AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Administration of Oath to Newly Elected Board Member

4. Recognition of Visitors and Delegations
   - STEAM Committee Presentation

5. Approval of Minutes
   - Regular Meeting of May 9, 2017

6. Correspondence and Communications

7. Board Committee Reports
   - Staffing & Curriculum – April 27, 2016 & May 11, 2017
   - Community Relations – April 26, 2017
   - Health Insurance Committee – May 17, 2017
   - Audit Committee – May 24, 2017
   - Budget & Finance Committee – May 24, 2017

8. New Business

   A. Summer Music Lessons
      
      It is recommended that the request by the Music Department to conduct a summer music lessons program be approved.

   B. Personnel

      1. Resignation – Director of Student Services
         
         It is recommended that the resignation of Ashraf Allam from the position of Director of Student Services be accepted, with deep regret, effective July 1, 2017.
8. **New Business – Personnel (cont’d.)**

2. **Unpaid Leave of Absence**

   It is recommended that an unpaid leave of absence be granted to Donna Deep for child rearing, effective at the end of her disability period through the end of the first semester of the 2017-2018 school year.

3. **Appointments**

   a. **Physical Education Teacher**

      Upon the recommendation of Robert J. Nole, Superintendent of Schools, James Kramer is hereby appointed on probation to the special subject tenure area of Physical Education. The service shall begin on September 1, 2017 and end on August 31, 2020. Except to the extent required by the applicable provisions of Education Law §3014, in order to be granted tenure, the appointee must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or 3012-d if either effective or highly effective in at least three of the four preceding years, and if the appointee receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time. The appointee is certified (permanent) in Physical Education.

   b. **Music Teacher**

      Upon the recommendation of Robert J. Nole, Superintendent of Schools, Daniel Fabbio is hereby appointed on probation to the special subject tenure area of Music. The service shall begin on September 1, 2017 and end on August 31, 2021. Except to the extent required by the applicable provisions of Education Law §3014, in order to be granted tenure, the appointee must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or 3012-d if either effective or highly effective in at least three of the four preceding years, and if the appointee receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time. The appointee is certified (initial) in Music.
8. New Business – Personnel – Appointments (cont’d.)

c. Foreign Language Teacher

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Laura Arbogast is hereby appointed on probation to the tenure area of Foreign Language. The service shall begin on September 1, 2017 and end on August 31, 2020. Except to the extent required by the applicable provisions of Education Law §3014, in order to be granted tenure, the appointee must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the appointee receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. The appointee is certified (professional) in French 7-12.

d. Music Teacher

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Claire Wilcox is hereby appointed on probation to the special subject tenure area of Music. The service shall begin on September 1, 2017 and end on August 31, 2021. Except to the extent required by the applicable Provisions of Education Law §3014, in order to be granted tenure, the appointee must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the appointee receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. The appointee is certified (initial) in Music.
8. New Business – Personnel – Appointments (cont'd.)

e. Special Education Teacher

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Terra McDermott is hereby appointed on probation to the special subject tenure area of Special Education. The service shall begin on September 1, 2017 and end on August 31, 2020. Except to the extent required by the applicable provisions of Education Law §3014, in order to be granted tenure, the appointee must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the appointee receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. The appointee is certified (permanent) in Special Education K-12 and Elementary Education Pre-K-6

f. Permanent Substitute Social Studies Teacher

Upon the recommendation of Robert J. Nole, Superintendent of Schools, George Whitton is hereby appointed to the position of permanent substitute Social Studies teacher. The service shall begin on September 1, 2017 and end on January 25, 2018, pursuant to the agreement with the collective bargaining unit. The appointee is certified (permanent) in Social Studies.

g. Substitute Teacher List

It is recommended that the following be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lauren Howe</td>
<td>Childhood Education (1-6)</td>
</tr>
</tbody>
</table>
8. New Business - Personnel - Appointments - Substitute Teacher List (cont'd.)

Brianna O'Grady  Uncertified
Kayla Graham  Uncertified

h. Per Diem Substitute Teacher - Mathematics - Jr. High School

It is recommended that Maryanne Krasinski be appointed as a certified per diem substitute Mathematics teacher at Perry Jr. High School from May 30, 2017 through June 23, 2017.

i. Summer School Teacher

It is recommended that Diane Kain be appointed as a teacher for the 2017 Perry Jr. High summer school session.

j. Summer Music Lessons Program Teachers

It is recommended that the following be appointed as teachers for the summer music lessons program: Emily Wilcox, Katie Donovan, Maryann Snow, Tim Ferguson, Jo Anne Goodemote, Brian Dunlap and Dan Fabbio.

k. Department Chairs

It is recommended that the following be appointed to the position of Department Chair, effective July 1, 2017:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>T.J. McAvaney</td>
<td>Music</td>
</tr>
<tr>
<td>Daniel Pope</td>
<td>Physical Education/Health</td>
</tr>
<tr>
<td>Melissa Curtis</td>
<td>Special Education</td>
</tr>
<tr>
<td>Elizabeth Cissi</td>
<td>English</td>
</tr>
<tr>
<td>Erika von Schiller-Deep</td>
<td>Counseling</td>
</tr>
</tbody>
</table>
8. New Business – Personnel – Appointments – Department Chairs (cont'd.)

Mark McFarland  Math
Sheila Grimmer  World Language

I. Assistant Department Chairs

It is recommended that the following be appointed to the position of Assistant Department Chair, effective July 1, 2017:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Natasha Homa</td>
<td>World Language</td>
</tr>
<tr>
<td>Lisa Morgan</td>
<td>English</td>
</tr>
</tbody>
</table>

m. Marching Band Advisors

It is recommended that the list of Marching Band advisors for 2017 be approved as submitted by the Senior High School principal.

n. Senior Office Specialist I/Confidential

It is recommended that Patricia Nessel be appointed to the position of senior office specialist I/confidential, effective July 10, 2017, pending satisfactory clearance for employment by the State Education Department.

o. Teacher Aide I

It is recommended that Margaret Cioch be appointed to the position of teacher aide I, effective September 7, 2017, pending satisfactory clearance for employment by the State Education Department.
8. New Business – Personnel – Appointments (cont'd.)

p. School Monitors

1. It is recommended that Vincent DelMastro be appointed to the position of school monitor, effective September 7, 2017.

2. It is recommended that Brenda Eccleston be appointed to the position of school monitor, effective September 7, 2017.

3. It is recommended that Jade Giglo be appointed to the position of school monitor, effective September 7, 2017.

4. It is recommended that Stephanie Odin be appointed to the position of school monitor, effective September 7, 2017.

q. Substitute School Monitor/Substitute Teacher Aide/Substitute Office Specialist I

It is recommended that Trudy Sheldon be appointed to the substitute positions of school monitor, teacher aide and office specialist I, effective June 7, 2017, pending satisfactory clearance for employment by the State Education Department.

r. Substitute Bus Driver

It is recommended that Patricia Wright be appointed to the position of substitute bus driver, effective June 7, 2017, pending satisfactory clearance for employment by the State Education Department.

s. Substitute Cleaners

1. It is recommended that Douglas Wilbur be appointed to the position of substitute cleaner, effective June 7, 2017, pending satisfactory clearance for employment by the State Education Department.
8. New Business – Personnel – Appointments – Substitute Cleaners (cont’d.)

2. It is recommended that Robert Dent be appointed to the position of substitute cleaner, effective June 7, 2017, pending satisfactory clearance for employment by the State Education Department.

3. It is recommended that Christopher Welch be appointed to the position of substitute cleaner, effective June 7, 2017, pending satisfactory clearance for employment by the State Education Department.

t. Summer Bus Drivers

It is recommended that the following be appointed as summer bus drivers, effective July 5, 2017: David White, Bill Welch, Barb Kivela, Linda Mundrick, Paul Lux, Fred Tedesco, Keith Hanna, Sandy Goddard, Gary Fountain, Sue Odin, Robin Wheatley, Kris Holbert, Kirstin Abbe, Rich Arcuri, Al Whiteley, Rick Hammond, Amby Stappenberg, Tammy Lewandrowski, Vincent DelMastro, Brenda Eccleston and Steve Achen.

u. Summer Bus Attendants

It is recommended that the following be appointed as summer bus attendants, effective July 5, 2017: Karen White, Mary Smith, Marlene Bailey, Melody Pickett, Lori Dunn, Cathy Garrabrant, Sandy Goddard, Sue Odin, Robin Wheatley, Kris Holbert, Kirsten Abbe, Rick Hammond, Amy Stappenberg, Al Whiteley, Tammy Lewandrowski, Vincent DelMastro, Brenda Eccleston and Sandy Kasky.
8. **New Business – Personnel – Appointments (cont’d.)**

v. **Student Helpers**

It is recommended that the following be appointed to the temporary position of student helper, effective July 1, 2017, pending satisfactory clearance for employment by the State Education Department: Zachary Johnson, Aidan Lawless, Kyle Nordstrom and Jarod Babicz.

4. **Reclassifications**

1. It is recommended that Judy Tartaglia be reclassified from the position of office specialist I to the position of office specialist I/receptionist I, effective September 1, 2017.

2. It is recommended that Lance Wehrle be reclassified from the position of cleaner/days to the position of groundsman, effective August 15, 2017.

3. It is recommended that Wayne DaPre be reclassified from the position of senior custodian to the position of cleaner/nights, effective September 6, 2017.

4. It is recommended that Melissa Kolb be reclassified from the position of school monitor to the position of teacher aide II, effective September 1, 2017.

5. It is recommended that Catherine Garrabrant be reclassified from the position of school monitor and bus aide to the position of DP aide class I, effective September 7, 2017.

6. It is recommended that Aaron Card be reclassified from the position of cleaner/nights to the position of cleaner/days, effective August 15, 2017.

7. It is recommended that Steven Achen be reclassified from the position of cleaner/nights to the position of bus driver, effective June 7, 2017.
8. New Business – Personnel – Reclassifications (cont’d.)

8. It is recommended that Guy Rzotkiewicz be reclassified from the position of part time cleaner/nights to the position of cleaner/nights, effective August 30, 2017.

C. Certification of Annual Budget Vote

It is recommended that the Statement of Inspectors for the May 16, 2017 Annual Budget Vote be accepted.

D. Board of Voter Registration

It is recommended that the following be appointed to the 2018 Board of Voter Registration: Sylvia Carlo, Ellie Jones, Jane Grant and Betty Heil.

E. Date for Reorganization Meeting

It is recommended that the Board of Education designate July 13, 2017 for the Annual Reorganization Meeting.

F. Treasurer’s Reports

It is recommended that the April 30, 2017 Treasurer’s Reports be accepted.

G. Revenue and Expense Reports

It is recommended that the Revenue and Expense Reports for January, February, and March 2017 be accepted.

H. Banking Services

It is recommended that the Board of Education approve M&T Bank as a designated depository for the district.

I. Bus Bond Resolution

It is recommended that the Bond Resolution dated June 6, 2017 authorizing the purchase of school buses be approved.

J. Intermunicipal Agreement with Questar III BOCES

It is recommended that the Intermunicipal Agreement with Questar III BOCES be approved.
8. New Business (cont'd.)

K. Resolution to Accept New Employment Agreement

It is recommended that the Board of Education adopt the resolution accepting the terms of the superseding employment agreement for Allen Hyde, Assistant Superintendent for Curriculum and Instruction, for the term beginning July 1, 2017 and ending on June 30, 2020.

L. Resolutions of Condolence

It is recommended that the following resolutions be adopted:


RESOLVED, that the Board of Education express its sincere sympathy to the family of Ann Stillman and that this resolution be spread upon the records of the district and a copy sent to the family."


RESOLVED, that the Board of Education express its sincere sympathy to the family of Joseph Queior and that this resolution be spread upon the records of the district and a copy sent to the family."

M. Committee on Pre-School Special Education (CPSE)

The recommendations from the Committee on Pre-School Special Education’s meetings of March 10, 2017 (3), April 28, 2017 (8), May 5, 2017 (8) and May 9, 2017 (1) are presented for approval.

N. Committee on Special Education (CSE)

The recommendations from the Committee on Special Education’s meetings of April 24, 2017 (2), April 25, 2017 (7), April 26, 2017 (9), April 27, 2017 (2), April 28, 2017 (2), May 1, 2017 (8), May 5, 2017 (7), May 8, 2017 (10), May 9, 2017 (7), May 10, 2017 (7), May 11, 2017 (12), May 12, 2017 (7), May 15, 2017 (9), May 16, 2017 (2), May 17, 2017 (5), May 18, 2017 (3), May 22, 2017 (8) and May 23, 2017 (6) are presented for approval.
8. New Business (cont'd.)

O. 504 Committee

The recommendations from the 504 Committee’s meetings of April 24, 2017 (11), April 26, 2017 (1), April 27, 2017 (14), May 1, 2017 (1), May 9, 2017 (2), May 15, 2017 (2), May 16, 2917 (1), May 17, 2017 (9) and May 18, 2017 (6) are presented for approval.

9. Other Business

10. Adjournment
Research extracurricular opportunities

Explore Special Area/Technology Units

Expand course offerings

Expand community outreach

High quality professional development

"Study Visits" to regional programs and initiatives

Develop a Mission and Vision Statement

Goals for 2016-2017
Mission and Vision Statement

Through professional development, deepen their knowledge and extend their understanding. Grounded in collaboration and research, our teachers will.

Arts, and math. In a supportive, professional climate.

High-quality programs that integrate the important concepts.

District guarantees that all students participate in rigorous.
Expand Course Offerings

- Implementation of **AP Computer Science** and **AP Studio Art** for 2016-2017
- Offering **Emerging Technologies Fall 2017**
- Computer coding infused in elementary and junior high technology courses

“Google, what is the capital of New York State?”
Research Extracurricular Opportunities

- Replacement supplies
- Economical building kits and university programs
- Fosters key skills and dispositions
- Largest and fastest growing robotics competition in the world
- Tied to major engineering
Bring 3D Design and 3D Printing Classroom into Your School through Computer Pilot Build collaboration between Grade 6 and High Technology Club Elementary Computer Research Extracurricular Opportunities
<table>
<thead>
<tr>
<th>STEAM</th>
<th>PHASE ONE (2017-2018 School Year)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>EXPLORE: Assessment Strategies</td>
</tr>
<tr>
<td></td>
<td>REVIEW and Revise Curriculum Implementation</td>
</tr>
<tr>
<td></td>
<td>NYSED and ISTE Standards</td>
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<tr>
<td></td>
<td>Continuous Curriculum Alignment to</td>
</tr>
<tr>
<td></td>
<td>PHASE TWO (2018-2019 School Year)</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>STEAM</th>
<th>PHASE ONE (2017-2018 School Year)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>RECOMMENDATION TO A STEAM PROGRAM</td>
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<td>SUMMER EXPERIENCE: JULY 17-21, 2017</td>
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<tr>
<td></td>
<td>IMPROVE DESIGN IMPLICATIONS (Expeditions 6  VEX)</td>
</tr>
<tr>
<td></td>
<td>EXPAND: Immersion: Explore Opportunities Through Technology</td>
</tr>
<tr>
<td></td>
<td>DEVELOP: Make: More Makers, Makers. Myself and others</td>
</tr>
<tr>
<td></td>
<td>NURTURE: Community Partnerships</td>
</tr>
</tbody>
</table>
Regular Meeting of the Board of Education  
Bradley Elementary Library  
Tuesday, May 9, 2017 – 7:00 p.m.

MEMBERS PRESENT: Mrs. Coombs, Mr. Davis, Mr. Jadhon, Mrs. King, Mrs. Philipson, Mr. Piotrowski, Mr. Stephens

OTHERS PRESENT: Mr. Nole, Mr. Hyde, Mr. McKeown, Mrs. Heil

The meeting was called to order at 7:00 p.m. by Board of Education President, Mr. Piotrowski.

Pledge of Allegiance

Recognition of Visitors and Delegations

The Board recognized Lincoln Davis.

Technology Presentation – Director of Technology, CJ Amarosa provided the Board with a Technology update.

Approval of Minutes

Mr. Stephens moved and Mrs. Philipson seconded that the minutes of the Regular Meeting of April 25, 2017 be approved.

Ayes 7, nays 0, motion carried.

Correspondence and Communications

Mr. Nole recognized the district’s teachers in honor of Teacher Appreciation Week which is being celebrated May 8 – 12, 2017. He also shared with the Board an e-mail that he received from the Executive Director of the New York State School Boards Association congratulating the Sr. High School on their recent Gold Medal ranking by U.S. News and World Report. Mr. Nole presented Board member Pam King with a certificate from the New York State School Boards Association for recognition with the Board Excellence Award. He then presented outgoing Board Member Jim Davis with a small token of appreciation for his service on the Board. The Board then discussed an article recently published in the On Board publication by the New York State School Boards Association regarding budge vote exit surveys. The Board agreed to refer this to the Community Relations Committee to discuss the possibility of participating in an exit survey for a future budget vote.

Board Committee Reports

- Budget & Finance – 4/26/17

Mrs. Coombs reported: The committee reviewed the School Budget Notice and the budget transfers for March 2017. They also agreed to change banking services from Key Bank to M&T Bank.
New Business

A. Personnel

1. Appointments

   a. Summer School Teachers/Teacher Aide

      Mr. Stephens moved and Mrs. Coombs seconded that Eve Calli, Lisa Manley, Derek Richards, Justin Spanneut and Tammy Wiley be appointed as teachers and Linda Serth be appointed as teacher aide for the 2017 Perry Jr. High summer school session.

         Ayes 7, nays 0, motion carried.

   b. Substitute Teacher Aide/School Monitor/Office Specialist I

      Mrs. Coombs moved and Mrs. King seconded that Kathryn Dingman be appointed to the substitute positions of teacher aide, school monitor and office specialist I, effective May 10, 2017, pending satisfactory clearance for employment by the State Education Department.

         Ayes 7, nays 0, motion carried.

   c. Bus Driver

      Mr. Stephens moved and Mrs. King seconded that Robert Gaffney be appointed to the position of bus driver, effective May 10, 2017.

         Ayes 7, nays 0, motion carried.

   d. Election Worker

      Mrs. King moved and Mrs. Coombs seconded that Delia Moylan be appointed as a clerk/inspector for the May 16, 2017 Annual Budget Vote.

         Ayes 7, nays 0, motion carried.

B. Budget Transfers

Mrs. Coombs moved and Mrs. Philipson seconded that the March 31, 2017 Budget Transfers be approved.

         Ayes 7, nays 0, motion carried.
C. **Bus Parts Bid**

Mrs. Philipson moved and Mrs. King seconded that the **bus parts bid** for the 2017-2018 school year be awarded on a per group basis to each vendor as listed.

**Information:** Invitations to bid were mailed to fifteen companies. Sealed bids were received from twelve vendors for consideration.

Ayes 7, nays 0, motion carried.

D. **Committee on Pre-School Special Education (CPSE)**

Mr. Stephens moved and Mr. Davis seconded that the recommendations from the Committee on Pre-School Special Education’s meeting of **April 7, 2017 (6)** be approved.

Ayes 7, nays 0, motion carried.

E. **Committee on Special Education (CSE)**

Mrs. King moved and Mrs. Philipson seconded that the recommendations from the Committee on Special Education’s meetings of **April 10, 2017 (10), April 11, 2017 (10) and April 12, 2017 (8)** be approved.

Ayes 7, nays 0, motion carried.

F. **504 Committee**

Mrs. King moved and Mrs. Coombs seconded that the recommendation from the 504 Committee’s meeting of **April 12, 2017 (1)** be approved.

Ayes 7, nays 0, motion carried.

**Other Business**

- **Legislative Update and Ongoing Board Strategy**

  No report was given.

**Executive Session**

Mrs. Coombs moved and Mrs. Philipson seconded that the Board enter into Executive session at 7:33 p.m. for the purpose of discussing the employment history of particular persons and matters leading to the discipline, suspension, dismissal and/or removal of a particular person.

Ayes 7, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 8:02 p.m.
Adjournment

Mrs. Coombs moved and Mr. Davis seconded that the meeting be adjourned at 8:03 p.m.

Ayes 7, nays 0, motion carried.

Respectfully submitted,

Betty Heil, Clerk
New Hartford Central School District
Staffing and Curriculum Minutes
April 27, 2017
4:00 p.m.

Members Present: John Jadhon, Pamela King and Lisa Philipson

Others Present: Robert Nole, Allen Hyde, Kathy Donovan, Sandy Halpin, Jennifer King and Holly Parker

Call to Order: by Lisa Philipson at 4:07 pm

Received Social Studies Department Report
Highlights presented by: Mrs. Sandy Halpin
• Updates on Curriculum Cycle: Presented highlights from the purchase of the Chromebooks and how they have been utilized to augment instruction and learning in the classroom. Teachers are using the technology in many ways such as how information is presented as well as assessment. It allows the teachers to monitor and adjust the instruction in the classroom. Google classroom is being used as well.
• The department is working with NYS Social Studies Framework, students are taught to recognize bias, evaluate the reliability of sources, and to provide valid evidence or their own claims.
• Newly formatted Global History Regents rollout has been amended. First transition exam will be administered in June 2018. The new test format will be administered for the first time in June 2019, but the transition test will also be available.
• Teachers continue to be highly involved outside of the classroom.
• Results continue to be strong.
• Donna Deep will be out for the 2017 fall semester.
• Enrollment numbers for courses are being reviewed.

Received Art Department Report
Highlights presented by: Miss Holly Parker
• No changes to staffing this year.
• Advanced Placement Art includes Drawing and 2-D design - A portfolio is completed as the culmination of the course.
• Courses are under review for the 2017 - 2018 school year.
• The department participated in the STEAM Fair.
• This year our students were recognized with 32 Scholastic awards
• Miss Parker reviewed types of art that students created.
• Art show will be on May 13 from 12 - 4.
• Looking to sustain the strong programs that are in place.

**Received Updated Report on Elementary Enrichment (DELTA)**

Highlights presented by: Mrs. Jennifer King and Mrs. Kathy Donovan

• Described how the projects students complete reflect STEAM.
• Developing grade level curriculum that includes a scope and sequence.
• Working on logistics of storing and keeping all supplies organized.
• Utilizing Google Classroom as part of the class.
• Continued participation with professional development opportunities.
• Working to integrate the curriculum to maximize learning opportunities for the students.
• Developing a capstone project for sixth graders.
• DELTA Reading Night is scheduled for this year.
• Various projects were discussed and more hands on projects have been integrated into the curriculum.
• Listening to student feedback and develop projects with their input.
• Looking to do more community outreach.
• Scheduling was discussed.

**Received Teacher Certification Status**

Highlights presented by: Mr. Allen Hyde

• Updated information regarding certification status report was shared and reviewed with the committee.
• All teachers who have expiring certification(s) receive letters regarding their certification status and information on how to obtain certification.

Meeting adjourned by Lisa Philipson at 5:35 pm

Next meeting for Staffing & Curriculum Committee: **May 11, 2017 at 4:00 pm in the Bradley Elementary Library.**
New Hartford Central School District  
Staffing and Curriculum Minutes  
May 11, 2017  
4:00 p.m.

**Members Present:** Pamela King and Lisa Philipson

**Others Present:** Allen Hyde, TJ McAvaney, Andre Paradis, and Sheila Grimmer

**Excused:** Robert Nole, John Jadhon

**Call to Order:** by Lisa Philipson at 4:01 pm

**Received Music Department Report**  
Highlights presented by: Mr. TJ McAvaney

- Many students participated in community events throughout the holiday season.
- Tenth year for Best Communities for Music Education in America Music Award.
- West Side Story was very successful with tickets selling out.
- The department is working to incorporate more technology into the Music Theory course. This course is offered at the high school.
- Materials for larger sections a Perry have been obtained.
- Enrollment has increased in most all areas.
- Treble choir at the senior high school will be introduced in the fall.
- Rental programs for elementary strings were discussed.
- Fifty-five students participated in the elementary All-County Festival in April.

**Received Science Department Report**  
Highlights presented by: Mr. Andre Paradis

- The Science Department is appreciative of the support received in the area of Science.
- Chemistry & Physics Regents - 165 exams were administered.
- Piloted a Science Lab to help struggling students in Chemistry and Physics.
- Earth Science results were outstanding last year on the NYS Regents.
- NYS has issued New Generation Science Learning Standards. Early release days were utilized to review the new standards. Fifth grade, eighth grade, and Regents will be the levels that are tested.
- Professional Development focused on Google Classroom. Mr. Paradis has led some workshops in this area. Online assessments and online discussion boards are available through Google Classroom.
- Student access to computers at home. Accommodations are made for students who do not
have the technology at home.

- Department members have remained active with STEAM Committee.
- Accomplishments within the Science Department - Kathryn Silvestri has been named a New York State Master Teacher.

**Received World Language Department Report**

Highlights presented by: Mrs. Sheila Grimmer

- A special thank you was extended for all of the support shown for world languages and the department.
- Mary Campbell will be retiring this year.
- Language Labs are working out well which has positively impacted student performance.
- Sequence of courses for World Language was discussed.
- Online textbooks were discussed and provisions that are made for students who do not have Internet access at home.
- Dessert Night for the World Language Department was held again this year.
- World Language Clubs remain active at all levels.
- The New York State Education Department (NYSED) is reviewing the idea of reinstating the Regents Exams - Checkpoint B - Level 3 students.
- Discussed ways to better promote the study of World Languages.

Meeting adjourned by Lisa Philipson at 5:14 pm

Next meeting for Staffing & Curriculum Committee: **June 5, 2017 at 4:00 pm in the Bradley Elementary Library.**
New Hartford Central School District
Community Relations Committee Meeting Minutes
April 26, 2017
3:30 p.m.

Members Present: Pam King, Lisa Philipson, James Davis

Others Present: Robert Nole, John McKeown, Allen Hyde

Call to Order: by Pam King at 3:30 pm

Report Card Newsletter May 2017 Issue - Mr. Hyde reviewed the Report Card for May 2017. The newsletter included information about students, events, athletic awards and safety information. Additional information will be added and inserted into a new draft that will be shared with the committee.

Meeting adjourned: by Pam King at 4:40 pm
TO: Robert Nole, Superintendent

FROM: John McKeown
Assistant Superintendent for Business Affairs

RE: Health Insurance Update

DATE: May 24, 2017

The District Health Insurance Committee unanimously agreed to implement certain plan design changes to achieve cost savings. This was the result of several collaborative discussions with our consultants and colleagues in the collective bargaining units. The changes are reflected as follows:

1. Co-Pay increase from $20 to $25
2. ER Visit Increase from $50 to $100
3. Out of Pocket Max from $800/1600 to $1000/2000
4. $10/16/35 Generic/Preferred/Non-Pref Drug to $15/20/40

These changes potentially save in excess of $190,000. In addition, we are adopting a “telemedicine” service where members can consult with a health professional remotely, saving time and money.
New Hartford Central School District
Audit Committee
Minutes
May 24, 2017
12:00 noon

Members Present:  Mrs. Beth Coombs, Chair
                 Mr. John Jadhon

Others Present:   Mr. John McKeown
                 Mr. Robert J. Nole
                 Mrs. Kimberly Hibbard
                 Mr. Tom Palmer, Dermody, Burke and Brown

Call to Order:    Mrs. Coombs called the meeting to order at 12:05 p.m.

Pre-Audit Conference – Independent Auditor (Dermody, Burke & Brown):
Mr. McKeown distributed the agenda received from Mr. Tom Palmer of Dermody, Burke
and Brown regarding the independent auditor’s schedule to complete the audit for the
fiscal year end June 30, 2017. Mr. Palmer reviewed the audit objectives, audit approach,
GASB 77 reporting and fielded questions from the committee. Field work will begin
June 19, 2017 with final field work scheduled for the week of August 7, 2017. The
independent audit will be presented and reviewed at the Budget and Finance/Audit
Committee meeting in October 2017.

Adjournment:
The meeting was adjourned at 12:15  p.m.

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New Hartford Central School District  
Budget and Finance Committee  
Minutes  
May 24, 2017  
12:30 p.m.

Members Present:  
Mrs. Beth Coombs, Chair  
Mr. John Jadhon

Others Present:  
Mr. John McKeown  
Mr. Robert Nole  
Ms. Kimberly Hibbard

Call to Order:  
Mrs. Coombs called the meeting to order at 12:15 p.m.

Third Quarter Reports:  
The third quarter 2016-2017 financial reports were reviewed by the committee and will be presented to the Board of Education at their June 20, 2017 meeting. The expenditure and revenue projections through June 30, 2017 were reviewed. Fund balance projection for the current year was reviewed and consistent with prior estimates.

Questar III BOCES Inter-Municipal Agreement:  
Mr. McKeown reviewed the BOCES Questar III Inter-Municipal Agreement with the committee. The internal audit is a mandated service from the New York State Comptroller’s Office. The committee recommended that the District continue participation with Questar III BOCES for this service for the 2017-2018 school year. The agreement will be presented to the Board of Education for approval at their July 2017 meeting.

Insurance Request for Proposal:  
Mr. McKeown reviewed the property and casualty insurance quotes for the 2017-2018 fiscal year. The committee selected Utica National through Gilroy, Kernan and Gilroy based on lower cost.

Adjournment:  
The meeting was adjourned at 12:35 p.m.