AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Recognition of Visitors and Delegations
   - Capital Project Update – Mary Mandel

4. Approval of Minutes
   Regular Meeting – 8/20/18

5. Correspondence and Communications

6. Board Committee Reports
   Budget & Finance Committee – 8/20/18

7. New Business
   A. Personnel
      1. Resignation
         It is recommended that the resignation of Kelly Rowland from the position of special education teacher be accepted, effective August 10, 2018.

      2. Appointments
         a. Library Media Specialist
            Upon the recommendation of Robert J. Nole, Superintendent of Schools, Lauren MacDonald is hereby appointed on probation to the special services tenure area of Library Media Specialist, The service shall begin on September 4, 2018 and end on August 31, 2022. Except to the extent required by the applicable provisions
7. New Business – Personnel – Appointments (cont’d.)

of Education Law § 3014, in order to be granted tenure, the appointee must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or 2012-d of either effective or highly effective in at least three of the four preceding years, and if the appointee receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time. The appointee is certified (initial) in Childhood Education (1-6).

b. Special Education Teacher

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Allison Paravati is hereby appointed on probation to the special subject tenure area of Special Education. The service shall begin on September 4, 2018 and end on August 31, 2022. Except to the extent required by the applicable provisions of Education Law §3014, in order to be granted tenure, the appointee must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the appointee receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. The appointee is certified (initial) in Early Childhood Education (B-2), Childhood Education (1-6) and Students with Disabilities (B-6).

c. Permanent Substitute Elementary Teacher

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Katelyn Adams is hereby appointed to the position of permanent substitute elementary teacher. The service shall begin on September 4, 2018 and end on January 25, 2019, pursuant to the agreement with the collective bargaining unit. The appointee is certified (initial) in Childhood Education (1-6).
7. New Business – Personnel – Appointments (cont’d.)

d. Permanent Substitute Elementary Teacher

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Francesca Murad is hereby appointed to the position of permanent substitute elementary teacher. The service shall begin on September 4, 2018 and end on January 25, 2019, pursuant to the agreement with the collective bargaining unit. The appointee is certified (initial) in Childhood Education (1-6).

e. Substitute Bus Drivers

It is recommended that the following be appointed to the position of substitute bus driver, effective September 5, 2018, pending satisfactory clearance for employment by the State Education Department:

Timothy Reynolds
Joseph Thierry

3. Reclassification

It is recommended that Trudy Sheldon be reclassified from the position of school monitor to the position of teacher aide I, effective September 5, 2018.

B. Budget Transfers

1. It is recommended that the May 31, 2018 Budget Transfers be approved.

2. It is recommended that the June 30, 2018 Budget Transfers be approved.

C. Service Agreement - Encompass Youth Services

It is recommended that the 2018-2019 service agreement between the New Hartford Central School District and Encompass Youth Services be approved.
7. New Business (cont'd.)

D. Committee on Pre-School Special Education

The recommendations from the Committee on Pre-School Special Education’s meeting of August 15, 2018 (4) are presented for approval.

E. Committee on Special Education

The recommendations from the Committee on Special Education’s meetings of July 12, 2018 (1) and August 22, 2018 (1) are presented for approval.

F. 504 Committee

The recommendations from the 504 Committee’s meeting of July 12, 2018 (2) are presented for approval.

8. Other Business

9. Adjournment
Members Present: Ms. Bean, Mr. Jadhon, Mrs. King, Mrs. Lark, Mr. Stephens

Excused: Mrs. Coombs, Mrs. Phillips

Others Present: Mr. Nole, Mr. Hyde, Mrs. Mandel, Mrs. Heil

Call to Order:

The meeting was called to order at 5:01 p.m. by Board President, Mr. Jadhon.

Pledge of Allegiance

Recognition of Visitors and Delegations

The boys’ varsity track and golf teams were recognized by the Board of Education as 2018 Section III champions.

End-of-Year Athletic Report – John Banek

Mr. Banek provided the Board with an end-of-year (2017-2018) athletic report.

Approval of Minutes

Mr. Stephens moved and Ms. Bean seconded that the minutes of the July 2, 2018 Annual Reorganization Meeting and Regular Business Meeting be approved as submitted.

Ayes 5, nays 0, motion carried.

Correspondence and Communications

Mr. Nole made note of a memorandum distributed from Mrs. Mandel containing tax warrant information which is an item on the agenda for recommended adoption. He also referenced an addendum to the agenda containing recommendations for a principal appointment as well as several fall coaching appointments. Lastly, Mr. Nole informed the Board that member, Jim Stephens, is being recognized by the Oneida-Madison-Herkimer Counties School Boards Institute for his continued participation in school board professional learning activities. Mr. Stephens was presented with a certificate of achievement.

Board Committee Reports

There were no Board Committee reports.
Regular Meeting of the Board of Education

New Business

A. Personnel

1. Resignations/Retirement Resignation

a. Music Teacher

Ms. Bean moved and Mr. Stephens seconded that the resignation of Teresa Kennedy from the position of music teacher be accepted, effective August 31, 2018.

Ayes 5, nays 0, motion carried.

b. Library Media Specialist

Mrs. King moved and Ms. Bean seconded that the resignation of Janice Murray from the position of library media specialist be accepted, effective August 22, 2018.

Ayes 5, nays 0, motion carried.

c. Teacher Assistant

Mr. Stephens moved and Ms. Bean seconded that the resignation of Amanda Vanderlan from the position of teacher assistant be accepted, effective September 1, 2018.

Ayes 5, nays 0, motion carried.

d. Teacher Aide

Ms. Bean moved and Mrs. King seconded that the resignation of James Futscher from the position of teacher aide be accepted, effective August 31, 2018.

Ayes 5, nays 0, motion carried.

e. Coach

Mrs. King moved and Ms. Bean seconded that the resignation of Dan Pierson from the position of assistant girls' varsity tennis coach be accepted, effective August 7, 2018.

Ayes 5, nays 0, motion carried.
regular meeting of the board of education  

August 20, 2018

f. Bus Driver

Mr. Stephens moved and Ms. King seconded that the retirement resignation of David White from the position of bus driver be accepted, with deep regret, effective January 22, 2019.

Ayes 5, nays 0, motion carried.

2. Appointments

a. Music Teacher

Mrs. King moved and Ms. Bean seconded that, upon the recommendation of Robert J. Nole, Superintendent of Schools, Amanda Castanzo is hereby appointed on probation to the special subject tenure area of music. The service shall begin on September 1, 2018, and end on August 31, 2022. Except to the extent required by the applicable provisions of Education Law § 3014, in order to be granted tenure, the appointee must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the appointee receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time. The appointee is certified (initial) in music.

Ayes 5, nays 0, motion carried.

b. Teacher Assistant

Mr. Stephens moved and Ms. Bean seconded that, upon the recommendation of Robert J. Nole, Superintendent of Schools, Alicia Ellis is hereby appointed on probation to the tenure area of teacher assistant. The service shall begin on September 1, 2018 and end on August 31, 2022. The appointee is certified as a teacher assistant.

Ayes 5, nays 0, motion carried.

c. Teacher Assistant

Mrs. King moved and Ms. Bean seconded that, upon the recommendation of Robert J. Nole, Superintendent of Schools, Kimberly Harrold is hereby appointed on probation to the tenure area of teacher assistant. The service shall begin on September 1, 2018 and end on August 31, 2022. The appointee is certified as a teacher assistant.

Ayes 5, nays 0, motion carried.
d. Part-Time Music Teacher

Mrs. Lark moved and Mr. Stephens seconded that, upon the recommendation of Robert J. Nole, Superintendent of Schools, Maryann Snow is hereby re-appointed to the position of part-time music teacher. The service shall begin on September 1, 2018 and end on June 30, 2019. The appointee is certified (permanent) in music.

Ayes 5, nays 0, motion carried.

e. Part-Time Physical Education Teacher

Ms. Bean moved and Mrs. King seconded that, upon the recommendation of Robert J. Nole, Superintendent of Schools, Anthony Mucurio is hereby re-appointed to the position of part-time physical education teacher. The service shall begin on September 1, 2018 and end on June 30, 2019. The appointee is certified (professional) in physical education and health education.

Ayes 5, nays 0, motion carried.

f. Part-Time Athletic Trainer

Mrs. King moved and Ms. Bean seconded that Timothy Abraham be re-appointed to the position of part-time Athletic trainer, effective September 1, 2018 through June 15, 2019.

Ayes 5, nays 0, motion carried.

g. Advisors

Mrs. King moved and Mrs. Lark seconded that the lists of advisors for the 2018-2019 school year be approved as presented by the senior high, junior high and elementary principals.

Ayes 5, nays 0, motion carried.

h. Substitute Teacher List

Mr. Stephens moved and Mrs. King seconded that the following be appointed to the per diem substitute teacher list:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>James DeRollo</td>
<td>Technology Ed. K-12</td>
</tr>
<tr>
<td>James Carroll</td>
<td>Childhood Ed. 1-6</td>
</tr>
</tbody>
</table>

Ayes 5, nays 0, motion carried.
i. Substitute Cleaners

Ms. Bean moved and Mrs. King seconded that the following be appointed to the position of substitute cleaner, effective August 21, 2018, pending satisfactory clearance for employment by the State Education Department:

James Moore
Peter Shires

Ayes 5, nays 0, motion carried.

j. Elementary Principal

Ms. Bean moved and Mrs. King seconded that, upon the recommendation of Robert J. Nole, Superintendent of Schools, Jason Stefanski is hereby appointed on probation to the administrative tenure area of elementary principal. The probationary term will begin on September 21, 2018 and end on September 20, 2022. Except to the extent required by the applicable provisions of Education Law § 3014, in order to be granted tenure, the appointee must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the appointee receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time. The appointee is certified in the area of school building leader/school district leader.

Following discussion of the above recommendation, Mrs. Lark moved and Mrs. King seconded to table the recommendation for further discussion in Executive Session.

Ayes 5, nays 0, motion to table carried.

k. Coaches

Mrs. King moved and Ms. Bean seconded that the following coaches be appointed for the fall 2018 sports season:

<table>
<thead>
<tr>
<th>Name</th>
<th>Sport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jerry Pitarresi</td>
<td>Volunteer Asst. Football</td>
</tr>
<tr>
<td>Derek Richards</td>
<td>Head Modified Girls Soccer</td>
</tr>
<tr>
<td>Lisa Florenz</td>
<td>Head Modified Boys Cross Country</td>
</tr>
</tbody>
</table>

Ayes 5, nays 0, motion carried.
3. Reclassifications

a. Ms. Bean moved and Mrs. King seconded that Thomas Hutchinson be reclassified from the position of cleaner-nights to the position of cleaner-nights/pool, effective August 21, 2018.

Ayes 5, nays 0, motion carried.

b. Mrs. King moved and Mrs. Lark seconded that Douglas Wilbur be reclassified from the position of part-time cleaner-weekends to the position of cleaner-nights, effective September 4, 2018.

Ayes 5, nays 0, motion carried.

4. Unpaid Leave of Absence

Mrs. Lark moved and Mr. Stephens seconded that an unpaid leave of absence be granted to Kelly DeDominick for child rearing, effective at the end of her disability period through the end of the first semester of the 2018-2019 school year.

Ayes 5, nays 0, motion carried.

B. Resolution of Condolence

Ms. Bean moved and Mrs. King seconded that the following resolution be adopted:

"The Board of Education of the New Hartford Central School District records with sorrow the passing of former secretary, Mary Joyce Pilbeam.

RESOLVED, that the Board of Education express its sincere sympathy to the family of Mary Joyce Pilbeam and that this resolution be spread upon the records of the district and a copy sent to the family."

Ayes 5, nays 0, motion carried.

C. Third Reading of Policy

Mrs. King moved and Ms. Bean seconded that the first and second readings of Policy #8501 – Early Retirement Incentive Program – be waived and that the policy be adopted, following the third and final reading.

Ayes 5, nays 0, motion carried.
D.  Surplus Items – Bradley Library Equipment

Mrs. King moved and Ms. Bean seconded that the items on the list of miscellaneous Bradley Library equipment be declared as surplus items for disposal.

Ayes 5, nays 0, motion carried.

E.  Adoption of Tax Warrant

Mrs. King moved and Ms. Bean seconded that the Tax Warrant for 2018-2019 be adopted.

Ayes 5, nays 0, motion carried.

F.  Treasurer’s Report

Mr. Stephens moved and Mrs. Lark seconded that the June 30, 2018 Treasurer’s Report be accepted.

Ayes 5, nays 0, motion carried.

G.  Committee on Pre-School Special Education

Mr. Stephens moved and Mrs. King seconded that the recommendations from the Committee on Pre-School Special Education’s meetings of July 5, 2018 (5) and July 25, 2018 (6) be approved.

Ayes 5, nays 0, motion carried.

H.  Committee on Special Education

Mrs. King moved and Ms. Bean seconded that the recommendations from the Committee on Special Education’s meetings of May 22, 2018 (2), June 26, 2018 (3), July 5, 2018 (3), July 12, 2018 (1), July 13, 2018 (1), July 18, 2018 (1), July 19, 2018 (3) and August 6, 2018 (2) be approved.

Ayes 5, nays 0, motion carried.

I.  504 Committee

Ms. Bean moved and Mrs. King seconded that the recommendations from the 504 Committee’s meetings of July 12, 2018 (2) and August 6, 2018 (2) be approved.

Ayes 5, nays 0, motion carried.
Executive Session

Mr. Stephens moved and Mrs. King seconded that the Board go into Executive Session at 5:39 p.m. for the purpose of discussing matters leading to the appointment of a particular person.

Ayes 5, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 6:05 p.m.

New Business – Personnel – Appointments (cont’d.)

I. Elementary Principal

Mrs. King moved and Mrs. Lark seconded that, upon the recommendation of Robert J. Nole, Superintendent of Schools, Jason Stefanski is hereby appointed on probation to the administrative tenure area of elementary principal. The probationary term will begin on September 21, 2018 and end on September 20, 2022. Except to the extent required by the applicable provisions of Education Law § 3014, in order to be granted tenure, the appointee must receive composite or overall annual professional Performance review ratings pursuant to Education Law § 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the appointee receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time. The appointee is certified in the area of school building leader/school district leader.

Ayes 5, nays 0, motion carried.

Adjournment

Mrs. King moved and Mrs. Lark seconded that the meeting be adjourned at 6:07 p.m.

Ayes 5, nays 0, motion carried.

Respectfully submitted,

Betty Heil, Clerk
New Hartford Central School District
Budget and Finance Committee
Minutes
August 20, 2018

Members Present: Mrs. Beth Coombs
Mrs. Linda Lark

Others Present: Mrs. Mary Mandel
Mr. Robert Nole

Call to Order: Mrs. Coombs called the meeting to order at 4:05 p.m.

Tax Warrant:
Mrs. Mandel reviewed the proposed tax levy, fund balance (reserved and unreserved) and tax warrant. After inputting final equalization rates and assessments for all four towns it is recommended to continue to apply $900,000 of the unreserved balance to the 2018-2019 revenue budget and levy taxes in the amount of $35,824,944 which are both consistent with communication to voters in May 2018. The committee recommended the tax warrant be presented to the Board of Education at their August 20, 2018 meeting.

Budget Transfers:
Mrs. Mandel presented the budget transfers for May and June 2018. The committee recommended its presentation to the Board of Education at their next meeting.

Tax Certioraris:
Mrs. Mandel provided an update on the status of pending tax certiorari claims. Discussion followed.

Gander Mountain/Town of New Hartford Property:
Discussed court decision made on Friday, August 17, 2018 which upheld the assessment roll provided by the county. This allowed us to move forward on setting the tax warrant.

Multi-Year Digital Copier Contract:
Reviewed with the committee the four year Digital Copier Contract with Madison-Oneida BOCES. The contract will be presented to the Board of Education in the Fall 2018.

Calendar:
Mrs. Mandel reviewed the 2018-2019 Budget and Finance Committee meeting calendar.

Adjournment:
The meeting was adjourned at 4:50 p.m.

MBM: rak
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Lauren MacDonald

Address:

Position: Probationary Library Media Specialist

Educational Background:
Master of Science in Library Media Specialists Program - Anticipated May 2020
Master of Science in Elementary Education - SUNY Cortland
Bachelor of Arts in English and French Literature - Hillsdale College

Experience:
Interim Director at Cannon Free Library, Delhi NY - 2018
Student Teacher in Grade 3 and Grade 5 at Homer School District - 2017
Substitute Teacher in Oneida City School District - 2013-2017

Certification Status:

<table>
<thead>
<tr>
<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Childhood Education (Grades 1-6) Initial Certificate</td>
<td>6/21/2018</td>
<td>8/31/2023</td>
</tr>
</tbody>
</table>

Effective Date Pending Board of Education approval:
September 4, 2018 and end on August 31, 2022

Salary Justification:
Step: 4 $ 44,448
Graduate Hours (33 hrs @ $85.00) 2,805
Masters Degree: Y 700
Total Salary: $ 47,953

Information:
Ms. MacDonald will be replacing Mrs. Janice Murray who resigned in August.

August 21, 2018
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Allison Paravati

Address:

Position: Probationary Special Education Teacher

Educational Background:
Masters in Special Education - Touro College
Bachelors of Arts - Hobart and William Smith College

Experience:
Special Education Teacher in Westmoreland Central School - 2016-Current
Teacher in grade 3 at Westmoreland Central School District - 2015-2016

Certification Status:

<table>
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<tr>
<th>Certification Status</th>
<th>Issue Date</th>
<th>End Date</th>
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<tbody>
<tr>
<td>Early Childhood Education (Birth-Grade 2) Initial Certificate</td>
<td>3/26/2014</td>
<td>8/31/2019</td>
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<tr>
<td>Students with Disabilities (Grade 1-6) Initial Certificate</td>
<td>9/22/2016</td>
<td>1/31/2022</td>
</tr>
<tr>
<td>Students with Disabilities (Birth-Grade 2) Initial Certificate</td>
<td>11/24/2016</td>
<td>1/31/2022</td>
</tr>
<tr>
<td>Childhood Education (Grades 1-6) Initial Certificate</td>
<td>2/1/2012</td>
<td>1/31/2020</td>
</tr>
</tbody>
</table>

Effective Date Pending Board of Education approval:
September 4, 2018 and end on August 31, 2022

Salary Justification:

Step : 7  $ 47,276
Graduate Hours (36 hrs @ $85.00) 3,060
Masters Degree: Y 700
Total Salary: $ 51,036

Information:
Miss Paravati will be replacing Mrs. Melissa Gehringer who transferred to Perry Junior High due to the resignation of Mrs. Kelly Rowland.

August 29, 2018
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Katelyn J. Adams

Address:

Position: Permanent Substitute in Kindergarten at Myles Elementary

Educational Background:
Master of Science in Education - SUNY Oneonta
Bachelor of Science - SUNY Oneonta
Associate of Science, Liberal Arts/Sciences - Mohawk Valley Community College

Experience:
Substitute Teacher in Rome City School District - December 2017 - Present
Substitute Teacher in Clinton Central School - May 2018 - Present
Long-Term Substitute Teacher - New York Mills Union Free School - February 2018-May 2018

Certification Status:

<table>
<thead>
<tr>
<th>Certification</th>
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<th>End Date</th>
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<tr>
<td>Childhood Education (Grades 1-6) Initial Certificate</td>
<td>9/01/2013</td>
<td>8/31/2021</td>
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</table>

Effective Date Pending Board of Education approval:
September 4, 2018 and end on January 25, 2019

Salary Justification:
Step : 4 $ 44,448
Graduate Hours: (30 x 85) 2,550
Masters Degree: Y 700
Total Salary: $ 47,698
PRO RATED FOR ONE SEMESTER From September 4, 2018 through January 25, 2019

Information:
Ms. Adams will be filling in for Mrs. Jennette Nichols who is on maternity leave for the first semester of the 2018-2019 school year.

August 23, 2018
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Francesca A. Murad

Address:

Position: Permanent Substitute in Grade 2 at Hughes Elementary

Educational Background:
Master of Education in Literacy - SUNY Oneonta - Currently Enrolled in Program
Bachelor of Science in Liberal Studies - Utica College

Experience:
Substitute Teacher in New Hartford Central School District 2017- Current
Student Teacher in Bradley Elementary School, New Hartford NY/ 2016
Student Teacher in Walbran Elementary School, Oriskany NY/ 2016

Certification Status:

<table>
<thead>
<tr>
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<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Childhood Education (Grades 1-6) Initial Certificate</td>
<td>1/31/2018</td>
<td>1/31/2023</td>
</tr>
</tbody>
</table>

Effective Date Pending Board of Education approval:
September 4, 2018 and end on January 25, 2019

Salary Justification:
Step : 4          $ 44,448
Graduate Hours: (12 x 85)   1,020
Masters Degree: N
Total Salary:          $ 45,468
PRO RATED FOR ONE SEMESTER From September 4, 2018 through January 25, 2019

Information:
Miss Murad will be filling in for Mrs. Kelly DeDominick who is on maternity leave for the first semester of the 2018-2019 school year.

August 28, 2018