Summary of the March 13, 2018 Board of Education Meeting  
From the Office of the Superintendent

- The Utica National Safety Award was presented by Mrs. Mandel.
- The following policies/regulations were presented for the second reading:
  
  #8000 Recruitment, Selection and Appointment of Personnel  
  #8001 Recruitment and Selection of Coaching Staff  
  #8002 Complaints and Grievances by Employees  
  #8003 Evaluation, Resignation and Termination  
  #8100 Certification and Incidental Teaching  
  #8101 Probation and Tenure (Educational Positions)  
  #8102 Mentoring Programs for First Year Teachers  
  #8200 Leaves of Absence for Serious Health Conditions for Family Care  
  #8200.1 Request for Family/Medical Leave  
  #8200.2 Notice of Eligibility and Rights & Responsibilities  
  #8200.3 Certification of Health Care Provider for Employee’s Serious Health Condition  
  #8200.4 Certification of Qualifying Exigency for Military Family Leave  
  #8200.5 Certification of Health Care Provider for Family Member’s Serious Health Condition  
  #8201 Absences from School for Elected or Appointed Governmental Office  
  #8202 Leaves of Absence from Work (Instructional Employees)  
  #8203 Leave for Cancer Screening  
  #8204 Accommodating Employee’s Need to Express Breast Milk  
  #8205 Jury Duty  
  #8300 Fingerprinting and Criminal History Record Checks for Prospective Employees  
  #8300.1 Payroll Deduction Authorization (DELETE)  
  #8301 Drug and Alcohol Testing  
  #8301.1 Confirmation of Receipt Acknowledgement  
  #8302 Drug-Free Workplace Policy  
  #8400 Non-Negotiating Personnel  
  #8400.1 Managerial/Confidential Employees  
  #1005 School Volunteers  
  #8104 Staff Communications
#8105 Staff Development
#8106 Prohibition on Contracts/Leases, Etc.
#8401 New Hartford Substitute Use
#8402 Substitute Teachers
#8403 Substitute Non-Teaching Employees
#8404 Staff Consulting Services
#8405 Bus Driver Qualifications and Responsibilities
#8406 Volunteer Coaches
#8501 Early Retirement Incentive Program
#8502 Review Process Established Pursuant to Section 803 of the Retirement and Social Security Law

#8503 403 (B) Plans
#8600 Job Descriptions
#8600.1 Job Description: Classroom Teacher
#8600.2 Job Description: Department Chairperson
#8600.3 Job Description: School Counselor
#8600.4 Job Description: Library Media Specialist
#8600.5 Job Description: School Psychologist
#8600.6 Job Description: Reading Specialist
#8600.7 Job Description: Social Worker
#8600.8 Job Description: Teacher of the Speech and Hearing Impaired
#8600.9 Job Description: Teaching Assistant
#8600.10 Job Description: Library Aide
#8600.11 Job Description: School Nurse
#8600.12 Job Description: Health Aide (DELETE)
#8600.13 Job Description: Teacher Aide
#8600.14 Job Description: Elementary School Testing Aide
#8600.15 Job Description: Health Services Department Chairperson (DELETE)
#8600.16 Job Description: Chairperson of Physical Education and Health
#8600.17 Job Description: Teacher Center Director
#8600.18 Job Description: New Teacher Induction Coordinator
#8600.19 Job Description: Instructional Support Specialist
#8600.23 Job Description: Transportation Supervisor
#8600.24 Job Description: Mechanic
#8600.25 Job Description: Bus Driver
#8600.27 Job Description: Model Schools Program Coordinator (DELETE)
#8600.29 Job Description: Network Manager
#8600.30 Job Description: School Physician
#8600.31 Job Description: Athletic Trainer

- In personnel actions of the Board, the following retirement resignations were accepted: Deborah Dowling from the position of Science teacher, with deep regret; Denise Altamura from the position of special education teacher, with regret; Nancy Castellano from the position of elementary teacher, with deep regret; and Karen White from the position of bus aide, with deep regret. Nichole Hess was appointed to the per diem substitute teacher list. Fred Wampfler was appointed to the position of substitute bus aide and Pamela Denison was appointed to the substitute positions of teacher aide, school monitor and office specialist.

- The resolution for submission of a school bus proposition to the voters on May 15, 2018 authorizing the purchase of school buses according to the district’s school bus replacement schedule was approved.
• The January 31, 2018 Treasurer's Report was accepted.

• The October, November and December 2017 Revenue and Expense Reports were accepted.

• The Budget Transfers for November and December 2017 were approved.

• The following persons were appointed to the 2018-2019 Board of Voter Registration: Sylvia Carlo, Ellie Jones, and Betty Heil.

• The following dates/locations were approved for voter registration for the May 15, 2018 Annual Budget Vote:

  Thursday, May 3, 2018 3:00 - 7:00 p.m.
  High School Lobby

  Saturday, May 5, 2018 9:00 a.m. - 1:00 p.m.
  Bradley Elementary Lobby

  Monday, May 7, 2018 3:00 - 7:00 p.m.
  High School Lobby

• The 2018-2019 school calendar was adopted.

• The Temporary Use Agreement between the district and Oneida County for the optical voting system was approved.

• Elaine M. Falvo was nominated to a three-year term on the Oneida-Herkimer-Madison BOCES Board of Education.

• Four recommendations from the Committee on Pre-School Special Education were approved.

• Thirty-two recommendations from the Committee on Special Education were approved.

• Thirty-six recommendations from the 504 Committee were approved.

• The Board resolved to adopt the January 26, 2018 determination by the Superintendent following the request for review by a district employee pursuant to Policy #0015.
# NEW HARTFORD CENTRAL SCHOOL DISTRICT
## School Calendar 2018 – 2019

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**SEPTEMBER**
- 3 Labor Day – No School
- 4-5 Superintendent’s Conference Days – No School
- 6 School Opens, K-12 Full Day

**OCTOBER**
- 8 Columbus Day – No School
- 19 Superintendent’s Conference Day – No School
- 25 P/T Conferences K-6 – 11:45 a.m. Dismissal Secondary Early Release – 10:40 a.m.

**NOVEMBER**
- 1 P/T Conferences K-6 – 11:45 a.m. Dismissal
- 12 Veteran’s Day Observed – No School
- 16 P/T Conferences K-6 – 11:45 a.m. Dismissal
- 21-23 Thanksgiving Recess – No School

**DECEMBER**
- 24-31 Winter Recess – No School

**JANUARY**
- 1-2 Winter Recess – No School
- 21 Martin Luther King Jr. Day – No School
- 22-25 Regents Examinations

**FEBRUARY**
- 18-22 Mid-Winter Recess – No School

**MARCH**
- Secondary Early Release – 10:40 a.m.
- 21 Kindergarten Registration – All Elem. Bldgs.

**APRIL**
- 11 P/T Conferences K-6 – 11:45 a.m. Dismissal
- 12-22 Spring Recess – No School

**MAY**
- 27 Memorial Day – No School

**JUNE**
- Regents Examinations
- Elementary Early Release – 11:45 a.m.
- Elementary Early Release – 11:45 a.m.
- Regents Examinations
- Elementary Early Release – 11:45 a.m.
- Last Day of School – Elementary – 11:45 a.m.
- Regents Rating Day
- High School Graduation

In case emergency days are exceeded before April 12, 2019, the following days would be used in this order: April 12, 15, 16, 17, & 18, 2019

(03/13/18)