Regular Meeting of the Board of Education

Bradley Elementary School Library

Tuesday, June 19, 2018 - 7:00 p.m.

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Recognition of Visitors and Delegations
   - New Careers New Pathways: STEAM 2.0

4. Approval of Minutes
   - Regular Meeting of June 5, 2018

5. Correspondence and Communications

6. Board Committee Reports
   - Audit Committee - May 23, 2018
   - Budget & Finance Committee - May 23, 2018
   - Staffing & Curriculum - May 30, 2018

7. New Business
   A. Personnel
      1. Appointments
         a. Substitute Teacher List

         It is recommended that the following be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:

         Name:   Certification:

         James Belcher  Biology & Gen. Science
                        7-12 & Earth Science
7. New Business – Personnel – Appointments – Substitute Teacher List (cont’d.)

Name:                Certification:

Nancy Prevost        Nursery, Kindergarten & Grades 1-6, Reading, Social Studies 7-12 & French 7-12

b. Coaches

It is recommended that the following coaches be appointed for the 2018 fall sports season:

Name:                Sport:

Scott Wanner         Asst. Girls' Varsity Swimming
Keith Kempney        Asst. Varsity Football
Emily Engdahl        Asst. Varsity Field Hockey

B. Revenue & Expense Reports

It is recommended that the revenue and expense reports for January, February and March 2018 be accepted.

C. Budget Transfers

It is recommended that the Budget Transfers for April 2018 be approved.

D. Committee on Pre-School Special Education (CPSE)

The recommendations from the Committee on Pre-School Special Education’s meetings of May 18, 2018 (9) and June 1, 2018 (9) are presented for approval.

E. Committee on Special Education (CSE)

The recommendations from the Committee on Special Education’s meetings of May 18, 2018 (3), May 30, 2018 (13), May 31, 2018 (12), June 1, 2018 (7) and June 12, 2018 (6) are presented for approval.
7. New Business (cont'd.)

F. 504 Committee

The recommendations from the 504 Committee's meetings of May 30, 2018 (1) and June 12, 2018 (2) are presented for approval.

8. Other Business

9. Adjournment
A Multi-Year Initiative:

- Encourages creative thinking
- Presents problem solving opportunities
- Engages learners through relevant projects
- Challenges students to imagine real-world solutions that blend multiple fields of study
- Targets the jobs of tomorrow
- Inspires students to embrace growth mindsets and divergent thinking models
Highlight: Novel Engineering

- Provide highest quality professional development to promote new literacy pathways through STEAM
Highlight: Collaboration with Art Department

- Partnered with MORIC to bring professional development opportunity to our Art Department and feature “virtual art” at the District Art Show
Highlight: Makerspaces

- Goal: Develop a homegrown program that embraces the national maker culture
Highlight: Emerging Technologies

Goal: Capture student technology interest and relate it to new regional job opportunities
Highlight: Emerging Technologies

- Goal: Create our own virtual reality tours, made by students for students and teachers (and the world)
Highlight: Nurturing Community Partnerships

- Goal: Further district efforts to involve the community in STEAM education
Future Highlights

- PLTW “Launch”
- Math for Coding
- Senior High makerspace development
- Enhance existing makerspaces
- ESM Learning Summit: July 25th & 26th
- Investigate drone curricula
- Full implementation of Novel Engineering
MEMBERS PRESENT:    Ms. Bean, Mrs. Coombs, Mr. Jadhon, Mrs. King, Mrs. Lark, Mrs. Phillips, Mr. Stephens

OTHERS PRESENT:    Mr. Nole, Mr. Hyde, Mrs. Heil

The meeting was called to order at 7:00 p.m. by Board of Education President, Mrs. Coombs.

Pledge of Allegiance

Recognition of Visitors and Delegations

Margaret Tallman addressed the Board regarding class sizes, specifically at Bradley Elementary in grades K-2, and her request that class sizes remain below 20 students.

Approval of Minutes

Mr. Stephens moved and Ms. Bean seconded that the minutes of the Regular Meeting of May 8, 2018 be approved.

Ayes 7, nays 0, motion carried.

Correspondence and Communications

Mr. Nole distributed a thank you note from Oneida County Executive, Anthcny Picente, regarding the varsity and JV boys’ baseball teams participating in a recent intergenerational cleanup. He also distributed a copy of the Oneida-Madison-Herkimer School Boards Institute’s calendar for the 2018-2019 school year. Lastly, Mr. Nole distributed a Sr. High School yearbook to each of the Board members.

Board Committee Reports

There were no Board Committee reports.

New Business

A. Personnel

1. Retirement Resignation/Resignation
   a. Teacher Aide I

Ms. Bean moved and Mrs. Phillips seconded that the retirement resignation of Annette Thompson from the position of teacher aide I be accepted, with deep regret, effective June 22, 2018.

Ayes 7, nays 0, motion carried.
b. Part-Time Cleaner/Part-Time Seasonal Grounds

Mrs. King moved and Mr. Jadhon seconded that the resignation of Thomas Levanti from the position of part-time cleaner/part-time seasonal grounds be accepted, effective May 14, 2018.

Ayes 7, nays 0, motion carried.

2. Unpaid Leave of Absence

Mrs. King moved and Mrs. Lark seconded that an unpaid leave of absence be granted to Jenette Nichols for child rearing, effective at the end of her disability period through the end of the first semester of the 2018-2019 school year.

Ayes 7, nays 0, motion carried.

3. Appointments

a. Substitute Teacher List

Mrs. King moved and Ms. Bean seconded that the following be appointed to the per diem substitute teacher list, pending satisfactory clearance for employment by the State Education Department:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert DeRollo</td>
<td>Uncertified</td>
</tr>
</tbody>
</table>

Ayes 7, nays 0, motion carried.

b. Tenure

Mr. Stephens moved and Mrs. King seconded that Mark Benson be granted tenure in the area of School District Administrator, effective July 1, 2018.

Ayes 7, nays 0, motion carried.

c. Coaches

Mrs. King moved and Mr. Jadhon seconded that the list of coaches for the fall 2018 sports season be approved as submitted by the Director of Athletics.

Ayes 7, nays 0, motion carried.
d. Substitute School Monitor/Substitute Teacher Aide/
Substitute Office Specialist I/Substitute Bus Driver

Mr. Stephens moved and Mrs. King seconded that
Barbara Kivela be appointed to the substitute positions of
school monitor, teacher aide, office specialist I and bus
driver, effective July 1, 2018.

Ayes 7, nays 0, motion carried.

e. Substitute Bus Driver

Mrs. Phillips moved and Ms. Bean seconded that David
Green be appointed to the position of substitute bus driver,
effective June 6, 2018.

Ayes 7, nays 0, motion carried.

f. Substitute Cleaners

Mr. Stephens moved and Mrs. King seconded that the
following be appointed to the position of substitute cleaner,
effective June 6, 2018:

Marc E. Marcoccia
Victoria Voelkle

Ayes 7, nays 0, motion carried.

g. Summer School Bus Drivers

Mrs. King moved and Mrs. Phillips seconded that the
following be appointed as summer school bus drivers,
effective July 5, 2018: David White, Bill Welch, Linda
Mundrick, Paul Lux, Fred Tedesco, Keith Hanna,
Sandy Goddard, Gary Fountain, Sue Odin, Michael
Grassi, Robin Wheatley, Kris Holbert, Kirstin Abbe,
Al Whiteley, Dave Butler, Amy Stappenbeck, Brenda
Eccleston and Ray Brych.

Ayes 7, nays 0, motion carried.

h. Summer School Bus Aides

Ms. Bean moved and Mrs. King seconded that the
following be appointed as summer school bus aides,
effective July 5, 2018: Mary Smith, Marlene Bailey,
Melody Pickett, Dana Mackie, Lori Dunn, Steve Hardy,
Sandy Goddard, Sue Odin, Robin Wheatley, Kirstin
Abbe, Al Whiteley, Amy Stappenbeck, Brenda
Eccleston and Ray Brych.

Ayes 7, nays 0, motion carried.
i. Student Helpers

Mrs. King moved and Mrs. Lark seconded that the following be appointed to the temporary position of student helper, effective July 1, 2018 through June 30, 2019: Jacob Nordstrom, Kyle Nordstrom, Zachary Johnson and Josiah Araujo*.

* Pending satisfactory clearance for employment by the State Education Department.

Ayes 7, nays 0, motion carried.

4. Reclassifications

1. Ms. Bean moved and Mrs. Lark seconded that Maryanne Hulser be reclassified from the position of office specialist I/receptionist Class D to the position of office specialist I/receptionist Class F, effective July 31, 2018.

Ayes 7, nays 0, motion carried.

2. Mr. Stephens moved and Mrs. King seconded that Sheila Shaheen be reclassified from the position of office specialist I/receptionist confidential to the position of office specialist I/receptionist Class D, effective August 1, 2018.

Ayes 7, nays 0, motion carried.

B. Certification of Annual Budget Vote

Mr. Jadhon moved and Mrs. Phillips seconded that the Statement of Inspectors for the May 15, 2018 Annual Budget Vote be accepted.

Ayes 6, nays 0, abstain 1 (Mrs. Lark) motion carried.

C. Board of Voter Registration

Ms. Bean moved and Mrs. King seconded that the following be appointed to the 2019 Board of Voter Registration: Sylvia Carlo, Ellie Jones, Jane Grant and Betty Heil.

Ayes 7, nays 0, motion carried

D. Date for Reorganization Meeting

Mr. Stephens moved and Mrs. King seconded that the Board of Education designate July 2, 2018 for the Annual Reorganization Meeting.

Ayes 7, nays 0, motion carried.
E. Treasurer’s Report

Ms. Bean moved and Mrs. Lark seconded that the April 30, 2018 Treasurer’s Report be accepted.

Ayes 7, nays 0, motion carried.

F. Bus Parts Bid

Mr. Stephens moved and Mrs. King seconded that the **bus parts bid for the 2018-2019 school year** be awarded on a per group basis to each vendor as listed.

Information: Invitations to bid were mailed to twelve companies. Sealed bids were received from seven vendors for consideration.

Ayes 7, nays 0, motion carried.

G. Bus Bond Resolution

Ms. Bean moved and Mrs. Lark seconded that the **Bond Resolution dated June 5, 2018** authorizing the purchase of school buses be approved.

Ayes 7, nays 0, motion carried.

H. Intermunicipal Agreement with Questar III BOCES

Mr. Stephens moved and Mrs. King seconded that the **7/1/18 through 6/30/19 Intermunicipal Agreement with Questar III BOCES** be approved.

Ayes 7, nays 0, motion carried.

I. Committee on Pre-School Special Education (CPSE)

Ms. Bean moved and Mrs. Lark seconded that the recommendations from the Committee on Pre-School Special Education’s meeting of **May 11, 2018 (8)** be approved.

Ayes 7, nays 0, motion carried.

J. Committee on Special Education (CSE)

Mrs. King moved and Mr. Jadhon seconded that the recommendations from the Committee on Special Education Committee’s meetings of **May 1, 2018 (2), May 8, 2018 (5), May 9, 2018 (8), May 10, 2018 (6), May 11, 2018 (8), May 14, 2018 (11), May 16, 2018 (7), May 17, 2018 (15), May 21, 2018 (9), May 22, 2018 (2), May 23, 2018 (11) and May 24, 2018 (8)** be approved.

Ayes 7, nays 0, motion carried.
K. 504 Committee

Ms. Bean moved and Mrs. King seconded that the recommendations from the 504 Committee’s meetings of May 8, 2018 (5) and May 10, 2018 (1) be approved.

Ayes 7, nays 0, motion carried.

Other Business

Executive Session

Mrs. King moved and Ms. Bean seconded that the Board enter into Executive Session at 7:23 p.m. for the purpose of discussing current litigation in the Trahwen, LLC tax certiorari matter.

Ayes 7, nays 0, motion carried.

The Board unanimously agreed to go out of Executive Session at 7:50 p.m.

New Business (cont’d.)

L. Trahwen, LLC Tax Certiorari Matter

Mrs. King moved and Ms. Bean seconded that the following resolution be adopted:

WHEREAS, Trahwen, LLC, et al. (also known as BG New Hartford LLC, et al.) filed tax certiorari proceedings challenging the assessment of real property located at 4811 and 4848 Commercial Drive in the Town of New Hartford for the 2015-16, 2016-17, and 2017-18 school years; and

WHEREAS, Trahwen, LLC, et al. (also known as BG New Hartford LLC, et al.) has proposed settlement of the pending proceedings upon the following terms:

a. Discontinue the 2015 and 2016 petitions;
b. Reduce the 2017 assessment to $24,135,000; and
c. Waive all real property tax refunds related to the 2017 revised assessment.

WHEREAS, the Town supports the settlement proposal; and

WHEREAS, the Board of Education is willing to settle the proceedings pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education agrees to settle the tax certiorari proceedings commenced by Trahwen, LLC, et al. (also known as BG New Hartford LLC, et al.) in accordance with the terms set forth above and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
2. This Resolution shall take effect immediately.

Ayes 7, nays 0, motion carried.

Adjournment

Ms. Bean moved and Mrs. Lark seconded that the meeting be adjourned at 7:56 p.m.

Ayes 7, nays 0, motion carried.

Respectfully submitted,

Betty Heil, Clerk
New Hartford Central School District
Audit Committee
Minutes
May 23, 2018
12:00 noon

Members Present: Mr. John Jadhon, Chair
MRS. Linda Lark

Others Present: Mrs. Mary Mandel
Mr. Robert J. Nole
Mrs. Jackie Circelli
Mr. Tom Palmer, Dermody, Burke & Brown
Mr. David Leather, Questar III BOCES

Call to Order: Mr. Jadhon called the meeting to order at 12:05 p.m.

Pre-Audit Conference:
Mrs. Mandel distributed the agenda received from Mr. Tom Palmer of Dermody, Burke
and Brown regarding the independent auditor’s schedule to complete the audit for the
fiscal year end June 30, 2018. Mr. Palmer reviewed the audit objectives, audit approach,
GASB 75 reporting and fielded questions from the committee. Fieldwork will begin
July 9, 2018 with final fieldwork scheduled for the week of August 6, 2018. The
independent audit will be presented and reviewed at the Budget and Finance/Audit
Committee meeting in October 2018.

Internal Audit Questar III – Extra Classroom Audit & 2017-2018/Risk Assessment Review:
Mr. David Leather, Questar III BOCES, presented the Extra Classroom Audit and Risk
Assessment Audit to the committee and entertained questions. The audit will be
presented to the committee in final form to include the corrective action plan.

Questar III BOCES Inter-Municipal Agreement:
Mrs. Mandel reviewed the BOCES Questar III Inter-Municipal Agreement with the
committee. The internal audit is a mandated service from the New York State
Comptroller’s Office. The committee recommended that the District continue participation
with Questar III BOCES for this service for the 2018-2019 school year. The agreement will
be presented to the Board of Education for approval at their next meeting.

Adjournment:
The meeting was adjourned at 12:30 p.m.
rak
New Hartford Central School District
Budget and Finance Committee
Minutes
May 23, 2018
12:30 noon

Members Present: Mr. John Jadhon, Chair
Mrs. Linda Lark

Others Present: Mrs. Mary Mandel
Mr. Robert Nole
Mrs. Jackie Circelli

Call to Order: Mr. Jadhon called the meeting to order at 12:30 p.m.

Third Quarter Reports:
The third quarter 2017-2018 financial reports were reviewed by the committee and will be
presented to the Board of Education at their June 19, 2018 meeting. The expenditure and
revenue projections through June 30, 2018 were reviewed. Fund balance projection for the
current year was reviewed.

Budget Transfers:
Mrs. Mandel presented the budget transfers for April 2018. These transfers will be presented for
approval to the Board of Education at their June 19, 2018 meeting.

Adjournment:
The meeting was adjourned at 1:00 p.m.
New Hartford Central School District
Staffing and Curriculum Minutes
May 30, 2018
4:00 p.m.

Members Present: Pamela King and Annette Bean

Others Present: Allen Hyde, Sheila Grimmer, TJ McAvaney and Andre’ Paradis

Excused: Robert Nole, Cindy Phillips

Call to Order: by Pamela King at 4:00 pm

Received Music Department Report
Highlights presented by: Mr. T McAvaney
- The Music Department named 2018 Best Communities for Music Education.
- Marching Band placed high in their overall performance last fall.
- Tri-M has been performing at community events throughout our community.
- New Hartford Choirs have participated in community outreach as well.
- Four high school students were selected to attend the all-state musical festival in Rochester.
- Veterans Day concerts throughout the District were well attended.
- Over 40 students participated in the Area All-State Music Festival.
- The Junior and Senior High Jazz Bands received gold and silver rating in their division at the Oneida Jazz Festival.
- The Music Department as well as Masque presented an outstanding performance of Guys and Dolls in March.
- Music goals were presented to the committee.

Received Science Department Report
Highlights presented by: Mr. Andre’ Paradis
- Mr. Jason Bradley named New York State Master Teacher.
- Mrs. Mauro will be transferring to Perry this fall.
- There are two teachers retiring in the Science Department this year.
- One teacher who is retiring at the senior high school will not be replaced.
- The New York State Education Department will be releasing additional curriculum updates.
- The department is implementing phase one of the new science standards for kindergarten through grade twelve.
• The new Science exam will be administered at fifth grade instead of fourth grade.
• Expanded writing skills will be melded into all of the new testing.
• Science Department members are actively involved in the District’s STEAM committee.
• The District is adding a PLTW (Project Lead the Way) Launch unit at the grades K-6.
• Several teachers in the department are using Google Classroom to augment instruction.
• There are three clubs offered within the Science Department; Science Olympiad, Physical Science and Ecology Club.

**Received World Language Department Report**

Highlights presented by: Mrs. Sheila Grimmer

• Holiday caroling at Barnes and Noble for Junior High PTO.
• No staffing changes in the foreseeable future within the department.
• A “Meet & Greet” for the foreign exchange students was held this year.
• The Language Club is very active outside school.
• Latin 5 has been added as a new course. The course has been approved by SUNY Albany (3 credits). It will run concurrently with Latin 4.
• The Language Labs continue to play an integral role in overall student performance.
• Offering Latin 5 as a new course for the 2018-19 school year.
• Mandarin 2 was approved by MVCC as a credit bearing course for the 2018-19 school year.
• Local assessments are being revised to include more inferential questions.
• Google chromebooks are being used daily at the Junior High.
• There is an increased number of students at Perry that have enrolled in Spanish.
• The department continues to examine new ways of introducing the sixth grade students to World Languages. New Hartford currently offers Latin, Spanish, French and Mandarin Chinese.

Meeting adjourned by Pamela King at 4:40 pm

Next meeting for Staffing & Curriculum Committee: **June 18, 2018 at 4:00 pm in the Bradley Elementary Library.**
Name: James A. Belcher

Address:

Position: Certified Per Diem Substitute Teacher

Educational Background:
Master of Science in Botany - University of North Carolina
Bachelor of Arts in Botany - University of North Carolina

Education Experience:
Teacher at New Hartford Central School District/1992- June 2018

Certification Status:

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<th>Certificate Description</th>
<th>Issue Date</th>
<th>End Date</th>
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<td>7-12 Biology &amp; General Science Permanent Certificate</td>
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<tr>
<td>7-12 Earth Science Permanent Certificate</td>
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Effective Date Pending Board of Education approval:
July 3, 2018

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $98.00 per day

June 15, 2018
NEW HARTFORD CENTRAL SCHOOL DISTRICT

Name: Nancy Prevost

Address:

Position: Certified Per Diem Substitute Teacher

Educational Background:
Master of Science in Reading - SUNY Cortland
Bachelor of Arts in History/French/Poly Sci. - Utica College

Experience:
French Teacher in Whitesboro Central School District - 1990-2017
History and French Teacher in Utica City School District - 1985-1989

Certification Status:

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<th>Certification Status</th>
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<td>Reading Teacher Permanent Certificate</td>
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<td>Social Studies 7-12 Permanent Certificate</td>
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<tr>
<td>French 7-12 Permanent Certificate</td>
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Effective Date Pending Board of Education approval:
June 20, 2018

Salary Justification:
Per New Hartford Teachers’ Association Contract - Per Diem certified rate at $83.00 per day

May 31, 2018