RECOMMENDATIONS

Board of Education Meeting/Business Agenda

Thursday, July 13, 2017

Immediately Following Annual Reorganization Meeting
Which Begins at 5:00 p.m.

1. Call to Order
2. Approval of minutes of the June 20, 2017 Regular Meeting
3. Recognition of Visitors and Delegations
4. Correspondence and Communications
5. Board Committee Reports
   - Buildings, Grounds & Transportation Committee – June 8, 2017
6. New Business
   A. Personnel
      1. Resignations
         a. School Monitor
            It is recommended that the resignation of Amy Stappenbeck from the position of school monitor be accepted, effective June 30, 2017.
         b. Assistant Superintendent for Business Affairs
            It is recommended that the resignation of John McKeown from the position of Assistant Superintendent for Business Affairs be accepted, effective August 6, 2017.
6.   New Business – Personnel (cont’d.)

2.   Appointments

a.   Director of Student Services

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Pamela Smoulkey is hereby appointed on probation to the administrative tenure area of Director of Student Services. The probationary term will begin on August 14, 2017 and end on August 13, 2021. The appointee is certified in Special Education and as a School District Administrator and School Building Leader.

b.   Substitute Teacher List

It is recommended that the following be appointed to the per diem substitute teacher list:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Jane Greer</td>
<td>Nursery, Kindergarten – Grade 6 and Social Studies Grades 7-9</td>
</tr>
<tr>
<td>Maryann Snow</td>
<td>Music</td>
</tr>
<tr>
<td>Edward Prue</td>
<td>Physical Education</td>
</tr>
<tr>
<td>George White</td>
<td>Uncertified</td>
</tr>
<tr>
<td>Louise White</td>
<td>English 7-12</td>
</tr>
<tr>
<td>Julianne Newton-Pauley</td>
<td>Uncertified</td>
</tr>
</tbody>
</table>

c.   Part-Time Grounds

It is recommended that Thomas Levanti be appointed to the position of part-time grounds, effective July 14, 2017.

d.   Bus Aide

It is recommended that Sandra Kasky be appointed to the position of bus aide, effective September 7, 2017.
6. New Business - Personnel - Appointments (cont'd.)

   e. Substitute School Monitor/Substitute Teacher Aide/ Substitute Office Specialist I

      It is recommended that Barbara Leary be appointed to the substitute positions of school monitor/teacher aide and office specialist I, effective September 7, 2017.

   f. Substitute Teacher Aide

      It is recommended that Susan Philo be appointed to the position of substitute teacher aide, effective September 7, 2017.

   g. Substitute Bus Driver

      It is recommended that Raymond Brych be appointed to the position of substitute bus driver, effective July 14, 2017, pending satisfactory clearance for employment by the State Education Department.

   h. Substitute Bus Aides

      It is recommended that Steven Hardy* and Jade Giglio be appointed to the position of substitute bus aide, effective July 14, 2017.

*Pending satisfactory clearance for employment by the State Education Department.

3. Reclassification

   It is recommended that David Nashold be reclassified from the position of part-time cleaner/weekends to the position of part-time cleaner/nights, effective August 30, 2017.

B. District Committee Appointments for 2017-2018

1. New Hartford Central School District Committee on Special Education

   a. CSE Chair/LEA Representative -
      - Mary Annette Danella (Interim)
      - Pamela Smoulcey

   b. School Physician – Dr. Christopher Alinea

   c. Alyssa Lewis, Psychologist
      Scott Phelps, Psychologist

   d. Student’s Parent(s) or Guardian(s)

   e. Student’s Regular Education Teacher

   f. Special Education Teacher

2. **New Hartford Central School District Committee on Pre-School Special Education**

   a. CPSE/LEA Representative Chair –
      - Mary Annette Danella (Interim)
      - Pamela Smoulcey

   b. BOCES CPSE Coordinator – Pamela Smoulcey

   c. County Representatives

   d. Student’s Parent(s) or Guardian(s)

   e. Regular Education Teacher (Pre-School)

   f. Special Education Teacher (Pre-School)

3. **Wellness Committee**

   It is recommended that the attached list of Wellness Committee members for the 2017-2018 school year be approved.

C. **Annual Reports for the Committee on Special Education and the Committee on Pre-School Special Education**

   1. It is recommended that the annual report to the Board of Education (2016-2017 school year) from the Committee on Special Education be accepted.

   2. It is recommended that the annual report to the Board of Education (2016-2017 school year) from the Committee on Pre-School Special Education be accepted.
6. **New Business (cont'd.)**

**D. Appointment of Law Firms**

It is recommended that the law firms of Costello, Cooney and Fearon, PLLC, Ferrara, Fiorenza, P.C., Bond, Schoeneck, and King, PLLC and Timothy R. McGill be retained for legal services.

**E. Surplus of Technology Equipment**

It is recommended that the items on the list of technology equipment as submitted by the Information Technology Department be declared as surplus items for disposal.

**F. Resolution for the Re-Certification of Lead Evaluator of Principals**

WHEREAS, the Board of Education has been provided evidence that Robert Nole has completed training which meets the requirements of the Regents Rules and the New Hartford Central School District Annual Professional Performance Review Plan for re-certification as Lead Evaluator of principals, therefore

BE IT RESOLVED, that, Robert Nole be re-certified as Lead Evaluator of principals.

**G. Resolution for the Re-Certification of Lead Evaluator of Principals**

WHEREAS, the Board of Education has been provided evidence that Allen Hyde has completed training which meets the requirements of the Regents Rules and the New Hartford Central School District Annual Professional Performance Review Plan for re-certification as Lead Evaluator of principals, therefore

BE IT RESOLVED, that, Allen Hyde be re-certified as Lead Evaluator of principals.
6. New Business (cont'd.)

H. Resolution for the Re-Certification of Lead Evaluators of Teachers

WHEREAS, the Board of Education has been provided evidence that Mark Benson, Ric Ripa, Maureen Futscher, Kathleen Carney, Cindy Langone and Timothy Crowe have completed training which meets the requirements of the Regents Rules and the New Hartford Central School District Annual Professional Performance Review Plan for re-certification as Lead Evaluators of teachers, therefore

BE IT RESOLVED, that, upon the recommendation of the superintendent of schools, Mark Benson, Ric Ripa, Maureen Futscher, Kathleen Carney, Cindy Langone and Timothy Crowe be re-certified as Lead Evaluators of teachers.

I. Physical Therapy/Occupational Therapy Services

It is recommended that the contract with Developmental Therapy Associates for physical therapy and/or occupational therapy services for the 2017-2018 school year be approved.

J. Audiology Services

It is recommended that the contract with Kimberly Keane, Au.D. for audiolology services for the 2017-2018 school year be approved.

K. Treasurer's Reports

It is recommended that the May 31, 2017 Treasurer’s Reports be accepted.

L. Committee on Pre-School Special Education (CPSE)

The recommendations from the Committee on Pre-School Special Education’s meetings of June 9, 2017 (7) and June 16, 2017 (2) are presented for approval.

M. Committee on Special Education (CSE)

The recommendations from the Committee on Special Education's meetings of June 7, 2017 (9), June 8, 2017 (10), June 9, 2017 (3), June 13, 2017 (5), June 14, 2017 (9), June 15, 2017 (10), June 19, 2017 (1) and June 20, 2017 (5) are presented for approval.
6. New Business (cont'd.)

N. 504 Committee

The recommendations from the 504 Committee's meetings of June 8, 2017 (2), June 19, 2017 (1) and June 20, 2017 (1) are presented for approval.

O. Resolution Regarding Board of Education and Superintendent of Schools Professional Development

WHEREAS, the Board of Education and Superintendent of Schools are better able to perform their responsibilities of being well informed regarding current educational methods and the legal obligations of the District, and

WHEREAS, the most reliable and most cost-effective way for members of the Board and Superintendent of Schools to be well informed is to attend the meetings and conferences of those groups organized to support, and to represent the interests of, school boards and school districts,

BE IT THEREFORE RESOLVED, that the Board of Education hereby authorizes for the 2017-2018 fiscal year, the attendance of Board members and Superintendent of Schools at conferences and educational programs and the reimbursement of any actual and necessary expenses incurred by any of its members attending those conferences or educational programs.

7. Other Business

8. Adjournment
Regular Meeting of the Board of Education  
Bradley Elementary School Library  
Tuesday, June 20, 2017  
7:00 p.m.

Members Present:  Mrs. Coombs Mr. Jadhon, Mrs. King, Mrs. Lark,  
Mrs. Philipson, Mr. Piotrowski, Mr. Stephens

Others Present:  Mr. Nole, Mr. Hyde, Mr. McKeown, Mrs. Heil

The meeting was called to order at 7:01 p.m. by Board of Education President  
Mr. Pictrowski.

Pledge of Allegiance

Recognition of Visitors and Delegations

No one wished to address the Board.

- Capital Project Presentation

Representatives from the architectural firm, March Associates, and construction  
management firm, The Pike Company, provided the Board with an update on the capital  
 improvement project.

Approval of Minutes

- Regular Meeting of June 6, 2017

Mrs. Coombs moved and Mrs. King seconded that the minutes of the regular  
meeting of June 6, 2017 be approved.

Ayes 7, nays 0, motion carried.

Correspondence and Communications

Mr. Nole referenced an addendum for the meeting agenda containing coaching  
appointment recommendations. He also distributed a copy of Perry Jr. High’s  
yearbook for the Board’s review. Certificates of recognition for professional development were  
presented to Board member Pam King and Superintendent Nole from the School  
Boards Institute. Mr. Nole then acknowledged, with a small token of appreciation,  
Board members Lisa Philipson and Paul Piotrowski who will both complete their terms  
of office on June 30, 2017.
Board Committee Reports

- Staffing & Curriculum Committee – June 6, 2017

Mrs. Philipson reported: The committee received the following: Summer Curriculum and Summer School Program Report and the Math Curriculum Cycle Report. Mrs. Philipson reviewed the highlights from each of the reports.

New Business

A. Personnel

1. Appointments

a. Developmental Program Summer School Staff

Mrs. Coombs moved and Mrs. King seconded that the following be appointed as summer school staff for the Developmental Program for the period of July 5, 2017 through August 15, 2017: Denise Altamura, Nicole McKenna, Anne Perra, Liz Halpin, Terry Draper and Karen Davis.

Ayes 7, nays 0, motion carried.

b. Coaches

Mr. Stephens moved and Mrs. Coombs seconded that the list of coaches for the 2017 fall sports season be approved as submitted by the Director of Athletics.

Ayes 7, nays 0, motion carried.

c. Substitute Cleaners

Mr. Stephens moved and Mrs. Philipson seconded that the following be appointed to the position of substitute cleaner, effective June 21, 2017, pending satisfactory clearance for employment by the State Education Department: John LaMarco, Heather Palen and Steve Achen.

Ayes 7, nays 0, motion carried.
d. Coaches

Mrs. King moved and Mrs. Philipson seconded that the following coaches be appointed for the 2017 fall sports season:

<table>
<thead>
<tr>
<th>Name</th>
<th>Sport</th>
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<tbody>
<tr>
<td>Thomas Powers</td>
<td>Asst. JV Football</td>
</tr>
<tr>
<td>Bethany Truax</td>
<td>Girls Modified Soccer</td>
</tr>
</tbody>
</table>

Ayes 7, nays 0, motion carried.

B. Amendment to Employment Agreement

Mrs. Philipson moved and Mrs. Coombs seconded that the Board of Education adopt the following resolution:

WHEREAS, the Superintendent’s contract was due to expire on April 24, 2022; and

WHEREAS, the Board desires to extend the Superintendent’s employment with the School District to align with the school calendar; and

WHEREAS, the Board and the Superintendent have agreed upon the terms and conditions of employment for a five-year term and wish to execute a written contract setting forth their agreement; and

WHEREAS, the Board has considered the proposed agreement submitted;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the New Hartford Central School District as follows:

1. The Board hereby approves the Amendment to Employment Agreement of the Superintendent of Schools for the New Hartford Central School District, for a term commencing July 1, 2017 to and through June 30, 2022, all terms and conditions of employment set forth in such Agreement and authorizes the President of the Board of Education to sign such Agreement on behalf of the Board.

2. This resolution shall take effect immediately.

Dated: June 20, 2017

Ayes 7, nays 0, motion carried.
C. Committee on Pre-School Special Education (CPSE)

Mrs. King moved and Mrs. Philipson seconded that the recommendations from the Committee on Pre-School Special Education’s meetings of May 19, 2017 (6), and June 2, 2017 (12) be approved.

Ayes 7, nays 0, motion carried.

D. Committee on Special Education (CSE)

Mrs. Coombs moved and Mrs. King seconded that the recommendations from the Committee on Special Education’s meetings of May 19, 2017 (4), May 24, 2017 (14), May 31, 2017 (11), June 1, 2017 (13), June 5, 2017 (12) and June 6, 2017 (1) be approved.

Ayes 7, nays 0, motion carried.

Other Business

Executive Session

Mrs. Coombs moved and Mrs. Philipson seconded that the Board enter into Executive Session at 7:27 p.m. and invite attorney Melinda Bowe, for the purpose of discussing collective negotiations with the New Hartford Teachers’ Association and the employment history of particular persons.

Ayes 7, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 8:21 p.m.

New Business

E. Confidential/Managerial Salaries

Mrs. Coombs moved and Mrs. Philipson seconded that the amount of $18,923 be allocated for the 2017-2018 Confidential/Managerial salary pool increase.

Ayes 7, nays 0, motion carried.
Adjournment

Mrs. Philipson moved and Mr. Piotrowski seconded that the meeting be adjourned at 8:23 p.m.

Ayes 7, nays 0, motion carried.

Respectfully submitted

Betty Heil, Clerk
NEW HARTFORD CENTRAL SCHOOL DISTRICT
BUILDINGS, GROUNDS AND
TRANSPORTATION COMMITTEE

Minutes
June 8, 2017
12:00 noon

Members Present:  Mr. Jim Stephens, Chair
                 Mrs. Beth Coombs
                 Mr. Paul Piotrowski

Others Present:   Mr. John McKeown
                 Mr. Robert Nole

Mr. Stephens called the meeting to order at 12:05 p.m.

Department of Transportation Inspection:

Mr. McKeown distributed and reviewed the New York State Department of Transportation Bus Inspection report indicating a 100% passing rate, placing our maintenance program among the best in New York State. This report summarized the results of vehicle inspections performed on the New Hartford Central School District bus fleet during the State fiscal year of April 1, 2016 to March 31, 2017. Mr. McKeown commended Mr. Gagliano and the mechanics for their excellent job performance and dedication to the safety of our students.

Adjournment:
The meeting was adjourned at 12:09 p.m.
TO: Members, The Board of Education
FROM: Robert J. Nole, Superintendent of Schools
RE: Director of Student Services Recommendation
DATE: July 7, 2017

The following information is presented for the recommendation of Pamela Smoulcey as Director of Student Services. As you know, her assignment will be to replace Ashraf Allam.

Pamela is currently the Special Education Supervisor and CPSE Coordinator at Oneida BOCES. She has also been a Special Education Department Chairperson and a summer school Special Education Principal in the Utica School District. Her teaching experience was as a Special Education Teacher.

The interview committee was composed of Allen Hyde, Diane Kain, Cindy Langone, Christine Luvera, James Stephens, Bethany Truax and Amanda Vanderlan. The committee and I reviewed 43 applications and selected five candidates for interviews. The interviewees were comprised of five experienced special education providers and supervisors. The district advertised with colleges, through OLAS (an electronic state-wide application system), the Observer-Dispatch, and area superintendents, including BOCES superintendents.

Background reference checks were conducted. These included calls to supervisors, and building level administrators. There was also unsolicited, positive feedback provided from other sources. The references were very positive and validated many attributes garnered through the interview process.

My initial recommendation for a salary range was regionally competitive based on experience. Based on negotiations with the candidate, the recommendation is for a salary of $105,000. The figure is comparable with salaries for director positions in our region and reflects her years of experience.
Name: MaryJane Greer

Address:

Position: Certified Per Diem Substitute Teacher

Educational Background:
Master of Science in Developmental Reading - SUNY Albany
Bachelor of Arts in Elementary & Early Secondary Education - SUNY Cortland

Education Experience:

Certification Status:

<table>
<thead>
<tr>
<th>Nursery, Kindergarten - Grades 6 and Social Studies Grd. 7-9 Permanent Certificate</th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/01/1980</td>
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</tbody>
</table>

Effective Date Pending Board of Education approval:
September 1, 2017

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $84.00 per day

June 22, 2017
Name: Maryann Snow

Address:

Position: Certified Per Diem Substitute Teacher

Educational Background:
Master of Music - SUNY Potsdam
Bachelor of Music - SUNY Potsdam

Education Experience:

Certification Status:

<table>
<thead>
<tr>
<th>Music Permanent Certificate</th>
<th>Issue Date</th>
<th>End Date</th>
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<tbody>
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Effective Date Pending Board of Education approval:
September 1, 2017

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $84.00 per day

June 22, 2017
Name: Edward Prue

Address:

Position: Certified Per Diem Substitute Teacher

Educational Background:
Master’s in Physical Education - SUNY Cortland
Bachelor’s in Physical Education - SUNY Cortland

Education Experience:
Physical Education Teacher at New Hartford Central School District 1977-2017

Certification Status:

<table>
<thead>
<tr>
<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
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<td>Physical Education Permanent Certificate</td>
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Effective Date Pending Board of Education approval:
September 1, 2017

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $84.00 per day

June 22, 2017
Name: George White

Address:

Position: Uncertified Per Diem Substitute Teacher

Educational Background:
Bachelor of Arts - Politics with Sociology - Glasgow Caledonian University, Scotland, UK

Education Experience:
ESL Teacher - BOCES 2016 - Current
Substitute Teacher - Utica School District - May 2014- 2015
Habilitation Aide - United Cerebral Palsy - March 2013 - November 2013

Certification Status:

<table>
<thead>
<tr>
<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
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</thead>
<tbody>
<tr>
<td>English Language Learning Instructor Adult Education Certificate</td>
<td>8/23/2016</td>
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</tbody>
</table>

Effective Date Pending Board of Education approval:
Sept. 1, 2017

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem uncertified rate at $72.00 per day

June 27, 2017
Name: Louise White

Address:

Position: Certified Per Diem Substitute Teacher

Educational Background:
Bachelor’s in English Education - Utica College
SUNY Technology Upper Division

Education Experience:
English Teacher - New Hartford Central School - 38 years

Certification Status:

<table>
<thead>
<tr>
<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 7-12 Permanent Certification</td>
<td>9/1/1974</td>
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</tbody>
</table>

Effective Date Pending Board of Education approval:
Sept. 1, 2017

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $84.00 per day

June 27, 2017

RECEIVED
JUN 29 2017
Initial: [Signature]
Name: Julianne Newton-Pauley

Position: Uncertified Per Diem Substitute Teacher

Educational Background:
Bachelor of Arts in Geology - Binghamton University
Master of Education in School Leadership - Grand Canyon University

Education Experience:
Biology and Chemistry Online Teacher, Reno Nevada - 2007-2016
5th Grade Teacher, High Point, North Carolina - 2006

Certification Status:

<table>
<thead>
<tr>
<th></th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
</table>

Effective Date Pending Board of Education approval:
Sept. 1, 2017

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem uncertified rate at $72.00 per day

June 29, 2017
NEW HARTFORD CENTRAL SCHOOL DISTRICT  
NEW HARTFORD, NEW YORK 13413  
Business Office  
Phone: 315/624-1280  
Fax: 1-315/624-1265  

NAME: Thomas Levanti  
ADDRESS:  
PHONE:  

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: July 14, 2017  
HOURLY RATE: $11.62  
JOB TITLE: Part time Grounds (April – October)  
OLD TITLE:  
OLD RATE:  
CIVIL SERVICE TITLE:  
SCHOOL BUILDING ASSIGNMENT: District  
REPLACEMENT FOR: Dave Green  
HOURS PER DAY: 4 hours per day  

BACKGROUND: Mr. Levanti is currently a substitute cleaner in the District and has been helping in the grounds department.  

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Sandra Kasky

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 7, 2017

HOURLY RATE: $10.22

JOB TITLE: bus aide

OLD RATE:

OLD TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR: Cathy Garrabrant

HOURS PER DAY: 2.25 hours

BACKGROUND: Mrs. Kasky is currently working as a bus aide substitute.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Barbara Leary

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 7, 2017

HOURLY RATE: $9.70 / $9.70 / $10.04

JOB TITLE: substitute school monitor, teacher aide
Office specialist I

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Mrs. Leary recently retired from a DP aide position and is interested in subbing in the fall.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413

Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Susan Philo

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: September 7, 2017

HOURLY RATE: $9.70

JOB TITLE: Substitute Teacher Aide

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Mrs. Philo has recently retired from the position of teacher aide and is interested in subbing in the fall.

C: Sharie Arnold
NAME: Raymond Brych

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: July 14, 2017

HOURLY RATE: $11.87

JOB TITLE: substitute bus driver

OLD TITLE:

OLD RATE:

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Mr. Brych is currently a bus driver at Stockbridge Valley Central School and also drove a bus for Quality Coach Company.

C: Sharie Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT  
NEW HARTFORD, NEW YORK 13413  
Business Office  
Phone: 315/624-1280  
Fax: 1-315/624-1285

NAME:  Steven Hardy

ADDRESS:  

PHONE:  

EFFECTIVE DATE OF APPOINTMENT:  July 14, 2017

HOURLY RATE:  $9.70

JOB TITLE:  substitute bus aide

OLD TITLE:  

OLD RATE:  

SCHOOL BUILDING ASSIGNMENT:  Transportation

REPLACEMENT FOR:  

HOURS PER DAY:  per diem

BACKGROUND:  Mr. Hardy was recently a bus driver for the Oriskany School District and owned his own boat repair company.

C:  Shari'e Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1260
Fax: 1-315/624-1265

NAME: Jade Giglio

ADDRESS: 

PHONE: 

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: July 14, 2017

HOURLY RATE: $9.70

JOB TITLE: substitute bus aide

SCHOOL BUILDING ASSIGNMENT: Transportation

REPLACEMENT FOR: 

HOURS PER DAY: per diem

BACKGROUND: Ms. Giglio is currently a substitute school monitor and teacher aide in the District.

C: Sharee Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413

NAME: David Nashold

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: August 30, 2017

HOURLY RATE: $12.24

JOB TITLE: part time cleaner/nights

OLD RATE: $11.94

OLD TITLE: Part time cleaner / weekends

SCHOOL BUILDING ASSIGNMENT: District

HOURS PER DAY: 4 hours

REPLACES: Guy Rztokiewicz

BACKGROUND: Mr. Nashold was the most senior bidder for this position.

C: Sharie Arnold
To: Mr. Robert J. Nole, Superintendent

From: Mr. Allen E. Hyde, Assistant Superintendent

Subject: Recommendation for Committee Members

Date: June 27, 2017

I recommend the New Hartford Central School Wellness Committee members be approved for the 2017-2018 school year. The committee is comprised of representatives from the Board of Education, school personnel and community organizations.

The goal of the committee is to promote wellness, good nutrition and regular physical activity as part of the total learning environment.
WELLNESS COMMITTEE
2017-2018

School Nurse Practitioner
Julie Shankman

School Board Member
TBD

PTA/Parent Representatives
Marie Abraham

Student Representatives
Matt Abraham, Nicole Farkouh, Abby Hall and Jillian Soggs-High School
Mahmoud Radwan and Gina Cittadino-Junior High

Elementary Teachers/Administrator
Maureen Futscher
Patricia Bausch

Health Teacher
Michael Brych

Physical Education
Dan Pope
Representative

New Harford Police Department
Representative
Peter Colburn

School Nurse
Lynn Moretz

Social Worker/Counselor
Tricia Zupan

Counseling Services
Paul Vitagliano, Jr.
Representative

Junior High Principal
Ric Ripa

BOCES Food Service Rep.
Tom Pfisterer

BOCES Nutrition Specialist
Kate Dorr

Director of Athletics, Health
and Safe Schools
John Banek

Assistant Superintendent for
Curriculum & Instruction
Allen E. Hyde, Chairman
SPECIAL EDUCATION DISTRICT PLAN
ANNUAL REPORT TO THE BOARD OF EDUCATION
2016-2017

I. INTRODUCTION

II. CONTINUUM OF SERVICES

III. OUTSIDE DISTRICT PLACEMENTS

IV. ENROLLMENT REVIEW

V. CENSUS

VI. SPECIAL EDUCATION STAFF

VII. SPACE PLAN

VIII. EVALUATION

IX. COMMITTEE ON SPECIAL EDUCATION

X. COMMITTEE ON PRESCHOOL SPECIAL EDUCATION
I. INTRODUCTION

The objectives of the New Hartford Central School Special Education Programs are reflective of the intent of IDEA, and are aligned with the regulations of the Commissioner of Education as set forth in Article 89 of the New York State Education Law. The purpose of special education is to provide a free and appropriate education in the least restrictive environment for students under the age of twenty-one identified as having educational difficulties. Special Education is intended to address individual academic, social, physical, and management needs as identified by a student’s Individualized Education Plan (IEP). Specialized instructional strategies and materials are used to individualize instruction so that students with disabilities can benefit from the district's programs.

The Board of Education has adopted policies regarding the provision of services to students with disabilities. These policies are available for inspection by contacting the records access officer. Included is a policy that addresses the provision of instructional materials for students who may need an alternate format.

The Board of Education adopts an annual budget, which includes provisions to support the special education program. This budget is available for review by contacting the District Business Office.

II. CONTINUUM OF SERVICES

The district's special education programs coexist with our regular education programs. The intent of program modification, special services, and special classes is to expose special education students to the regular education curriculum and environment to the maximum extent possible. The continuum of services provides a way for students to overcome and deal with learning problems in the regular program when possible, to learn in a special education classroom when this is not possible. The continuum of services provides for easy student movement among the levels of services and programs.

A. Related Services

Speech/Language, psychological, occupational therapy, physical therapy, hearing impaired, visually impaired, adaptive physical education, and counseling/social work services are available to students in special education programs. Working with the classroom teacher, related service providers have an opportunity to share expertise, provide direct service and make recommendations for strategies for the teacher and the student.
B. Consultant Teacher Services

Consultant teacher services are specifically designed individual or group instruction provided by a certified special education teacher to a student with a disability within the regular education classroom. These services are provided directly to the student, or indirectly by providing consultation to the regular education classroom teachers. The consultant teacher assists the regular education teacher by modifying the classroom or the instruction for the student with special needs if necessary.

C. Resource Room Program

A resource room program is a program of supplemental instruction for students with disabilities. The instruction is to be supplemental to that which is occurring in the student's primary instructional setting. This instruction is provided by a certified special education teacher in groups of five or less students per class period.

D. Special Class 15:1

The 15:1 classroom was developed to address the need to provide students with more direct instruction in Math and English in a co-teaching model. Students are exposed to the same curriculum as their typical peers, the given a skill-review and re-teach period immediately afterwards. The result is that 15:1 students receive 80 minutes each of Math and English every day. The special education teachers involved in the 15:1 are dually certified in the content area.

E. Special Class 12:1:1, 12:1:4

A student with special needs should receive special educational programming when it is determined that the student requires primary instruction from a special education teacher, and does not make adequate progress through classroom instruction. A student can receive primary instruction from as little as one period per day to as much as the entire day. Primary instruction is designed to address the student's specific academic needs as stated in the student's IEP. To maximize the student's exposure to the regular education curriculum, the special education staff may push into regular education classes when possible.

F. Declassification Support Services

Any student needing services as a transition from special education services to general education services in the year he/she leaves a special education program has declassification support services as deemed appropriate by the Committee on Special Education. These services may include academic support services.
III. SPECIAL EDUCATION PROGRAMS OUTSIDE THE DISTRICT

Students are placed in out of district programs only when their learning, social, or physical needs cannot be met by the district programs. There is a full range of special education placements outside of the district.

1. BOCES Special Education Classes

A. BOCES 12:1:4 (Transition)

Designed for students with cognitive and management needs who require more assistance than can be provided in a resource room program. Social work services are provided as component of the program.

B. BOCES 12:1:1 - (Mild, Moderate)

The mildly handicapped program is intended to provide programs to meet the needs of students who require a more intensive level of support than can be provided in a resource room program. Outcome goals are focused on living and employment skills. Students are able to benefit from a public school environment with the support of a self-contained setting. Academic skills are delivered in a functional context. The students are integrated into regular education classes whenever possible. Moderate students have a greater emphasis on life-skills and activities of daily living.

C. BOCES 12:1:4 (Developmental Program)

This program is designed for students who were educated in the district’s 12:1:4 program at Bradley in grades K-6. The 7-9 and 10-12 programs, housed at Perry Junior High and New Hartford High School, continue to provide intensive language programming, daily living skills, and behavioral support. Students also have an opportunity to participate in occupational training on a half-day basis.

D. BOCES 12:1:4 (Severe)

This program is designed to meet the needs of the students with profound and multiple disabilities. Essential elements of the program include gross and fine motor skills, self-help skills, language development, and socialization skills. These students will likely require extensive supportive services throughout their adult lives.
E. BOCES Adjustment Program - 12:1:4, 8:1:2

Designed for students with severe behavioral management needs who cannot be maintained in a less restrictive setting. Counseling is a mandated component of these programs.

F. BOCES Career and Community Connections

This program provides an opportunity for students with disabilities to improve their self-concept and social skills while pursuing the goal of career exploration and development. This is a half-day program which focuses on home and community living and employment skills. Work site experiences include exploration and shadowing and can be extended to include training.

2. Special School, Residential, and Hospital Programs

Should a student’s learning, physical or management needs be so intense as to not be served in the aforementioned programs, there are private and state operated schools with specialized programs available. These represent the most restrictive settings on the continuum.

A. Upstate Cerebral Palsy (Tradewinds 6:1:3)

This program provides for day and residential services designed for students who have high management and intensive academic needs. The students are provided with a highly structured behavioral program.

B. The House of the Good Shepherd (Tilton School 6:1:3)

These programs provide educational day and residential services to students with highly intensive behavioral needs. These students may be school or court placed, or placed by the County DSS.

C. Pathfinder Village (6:1:2, 8:1:2)

As an approved private placement, Pathfinder has programs designed specifically to meet the needs of students with Down Syndrome in a supportive and therapeutic environment. Pathfinder provides both day and residential services.
D. The School at Springbrook (8:1:1)

As an approved private placement, Springbrook provides residential services for students with severe behavioral and developmental needs. Students reside at the school year-round, and are provided with all required academic and transition services on site.

IV. ENROLLMENT REVIEW

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Enrollment by Disability: 2016-17

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Total 504 Enrollment: 17 Students
V. CENSUS

The District maintains a census for students with special needs. The following information is electronically maintained and is updated after each CSE meeting:

1. Student Identification Number
2. Student Name
3. Classification
4. Address and Phone Number
5. Parent/Guardian
6. Date of Birth
7. Date of Referral
8. Date of Evaluation
9. Date of CSE Recommendation
10. Date of BOE Approval
11. Date of Placement
12. Student program services and location
13. Language Spoken

VI. SPECIAL EDUCATION STAFF

Special Education Teachers: 18

Teaching Assistants: 9

Aides: 16

VII. SPACE

All district programs and student activities are accessible to students with disabilities. Space allocated to special education programs is reviewed annually and space is allocated as dictated by need. Many of the special education services are delivered in the regular education classroom. Space is allocated in each building for related services that need to be delivered outside of the general education environment.

The high school has three classrooms housing the district's special education programs. The high school has also allocated office and evaluation space for the psychologist and the social worker/counselor who provide services for the special education program.

The junior high building has three classrooms allocated to special education programs. Also housed at the junior high are the district special education
administrative offices as well as office and evaluation space for the psychologist and social worker/counselor who work with the special education programs.

The elementary buildings have 10 classrooms allocated to special education programs. Each building has allocated office and evaluation space for the psychologist and the social worker/counselor.

The Oneida BOCES plan for the allocation of space for regional special education programs is on file in the special education office and is available for review.

VIII. COMMITTEE ON SPECIAL EDUCATION

Chairperson: Mary Annette Danella (Interim)
School Psychologists: Alyssa Lewis, Scott Phelps
School Physician Dr. Christopher Alinea
Teacher of referred Student
Special Education Teacher and/or Related Service Provider
Student's Parent or Guardian
Student (when appropriate)

IX. PRESCHOOL SPECIAL EDUCATION

The New Hartford Central School District provides for special education services for identified preschool students.

a. Preschool Programs

1. Upstate Cerebral Palsy

a. Preschool Programs
   UCP operates several preschool sites. These are integrated preschool settings, which provide full and half-day programs for students requiring special education services.

b. Promise Program (6:1:3)
   This is a highly intensive special education program for preschool students who have significant management needs. To address these needs, they utilize Applied Behavior Analysis.
2. Related Services
Itinerant Services are provided to preschool students who require related services. Speech/Language, occupational therapy, physical therapy, and special education services are provided in the home, daycare or preschool setting.

X. COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

Chairperson: Mary Annette Danella (Interim)
BOCES Coordinator Pamela Smoulcey
County Representatives
Student's Parent or Guardian
Special Education Providers

Enrollment of Preschool Students: 30 Students
TO: Robert J. Nole
FROM: John McKeown
ISSUE: Surplus of Technology Equipment
DATE: June 15, 2017

It is recommended that the attached list of technology equipment be declared surplus items for disposal as per the request of C.J. Amarosa, Information Technology Department.
NEW HARTFORD CENTRAL SCHOOL DISTRICT
New Hartford, NY 13413

ASSET INVENTORY

IT EQUIPMENT - SEE ATTACHED INVENTORY SHEET

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Requested by:

Signature

CJ AMAROSA - IT DIRECTOR

Print Name

Choose One:

☐ Above Asset Being Transferred To:
   (Please attach sheet with detail information as to its new location.)

☒ Requesting Above Asset to be Disposed
   (Need approval by the Board of Education.)

NOTE:

Please send this sheet to:
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