Regular Meeting of the Board of Education
Bradley Elementary School Library
Monday, August 20, 2018
5:00 P.M.

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Recognition of Visitors and Delegations
   - Presentations to Section III Champions:
     - Boys Varsity Golf Team
     - Boys Varsity Track Team
   - End of Year Athletic Report – John Banek

4. Approval of Minutes - Annual Re-organization Meeting and Regular Business Meeting – 7/2/18

5. Correspondence and Communications

6. Board Committee Reports

7. New Business
   A. Personnel
      1. Resignations/Retirement Resignation
         a. Music Teacher

         It is recommended that the resignation of
         Teresa Kennedy from the position of music teacher be
         accepted, effective August 31, 2018.

         b. Library Media Specialist

         It is recommended that the resignation of
         Janice Murray from the position of library media
         Specialist be accepted, effective August 22, 2018.

c. Teacher Assistant

It is recommended that the resignation of Amanda Vanderlan from the position of teacher assistant be accepted, effective September 1, 2018.

d. Teacher Aide

It is recommended that the resignation of James Futscher from the position of teacher aide be accepted, effective August 31, 2018.

e. Coach

It is recommended that the resignation of Dan Pierson from the position of assistant girls’ varsity tennis coach be accepted, effective August 7, 2018.

f. Bus Driver

It is recommended that the retirement resignation of David White from the position of bus driver be accepted, with deep regret, effective January 22, 2019.

2. Appointments

a. Music Teacher

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Amanda Costanzo is hereby appointed on probation to the special subject tenure area of music. The service shall begin on September 1, 2018 and end on August 31, 2022. Except to the extent required by the applicable provisions of Education Law § 3014, in order to be granted tenure, the appointee must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the appointee receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time. The appointee is certified (Initial) in Music.
7. New Business – Personnel – Appointments (cont'd.)

b. Teacher Assistant

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Alicia Ellis is hereby appointed on probation to the tenure area of teacher assistant, pending satisfactory clearance for employment by the State Education Department. The service shall begin on September 1, 2018 and end on August 31, 2022. The appointee is certified as a Teacher Assistant.

c. Teacher Assistant

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Kimberly Harrold is hereby appointed on probation to the tenure area of teacher assistant, pending satisfactory clearance for employment by the State Education Department. The service shall begin on September 1, 2018 and end on August 31, 2022. The appointee is certified as a Teacher Assistant.

d. Part-Time Music Teacher

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Maryann Snow is hereby re-appointed to the position of part-time music teacher. The service shall begin on September 1, 2018 and end on June 30, 2019. The appointee is certified (permanent) in Music.

e. Part-Time Physical Education Teacher

Upon the recommendation of Robert J. Nole, Superintendent of Schools, Anthony Mucurio is hereby re-appointed to the position of part-time physical education teacher. The service shall begin on September 1, 2018 and end on June 30, 2019. The appointee is certified (professional) in Physical Education and Health Education.
7. New Business – Personnel – Appointments (cont’d.)

f. Part-Time Athletic Trainer

It is recommended that Timothy Abraham be re-appointed to the position of part-time athletic trainer, effective September 1, 2018 through June 15, 2019.

g. Advisors

It is recommended that the lists of advisors for the 2018-2019 school year be approved as presented by the senior high, junior high and elementary principals.

h. Substitute Teacher List

It is recommended that the following be appointed to the per diem substitute teacher list:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>James DeRollo</td>
<td>Technology Ed. K-12</td>
</tr>
<tr>
<td>James Carroll</td>
<td>Childhood Ed. 1-6</td>
</tr>
</tbody>
</table>

i. Substitute Cleaner

It is recommended that the following be appointed to the position of substitute cleaner, effective August 21, 2018, pending satisfactory clearance for employment by the State Education Department:

James Moore
Peter Shires

3. Reclassifications

a. It is recommended that Thomas Hutchinson be reclassified from the position of cleaner-nights to the position of cleaner-nights/pool, effective August 21, 2018.

b. It is recommended that Douglas Wilbur be reclassified from the position of part-time cleaner-weekends to the position of cleaner-nights, effective September 4, 2018.
7. **New Business – Personnel (cont’d.)**

4. **Unpaid Leave of Absence**
   
   It is recommended that an unpaid leave of absence be granted to Kelly DeDominick for child rearing, effective at the end of her disability period through the end of the first semester of the 2018-2019 school year.

B. **Resolution of Condolence**

   It is recommended that the following resolution be adopted:
   
   “The Board of Education of the New Hartford Central School District records with sorrow the passing of former secretary, Mary Joyce Pilbeam.

   RESOLVED, that the Board of Education express its sincere sympathy to the family of Mary Joyce Pilbeam and that this resolution be spread upon the records of the district and a copy sent to the family.”

C. **Third Reading of Policy**

   It is recommended that the first and second readings of Policy #8501 – Early Retirement Incentive Program – be waived and that the policy be adopted, following the third and final reading.

D. **Surplus Items – Bradley Library Equipment**

   It is recommended that the items on the list of miscellaneous Bradley Library equipment be declared as surplus items for disposal.

E. **Adoption of Tax Warrant**

   It is recommended that the Tax Warrant for 2018-2019 be adopted.

F. **Treasurer’s Report**

   It is recommended that the June 30, 2018 Treasurer’s Report be accepted.
7. **New Business (cont’d.)**

G. **Committee on Pre-School Special Education**

The recommendations from the Committee on Pre-School Special Education’s meetings of July 5, 2018 (5) and July 25, 2018 (6) are presented for approval.

H. **Committee on Special Education**

The recommendations from the Committee on Special Education’s meetings of May 22, 2018 (2), June 26, 2018 (3), July 5, 2018 (3), July 12, 2018 (1), July 13, 2018 (1), July 18, 2018 (1), July 19, 2018 (3) and August 6, 2018 (2) are presented for approval.

I. **504 Committee**

The recommendations from the 504 Committee’s meetings of July 12, 2018 (2) and August 6, 2018 (2) are presented for approval.

8. **Other Business**

9. **Adjournment**
MEMBERS PRESENT: Ms. Bean, Mrs. Coombs, Mr. Jadhon, Mrs. King, Mrs. Lark, Mrs. Phillips, Mr. Stephens

OTHERS PRESENT: Mr. Nole, Mr. Hyde, Mrs. Mandel, Mrs. Heil

The Annual Reorganization meeting was called to order at 5:30 p.m. by District Clerk, Betty Heil.

I. Appointment of Chairperson

Mr. Jadhon moved and Ms. Bean seconded that Beth Coombs be appointed to serve as Chairperson.

Ayes 7, nays 0, motion carried.

II. Pledge of Allegiance

III. Administration of Oath to Newly Elected Board Member

Mrs. Lark was administered the Oath of Office as the newly elected Board Member.

IV. Election of Officers

A. President of the Board

Mrs. Coombs called for nominations for the office of President of the Board of Education.

Mrs. King moved and Ms. Bean seconded that John Jadhon be nominated for the office of President of the Board of Education. No other nominations were made.

Ayes 7, nays 0, motion carried.

Oath administered by Clerk.

B. Vice-President of the Board

Mr. Jadhon called for nominations for the office of Vice President of the Board of Education.

Mr. Jadhon moved and Mrs. Phillips seconded that Pam King be nominated for the office of Vice-President of the Board of Education. No other nominations were made.

Ayes 7, nays 0, motion carried.

Oath administered by Clerk.
V. Appointment of Officers (administered by oath)

Mr. Stephens moved and Mrs. Phillips seconded that the following appointment of officers (A-G) be approved:

A. Superintendent of Schools (Robert J. Nole)

B. District Treasurer (Jackie Circelli)  
   with bonding of $1,100,000

C. Deputy District Treasurer (Denise Owens)  
   with bonding of $1,100,000

D. Clerk of the Board (Betty Heil)

E. Tax Collector (Robin Kennedy) with bonding of $1,100,000

F. Claims Auditor (Wendy Stillman) with bonding of $1,100,000

G. Deputy Claims Auditor (Sandy D’Onofrio) with bonding of $1,100,000

Ayes 7, nays 0, motion carried.

VI. Other Appointments

Mrs. Coombs moved and Mrs. King seconded that the following appointments (A-G) be approved:

A. School Physician (Dr. Christopher Alinea – OHM BOCES)

B. School Attorney (Anthony Hallak)

C. District Auditor (Dermody, Burke & Brown)

D. Internal Auditor (Questar III BOCES)

E. Extra-Classroom Activity Fund Treasurers  
   with bonding of $100,000

   Senior High School (Sr. High Office Specialist)  
   Junior High School (Jr. High Office Specialist)

F. Asbestos (LEA) Designee (Andrew Morgan)

G. Records Management Officer (Assistant Superintendent for Business Affairs)

Ayes 7, nays 0, motion carried.
VII. Designations

Mrs. Coombs moved and Mr. Stephens seconded that the following designations (A-D) be approved:

A. Official Bank Depositories (See attached list)

B. Financial Consultants (Bernard P. Donegan, Inc.)

C. Official Newspaper (The Observer-Dispatch)

D. Approval of Meeting Dates & Location (See attached list)

Ayes 7, nays 0, motion carried.

VIII. Authorizations

Mr. Stephens moved and Ms. Bean seconded that the following authorizations (A-G) be approved:

A. Payroll Certification (Assistant Superintendent for Business Affairs)

B. School Purchasing Agent (Assistant Superintendent for Business Affairs)

C. Establish Petty Cash and Change funds

$100 for Junior & Senior High Schools
$100 for Myles Elementary School
$100 for Hughes Elementary School
$100 for Bradley Elementary School
$100 for Business Office
$ 80 for Athletic Office Change Fund

Petty Cash Custodians
Sr. High School – Office Specialist
Jr. High School – Office Specialist
Myles Elementary – Office Specialist
Hughes Elementary – Office Specialist
Bradley Elementary – Office Specialist
Business Office – Account Clerk
Athletic Office – John Brigantino

D. Authorized Signature on Checks
   (One Signature -- District Treasurer)

E. Agreements with Other Districts to Transport Students
   (Superintendent)
F. Authorized Signatures for Extraclassroom Activity Accounts
   (Sr. High – 2 signatures – Office Specialist, Sr. High Principal and/or Dean of Students)
   (Jr. High – 2 signatures – Office Specialist, Jr. High Principal and/or Dean of Students)

G. Agreement for Services – School Resource Officer Program
   (Superintendent)

   Ayes 7, nays 0, motion carried.
MEMBERS PRESENT: Ms. Bean, Mrs. Coombs, Mr. Jadhon, Mrs. King, Mrs. Lark, Mrs. Phillips, Mr. Stephens

OTHERS PRESENT: Mr. Nole, Mr. Hyde, Mrs. Mandel, Mrs. Heil

Approval of Minutes

Mr. Stephens moved and Mrs. King seconded that the minutes of the June 19, 2018 Regular Board of Education meeting be approved.

Ayes 7, nays 0, motion carried.

Recognition of Visitors and Delegations

Andre Paradis, President of the New Hartford Teachers’ Association (NHTA) addressed the Board regarding the relationship between the Board and the NHTA and the hopes that the forward progress which was made will continue.

Correspondence and Communications

Mr. Nole congratulated Mrs. Lark on her re-election to the Board as well as the newly elected Board officers.

Mrs. Coombs was also thanked for her service as the Board President in the 2017-2018 school year.

Board Committee Reports

Buildings, Grounds & Transportation Committee – June 7, 2018

Mrs. King reported: The committee received updates on safety and the capital project. They also discussed the donation of a trailer by the Marching Band Parents. The New York State Department of Transportation bus inspection report was reviewed and discussed as was the New York State Department of Labor final inspection.

Mr. Jadhon requested that the Board be provided with a summary of the capital project work and schedule. This information will be provided in the July 13, 2018 Friday Letter.

Staffing & Curriculum Committee – June 18, 2018

Mrs. King reported: The committee received and discussed the highlights of the summer programs and professional development report. The committee also discussed the 2018-2019 schedule for department meetings.
New Business

A. Personnel

1. Resignations/Retirement Resignation

   a. Elementary Principal

      Mrs. King moved and Ms. Bean seconded that the resignation of Kathleen Carney from the position of elementary principal be accepted, effective July 22, 2018.

      Ayes 7, nays 0, motion carried.

   b. Technology Teacher

      Mrs. King moved and Ms. Bean seconded that the resignation of Shawn Nagel from the position of technology teacher be accepted, effective August 31, 2018.

      Ayes 7, nays 0, motion carried.

   c. Teacher Assistant

      Mrs. Phillips moved and Mrs. Lark seconded that the resignation of Kayleigh Astour from the position of teacher assistant be accepted, effective June 30, 2018.

      Ayes 7, nays 0, motion carried.

   d. Bus Driver

      Mr. Stephens moved and Mrs. Coombs seconded that the retirement resignation of Reginald Wehrle from the position of bus driver be accepted, with regret, effective June 30, 2018.

      Ayes 7, nays 0, motion carried.

2. New Position

   Mrs. Lark moved and Mrs. Phillips seconded that approval be granted for the district to create the confidential position of Personnel Technician I, effective July 16, 2018 to replace the current Confidential Office Specialist Personnel position.

   Ayes 7, nays 0, motion carried.
3. Appointments
   
a. Special Education Teacher

   Mr. Stephens moved and Mrs. King seconded that Amanda Vanderlan is hereby appointed on probation to the special subject tenure area of special education. The service shall begin on September 1, 2018 and end on August 31, 2021. Except to the extent required by the applicable provisions of Education Law §3014, in order to be granted tenure, the appointee must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the appointee receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time. The appointee is certified (permanent) in special education and pre-kindergarten, kindergarten and grades 1-6.

   Ayes 7, nays 0, motion carried.

b. Substitute Teacher List

   Mrs. King moved and Mrs. Coombs seconded that the following be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deborah Dowling</td>
<td>Biology 7-12, Chemistry</td>
</tr>
<tr>
<td></td>
<td>7-12 &amp; Health</td>
</tr>
<tr>
<td>Anne DeRose</td>
<td>Uncertified</td>
</tr>
<tr>
<td>Munir Syed</td>
<td>Uncertified</td>
</tr>
</tbody>
</table>

   Ayes 7, nays 0, motion carried.

c. Personnel Technician I (Confidential)

   Mr. Stephens moved and Mrs. Lark seconded that Brian Jweid be appointed to the position of personnel technician I (confidential), effective July 16, 2018, pending satisfactory clearance for employment by the State Education Department.

   Ayes 7, nays 0, motion carried.
d. Automotive Mechanic

Ms. Bean moved and Mrs. King seconded that Elbert Loucks be appointed to the position of automotive mechanic, effective July 23, 2018, pending satisfactory clearance for employment by the State Education Department.

Ayes 7, nays 0, motion carried.

e. Bus Driver

Mrs. King moved and Ms. Bean seconded that Frederick Wampfler be appointed to the position of bus driver, effective September 6, 2018.

Ayes 7, nays 0, motion carried.

f. Substitute School Monitor/Substitute Teacher Aide/Substitute Office Specialist

Mrs. Phillips moved and Ms. King seconded that the following be appointed to the substitute positions of school monitor, teacher aide and office specialist, effective September 6, 2018:

Carolyn Solan
Annette Thompson

Ayes 7, nays 0, motion carried.

g. Part-Time Athletic Trainer

Ms. Bean moved and Mrs. Coombs seconded that Timothy Abraham be re-appointed to the position of part-time athletic trainer, effective August 13, 2018 through August 31, 2018.

Ayes 7, nays 0, motion carried.

4. Reclassification

Mrs. King moved and Ms. Bean seconded that David Green be reclassified from the position of cleaner nights/pool to the position of bus driver, effective September 6, 2018 and part-time cleaner and substitute cleaner, effective July 3, 2018.

Ayes 7, nays 0, motion carried
B. District Committee Appointments for 2018-2019

1. New Hartford Central School District Committee on Special Education

Ms. Bean moved and Mrs. King seconded that the recommendations below for the New Hartford Central School District Committee on Special Education for the 2018-2019 school year be approved:

a. CSE Chair/LEA Representative – Pamela Smoulcey

b. School Physician – Dr. Christopher Alinea

c. Alyssa Nelson, Psychologist
Scott Phelps, Psychologist

d. Student’s Parent(s) or Guardian(s)

e. Student’s Regular Education Teacher

f. Special Education Teacher

Ayes 7, nays 0, motion carried.

2. New Hartford Central School District Committee on Pre-School Special Education

Mrs. King moved and Mrs. Coombs seconded that the recommendations below for the New Hartford Central School District Committee on Pre-School Special Education for the 2018-2019 school year be approved.

a. CPSE/LEA Representative Chair – Pamela Smoulcey

b. BOCES CPSE Coordinator – Sarah Walker

c. County Representatives

d. Student’s Parent(s) or Guardian(s)

e. Regular Education Teacher (Pre-School)

f. Special Education Teacher (Pre-School)

Ayes 7, nays 0, motion carried.
3. **Wellness Committee**

Mr. Stephens moved and Mrs. King seconded that the list of **Wellness Committee** members be approved for the 2018-2019 school year as presented. The Board unanimously agreed that Cindy Chan Phillips would serve as the Board of Education representative on the Wellness Committee for the 2018-2019 school year.

Ayes 7, nays 0, motion carried.

C. **Annual Reports for the Committee on Special Education and the Committee on Pre-School Special Education**

1. Mrs. King moved and Ms. Bean seconded that the **annual report** to the Board of Education (2017-2018 school year) from the **Committee on Special Education** be accepted.

Ayes 7, nays 0, motion carried.

2. Ms. Bean moved and Mrs. Coombs seconded that the **annual report** to the Board of Education (2017-2018 school year) from the **Committee on Pre-School Special Education** be accepted.

Ayes 7, nays 0, motion carried.

D. **Appointment of Law Firms**

Mrs. Lark moved and Mrs. Coombs seconded that the law firms of **Costello, Cooney and Fearon, PLLC, Ferrara, Fiorenza, P.C., Bond Schoeneck, and King, PLLC** and **Timothy R. McGill** be retained for legal services.

Ayes 7, nays 0, motion carried.

E. **Resolution for the Re-Certification of Lead Evaluator of Principals**

Mrs. King moved and Mrs. Coombs seconded that the following resolution be adopted:

WHEREAS, the Board of Education has been provided evidence that **Robert Nole** has completed training which meets the requirements of the Regents Rules and the New Hartford Central School District Annual Professional Performance Review Plan for re-certification as Lead Evaluator of principals, therefore

BE IT RESOLVED, that, Robert Nole be re-certified as Lead Evaluator of principals.

Ayes 7, nays 0, motion carried.
F. Resolution for the Re-Certification of Lead Evaluator of Principals

Ms. Bean moved and Mr. Stephens seconded that the following resolution be adopted:

WHEREAS, the Board of Education has been provided evidence that Alen Hyde has completed training which meets the requirements of the Regents Rules and the New Hartford Central School District Annual Professional Performance Review Plan for re-certification as Lead Evaluator of principals, therefore

BE IT RESOLVED, that, Allen Hyde be re-certified as Lead Evaluator of principals.

Ayes 7, nays 0, motion carried.

G. Resolution for the Re-Certification of Lead Evaluators of Teachers

Mrs. King moved and Mrs. Lark seconded that the following resolution be adopted:

WHEREAS, the Board of Education has been provided evidence that Mark Benson, Ric Ripa, Maureen Futscher, Kathleen Carney, Cindy Langone, Elisabeth Relyea, Timothy Crowe and Pamela Smoulcey have completed training which meets the requirements of the Regents Rules and the New Hartford Central School District Annual Professional Performance Review Plan for re-certification as Lead Evaluators of teachers, therefore

BE IT RESOLVED, that, upon the recommendation of the superintendent of schools, Mark Benson, Ric Ripa, Maureen Futscher, Kathleen Carney, Cindy Langone, Elisabeth Relyea, Timothy Crowe and Pamela Smoulcey be re-certified as Lead Evaluators of teachers.

Ayes 7, nays 0, motion carried.

H. Physical Therapy/Occupational Therapy Services

Ms. Bean moved and Mrs. King seconded that the contract with Developmental Therapy Associates for physical and/or occupational therapy services for the 2018-2019 school year be approved.

Ayes 7, nays 0, motion carried.

I. Haulmark Trailer Donation

Mr. Stephens moved and Mrs. Lark seconded that the donation of a 2012 Haulmark trailer from the New Hartford Marching Band Parents be accepted.

Ayes 7, nays 0, motion carried.
J. 2018-2019 OHM BOCES Contract for Services

Mrs. Lark moved and Ms. Bean seconded that the Oneida-Herkimer-Madison BOCES contract for services for the 2018-2019 school year be approved.

Ayes 7, nays 0, motion carried.

K. Inter-Municipal Agreement

Mrs. Coombs moved and Mrs. King seconded that the inter-municipal agreement between the New Hartford Central School District and the Madison-Oneida BOCES for the term of July 1, 2018 through and including June 30, 2019 be approved.

Ayes 7, nays 0, motion carried.

L. Treasurer’s Report

Mrs. King moved and Ms. Bean seconded that the May 31, 2018 Treasurer’s Report be accepted.

Ayes 7, nays 0, motion carried.

M. Authorization to Enter Into Agreement

Mrs. Lark moved and Mrs. King seconded that the Board of Education authorize the Superintendent of Schools to enter into an agreement for the period of July 1, 2017 through June 30, 2021 with the New Hartford Employees’ Union.

Ayes 7, nays 0, motion carried.

N. Committee on Pre-School Special Education (CPSE)

Ms. Bean moved and Mrs. Coombs seconded that the recommendations from the Committee on Pre-School Special Education’s meetings of May 4, 2018 (5), June 8, 2018 (12), June 15, 2018 (8) and June 19, 2018 (1) be approved.

Ayes 7, nays 0, motion carried.

O. Committee on Special Education (CSE)

Mrs. Coombs moved and Mrs. King seconded that the recommendations from the Committee on Special Education’s meetings of June 5, 2018 (11), June 6, 2018 (10), June 7, 2018 (12), June 13, 2018 (6), June 15, 2018 (1), June 19, 2018 (4), June 20, 2018 (2) and June 22, 2018 (1) be approved.

Ayes 7, nays 0, motion carried.
P.  504 Committee

Ms. Bean moved and Mrs. King seconded that the recommendations from the 504 Committee’s meetings of June 5, 2018 (1), June 13, 2018 (2), June 19, 2018 (1) and June 20, 2018 (1) be approved.

Ayes 7, nays 0, motion carried.

Q.  Resolution Regarding Board of Education and Superintendent of Schools Professional Development

Mrs. King moved and Mrs. Coombs seconded that the following resolution be adopted:

WHEREAS, the Board of Education and Superintendent of Schools are better able to perform their responsibilities of being well informed regarding current educational methods and the legal obligations of the District, and

WHEREAS, the most reliable and most cost-effective way for members of the Board and Superintendent of Schools to be well informed is to attend the meetings and conferences of those groups organized to support, and to represent the interests of, school boards and school districts,

BE IT THEREFORE RESOLVED, that the Board of Education hereby authorizes for the 2018-2019 fiscal year, the attendance of Board members and Superintendent of Schools at conferences and educational programs and the reimbursement of any actual and necessary expenses incurred by any of its members attending those conferences or educational programs.

Ayes 7, nays 0, motion carried

Other Business

The Board briefly discussed the concept of holding a retreat in the near future. Further details will be discussed.

EXECUTIVE SESSION

Mrs. King moved and Mrs. Coombs seconded that the Board enter into Executive Session at 6:17 p.m. for the purpose of discussing matters leading to the appointment of a particular person.

Ayes 7, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 6:29 p.m.
New Business

A. Personnel

3. Appointments

h. Interim Principal

Mrs. King moved and Mrs. Coombs seconded that Judeanne Rockford be appointed to the position of interim principal to fill the vacancy created by the resignation of Kathleen Carney. The appointment will be effective July 23, 2018 until a probationary appointment is made.

Ayes 7, nays 0, motion carried.

Adjournment

Mrs. Coombs moved and Ms. Bean seconded that the meeting be adjourned at 6:30 p.m.

Ayes 7, nays 0, motion carried.

Respectfully submitted,

Betty Heil, Clerk
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Amanda Costanzo

Address:

Position: Probationary Music Teacher

Educational Background:
Masters in Music Education - Buffalo State University
Bachelors in Music Education - Crane School of Music at SUNY Potsdam
Associates in Music - Onondaga Community College

Experience:
Music Teacher in Richfield Springs Central School - 2016-Current

Certification Status:

<table>
<thead>
<tr>
<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
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<tbody>
<tr>
<td>Music Education Initial Certificate</td>
<td>8/18/2015</td>
<td>8/31/2020</td>
</tr>
</tbody>
</table>

Effective Date Pending Board of Education approval:
September 1, 2018 and end on August 31, 2022

Salary Justification:
Step: 4 $44,448
Graduate Hours (30 hrs @ $85.00) 2,550
Masters Degree: Y 700
Total Salary: $47,698

Information:
Ms. Costanzo will be replacing Miss Teresa Kennedy who resigned in July.

July 31, 2018
Name: Alicia Ellis

Address:

Position: Probationary Teacher Assistant

Educational Background:
Associate's Degree in Human Services - Mohawk Valley Community College

Experience:
Teacher Assistant at Tradewinds Education Center at Upstate Cerebral Palsy/2006-Current
Mentor at Kids Oneida

Certification Status:

<table>
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<tr>
<th>Certification Status</th>
<th>Issue Date</th>
<th>End Date</th>
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<tbody>
<tr>
<td>Teacher Assistant Level III</td>
<td>9/1/2006</td>
<td></td>
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</tbody>
</table>

Effective Date Pending Board of Education approval:
September 1, 2018 and end on August 31, 2022

Salary Justification:
Step : 11 $ 30,183
Total Salary: $ 30,183

Information:
Mrs. Ellis will be replacing the open position of Kayleigh Astour at the senior high school.

August 8, 2018
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Kimberly Harrold

Address:

Position: Probationary Teacher Assistant

Educational Background:
Bachelors of Science in Child-Life Psychology - Utica College of Syracuse University

Experience:
Teacher Assistant at Herkimer BOCES/2015-Current
Education Specialist at Madison-Oneida BOCES/2014-2015

Certification Status:

<table>
<thead>
<tr>
<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
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</thead>
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<td>Teacher Assistant Level III</td>
<td>1/23/2018</td>
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</tbody>
</table>

Effective Date Pending Board of Education approval:
September 1, 2018 and end on August 31, 2022

Salary Justification:
Step :  4 $ 24,003
Total Salary: $ 24,003

Information:
Ms. Harrold will be replacing the open position of Mrs. Amanda Vanderlan.

August 8, 2018
Name: Maryann Snow

Address:

Position: .4 FTE Music Teacher

Educational Background:
Master of Music - SUNY Potsdam
Bachelor of Music - SUNY Potsdam

Education Experience:

Certification Status:

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<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
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<tbody>
<tr>
<td>Music Permanent Certificate</td>
<td>09/01/1988</td>
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</tbody>
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Effective Date Pending Board of Education approval:
Appointment shall begin on September 1, 2018 and end on June 30, 2019

Salary Justification:
Step 10 50,140.00
Masters Y 700.00
Master Teacher 1,500.00
Grad. Hours 52 x 85 4,420.00
Total $56,760.00 Pro-Rated as .4 = $22,704.00

Information:
Mrs. Snow is being re-appointed for the 2018-2019 school year as a part time music teacher at Hughes Elementary.

August 1, 2018
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Anthony Mucurio

Address:

Position: Part-Time Physical Education Teacher

Educational Background:
Master of Science in Physical Education - Ithaca College
Bachelor of Science in Physical Education - Ithaca College

Experience:
Physical Education Teacher at Central Valley Central School District Fall 2015 - June 2017
Physical Education and Health Teacher in New York City 2006 - 2015

Certification Status:

<table>
<thead>
<tr>
<th></th>
<th>Issue Date</th>
<th>End Date</th>
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<tbody>
<tr>
<td>Physical Education Professional Certificate</td>
<td>9/1/2009</td>
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<tr>
<td>Health Education Professional Certificate</td>
<td>9/1/2010</td>
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</table>

Appointment will begin **September 1, 2018 and end on June 30, 2019**

Salary Justification:

- Step: 10
- Masters Y
- Grad. Hours 30 x 85

Total Salary: $53,390 Pro-Rated as .4 = $21,356.00

Information:
Mr. Mucurio is being re-appointed as a part time physical education teacher for the 2018-2019 school year.

August 1, 2018
New Hartford Central School District
Athletic Department
33 Oxford Road
New Hartford, New York 13413
Telephone: 315-624-1283/1296
Fax: 315-624-1334

John W. Banek
Director of Athletics, Health and Safe Schools

Kim Schweitzer, Assistant

To: Robert J. Nole, Superintendent of Schools

From: John W. Banek, Director of Athletics and Safe Schools

Re: Tim Abraham

Date: August 16, 2018

As you know, Slocum Dickson Medical Group terminated the athletic training services last winter. As a result we hired Tim Abraham as a part-time athletic trainer through the middle of June in order to maintain Mr. Abraham’s services.

I recommend that we continue that practice and hire Tim Abraham as a part-time trainer though June 15, 2019. Tim should be reimbursed $11,000 paid bi-weekly through the 2018-19 school year. Tim will work 10-15 hours per week primarily around the 4:30-6:30 time frame while providing Friday night coverage for home football games and coverage for home Saturday contests. The costs for these services are less than last year’s fees.

This will provide adequate coverage in the interim until such a time we’re able to secure additional athletic training services and wrap around coverage. These are challenging positions to fill and local vendors are actively searching.
TO: Robert Nole

FROM: Mark E. Benson

DATE: July 27, 2018

RE: Advisors for 2018-2019

I recommend the following as advisors for 2018-2019, as noted on the attached document.
<table>
<thead>
<tr>
<th>Senior High Activity</th>
<th>Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sr. High Student Council</td>
<td>Storm, Carrie *</td>
</tr>
<tr>
<td>Sr. Class Co Advisor</td>
<td>Brown, Suzanne</td>
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<tr>
<td>Sr. Class Co Advisor</td>
<td>Randall, Karen</td>
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<tr>
<td>Jr Class Co Advisor</td>
<td>McFarland, Mark</td>
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<tr>
<td>Jr Class Co Advisor</td>
<td>Roth, Eileen</td>
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<tr>
<td>Sophomore Class Advisor</td>
<td>Goodelle, Andrew</td>
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<tr>
<td>Student Council Key Club</td>
<td>McAvaney, TJ</td>
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<tr>
<td>Mock Trial</td>
<td>Anderson, Peter</td>
</tr>
<tr>
<td>French Club</td>
<td>Arbogast, Laura</td>
</tr>
<tr>
<td>Spanish Club</td>
<td>Hill, Rebeca</td>
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<tr>
<td>Sr. High Newspaper</td>
<td>Clive, Jennifer</td>
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<tr>
<td>Sr. High Mathletics</td>
<td>Cooper, Lisa</td>
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<tr>
<td>Video Media Club/Photo</td>
<td>Cooper, Lisa</td>
</tr>
<tr>
<td>Student for Justice and Equality</td>
<td>Hamilton, Susan</td>
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<tr>
<td>Ecology Club</td>
<td>McNair, Jamie</td>
</tr>
<tr>
<td>Science Olympiad (history)</td>
<td>Bradley, Jason</td>
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<tr>
<td>National Honor Society</td>
<td>Silvestri, Kathryn</td>
</tr>
<tr>
<td>Model UN</td>
<td>Towers-Halpin, Sandy *</td>
</tr>
<tr>
<td>Sr. High Yearbook</td>
<td>Sullivan, Katie</td>
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<tr>
<td>Physical Science Club</td>
<td>Surace, Anthony</td>
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<tr>
<td>Psychology</td>
<td>Towers-Halpin, Sandy</td>
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<tr>
<td>Alternative Energy Club</td>
<td>VonDauber, Gary</td>
</tr>
<tr>
<td>Sr. High Art Club</td>
<td>Vaughn, Jonathan</td>
</tr>
<tr>
<td>Leadership Core Club</td>
<td>Walters, Jeff</td>
</tr>
</tbody>
</table>
To: Robert Nole
From: Riccardo Ripa
Re: Perry Jr. High Club Advisors for 2018-2019
Date: July 3, 2018
cc: Sheila Shaheen

At this time I would like to recommend the following faculty members for Club Advisor positions for the 2018-2019 school year. They are as follows:

Art Club  Monica Tauroney
AV  TBD
Builders Club  Maggie Pokorny
Comic Book Club  Nick Bridge
Computer Coordinator  TBD
Family Consumer Science  Jill Davies-Nelson
Freshman Class Advisor  Maggie Pokorny
Janus Magazine  Sue Niebuhr
JH Fall Musical Director  Susan Mojave
JH Fall Asst. Stage Director  Matthew Romanow
JH Drama Advisor  Matthew Romanow
JH Fall Drama Choreographer  TBD
Latin Club Senior/Junior High  Kitrina Finlayson
Math Olympiad  Sue Massa
Math Counts  Derek Richards
Pal2Pal  Krista Circelli
Project Purple  Bethany Truax
Science Olympiad  Frank DuRoss
SIGMA  Amy Gillander
Stage Band  Daniel Fabbio
Student Council  Jill Davies-Nelson
Student Council  Richard Jayne
Students for Justice & Equality  Krista Circelli
World Language Club  Lee Pecheone
World Language Club  Tania Aponte
Yearbook  Gregory Soposki
Yearbook  Lisa Morgan

Thank you. Please do not hesitate to contact me with any questions.
MEMO

To: Mr. Robert Nole
From: Maureen Futscher
Re: Club Advisors/Coordinators
Date: August 6, 2018

I am recommending the following advisors for the 2017-18 school-year:

Robert L. Bradley Elementary

Art Club: Holly Parker
Computer Club: Christine Raynard
Computer Coordinator: Christine Raynard
District Band JoAnne Goodemote
To: Robert J. Nole, Superintendent  
From: Cynthia Langone  
Re: Advisor Recommendations  
Date: June 1, 2018  

I am writing to make the following advisor position recommendations for the 2018-2019 school year at Myles Elementary:

Myles Elementary Art Club – Holly Parker  
Myles Computer Web Club – Jeffrey Knapp  
Myles Computer Coordinator – Jeffery Knapp  

I am recommending the following district-level advisors for the 2018-2019 school year:

Elementary District Orchestra – Kathryn Donovan  
Elementary District Choir – Susan Gleeson
July 20, 2018

To: Mr. Robert Nole, Superintendent of Schools

From: Kathleen A. Carney, E.R. Hughes Principal

RE: Club Appointments

I would like to formally recommend the following teachers to serve as club advisors for the 2018-2019 school year at E.R. Hughes Elementary:

- Matt Arnold-Hughes Web Club
- Deanna Lafayette-Hughes Art Club
- Amber Wagner-Hughes Computer Coordinator
- Kathryn Donovan-Elementary Orchestra

If you have any questions, please feel free to contact me.

Thank you.

Cc Mr. Allen Hyde, Assistant Superintendent of Schools
Name: James M. DeRollo

Position: Certified Per Diem Substitute Teacher

Educational Background:
Master of Technology Education - University of Buffalo
Bachelor of Technology Education - University of Oswego

Education Experience:
Teacher at New Hartford Central School District/1996- June 2018

Certification Status:

<table>
<thead>
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<td>Technology Education Permanent Certificate</td>
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Effective Date Pending Board of Education approval:
August 21, 2018

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $98.00 per day

July 9, 2018
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: James Carroll

Address: 

Position: Certified Per Diem Substitute Teacher

Educational Background:
Bachelor of Arts in Special Studies - SUNY Fredonia
Associate’s Degree in Radio-TV - Herkimer County Community College

Experience:
Boys JV Soccer Coach at New Hartford Central School - Present
Teacher at St. Francis de Sales Regional Catholic School - 9/2017-6/2018
Substitute Teacher at Herkimer, Central Valley, Frankfort-Schuyler, Utica, New Hartford and
Poland Central School Districts - 9/2003-6/2017

Certification Status:

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<thead>
<tr>
<th>Certification</th>
<th>Issue Date</th>
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<tr>
<td>Childhood Education (Grades 1-6) Initial Certificate</td>
<td>9/01/2013</td>
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Effective Date Pending Board of Education approval:
September 1, 2018

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $88.00 per day

August 6, 2018