

# The HUGHES TIMES



**E.R. HUGHES  
ELEMENTARY SCHOOL**

**PHONE: 315-738-9350**

**FAX: 315-724-1899**

**340 Higby Road  
New Hartford, NY 13413**

**Our Mission:**

E.R. Hughes Elementary is committed to providing parent, student and teacher support that leads to greater student learning, stronger families and successful communities. We welcome families and guardians to join us in preparing today's students to take charge of America's future.

[WWW.NEWHARTFORDSCHOOLS.ORG/HUGHES](http://WWW.NEWHARTFORDSCHOOLS.ORG/HUGHES)

## From the Desk of the Principal

Dear E.R Hughes Families,

I would like to thank the entire E.R. Hughes school community, parents and students for the amazing start to the 2020-2021 school year. Our entire school community continues to overcome challenges we have in place this as we navigate this new age of education through a pandemic. Thank you all for your continued support!

Below is a list of the Hughes Highlights for the month of October:

**Parent/ Teacher Conferences-** Conferences this year will be held by classroom teachers virtually through the use of Zoom. Teachers will communicate dates and times available as well as procedures for securing a conference. Our first conference date is scheduled on Thursday October 22, 2020.

**Dismissal Reminders:**

- Includes every day student pick-ups and bus dismissal for students.
- A written note or verbal confirmation is required if there are changes in dismissal or an early pick up is required. Even if a person is listed as an emergency contact, a written note or verbal confirmation is necessary from the parent/guardian. Dismissal changes should be done by 12:00 PM at the latest, except for emergencies.
- It is very important to contact your child's teacher, as well as the main office, when there are changes in any demographic information (i.e., address, phone number and emergency contacts) so we may update our school system.

If you have any questions or concerns, please feel free to contact me at (315) 738-9350.

Educationally yours,  
Mr. Jason W. Stefanski  
Principal - E.R. Hughes Elementary



- 10/6/20 Board of Ed. Mtg. @ 7:00PM**
- 10/7/20 PTA Meeting 6:30 PM**
- 10/9/20 No School- Superintendent's Day**
- 10/12/20 No School- Columbus Day**
- 10/22/20 Early Release 11:45 AM**
- P/T Conferences (Cohort B Day)**



## Main Office Updates

### UPDATES

**Attendance** - If your child will be absent from school for a period of time, please contact the main office at (315)738-9350 to communicate this change or need.

**School Main Office Hours**- 7:45 a.m. - 3:45 p.m. Please contact the main office at (315) 738-9350 for any needs during the start of the school year. Our staff will help assist parents with directing questions you may have at this time.



*We are looking for interested candidates to apply for substitute bus aides, drivers and school monitors at this time. Interested candidates can also request a job application at the E.R. Hughes Elementary Office.*

## Bus Safety Reminders



- Plan to be ready five (5) minutes ahead of the established pick-up time.
- Wait for the bus from off the edge of the road.
- Wait until the driver signals you across, then double-check both ways yourself.
- Never walk close to the front of the bus; walk 10 steps ahead, along the edge of the road.
- Never walk behind or close to the sides of the bus.
- Get off the bus promptly as soon as it comes to a full stop.
- Wear proper clothing for the weather conditions.
- Large items are not allowed on the bus because they can become dangerous during a sudden stop.
- Use seat belts - they are available in all of our buses.
- Do not eat or drink on the bus.
- Keep the bus clean.
- Be courteous and thoughtful of others.

## Additional Reminders:

### 2020-2021 LUNCH SCHEDULES

Kindergarten 10:50- 11:15

1st Grade 11:20- 11:40

2nd Grade 11:45- 12:05

3rd Grade 12:10- 12:30

4th Grade 12:35- 12:55

5th Grade 1:00- 1:20

6th Grade 1:25-1:45

At this time, there is no cost for school lunches do to a federal/ state program option for all students. Students will be provided “grab & go” meals at dismissal for the next day instruction on their off-campus days.

### Important Phone Numbers

- Main Office-Mrs. Cushman and Mrs. Butler-738-9350
- School Nurse-Mrs. Brennen-738-1357
- School Psychologist-Mrs. Nelson-738-9350
- BOCES Food Service-Mrs. Dorr-738-0848
- Transportation Supervisor-Mr. Gaffney-738-1249

### Reporting an Absence

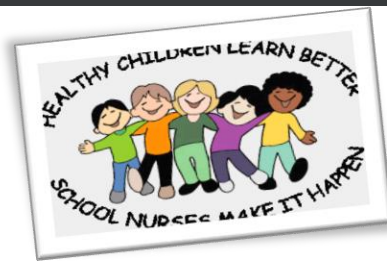
If your child is going to be late or absent from school, you must notify the office. Please call the office, 315.738.9350 or email Dawn at [dbutler@nhart.org](mailto:dbutler@nhart.org) to report an absence. Upon your child's return, a written note is required.

**Please note:** Students are not allowed in the building before 8:30 AM. The bell rings at 8:50 AM and school is dismissed at 3:00 PM. We will continue to dismiss everyday pick-up students at 2:40 PM to assist with staggering our departure times of students this school year. Thank you for your support.

# Nurse's Notes:

## Parent Reminders

by Mrs. Brennen



**ALLERGY ALERT:** Just a reminder, some students have allergies to food such as peanuts and other nuts. When bringing food in for your child(ren) for lunch, please do not bring additional food for another classmate as you may not be aware of an allergy they have.

**NOVEMBER IS AMERICAN DIABETES MONTH:** Diabetes is a disease in which the body either fails to produce any insulin or the insulin that does produce is unable to adequately trigger the conversion of food in to energy.

**Type 1 Diabetes Symptoms:** increased urine production, excessive thirst, fatigue, weight loss, increased appetite, feeling sick, blurred vision or infections such as thrush. Contact the American Diabetes Association at [www.diabetes.org](http://www.diabetes.org) for more information

### Preventing Illness

Winter is just around the corner. Please be sure your children are dressed appropriately (warm clothing, hats, gloves or mittens, boots, etc.) We continue to go outside during recess when weather permits. Certainly your children will enjoy that time outside in the fresh air with their friends if they are dressed appropriately!

- If your child has any asthmatic or bronchial problems, the cold air could irritate their conditions. Please give them a scarf or ski mask to pull over their mouths and noses when outside.
- Please keep your child at home when they are ill.
- Be sure your child gets enough exercise and fresh air.
- Be sure they eat nutritious foods, especially a good breakfast.
- Be sure your child gets enough rest.
- Teach and remind your child how to cover coughs and sneezes.
- Reinforce good hygiene. Washing hands before meals, after the bathroom, after school, and at bedtime is so important.



# October 2020

## E. R. Hughes Elementary

Mon	Tue	Wed	Thu	Fri
			1 Day 5-B	2 Day 6-A
5 Day 1-A	6 Day 2-B	7 Day 3-A  PTA Meeting Virtual 6:30 PM	8 Day 4-B	9  No School Superintendent's Conference Day
12  NO SCHOOL  COLUMBUS DAY	13 Day 5-B	14 Day 6-A	15 Day 1-B	16 Day 2-B
19 Day 3-A	20 Day 4-B	21 Day 5-A	22 Day 6-B  11:45 AM Dismissal  P/T Conferences Virtual	23 Day 1-A
26 Day 2-A	27 Day 3-B	28 Day 4-A	29 Day 5-B	30 Day 6-B