceding Period) | $18,704,932.90 | $13,444.33 | $859,099.51 | $64,271.60 | $0.00 | $0.00

### Receipts for Period:
- Cash Receipts: $7,183.58
- Medicaid: $16,544.17
- School Tax Pilot: $1,383.50
- State Aid Deposit (VLT Lottery Grant, Chap 721): $0.00
- Interest Earned: $760.67
- Transfer Due to/from: $2,431.08
- Transfer Health Payments: $700,000.00
- Transfer Payroll: $0.00
- Stop Loss Reimbursement: $37,473.25
- Oneida County Reimbursement for Unpaid Taxes: $729,643.14
- Tax Refund (Sangertown Bond): $2,380,179.42

Total: $23,580,531.17

### Total Balance & Receipts

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total General Fund</td>
<td>$18,764,955.25</td>
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<tr>
<td>School Lunch Fund</td>
<td>$12,850.83</td>
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<tr>
<td>Trust and Agency Fund</td>
<td>$921,486.12</td>
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<tr>
<td>Federal Fund</td>
<td>$51,604.10</td>
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<tr>
<td>Total</td>
<td>$0.00</td>
</tr>
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## Bank Reconciliation

- **Checking Account Bank Balance**: $13,653,453.31
- **Less Outstanding Checks/EFT**: $149,316.81
- **Receipts/Adjustments in Transit**: $0.00
- **Net Checking Account Balance**: $13,504,136.50

**Interest Account Bank Balance**: $5,260,818.75

**Total Available Cash**: $18,764,955.25

### Temporary Investments

**Total Available Cash Plus Temporary Investments**: $18,764,955.25

---

This is to certify that the above cash balances are in agreement with the bank statements as reconciled.

---

Received by the Board of Education and entered as part of the minutes of the board meeting held:

---

Clerk of the Board of Education
### April

**OUTSTANDING**

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<tr>
<th><strong>GENERAL FUND</strong></th>
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<tr>
<td>Checking</td>
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<td>Excellus EFT</td>
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<table>
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<tr>
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<table>
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<tr>
<td>T&amp;A Checking</td>
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<tr>
<td>Scholarship Checking</td>
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<td>Payroll Checking</td>
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<td>Flex Spending EFT</td>
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<tr>
<td><strong>Total</strong></td>
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| EFT - NYSLRS          | $5,319.98        |

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$ 29,476.46
## FINANCIAL STATEMENT FOR
### HIGH SCHOOL EXTRACURRICULAR ACTIVITY FUND
#### MONTH ENDING APRIL 30, 2017

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<tr>
<th>ACCOUNT</th>
<th>BALANCE</th>
<th>RECEIPTS</th>
<th>BAL + REC</th>
<th>PAYMENTS</th>
<th>BALANCE</th>
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<td>13860.00</td>
<td>33641.25</td>
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<td>103926.79</td>
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**DATE:** 5/10/17  
**SIGNATURE:** 
(Principal)  
(Darlene V. Dunn)  
(Central Treasurer)
Public Transaction 8840010832  
NEW HARTFORD CENTRAL SCHOOL DISTRICT  
SR HIGH SCHOOL ACTIVITIES FUND

<table>
<thead>
<tr>
<th>Beginning balance 3-31-17</th>
<th>$76,628.73</th>
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<tbody>
<tr>
<td>14 Additions</td>
<td>+29,496.34</td>
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<tr>
<td>16 Subtractions</td>
<td>-8,591.52</td>
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<tr>
<td>Ending balance 4-30-17</td>
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### Additions

<table>
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### Transfers

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</table>

Total additions: $29,496.34

### Subtractions

Paper Checks  * check missing from sequence

<table>
<thead>
<tr>
<th>Check</th>
<th>Date</th>
<th>Amount</th>
<th>Check</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1792</td>
<td>4-18</td>
<td>$24.00</td>
<td>1804</td>
<td>4-10</td>
<td>263.81</td>
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<tr>
<td>1802</td>
<td>4-6</td>
<td>602.58</td>
<td>1805</td>
<td>4-6</td>
<td>107.89</td>
</tr>
<tr>
<td>1808</td>
<td>4-3</td>
<td>100.00</td>
<td>1809</td>
<td>4-4</td>
<td>600.00</td>
</tr>
</tbody>
</table>
CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Real Estate Settlement Procedures Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below, as soon as you can, if you think your statement or record is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

* KeyBank
Customer Disputes
NY-31-17-0126
17 Corporate Woods Blvd
Albany, NY 12211

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer to Savings Account</td>
<td>$500.00</td>
</tr>
<tr>
<td>Transfer from Savings Account</td>
<td>$430.00</td>
</tr>
<tr>
<td>Transfer to Checking Account</td>
<td>$100.00</td>
</tr>
<tr>
<td>Payment to Credit Card</td>
<td>$375.00</td>
</tr>
</tbody>
</table>

Prearranged Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-9388.

In your letter, give us all the following information:

- Account Information: Your name and account number.
- Dollar Amount: The dollar amount of the suspected error.
- Description of the Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We may apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereafter referred to as Interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances and cash advances, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

1. Verify and check off in your check register each deposit, check or other transaction shown on this statement.

2. Enter into your check register and SUBTRACT:
   - Checks or other deductions shown on our statement that you have not already entered.
   - The "Service charges", if any, shown on your statement.

3. Enter into your check register and ADD:
   - Deposits or other credits shown on your statement that you have not already entered.
   - The "Interest earned" shown on your statement, if any.

4. List from your check register any checks or other deductions that are not shown on your statement.

<table>
<thead>
<tr>
<th>Check # or Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1769</td>
<td>500.00</td>
</tr>
<tr>
<td>1820</td>
<td>430.00</td>
</tr>
<tr>
<td>1822</td>
<td>100.00</td>
</tr>
<tr>
<td>1823</td>
<td>375.00</td>
</tr>
</tbody>
</table>

5. List any deposits from your check register that are not shown on your statement.

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
</table>

6. Enter ending balance shown on your statement.

   $ 97533.55

7. Add 5 and 6 and enter total here.

   $ 97533.55

8. Enter total from 4.

   $ 2313.00

9. Subtract 8 from 7 and enter difference here.

   $ 95220.55

This amount should agree with your check register balance.
<table>
<thead>
<tr>
<th></th>
<th>BALANCE</th>
<th>RECEIPTS</th>
<th>BAL + REC</th>
<th>PAYMENTS</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art Club</td>
<td>$376.91</td>
<td>$0.00</td>
<td>$376.91</td>
<td>$0.00</td>
<td>$376.91</td>
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<tr>
<td>Builder's Club</td>
<td>$116.49</td>
<td>$0.00</td>
<td>$116.49</td>
<td>$0.00</td>
<td>$116.49</td>
</tr>
<tr>
<td>Freshman Class</td>
<td>$9,087.99</td>
<td>$25.00</td>
<td>$9,112.99</td>
<td>$4,753.14</td>
<td>$4,369.85</td>
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<tr>
<td>Janus</td>
<td>$164.78</td>
<td>$94.00</td>
<td>$258.78</td>
<td>$0.00</td>
<td>$258.78</td>
</tr>
<tr>
<td>Latin Club</td>
<td>$1,090.88</td>
<td>$0.00</td>
<td>$1,090.88</td>
<td>$346.18</td>
<td>$744.70</td>
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<tr>
<td>Perry Jazz Band</td>
<td>$112.11</td>
<td>$0.00</td>
<td>$112.11</td>
<td>$0.00</td>
<td>$112.11</td>
</tr>
<tr>
<td>Student Council</td>
<td>$675.23</td>
<td>$3,805.99</td>
<td>$4,481.22</td>
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<td>$4,481.22</td>
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<tr>
<td>Veteran's Club</td>
<td>$5.99</td>
<td>$0.00</td>
<td>$5.99</td>
<td>$5.99</td>
<td>$0.00</td>
</tr>
<tr>
<td>World Languages Club</td>
<td>$15.98</td>
<td>$0.00</td>
<td>$15.98</td>
<td>$0.00</td>
<td>$15.98</td>
</tr>
<tr>
<td>Yearbook</td>
<td>$4,101.52</td>
<td>$0.00</td>
<td>$4,101.52</td>
<td>$0.00</td>
<td>$4,101.52</td>
</tr>
<tr>
<td>PAL2PAL</td>
<td>$178.97</td>
<td>$0.00</td>
<td>$178.97</td>
<td>$0.00</td>
<td>$178.97</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>$15,926.85</td>
<td>$3,924.99</td>
<td>$19,851.84</td>
<td>$5,105.31</td>
<td>$14,746.53</td>
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</tbody>
</table>

Bank Error subtract amt. Total $14,703.03

Signed: [Signature]
Central Treasurer

Auditor [Signature]
Principal [Signature]

4/1/17-4/30/17
### Public Transaction 8840010840
NEW HARTFORD CENTRAL SCHOOL DISTRICT
PERRY JR HIGH SCHOOL ACTIVITIES FUND

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning balance 3-31-17</td>
<td>$18,253.45</td>
</tr>
<tr>
<td>3 Additions</td>
<td>+3,919.00</td>
</tr>
<tr>
<td>14 Subtractions</td>
<td>-7,393.68</td>
</tr>
<tr>
<td><strong>Ending balance 4-30-17</strong></td>
<td><strong>$14,778.77</strong></td>
</tr>
</tbody>
</table>

#### Additions

<table>
<thead>
<tr>
<th>Deposits</th>
<th>Date</th>
<th>Serial #</th>
<th>Source</th>
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</thead>
<tbody>
<tr>
<td>4-3</td>
<td></td>
<td></td>
<td>Deposit</td>
</tr>
<tr>
<td>4-3</td>
<td></td>
<td></td>
<td>Deposit</td>
</tr>
<tr>
<td>4-10</td>
<td></td>
<td></td>
<td>Deposit</td>
</tr>
</tbody>
</table>

#### Subtractions

- Paper Checks
  - *check missing from sequence*

<table>
<thead>
<tr>
<th>Check</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1084</td>
<td>4-17</td>
<td></td>
</tr>
<tr>
<td>1235</td>
<td>4-27</td>
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<tr>
<td>1236</td>
<td>4-28</td>
<td>124.00</td>
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<tr>
<td>1239</td>
<td>4-18</td>
<td>524.00</td>
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<tr>
<td>1240</td>
<td>4-12</td>
<td>350.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Check</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1241</td>
<td>4-12</td>
<td>926.00</td>
</tr>
<tr>
<td>1242</td>
<td>4-10</td>
<td>345.60</td>
</tr>
<tr>
<td>1243</td>
<td>4-10</td>
<td>55.79</td>
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<tr>
<td>1244</td>
<td>4-14</td>
<td>53.96</td>
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</table>

<table>
<thead>
<tr>
<th>Check</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1245</td>
<td>4-10</td>
<td>3,300.00</td>
</tr>
<tr>
<td>1246</td>
<td>4-27</td>
<td>176.00</td>
</tr>
<tr>
<td>1247</td>
<td>4-10</td>
<td>347.50</td>
</tr>
<tr>
<td>1248</td>
<td>4-17</td>
<td>49.95</td>
</tr>
</tbody>
</table>

#### Paper Checks Paid
- $6,353.30

#### Transfers
- **Trf To**
  - DDA 0000008840010832
  - $1,040.38
- **Total subtractions**
  - $7,393.68
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  Customer Disputes
  NY-31-17-0126
  17 Corporate Woods Blvd
  Albany, NY 12211

  • Tell us your name and account number;
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<table>
<thead>
<tr>
<th>Description</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer to Savings Account</td>
<td>XFER TOSAV</td>
</tr>
<tr>
<td>Transfer from Savings Account</td>
<td>XFER FROMSAV</td>
</tr>
<tr>
<td>Transfer to Checking Account</td>
<td>XFER TOCKG</td>
</tr>
<tr>
<td>Transfer from Checking Account</td>
<td>XFER FROMCKG</td>
</tr>
<tr>
<td>Payment to Credit Card</td>
<td>PMT TO CR CARD</td>
</tr>
<tr>
<td>Advance from Credit Card</td>
<td>ADV CR CARD</td>
</tr>
</tbody>
</table>

If you request to receive direct deposits made to your account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

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• We cannot charge interest on the amount.
• We cannot remove any fees related to that amount.
• We cannot tell you to pay the amount in question, you are responsible for the remainder of your balance.
• We cannot make any unpaid amount against your credit limit.

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Average Daily Balance method (Balance Subject to Interest Rate): Your Interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We pure the interest on your line of credit by multiplying the daily periodic rate by the Average Daily Balance of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the average daily balance, take the starting balance of your line of credit each day, add any new advances or credits, any prior unpaid balance, and subtract any payments and credits, any prior unpaid fees and interest, and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

EDITORIAL INFORMATION: If you believe that you have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Credit Reporting Department
G. Box 94518
Cleveland, Ohio 44101-4518

case include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

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2. Enter into your check register and SUBTRACT:
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   • The "Service charges", if any, shown on your statement.
3. Enter into your check register and ADD:
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4. List from your check register any checks or other deductions that are NOT shown on your statement.

<table>
<thead>
<tr>
<th>Check # or Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/49</td>
<td>75.14</td>
</tr>
</tbody>
</table>

5. List any deposits from your check register that are NOT shown on your statement.

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
</table>

6. Enter ending balance shown on your statement.

$ 14,778.77

7. Add 5 and 6 and enter total here.

$ 14,778.77

8. Enter total from 4.

$ 75.14

9. Subtract 8 from 7 and enter difference here.

$ 14,703.63

This amount should agree with your check register balance.
NEW HARTFORD CENTRAL SCHOOL DISTRICT
JR HIGH SCHOOL ACTIVITIES FUND
69 OXFORD RD
HARTFORD, CT 06115

1245
4-10-17
3,300.00

1246
4-11-17
176.00

1247
4-13-17
347.50

1248
4-17-17
49.95

PUBLIC SECTOR STATEMENT
April 30, 2017
Page 6 of 7

Account 8840010840

Go Green! Sign-up to receive check images online.

Statements are limited to 10,000 check images per statement period. To review service options, visit www.key.com or contact your Treasury Management representative.
Go Green! Sign-up to receive check images online.

Statements are limited to 10,000 check images per statement period. To review service options, visit www.key.com or contact your Treasury Management representative.
Public Sector Statement
April 30, 2017
page 4 of 7

Account 8840010640

Go Green! Sign-up to receive check images online.

Statements are limited to 10,000 check images per statement period. To review service options, visit www.key.com or contact your Treasury Management representative.

<table>
<thead>
<tr>
<th>No.</th>
<th>Date and Time</th>
<th>Destination</th>
<th>Times</th>
<th>Type</th>
<th>Result</th>
<th>Resolution/ECM</th>
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<tbody>
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<td>0&quot;00.34&quot;</td>
<td>FAX</td>
<td>CK</td>
<td>200x100 Normal/On</td>
</tr>
</tbody>
</table>