Regular Meeting of the Board of Education  
Sr. High School Library  
Wednesday, October 21, 2015 - 7:00 p.m.

The Sr. High School PTSA will host a reception for the Board of Education at 6:30 p.m. in the Library  

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Recognition of Visitors and Delegations  
   - Performances by the Marching Band Anthem Ensemble and Strings Ensemble  
   - Presentation to Students Selected for the 2015 NYSSMA All-State Conference  
   - Student Services Presentation – Ashraf Allam
4. Approval of Minutes – 10/6/15 Regular Meeting
5. Correspondence and Communications
6. Board Committee Reports  
   - Audit Committee – 9/30/15  
   - Budget & Finance Committee – 9/30/15  
   - Staffing & Curriculum Committee – 10/8/15
7. New Business  
   A. Personnel  
      1. Appointments
7. New Business – Personnel – Appointments (cont’d.)

a. Substitute Teacher List

It is recommended that the following be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frances Hyde</td>
<td>Uncertified</td>
</tr>
<tr>
<td>Maria Souza</td>
<td>Teacher Asst. Level 1</td>
</tr>
<tr>
<td>Paul Amuso</td>
<td>Social Studies 7-12 &amp; School District Admin.</td>
</tr>
<tr>
<td>Daniel Murphy</td>
<td>English 7-12</td>
</tr>
<tr>
<td>Bruce Kobito</td>
<td>Uncertified</td>
</tr>
</tbody>
</table>

b. Coaches

It is recommended that the following coaches be appointed for the winter 2015-2016 sports season:

<table>
<thead>
<tr>
<th>Name</th>
<th>Sport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tara Raux</td>
<td>Assist. Boys Varsity Diving</td>
</tr>
<tr>
<td>Sean Dwyer</td>
<td>Head Boys Modified Swimming</td>
</tr>
</tbody>
</table>

c. Student Helper

It is recommended that Aiden Lawless be appointed to the position of student helper, effective October 22, 2015, pending satisfactory clearance for employment by the State Education Department.
7. New Business – Personnel – Appointments (cont'd.)

   d. Substitute Teacher Aide

   It is recommended that Maria Souza be appointed to the position of substitute teacher aide, effective October 22, 2015, pending satisfactory clearance for employment by the State Education Department.

B. Surplus Items

   It is recommended that the list of miscellaneous items at Perry Jr. High School as submitted by the principal be declared as surplus items for disposal.

C. Revenue and Expense Reports

   It is recommended that the Revenue and Expense Reports for April, May and June 2015 be accepted.

D. Audit Reports

   It is recommended that the independent and single audit reports dated June 30, 2015 be accepted.

   Information: These reports were reviewed by the Audit Committee on September 30, 2015.

E. Extra-Classroom Activity Report

   It is recommended that the Extra Classroom Activity Report dated June 30, 2015 be accepted.

   Information: This report was reviewed by the Audit Committee on September 30, 2015.

F. Committee on Special Education (CSE)

   The recommendations from the Committee on Special Education’s meeting of September 22, 2015 (8) and October 6, 2015 (4) are presented for approval.

G. 504 Committee

   The recommendation from the 504 Committee’s meeting of September 22, 2015 (1) is presented for approval.
8. Other Business
   - Legislative Update and Ongoing Board Strategy

9. Adjournment
Regular Meeting of the Board of Education
Perry Jr. High School Library
Tuesday, October 6, 2015
7:00 P.M.

MEMBERS PRESENT:  Mrs. Coombs, Mr. Fleemma, Mr. Jachon, Mrs. King, Mrs. Philipson,  
Mr. Piotrowski, Mr. Stephens

OTHERS PRESENT:  Mr. Nole, Mr. Hyde, Mrs. Mandel, Mrs. Heil

The meeting was called to order at 7:00 p.m by Board President, Mr. Piotrowski following a 
reception by the Perry Jr. High PTA.

Pledge of Allegiance

Recognition of Visitors and Delegations

Members of the Perry Jr. High School Band performed for the Board of Education and 
members of the Students for Justice and Equality club provided the Board with a club update.  
Perry Jr. High Music Teacher and Band Director, Maryann Snow, updated the Board on various 
activities that have taken place in the music teaching community and she thanked the Board for 
their continued support.

Approval of Minutes

Mr. Fleemma moved and Mr. Stephens seconded that the minutes of the Regular 
Meeting of September 22, 2015 be approved.

Ayes 7, nays 0, motion carried.

Correspondence and Communications

Mr. Nole distributed a card from the Occupational Education Department thanking the 
Board and Administration for the support with the curriculum review cycle. Mr. Nole also 
distributed information to those Board members attending this year’s New York State School 
Boards Association’s Annual Convention.

Board Committee Reports

Mr. Fleemma provided an update for the Board on the most recent meeting of the New 
Hartford Central School District Foundation regarding membership and the progress of the Don 
Edick Roast which will take place in November.

Mrs. Philipson informed the Board of the most recent meeting of the Teacher Center 
Policy Committee with an update on the number of participants in professional development 
programs held over the summer months.
New Business

A. Personnel

1. Resignations

   a. Mr. Stephens moved and Mrs. King seconded that the resignation of Natasha Homa from the position of Jr. High Yearbook Co-Advisor be accepted, effective September 1, 2015.

      Ayes 7, nays 0, motion carried.

   b. Mrs. King moved and Mrs. Coombs seconded that the resignation of Kim Shaheen from the position of school monitor be accepted, effective September 10, 2015.

      Ayes 7, nays 0, motion carried.

   c. Mrs. Coombs moved and Mrs. King seconded that the resignation of Linda Mundrick from the position of school monitor be accepted, effective September 18, 2015.

      Ayes 7, nays 0, motion carried.

   d. Mrs. Coombs moved and Mrs. Philipson seconded that the resignation of Barbara Kivela from the position of school monitor be accepted, with regret, effective September 18, 2015.

      Ayes 7, nays 0, motion carried.

2. Appointments

   a. Co-Advisor

      Mrs. Philipson moved and Mrs. King seconded that Gregory Soposki be appointed to the position of Jr. High Yearbook Co-Advisor for the 2015-2016 school year.

      Ayes 7, nays 0, motion carried.

   b. Bus Driver

      Mrs. Coombs moved and Mrs. King seconded that Tammy Lewandrowski be appointed to the position of bus driver, effective October 7, 2015.

      Ayes 7, nays 0, motion carried.
c. Coaches

Mr. Flemma moved and Mrs. Philipson seconded that the list of coaches be presented as a group.

Ayes 7, nays 0, motion carried.

Mr. Stephens moved and Mr. Flemma seconded that the following coaches be appointed for the winter 2015-2016 season:

<table>
<thead>
<tr>
<th>Boys Basketball</th>
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<tbody>
<tr>
<td><strong>John Randall</strong></td>
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<tr>
<td><strong>Andy Goodelle</strong></td>
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<tr>
<td><strong>Anthony Malta</strong></td>
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<tr>
<td><strong>Mark Stappenbeck</strong></td>
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<tr>
<td><strong>Scott Morris</strong></td>
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<table>
<thead>
<tr>
<th>Boys Swimming</th>
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</thead>
<tbody>
<tr>
<td><strong>Mark McFarland</strong></td>
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<table>
<thead>
<tr>
<th>Ice Hockey</th>
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<tbody>
<tr>
<td><strong>Carson Cunningham</strong></td>
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<tr>
<td><strong>Michael Tesak</strong></td>
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<table>
<thead>
<tr>
<th>Wrestling</th>
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<tbody>
<tr>
<td><strong>David Caruso</strong></td>
</tr>
<tr>
<td><strong>Ryan Mc Nerney</strong></td>
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</tbody>
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<table>
<thead>
<tr>
<th>Boys Bowling</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Steve Romanow</strong></td>
</tr>
<tr>
<td><strong>Matt Romanow</strong></td>
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<tr>
<th>Indoor Track (Coed)</th>
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<tbody>
<tr>
<td><strong>Peter Anderson</strong></td>
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<tr>
<td><strong>Jeremy West</strong></td>
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</tbody>
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<table>
<thead>
<tr>
<th>Girls Bowling</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Joe Hughes</strong></td>
</tr>
</tbody>
</table>
Girls Basketball

Krista Circelli  Assistant Varsity
Meghan Prue    Head JV
Ed Prue        Head 8th Grade

Volleyball

Olivia Deck    Head JV

Cheerleading

Betsy Sinisgalli  Head Varsity

Ayes 7, nays 0, motion carried.

B. Insight House Service Agreement – HYPE Program

Mrs. King moved and Mrs. Coombs seconded that the service agreement with the Insight House for the HYPE Program for the 2015-2016 school year be approved.

Ayes 7, nays 0, motion carried.

C. Treasurer's Report

Mrs. Coombs moved and Mrs. Philipson seconded that the August 31, 2015 Treasurer's Report be accepted.

Ayes 7, nays 0, motion carried.

D. Budget Transfers

Mrs. Coombs moved and Mrs. King seconded that the August 31, 2015 Budget Transfers be approved.

Ayes 7, nays 0, motion carried.

Other Business

- Legislative Update and Ongoing Board Strategy

Mr. Jadhon referenced the committee that was recently formed by Governor Cuomo to review Common Core noting the allowance for public comment and that this would be the opportune time for the Board to provide its comments. The Staffing & Curriculum Committee will be requested to begin to work on a document for the full Board's review.
EXECUTIVE SESSION

Mr. Fliemma moved and Mrs. Coombs seconded that the Board go into Executive Session at 7:26 p.m. for the purpose of discussing proposed litigation with the Town of New Hartford, matters made confidential by federal and state laws, information relating to a current investigation which would imperil effective law enforcement if disclosed and matters leading to the discipline, suspension, dismissal and/or removal of a particular person and the employment history of particular persons. Mr. Ashraf Allam, Director of Student Services was invited into Executive Session.

Ayes 7, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 9:03 p.m.

Adjournment

Mrs. Coombs moved and Mrs. Philipson seconded that the meeting be adjourned at 9:04 p.m.

Ayes 7, nays 0, motion carried.

Respectfully submitted,

Betty Heil, Clerk
NEW HARTFORD CENTRAL SCHOOL DISTRICT
BUSINESS OFFICE
29 Oxford Road
New Hartford, NY 13413

MARY B. MANDEL
Assistant Superintendent
For Business Affairs
Phone: 315-624-1202
Fax: 315-624-1263

TO: Robert J. Nole
Superintendent of Schools

FROM: Mary B. Mandel
Assistant Superintendent for Business Affairs

RE: Board Agenda

DATE: October 14, 2015

Enclosed please find minutes from the September 30, 2015 Audit Committee and Budget and Finance Committee meetings for approval at the October 21, 2015 Board of Education Meeting.

MBM:rak
Enclosures
New Hartford Central School District
Audit Committee
Minutes
September 30, 2015
4:00 p.m.

Members Present:  Mrs. Beth Coombs, Chair
Mrs. Pam King

Others Present:  Mr. Robert J. Nole
Mrs. Mary Mandel
Mrs. Kimberly Hibbard
Mr. Tom Palmer, Audit Manager, Dermody, Burke and Brown
Ms. Shannon Nelson, Partner, Dermody, Burke and Brown

Call to Order:  Mrs. Coombs called the meeting to order at 4:00 p.m.

Review Independent Audit Report, Single Audit, and Extra Classroom Activity Fund:
Mr. Palmer, Audit Manager and Ms. Nelson, Partner from Dermody, Burke and Brown provided
a review of the independent auditor’s reports including an overview of the new GASB reporting
requirements. Mr. Palmer indicated it was an excellent audit year. There were no negative
comments for the management letter and the audit report reflects an unqualified opinion which is
the most favorable opinion they can issue. Both auditors responded to questions posed to them
throughout the presentation. The audit reports will be provided to the Board of Education for
approval at their October 21, 2015 meeting.

Adjournment:
The meeting was adjourned at 5:06 p.m.
New Hartford Central School District  
Budget and Finance Committee  
Minutes  
September 30, 2015  
4:30 p.m.

Members Present:  Mrs. Beth Coombs, Chair  
                 Mrs. Pam King  

Others Present:  Mr. Robert J. Nole  
                 Mrs. Mary Mandel  
                 Mrs. Kimberly Hibbard  

Call to Order:  Mrs. Coombs called the meeting to order at 5:06 p.m.

Fourth Quarter Reports:  
The fourth quarter 2014-2015 financial reports were reviewed. The financial reports have been audited and will be presented for approval to the Board of Education at their October 21, 2015 meeting.

Bus Bond Anticipation Note Update:  
Mrs. Mandel reported that the recent Bond Anticipation Note sale on our annual bus borrowing yielded a very low interest rate again this year. The low bid came in at .75% versus the estimated 2.5% projection, resulting in a $20,681 reduction in the anticipated interest expense over the life of the Note. Three financial entities submitted bids ranging from the low net at .75% to a high of 1.13%.

PILOT Allocation Agreement Review:  
Mrs. Mandel reported that she and Attorney Joe Shields have been working with the Oneida County Industrial Development Agency (OCIDA), Oneida County and the town of New Hartford to confirm the accuracy of the Hampton Inn PILOT Allocation distribution spreadsheet provided by the OCIDA. Mrs. Mandel distributed and reviewed the spreadsheet approved in the PILOT allocation agreement. It has recently been updated to reflect current tax rates. The County has agreed that the spreadsheet is accurate. Mr. Shields will continue to work with the attorneys from OCIDA and the Town to resolve this matter.

Legal Update-Tax Certiorari:  
Mrs. Mandel provided a legal update on the status of pending tax certiorari claims. She also clarified the level of attorney involvement for defending each open tax certiorari claim.

Adjournment:  
The meeting was adjourned at 5:55 p.m.
New Hartford Central School District
Staffing and Curriculum Minutes
October 8, 2015
12:00 p.m.

Members Present: Lisa Philipson, Ed Flemma, Pamela King

Others Present: Allen Hyde, Robert Nole

Call to Order: by Lisa Philipson at 12:03 pm

Received K-12 Enrollments and Elementary Class Size Report
Mr. Hyde presented elementary class sizes.

Received Secondary Class Size Report
Mr. Hyde presented secondary class sizes for Perry Junior High and New Hartford High School.

Received Professional Development Plan for Approval
Mr. Hyde presented the Professional Development Plan for approval. Highlights from the plan include the District Professional Development Initiatives/Priorities and the New Teacher Induction Program. The plan will be presented to the Board of Education for final approval.

Meeting adjourned by Lisa Philipson at 12:57 pm

Next meeting for Staffing & Curriculum Committee: November 19, 2015 at 4:00 pm in the Bradley Library.
Name: Frances Hyde

Position: Uncertified Per Diem Substitute Teacher

Educational Background:
Bachelor of Science, Utica College 1970

Education Experience:

Certification Status:

<table>
<thead>
<tr>
<th>Issue Date</th>
<th>End Date</th>
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</table>

Effective Date Pending Board of Education approval:
October 22, 2015

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem uncertified rate at $72.00 per day

September 24, 2015
Name: Maria Souza

Address:

Position: Certified Substitute Teacher Assistant

Educational Background:

Education Experience:
Department of Developmental Services - East Hartford CT., Direct Care Worker
Board of Education, Ellington, CT., Paraprofessional

Certification Status:

<table>
<thead>
<tr>
<th>Certification Status</th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teaching Assistant Level I</td>
<td>08/08/15</td>
<td>8/31/2018</td>
</tr>
</tbody>
</table>

Effective Date Pending Board of Education approval:
October 22, 2015

Salary Justification:

September 28, 2015
Name: Paul Amuso

Address:

Position: Certified Per Diem Substitute Teacher

Educational Background:
Master’s degree in Secondary Education - LeMoyne College, Syracuse
Bachelor of Arts in History - LeMoyne College, Syracuse

Education Experience:
Substitute teacher, Rome City Schools / 2012 - Present
Substitute teacher, Utica City Schools as a Homebound Instructor/Tutor / 2003 - Present
Substitute teacher, Whitesboro Central School as a Homebound Instructor/Tutor / 2009 - Present

Certification Status:

<table>
<thead>
<tr>
<th>Certificate</th>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Studies 7-12 Permanent Certificate</td>
<td>2/01/2004</td>
<td></td>
</tr>
<tr>
<td>School District Administrator Permanent Certificate</td>
<td>09/01/2007</td>
<td></td>
</tr>
</tbody>
</table>

Effective Date Pending Board of Education approval:
October 22, 2015

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $78.00 per day

October 1, 2015
Name: Dr. Daniel Murphy

Address:

Position: Certified Per Diem Substitute Teacher

Educational Background:
Degree of Doctor of Philosophy in Communication and Rhetoric, Rensselaer Polytechnic Institute
Master’s degree in English - Boston College
Bachelor of Arts in English - Iona College

Education Experience:
Substitute teacher, Whitesboro Middle School/2014 - Present
Professor of Communication and Humanities, SUNYIT/1991 - 2007

Certification Status:

<table>
<thead>
<tr>
<th>Certification</th>
<th>Issue Date</th>
<th>End Date</th>
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</thead>
<tbody>
<tr>
<td>English 7-12 Permanent Certificate</td>
<td>02/01/1978</td>
<td></td>
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</tbody>
</table>

Effective Date Pending Board of Education approval:
October 22, 2015

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $78.00 per day

October 1, 2015
Name: Bruce Kobito

Address:

Position: Uncertified Per Diem Substitute Teacher

Educational Background:
Master of Education - SUNY Oswego
Bachelor of Business Administration - Utica College
Associate of Business Administration - Massachusetts Bay Community College

Education Experience:
Student teaching - Rome Free Academy, Business Grades 9-12

Certification Status:

<table>
<thead>
<tr>
<th>Issue Date</th>
<th>End Date</th>
</tr>
</thead>
</table>

Effective Date Pending Board of Education approval:
October 22, 2015

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem uncertified rate at $72.00 per day

October 2, 2015
I have reviewed the following list of coaches, they are deemed compliant (certified) in accordance with New York State coaching license requirements.

Director of Athletics

Date

SWIMMING – BOYS

Varsity

Diving

- Assistant
- Tara Raux

Modified

- Head Coach
- Sean Dwyer

10.22.2015
## COACHING CERTIFICATIONS - WINTER 2015-2016

<table>
<thead>
<tr>
<th>COACH</th>
<th>DOH</th>
<th>1ST AID</th>
<th>CPR</th>
<th>Phil/Prin.</th>
<th>Hlth Sci</th>
<th>Theory/Tech</th>
<th>Child Abuse</th>
<th>Viol Prev</th>
<th>CertTeach</th>
<th>Temp Lic</th>
<th>DASA</th>
<th>Conc Mgmt</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swim Boys</td>
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<td></td>
</tr>
<tr>
<td>Raux, Tara</td>
<td>Aug-15</td>
<td>exp 7/17</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>PE</td>
<td>n/a</td>
<td>x</td>
<td>exp 3/17</td>
<td></td>
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<tr>
<td>Dwyer, Sean</td>
<td>Aug-12</td>
<td>exp 9/17</td>
<td>x</td>
<td>Jan-14</td>
<td>Jan-14</td>
<td>Jan-14</td>
<td>x</td>
<td>x</td>
<td>n/a</td>
<td>x</td>
<td>exp 9/16</td>
<td></td>
</tr>
</tbody>
</table>
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Tara Raux

Address: 

Phone: 

Position: Coach: Boys Diving

Replacement for: Holly Connors

Educational Background: 1993 – Graduated Ithaca College – BS – PE
1994 – Graduated SUNY Cortland – ME - Reading

Experience: 1994 - 2012 – Modified Soccer
2004 – 2013 – Modified Volleyball
1994 – Present – Varsity Track and Field
2011 – 2014 – Varsity Diving Asst. – Notre Dame JR/SR HS
2015 – Girls Diving - NHCSD

Certification Status: Certified PE Teacher

Salary Justification: Step 7 Coach Salary Scale 5%
Approximately $2,233

CC: Sheila Shaheen
10.2015
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Sean Dwyer

Address:

Phone:

Position: Head Coach – Boys’ Modified Swim

Replacement for: Lauren Dunn

Educational Background: BS – History, Nazareth College
Master of Education – University Buffalo

Experience: Swim Instruction – 2004 – Present @New Hartford
Woodberry Pool
2012-13 - Girls Mod Swim Ass’t Coach – NHCSGD
2013-2014 – Ass’t Boys Modified Coach - NHCSD

Certification Status: First Aid/CPR/AED/Lifeguarding

Salary Justification: Step 7 Coaching Salary Scale 5%
Approximately $2,233

10.2015
CC: Sheila Shaheen
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413

Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Aiden Lawless

ADDRESS:

EFFECTIVE DATE OF PROVISIONAL APPOINTMENT: October 22, 2015

HOURLY RATE: $8.75

JOB TITLE: student helper

OLD TITLE:

OLD RATE:

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR:

HOURS PER DAY: 500 hours annually

BACKGROUND: Mr. Lawless is very knowledgeable of computer hardware/software on both Mac and PC.

C: Share Arnold
NEW HARTFORD CENTRAL SCHOOL DISTRICT
NEW HARTFORD, NEW YORK 13413
Business Office
Phone: 315/624-1280
Fax: 1-315/624-1265

NAME: Maria Souza

ADDRESS:

PHONE:

EFFECTIVE DATE OF PROBATIONARY APPOINTMENT: October 22, 2015

HOURLY RATE: $9.11

JOB TITLE: Substitute teacher aide

CIVIL SERVICE TITLE:

SCHOOL TITLE (if different):

SCHOOL BUILDING ASSIGNMENT: District

REPLACEMENT FOR:

HOURS PER DAY: per diem

BACKGROUND: Ms. Souza has experience as a teacher assistant in a developmentally delayed setting.

C: Sharie Arnold